

City of Rolling Hills Estates Budget

**Estimated
Fiscal Year 2017 - 2018
&
Proposed
Fiscal Year 2018 - 2019**



Prepared by
Administrative Services Department

City of Rolling Hills Estates



RHE.city

**Estimated Budget
FY 2017 – 2018**

**Proposed Budget
FY 2018 – 2019**



ROLLING HILLS ESTATES

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MEMORANDUM

CITY OF ROLLING HILLS ESTATES

DATE: JUNE 26, 2018

TO: MAYOR AND CITY COUNCIL

FROM: DOUGLAS R. PRICHARD, CITY MANAGER
GREG GRAMMER, ASSISTANT CITY MANAGER
MICHAEL C. WHITEHEAD, ADMINISTRATIVE SERVICES DIRECTOR

SUBJECT: PROPOSED FY18-19 BUDGET

OVERVIEW

This memorandum will serve to transmit the proposed budget for Fiscal Year 2018-19 at the June 26 City Council Meeting. The budget document incorporates direction and decisions from Budget Study Session held June 6. Additionally, this document includes projected year-end budget numbers for FY 2017-18.

As the second year of our two year budget cycle, FY18-19 has been adjusted only slightly as compared to the proposed budget that was presented to Council a year ago. Those adjustments will be highlighted in this memorandum.

Both budget years reflect continued exceptional revenues in Building Permits, which have been coming in at a slower pace than originally projected. However, this spreading out of the increased revenues over several fiscal years has actually helped in the absorption of these funds into our capital and special projects budget allowing for a more orderly undertaking of these projects. We expect to see a continuation of the slight increases we have experienced in Property Tax and Sales Tax. Business License Tax, which has been generally stable, is projected to increase on January 1, 2019 if voter approved Measure A is certified on July 10, 2018.

Expenditures include maintenance of all existing programs, proceeding with the General Plan Update and continuation of increased capital expenditures in keeping with Council policy to dedicate exceptional revenues to accelerate infrastructure investment and maintenance of prudent reserves. Also proposed is a plan to make several large lump sum payment to PERS over the next three years to reduce the City's Unfunded Actuarial Liability (UAL), thus reducing long-term pension costs.

Highlights to note include:

General Fund Operating surplus of \$1,484,497 or 16% for FY17-18;
General Fund Operating surplus of \$1,909,984 or 20% for FY18-19;

Exceptional Building Permit Revenues of \$2,810,534 for FY16-17;
Exceptional Building Permit Revenues of \$2,500,000 for FY17-18;
Exceptional Building Permit Revenues of \$3,000,000 for FY18-19;

Streets Capital Expenditures of \$1,446,015 for FY17-18;
Drains Capital Expenditures of \$38,266 for FY17-18;
Streets Capital Expenditures of \$1,100,783 for FY18-19;
Drains Capital Expenditures of \$800,000 for FY18-19;

General Fund Balance of \$2,866,235 at 6/30/18;
General Fund Balance of \$2,208,219 at 6/30/19;

FY18-19 expenditures include a payment of \$500,000 toward the City's PERS Small Cities Pool UAL. With the closure of the Equestrian Fund in FY16-17, the City is estimated to receive concessionaire fees from the PWEC franchise in FY17-18 of approximately \$133,000 and a projected \$145,111 in FY18-19. These revenues will accrue to the General Fund.

We believe that we have once again proposed a budget reflective of existing Council policy, realistic revenue assumptions, and responsible expenditures that benefit the community and the organization.

OPERATING REVENUES

Total General Fund operating revenues and expenditures for FY17-18 are projected to be \$9,026,338 and \$7,633,584 respectively, with an estimated net positive operating result for FY2017-18 of \$1,484,497 (16%). This is slightly lower than the projected 19% surplus estimated when the budget was adopted in June of 2017, due primarily to deferred receipt of building permit revenues.

Total General Fund operating revenues for FY18-19 are proposed at \$9,736,731. Total General Fund operating expenditures are proposed at \$8,006,747, and the net estimated year end operating result will be \$1,909,984 or 20%.

General Fund unassigned fund balance is projected to be \$1,922,235 at June 30, 2018, and \$2,059,219 at June 30, 2019, while several other designated reserves have been adjusted to reflect budget priorities.

Major revenue assumptions come from conservative estimates based on actual revenues received to date. Sales tax continues to be stable as projected by MuniServices, however the "triple flip," a complex, decade-old mechanism affecting state and local finances in California, has ended.

Property tax revenue, which the City receives through a formula pursuant to state law and a pool established by the County of Los Angeles County, continues to increase annually based on assessed value calculations provided by the Assessor's office and MuniServices.

Building Permit revenues are expected to remain at historically high levels for the next few years based on actual and anticipated developments projects. Specifically, building permit fees, are estimated to total \$2,500,000 in FY17-18 and are expected to total approximately \$3,000,000 for FY18-19. Further, planning fees are anticipated to total \$400,000 and new construction tax (\$500/residential dwelling unit) will generate approximately \$25,000 in FY17-18 resulting from construction of new units in approved residential projects along Deep Valley Drive and homes at Chandler Ranch.

Investment interest rates are slowly rising over 1% in LAIF and Certificates of Deposit.

Competitive grants and special fund revenues continue to remain strong, with three new restricted revenue sources established in FY17-18 specific to road maintenance. These include the State's Road Maintenance and Rehabilitation Account, also known as SB1, which is subject to repeal via voter initiative in November; the State's General Fund loan repayment to the Highway Users Tax Account; and the Los Angeles County Traffic Improvement Plan, also known as Measure M.

Quimby Fees have an estimated beginning Fund Balance of \$98,015 in FY18-19 allowing for citywide park improvements. The City has utilized the remaining funds in the Special Chandler Contribution which has been identified as the source of funds for several capital projects as well as another backfill source of revenue towards the shortfall between grant revenues and the actual cost of the PWEC improvement project completed in FY15-16.

As mentioned above, two revenue sources might be at risk of not meeting projections for FY18-19. Fortunately, the initial voter results show passage of Measure A (Business License Tax) which will bring an anticipated additional revenue of \$100,000 in FY18-19. However, SB1 is still subject to repeal by state-wide initiative in November, and the City could lose approximately \$75,000 if it is repealed. Fortunately, the FY18-19 budget is not dependent on these expected revenues to achieve a balanced net operating result.

OPERATING EXPENDITURES

Expenditure assumptions include maintaining existing service levels in most major expenditure categories.

Public Safety shows a substantial increase in FY18-19 as a result of a number of factors. Sheriff's costs are set to go up by 2.57% due to contracted salary increases for deputies and an additional 0.9% due to increases to the Liability Trust Fund Surcharge from 10% to 10.5%. Total Sheriff's Department expenditures are estimated at approximately \$2,145,000 for FY18-19.

The City's regional cost for Sheriff's services is 28%, with Rancho Palos Verdes' share at 68% and Rolling Hills' share at 4%.

Funds in the amount of \$300,000 have been included in the FY18-19 Budget to continue the process of updating the City's General Plan as specified revenues continue to be received from development projects subject to the surcharge levied for that purpose. Expenditures are reduced through the application of the balance found within the surcharge deposit account, which fluctuates from year to year, and the estimated net cost is reflected in the account detail.

Funding for tree trimming projects is estimated to remain at \$131,000 in FY18-19 since the new State Prevailing Wages requirement was adopted for various categories of tree workers.

PERSONNEL

Employee salaries are estimated at \$1,946,000 for FY17-18 and \$2,010,000 for FY18-19. This reflects a 2.5% cost of living increase for employees receiving a satisfactory evaluation as determined by the City Manager, and is inclusive of the newly authorized position of Code Compliance Officer. An additional \$50,000 is budgeted for bonus awards at the discretion of the City Manager. Continuation of PARS contributions for the City Manager, Assistant City Manager, Administrative Services Director, Planning Director and Community Services Director are also proposed in the draft budget totaling approximately \$29,000. All personnel items are reflected in salary resolutions which council will adopt separately.

The FY18-19 Budget reflects an additional contribution to the PERS Unfunded Accrued Liability (UAL) in the amount of \$500,000, the first in a three year plan to pay down a large portion of that balance in order to save about \$1,500,000 over the thirty year amortization period. This action comes after thorough review of revenue projections, competing capital funding needs, discontinuation of the Pension Obligation Bond payments in 2021 and an analysis of the potential for financing the full UAL payment.

PERS FY18-19 contribution rates for Tier I employees (those hired prior to July 1, 2011) will be 10.152%. Rates for Tier II employees (those hired after July 2011) will be 8.346%. Rates for Tier III employees (new to PERS after PEPRAs) will be 7.266%.

Additional changes to personnel for FY18-19 include the new Administrative Analyst position within the City Manager's office and the re-establishment of a full-time Code Compliance Officer to replace the Zoning and Code Administrator/Planning Technician.

CAPITAL PROJECTS

The City Hall remodel project scheduled to commence during the summer of 2018, is on hold and \$425,000 has been placed in reserves for FY17-18. This project will be budgeted for a later start in FY18-19 and listed as a CIP project. Remodel of the Council Chambers, previously authorized by the Council, is in the process of being re-scoped by staff in order to fully account for all the improvements that Council wishes to see undertaken. This is budgeted at \$150,000 pending an engineer's estimate which will come when the re-scoped project is more fully defined. Re-bid and construction is expected in the first half of FY18-19.

Competitive grants and Quimby Fees will allow for park, recreational and equestrian improvements over the next several years as identified in the Capital Projects Budget.

Public Works Capital Improvements include approximately \$1,446,015 for Street Resurfacing work (doubling typical annual efforts during this time of exceptional revenues to make headway on long-term streets improvements) and \$800,000 in Storm Drain repairs. An additional \$100,000 has been assigned to Capital Projects reserves, which can be used for streets, storm drains or any other capital project.

Curb, gutter and sidewalk repair, utilizing a combination of CDBG and General Funds, is proposed in the amount of \$50,000.

FUND BALANCES

Council Fund Balance Policy calls for \$1.2 million to be allocated to an Emergency Reserve, with additional Unassigned Fund Balance allocated towards a Contingency Reserve such that the combined total of the Emergency Reserve and the Contingency Reserve must represent at least 25% of operating expenditures. Any amount above the required 25% combined Emergency and Contingency Reserve is available for any use designated by Council.

The FY16-17 budget utilized the excess fund balance to pay off the Pre-2013 UAL and dramatically increased expenditures for street and storm drain capital projects. FY17-18 continued, as will FY18-19, the accelerated capital projects program. Pay down of a large portion of the existing UAL balance will also come from utilizing the City's fund balances above the required reserves.

The Assigned Reserves have been adjusted to reflect the increase in capital projects for the past two-years and the timing of receiving the exceptional Building Permit revenue.

FISCAL FUTURE

With Building Permit fees expected to remain strong through the next several budget cycles, the City is in a strong fiscal position. Even so, the large development projects we continue to see will provide a revenue stream of limited duration. Building Permits and Planning related fees, although recurring revenues, will continue to fluctuate with the local economy.

The other recurring revenue that is subject to fluctuation is sales tax. Taking these fluctuations into account in our financial planning will help the City to maintain a solid financial position.

As for long term capital asset maintenance, we have been to this point and expect in the foreseeable future to continue to keep pace with and, in fact, exceed the recommendations of our Pavement Management System (PMS) planning document.

We will also continue to undertake repairs to the most severely damages curbs, gutters and sidewalks as identified by survey. Storm drain repairs will be undertaken at an aggressive rate for the next few years while exceptional revenues are available.

Over the years we have maintained our capital infrastructure through a combination of grant funds and utilization of operating revenue in excess of expenditures. During this period of unprecedented revenues, we will be able to continue the "pay as you go" method of capital asset management. Two new long-term funding sources eligible for capital projects include the (at-risk) SB1 and the County's Measure M. These two new revenue sources will annually cover approximately half of the recommended annual costs of the PMS. Additional restricted funds eligible for this purpose include HUTA, TDA, CDBG, Proposition C, and Measure R. In the event these sources, when combined with General Fund revenues, do not meet our capital budgeting goals, it may be necessary to identify a new funding source at some point in the future specific to capital needs.

With the approval of the City's Measure A is approved by voters, this would add approximately \$200,000 per year will be added to the City's Business License Tax revenue annually for general governmental purposes, which should help cover the cost of certain expenditures beyond the City's control, including increased Sheriff's costs.

SUMMARY

Key revenues are at historic highs, while operating expenditures remain well within projections. This will allow the opportunity for increased capital investment, maintenance of critical reserves and recognition of outstanding employee performance during this, and the next several, budget cycles.



CITY OF ROLLING HILLS ESTATES



FUND BALANCE POLICY

INTRODUCTION

The purpose of this document is to state the policy goals of the City of Rolling Hills Estates' General Fund reserves, and the budgeting practices that maintain such reserves. Although there is no formula that defines a completely adequate Fund Balance, a conservative approach should enable the City to finance its operations and meet unplanned expenditures without having to incur short-term debt or raise new revenues.

These policies are intended to provide guidelines for budget decisions as to the appropriate use of General Fund resources and the maintenance of adequate reserves for contingencies, emergencies, capital improvements, and other such uses as determined by the City Council. After amounts projected to be available from the year-end fund balance of the General Fund are allocated to Assigned categories, the remaining amount, referred to as the Unassigned Fund Balance, will be reserved for contingencies as further set forth below.

STATEMENT OF FINANCIAL POLICIES

1. BUDGET POLICIES

- a. The Adopted Budget will be balanced, so that current-year operating revenues will sufficiently fund current-year operating expenditures. Operating revenues are defined as both (a) current year revenues and (b) revenues generated in prior fiscal years, and if in excess of the amount required to fully fund Reserve targets, designated for specific operating or capital uses in future years. Operating deficits are normally contrary to City policy as well as reasonable financial prudence.
- b. Capital improvements will be funded by anticipated current-year operating surpluses and reserves available from prior years. The City will favor pay-as-you-go financing for capital project expenditures, minimizing its use of debt to only extraordinary circumstances.
- c. One-time revenue and fund balance will be used to finance one-time expenditures, except under the most extraordinary of circumstances.

- d. Specified grant revenues in Special Revenue Funds shall be used to minimize the cost to the General Fund of both qualifying operating and capital expenditures.
- e. The Enterprise Funds of the City shall be essentially self-supporting, without need of General Fund resources.

2. RESERVE POLICIES

- a. Available funding will be assigned for identified projects that are not appropriated in the current fiscal year, such as long-term street maintenance in accordance with the City's Pavement Management System, storm drain repairs, storm water management capital requirements, improvements to the City Hall complex and purchase of City fleet vehicles.
- b. No less than \$1.2 million will remain unassigned in the General Fund for an "Emergency Reserve" as a part of the annual budget.
- c. An additional amount will remain unassigned in the General Fund as a "Contingency Reserve" such that the sum of the "Emergency Reserve" and the "Contingency Reserve" will be no less than 25% of General Fund operating expenditures.
- d. All Fund Balance and reserve allocations are eligible for use at the discretion of the City Council at a time of unforeseen fiscal crisis. Such determinations will be made by the City Council on a case-by-case basis.
- e. In determining whether reserves meet the goals of this policy, they will be measured as a percent of General Fund operating expenditures. For this purpose, operating expenditures will exclude capital improvement projects as well as "Special Projects" that by their nature would not be considered ongoing operational expenditures in terms of either multi-year budget allocations, long-term value and/or useful life span. Examples of "Special Projects" would include but not be limited to such issues as General Plan update/revision costs, excessive insurance, judgment, settlement, mediation and other litigation costs, CEQA costs associated with large-scale projects outside the normal scope of expected Planning activity, and website and other information technology or social media design/upgrade costs.

Approval: June 26, 2018

CITY OF ROLLING HILLS ESTATES



INVESTMENT POLICY

INTRODUCTION

The purpose of this document is to identify policies and procedures, which enhance opportunities for prudent and systematic investment of City funds, and to organize and formalize investment-related activities.

Activities, which comprise good cash management, include accurate cash projections, expeditious collection and deposit of revenue, control of disbursements, cost-effective banking relations and a short-term borrowing program, which coordinates cash requirements and investment opportunity.

STATEMENT OF INVESTMENT POLICY

This policy shall cover all funds and investments under the direct authority of the City of Rolling Hills Estates.

The primary objective of the City's investment function shall be safety, since the safeguarding of City assets is of paramount importance. Most investments will be highly liquid with maturities selected to anticipate cash needs and avoid the need for forced liquidations. Yield shall be a consideration only after the basic requirements of safety and liquidity have been met.

The City shall strive to achieve a market-average rate of return throughout budgetary and economic cycles. Available cash balances are consolidated for maximum investment. Investment earnings are allocated based on average monthly cash balances. Authorized investment mechanisms for the City of Rolling Hills Estates, in accordance with the California Government Code, shall include the following:

- * LAIF (Sec. 16429.1)
- * Savings Passbook (53632)
- * Treasury Issues (53601 b)
- * Certificates of Deposit (53635)

More detailed descriptions of these vehicles are in the Appendix.

Collateral, as necessary in excess of federally insured limits or as applicable, shall be maintained as specified by the Government Code. All purchased securities shall be physically delivered to a safekeeping account at Bank of America Nationsbank, N.A.

Except as otherwise restricted by the Government Code, the City shall strive to maintain no more than 90% of excess funds in any one-investment mechanism. However, when LAIF yields exceed those of other allowable investment vehicles, the City is permitted to maintain up to 100% of excess funds in LAIF. A maximum of 25% of the total investment portfolio may be invested for a period exceeding five years with City Council approval.

All participants in the investment process shall act as custodians of the public trust. The investment program shall be managed with a degree of professionalism that is worthy of the public trust. The City Treasurer shall be responsible for the management and investment of excess funds. However, all purchases or sales shall require signatures of two City officials, at least one being the City Manager or Assistant City Manager.

Investments shall be disclosed in a schedule of cash and investment report, which is presented to the City Manager and City Council, as part of monthly financial statements. This report shall include the type of investment, a description of the investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and monies held by the City. Also, included shall be the market value of the investment and the source of market value, a statement of compliance with the investment policy established by City Council, and a statement denoting the City's ability to meet all expenditure requirements for the next six months.

Approval: June 26, 2018

CITY OF ROLLING HILLS ESTATES



APPENDIX OF DESCRIPTIONS OF INVESTMENT MECHANISMS

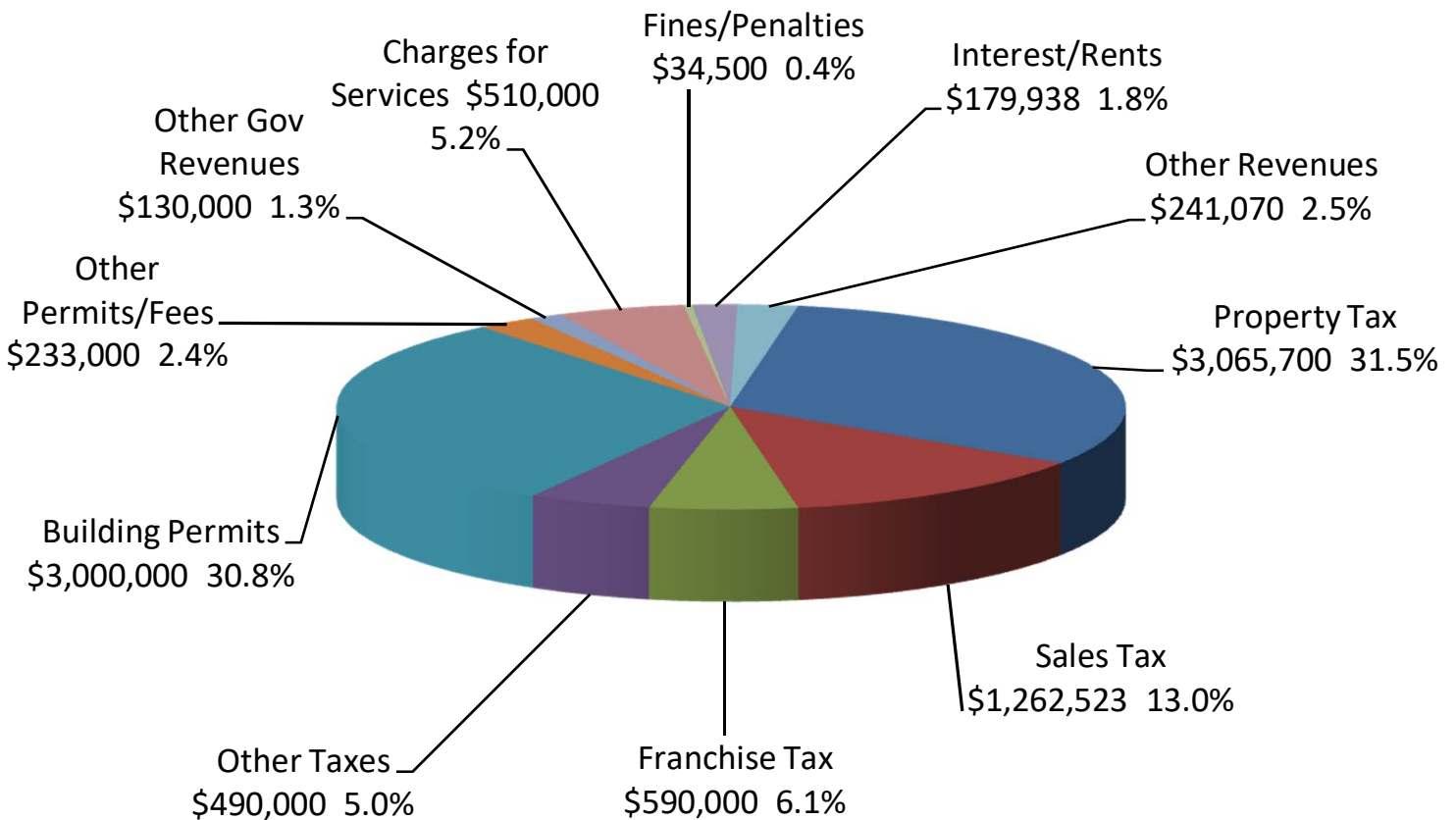
1. LOCAL AGENCY INVESTMENT FUND (LAIF) is a special fund of the State Treasury which local agencies may use to deposit excess funds. There is no minimum investment period and no minimum account balance requirement with a maximum of \$65 million per agency. Funds are available on a same day basis with no loss of interest. Interest is distributed quarterly, based on the agency's proportionate share of deposits and length of deposit. (16429.1)

2. U.S. TREASURY ISSUES (T-BILLS, NOTES, BONDS) are direct obligations of the U.S. Government. Maturities range from 13 to 52 weeks for T-Bills, 1 to 10 years for Notes and 10 to 30 years for T-Bonds. They are highly liquid and considered the safest investment security. (53601 b)

3. CERTIFICATES OF DEPOSIT (CDs) are investments for inactive funds issued by banks, savings and loans and credit unions. Investments of \$250,000 are insured by the following respective insurance agencies (FDIC, FSLIC and NCUFIC). Deposits can be from 14 days to several years. Deposits exceeding \$250,000 can be collateralized with government securities. (53635)

City of Rolling Hills Estates

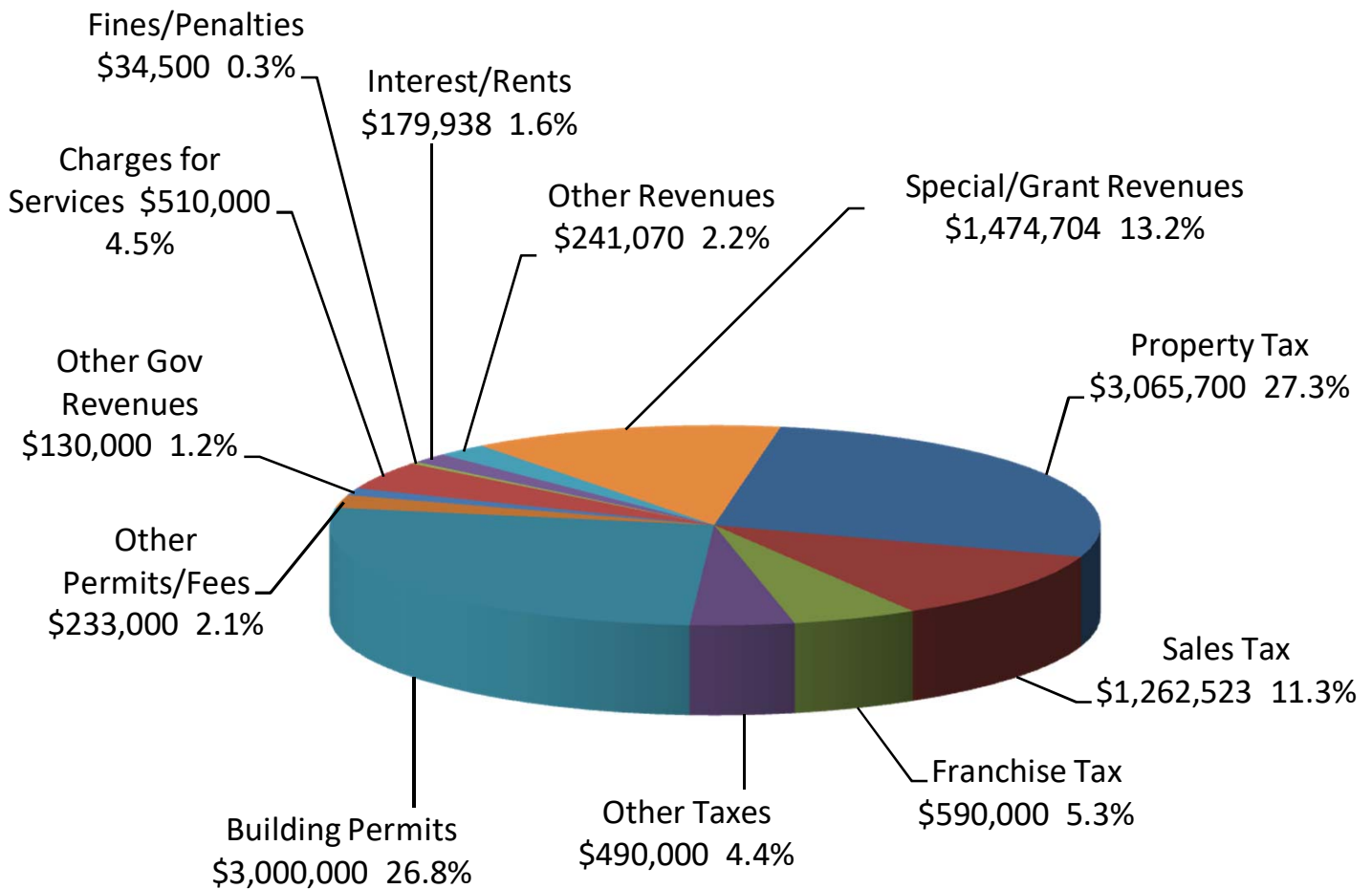
Budget Revenues 2018- 2019 (General Fund)



Total General Fund Revenue \$9,736,731

City of Rolling Hills Estates

Budget Revenues 2018- 2019 (All Funds)



Total All Revenue \$11,211,435

EXHIBIT A
City of Rolling Hills Estates
Revenue Summary
 (by fund within fund type)

REVENUE SUMMARY		2014-15	2015-16	2016-17	2017-18	2018-19
		Actual	Actual	Actual	Estimated	Proposed
GENERAL FUND						
LOCAL TAXES						
Property Tax	3110	1,933,173	2,004,146	2,024,182	2,139,347	2,224,921
Property Tax in lieu of VLF Fees	3115			777,347	808,441	840,779
Sales Tax	3120	908,399	906,872	1,171,000	1,251,631	1,262,523
Franchise Tax	3130	564,891	618,698	570,539	590,000	590,000
Business License Tax	3140	236,503	237,784	238,062	240,000	340,000
Property Transfer Tax	3160	105,140	158,705	89,129	125,000	125,000
New Construction Tax	3170	1,000	32,000	2,000	25,000	25,000
TOTAL		3,749,106	3,958,205	4,872,259	5,179,419	5,408,223
LICENSES & PERMITS						
Landfill Regulation Fees	3210	535,208				
Animal Licenses	3220	8,820	7,168	7,785	8,000	8,000
Building Permits	3230	1,367,428	2,813,754	2,810,534	2,500,000	3,000,000
Street Permits	3240	162,905	308,593	243,437	225,000	225,000
TOTAL		2,074,361	3,129,515	3,061,756	2,733,000	3,233,000
INTERGOVERNMENTAL REVENUES						
Property Tax in lieu of Sales Tax - State	3308	305,100	211,155			
Property Tax in lieu of VLF Fees - State	3309	714,967	744,688			
COPS Grant (Policing)	3311	106,230	114,618	129,324	139,416	130,000
Highway Through Cities Grant	3324					
TOTAL		1,126,297	1,070,461	129,324	139,416	130,000
CHARGES FOR SERVICES						
Planning Fees	3410	287,500	320,324	212,872	400,000	400,000
GIS Fees	3420	3,600	3,600	7,200	7,000	7,000
City Celebration & Holiday Parade	3430	1,260	995	2,206	2,000	2,000
Recreation Fees	3440	45,498	44,798	31,997	30,000	30,000
Tennis Court Fees	3460			54,587	55,000	55,000
Tennis Membership Dues	3461			10,855	16,000	16,000
TOTAL		337,858	369,717	319,717	510,000	510,000
FINES & FORFEITURES						
Misc. Fines and Forfeitures	3510	15,320	10,462	35,282	15,000	15,000
False Alarm Fines	3520	15,207	17,600	16,675	13,000	13,000
Business License Penalties	3530	8,561	5,519	7,715	6,500	6,500
TOTAL		39,088	33,581	59,672	34,500	34,500
USE OF MONEY & PROPERTY						
Interest Income	3610	2,524	5,450	2,650	4,000	3,500
Rents and Concessions	3620	18,882	20,750	27,727	29,527	31,327
PWEC Concessionaire's Fee	3630			55,388	133,000	145,111
TOTAL		21,406	26,200	85,765	166,527	179,938
OTHER REVENUES						
State SB 1186	3705	334	58	121	70	70
Refunds/Rebates/Reimbursements	3710	40,369	175,433	25,655	42,406	25,000
SB 90 Reimb. of State Mandated Costs	3715	27,731	48,327	6,769		
AB 939/Infrastructure Fees	3720	186,577	186,744	190,608	191,000	191,000
Prior Year Adjustments	3725			7		
Miscellaneous Revenues	3730	38,887	8,930	11,813	15,000	15,000
Curbside Recycling/Oil	3740	5,000	5,000	5,000	5,000	5,000
Litter Abatement/Recycling	3750		5,000	5,000	10,000	5,000
TOTAL		298,898	429,492	244,973	263,476	241,070
TOTALS, GENERAL FUND	01	7,647,014	9,017,171	8,773,466	9,026,338	9,736,731

EXHIBIT A
City of Rolling Hills Estates
Revenue Summary
 (by fund within fund type)

REVENUE SUMMARY		2014-15	2015-16	2016-17	2017-18	2018-19
		Actual	Actual	Actual	Estimated	Proposed
EXHIBIT A						
SPECIAL REVENUE FUNDS						
QUIMBY FEES						
Quimby Fees	3180	1,016,082	35,652		1,500	240,000
Interest Income	3610		3,006	2,328	2,000	2,000
TOTAL	10	1,016,082	38,658	2,328	3,500	242,000
HIGHWAY USERS TAX						
Section 2103 - HUTA	3329	86,670	42,241	21,531	32,299	35,528
Section 2105 - HUTA	3330	48,554	46,168	45,328	46,887	46,887
Section 2106 - HUTA	3340	33,424	31,875	31,236	33,119	33,119
Section 2107 - HUTA	3350	62,526	60,117	57,468	60,572	60,572
Section 2107.5 - HUTA	3360	4,000	2,000	2,000	2,000	2,000
HUTA Loan Repayment for 3 years	3366				9,230	9,230
HUT & RMRA SUBTOTAL		235,174	182,401	157,563	184,107	187,336
Interest Income	3610	147	104		150	150
TOTAL	11	235,321	182,505	157,563	184,257	187,486
SBI HUTA RMRA FUND						
HUTA SBI RMRA 2030	3365				46,520	138,576
Interest Income	3610					100
TOTAL	12				46,520	138,676
LOCAL TRANSPORTATION FUND						
TDA Article 3 Funds	3121	(7,293)	15,773			
Interest Income	3610	3				
TOTAL	13	(7,290)	15,773			
TRAFFIC SAFETY FUND						
Traffic Safety Fines	3540	37,444	27,799	25,966	30,000	30,000
Interest Income	3610	49	99	81		
TOTAL	14	37,493	27,898	26,047	30,000	30,000
PEG FEES						
Cox PEG Fees	3760	29,361	29,307	28,982	29,500	29,500
Interest Income	3610	156	382	306	250	250
TOTAL	16	29,517	29,689	29,288	29,750	29,750
COMMUNITY DEVELOPMENT BLOCK GRANT						
CDBG	3320		44,317	45,745	25,000	25,000
Interest Income	3610		7	39		
TOTAL	17		44,324	45,784	25,000	25,000
TRANSIT FUND						
PROP A - Transit Improvement	3121	143,976	147,723	150,048	165,692	165,000
Interest Income	3610	88	161	147	100	100
TOTAL	18	144,064	147,884	150,195	165,792	165,100
PROP C						
PROP C - Transit Tax	3122	189,356	122,406	189,401	325,000	140,000
Interest Income	3610	117	556	653	100	100
TOTAL	19	189,473	122,962	190,054	325,100	140,100
AQMD						
Air Quality Funds AB 2766	3390	12,777	10,341	10,252	9,100	9,100
Interest Income	3610	75	189	283	50	50
TOTAL	20	12,852	10,530	10,535	9,150	9,150
STPL GRANT						
STPL Fund Exchange	3328			142,246		
Interest Income	3610					
TOTAL	21			142,246		
MEASURE R						
Residential Street Resurfacing	3371	139,589	91,955	144,138	103,078	105,000
Interest Income	3610	143	632	537	50	50
TOTAL	23	139,732	92,587	144,675	103,128	105,050
STATE SR2S						
PVDN Bike Lane & Silver Spur Pathways	3372	84,173	298,710	59,117		
Interest Income	3610					
TOTAL	25	84,173	298,710	59,117		

EXHIBIT A
City of Rolling Hills Estates
Revenue Summary
 (by fund within fund type)

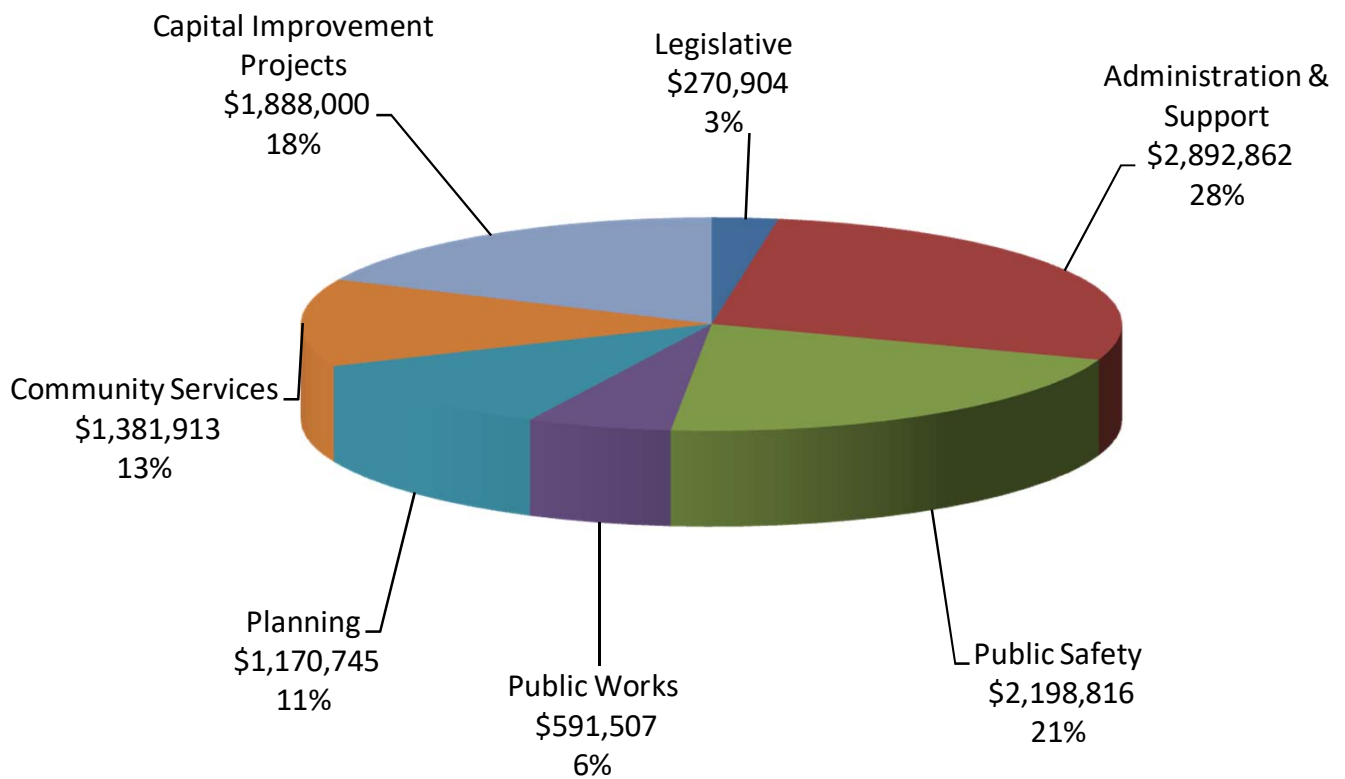
REVENUE SUMMARY		2014-15	2015-16	2016-17	2017-18	2018-19
		Actual	Actual	Actual	Estimated	Proposed
MEASURE M						
Street Resurfacing	3369				116,822	116,822
Interest Income	3610					
TOTAL	26				116,822	116,822
CALRECYCLE GRANT						
Street Resurfacing Grant	3378			40,464	38,163	
Interest Income	3610					
TOTAL	28			40,464	38,163	
PROP 84 STATE PARK GRANT EQUESTRIAN						
Peter Weber Equestrian Center	3387	263,981	465,376	197,924	60,379	
Interest Income	3610	179		15		
TOTAL	30	264,160	465,376	197,939	60,379	
PROP 12 PARKS GRANT						
Prop. 12 Riparian Grant (Nature Preserve)	3396					
Interest Income	3610	102	150			
TOTAL	31	102	150			
PROP A COUNTY PARKS						
PROP A - Maintenance/Service	3392		21,000			
PROP A - Howlett Park Pathways	3393					249,500
PROP A - Specified	3394		295,772	668,437		
TOTAL	32		316,772	668,437		249,500
PROP A 4TH DISTRICT GRANT						
Equestrian Improvements	3399					
TOTAL	34					
JR. NATURALIST STATE GRANT						
Nature Center Youth Programs	3389		15,881	22,575	6,544	
TOTAL	35		15,881	22,575	6,544	
PEPPER TREE FOUNDATION						
Donations	3440	25,782	29,210	36,402	41,000	36,000
Interest Income	3610	28	58	89	70	70
TOTAL	95	25,810	29,268	36,491	41,070	36,070
CHANDLER CONTRIBUTION FUND						
Donations/Match	3780	900,000				
Interest Income	3610	78	2,718	3,122	3,066	
TOTAL	97	900,078	2,718	3,122	3,066	
TRAFFIC MITIGATION MEASURES FUND						
Traffic Mitigation	3190				188,240	
Interest Income	3610				200	
TOTAL	98				188,440	
TOTALS, SPECIAL REVENUE FUNDS		3,071,567	1,841,685	1,926,860	1,376,681	1,474,704

EXHIBIT A
ENTERPRISE FUNDS

STABLES						
Stable Rental & Concessionaire	3450	104,389	127,749	80,931		
CHARGES FOR SERVICES	50	104,389	127,749	80,931		
TENNIS						
Tennis Court Fees	3460	64,514	57,503			
Tennis Membership Dues	3461	13,065	16,550			
CHARGES FOR SERVICES		77,579	74,053			
Interest Income	3610	18	27			
TOTAL	51	77,597	74,080			
TOTALS, ENTERPRISE FUNDS		181,986	201,829	80,931		
GRAND TOTALS, ALL FUNDS		10,900,567	11,060,685	10,781,257	10,403,019	11,211,435

City of Rolling Hills Estates

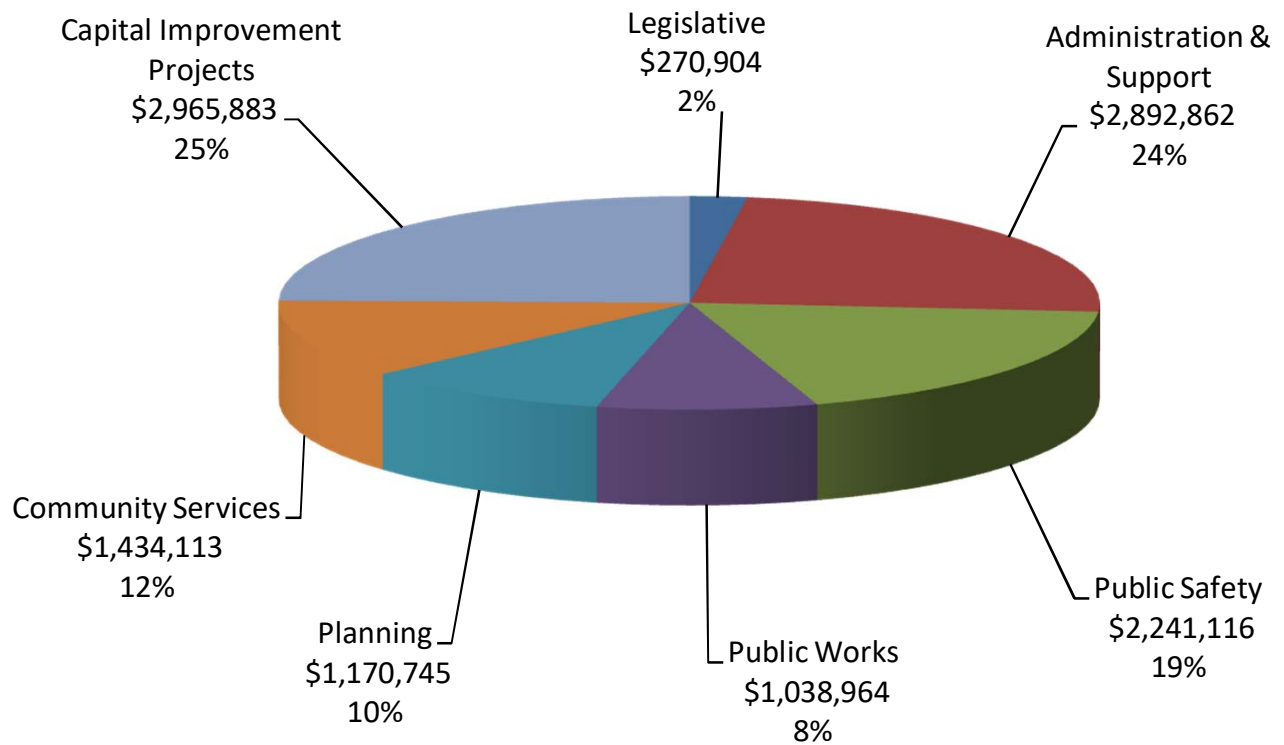
Budget Expenditures 2018-2019 (General Funds)



Total General Fund Expenditures \$10,394,747

City of Rolling Hills Estates

Budget Expenditures 2018-2019 (All Funds)



Total All Funds Expenditures \$12,014,588

EXHIBIT B
City of Rolling Hills Estates
Expenditures/Expenses Budget Summary

EXPENDITURES/EXPENSES SUMMARY		2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
GENERAL FUND OPERATING EXPENDITURES						
LEGISLATIVE						
CITY COUNCIL	4110	63,426	64,275	61,300	64,795	64,431
PLANNING COMMISSION	4120	46,205	50,083	48,942	49,397	50,545
P&A COMMISSION	4130	45,585	38,204	37,835	40,551	41,328
CITY ATTORNEY	4140	113,559	124,532	109,531	114,000	114,000
ELECTION	4150	575	31,777		30,000	600
TOTAL		269,350	308,871	257,608	298,743	270,904
ADMINISTRATION & SUPPORT						
CITY MANAGER	4210	704,227	729,770	724,609	724,194	778,145
CENTRAL SERVICES	4220	453,748	581,017	465,507	565,467	631,656
FINANCE	4230	465,178	511,966	515,831	547,630	558,273
PERSONNEL	4240	72,870	267,959	2,117,499	230,813	807,204
PUBLIC INFORMATION	4250	24,157	21,681	21,811	37,968	58,810
OVERHEAD	4270	(14,057)	(14,000)			
EQUIPMENT	4279	56,743	68,694	118,145	170,013	58,774
TOTAL		1,762,866	2,167,087	3,963,402	2,276,085	2,892,862
PUBLIC SAFETY						
PATROL SERVICES	4310	1,742,152	1,807,898	1,975,732	2,082,511	2,145,696
ANIMAL CONTROL	4330	25,422	19,239	17,995	20,000	25,000
CROSSING GUARDS - GENERAL FUND	4343				32,529	20,120
EMERGENCY MANAGEMENT	4350	6,282	9,961	7,035	4,898	8,000
TOTAL		1,773,856	1,837,098	2,000,762	2,139,938	2,198,816
PUBLIC WORKS						
SIGNALS & STRIPING	4451	108,977	184,558	435,894	297,501	171,000
STORMWATER PERMIT	4460	255,465	206,433	283,367	280,166	380,868
SOLID WASTE/RECYCLING	4625	18,991	20,656	27,754	27,004	39,639
TOTAL		383,433	411,647	747,015	604,672	591,507
PLANNING						
PLANNING ADMINISTRATION	4510	808,227	933,782	893,188	798,530	811,031
ADVANCED PLANNING	4520	51,262	50,742	128,774	144,876	234,334
CODE ADMINISTRATION	4530	83,201	107,939	93,257	104,204	125,380
TOTAL		942,690	1,092,463	1,115,219	1,047,611	1,170,745
COMMUNITY SERVICES						
PARKS MAINTENANCE	4610	781,488	821,662	865,258	894,868	906,012
TREE TRIMMING	4615	161,581	212,273	199,216	173,142	173,416
BRIDLE TRAILS	4630	92,351	73,713	69,314	69,042	69,487
TENNIS RECREATION	4645			69,401	83,107	86,774
RECREATION PROGRAMS	4640	37,877	37,239	31,129	28,051	28,439
SPECIAL EVENTS	4670	63,201	83,718	99,136	87,218	77,839
PEPPERTREE	4674	8,532	9,197	9,246	9,750	9,946
NATURE CENTER	4676	25,121	30,246	29,343	29,828	30,000
TOTAL		1,170,151	1,268,048	1,372,043	1,375,006	1,381,913
TOTAL OPERATING EXPENDITURES		6,302,346	7,085,214	9,456,049	7,742,055	8,506,747

EXHIBIT B
City of Rolling Hills Estates
Expenditures/Expenses Budget Summary

EXPENDITURES/EXPENSES SUMMARY		2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
GENERAL FUND CAPITAL IMPROVEMENT EXPENDITURES						
PUBLIC WORKS						
STREET RESURFACING & ROAD IMPR.	5103	92,430	905,078	781,495	733,615	500,000
CURB/GUTTER/SIDEWALK IMPR.	5140	151,255	118,030	10,022	25,000	25,000
STORM DRAIN REPAIRS/IMPROVEMENTS	5145	26,366	98,729	251,213	38,266	800,000
BUS SHELTERS	5155	14,388	8,488			
TRAFFIC SIGNAL IMPROVEMENTS	5180			96,434	28,045	
ADV. STREET SIGNS REPAINTING	5186					
TOTAL STREETS		284,439	1,130,325	1,139,164	824,926	1,325,000
PARKS & RECREATION						
BRUSH CLEARANCE	5201	7,160	19,038	10,839	6,000	18,000
THREE RAIL FENCING	5221	36,240				
TOTAL PARKS & RECREATION		43,400	19,038	10,839	6,000	18,000
PUBLIC IMPROVEMENTS						
SHERIFF'S ALPR	5302		-	73,866	376	
CITY HALL RENOVATION & DESIGN	5303		18,000	71,273	15,000	500,000
COMPUTER NETWORK UPGRADE	5307	35,486	34,308	38,272	90,000	45,000
SPEED BOARD	5315			8,901		
WEBSITE UPGRADE AND REDESIGN	5316		16,218	17,312		
TOTAL PUBLIC IMPROVEMENTS		35,486	68,526	209,624	105,376	545,000
TOTAL CAPITAL PROJECTS		363,325	1,217,889	1,359,627	936,302	1,888,000
TOTAL GENERAL FUND EXPENDITURES		6,665,671	8,303,103	10,815,676	8,678,357	10,394,747

EXHIBIT B
City of Rolling Hills Estates
Expenditures/Expenses Budget Summary

EXPENDITURES/EXPENSES SUMMARY	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
<u>SPECIAL REVENUE FUND TYPE EXPENDITURES</u>					
<u>QUIMBY FEES FUND 10</u>					
PVDN/SILVER SPUR PATHWAYS	5130	100,000	400,000		
DAPPLEGRAY BRIDLE TRAIL	5259		42,050	18,900	
PEPPERWOOD PARK/CIVIC CENTER	5262	22,591		30,000	5,000
CHANDLER PARK	5263		18,276	14,375	
HOWLETT PARK IMPROVEMENTS	5264		177,240	29,255	60,000
HIGHRIDGE PARK IMPROVEMENTS	5265				
PARK ADA IMPROVEMENTS	5266			12,400	67,600
NATURE & COMMUNITY CENTERS	5267			25,000	20,000
BUTCHER PARK DEVELOPMENT	5269			5,000	95,000
TOTAL		122,591	637,566	134,930	247,600
<u>HIGHWAY USERS TAX FUND 11</u>					
STREET REPAIR	4410	42,912	102,618	90,000	90,000
SIGNALS & STRIPING	4454	182,814	219,979	36,416	187,336
TOTAL		225,726	322,597	126,416	277,336
<u>SB1 HUTA RMRA FUND 12</u>					
ROAD MAINTENANCE AND REHABILITATI	5112			46,520	133,961
<u>TDA FUND 13</u>					
TRANSIT TDA ARTICLE 3	5113		15,773		15,000
<u>TRAFFIC SAFETY FUND 14</u>					
CROSSING GUARDS - TRAFFIC FINES	4340	34,337	35,136	37,645	42,300
<u>PEG FEES FUND 16</u>					
PEG FEES UPGRADES & IMPROVEMENTS	5322	10,248	6,837	119,377	50,000
<u>COMM. DEVELOPMENT BLOCK GRANT FUND 17</u>					
CDBG	5190		25,000	82,285	25,000
<u>TRAFFIC SAFETY FUND 18</u>					
PV TRANSIT	4450	142,732	152,839	158,091	159,443
TOTAL		142,732	152,839	158,091	170,122
<u>TRANSIT PROP C FUND 19</u>					
PVDN BIKE LANE PROJECT	5119				
STREET RESURFACING	5120		50,000	50,000	130,000
TRAFFIC SIGNAL IMPROVEMENTS	5182		122,854	12,133	
TOTAL			172,854	62,133	130,000
<u>AIR QUALITY FUND 20</u>					
TURF UTILITY VEHICLES	4281				
TOTAL					
<u>STP-L FUND 21</u>					
STREET RESURFACING PROJECT	5115			142,246	
TOTAL				142,246	
<u>MEASURE R FUND 23</u>					
RESIDENTIAL STREET RESURFACING	5170		75,000	75,000	225,000
TRAFFIC SIGNAL IMPROVEMENTS	5171		5,104	101,536	100,000
TOTAL			80,104	176,536	225,000

EXHIBIT B
City of Rolling Hills Estates
Expenditures/Expenses Budget Summary

EXPENDITURES/EXPENSES SUMMARY		2014-15	2015-16	2016-17	2017-18	2018-19
		Actual	Actual	Actual	Estimated	Proposed
<u>STATE SR2S FUND 25</u>						
PVDN BIKE LANE PROJECT	5118					
SILVER SPUR PEDESTRIAN PROJECT	5125		328,700			
TOTAL			328,700			
<u>MEASURE M, FUND 26</u>						
STREET RESURFACING PROJECT	5117				116,822	116,822
TOTAL					116,822	116,822
<u>CALRECYCLE GRANT, FUND 28</u>						
STREET RESURFACING GRANT	5116			83,123		
TOTAL				83,123		
<u>PROP 84 STATE GRANT FUND 30</u>						
PETER WEBER EQUESTRIAN CENTER	5251	758,093				
TOTAL		758,093				
<u>PROP A PARKS FUND 32</u>						
HOWLETT PARK PATHWAYS	5232					249,500
STABLES RENOVATION	5250	823,658	353,972	3,113		
NATURE CENTER	4680	13,547	14,428	14,071	19,000	20,500
TOTAL		837,205	368,400	17,184	19,000	270,000
<u>PROP A 4TH DISTRICT GRANT FUND 34</u>						
Equestrian Improvements	5220		110,571	120,317	49,574	40,000
TOTAL			110,571	120,317	49,574	40,000
<u>JR. NATURALIST STATE GRANT FUND 35</u>						
Youth Programs at Nature Center	4677		15,882	22,574	6,544	
TOTAL			15,882	22,574	6,544	
<u>PEPPERTREE FUND 95</u>						
PEPPERTREE FOUNDATION	4675	22,605	26,442	30,964	31,700	31,700
SPECIAL EQUIPMENT	5231		5,652		13,820	
TOTAL		22,605	32,094	30,964	45,520	31,700
<u>CHANDLER CONTRIBUTION FUND 97</u>						
EQUESTRIAN & PARK IMPROVEMENTS	5255		164,818	23,730	406,362	
PWEC BARN PROJECT	5256					
TOTAL			164,818	23,730	406,362	
TOTAL OPERATIONS		438,947	567,324	489,500	380,748	541,958
TOTAL CAPITAL PROJECTS		1,591,999	1,386,872	1,450,426	1,163,028	1,077,883
TOTAL SPECIAL FUNDS		2,030,946	1,954,196	1,939,926	1,543,776	1,619,841

ENTERPRISE FUND TYPE EXPENSES

<u>STABLES FUND</u>						
STABLES	4650	802	802			
<u>TENNIS FUND</u>						
TENNIS	4660	77,577	91,107			
TOTAL ENTERPRISE FUNDS		78,379	91,909			
GRAND TOTAL, ALL FUNDS		8,774,996	10,349,208	12,755,602	10,222,133	12,014,588

Exhibits C, D, E, F, G, & H



EXHIBIT C				
City of Rolling Hills Estates				
SOURCES and USES				
FY 2014-15	General Fund	Special Revenue Funds	Enterprise Funds	Total
SOURCES				
TAXES	3,749,106			3,749,106
LICENSES/PERMITS	2,074,361			2,074,361
REV FR OTH AGENCIES	1,126,297	797,931		1,924,228
CHARGES FOR SVCS	337,858		181,968	519,826
FINES/FORFEITURES	39,088	37,444		76,532
USE OF MONEY/PROPERTY	21,406	264,967	18	286,391
OTHER REVENUES	298,898	1,971,225		2,270,123
Total Revenues	7,647,014	3,071,567	181,986	10,900,567
USES				
Legislative	269,350			269,350
Administration/Support	1,762,866			1,762,866
Public Safety	1,773,856	34,337		1,808,193
Public Works	383,433	368,458		751,891
Planning	942,690			942,690
Community Services	1,170,151	36,152	78,379	1,284,682
Operations Expenditures	6,302,346	438,947	78,379	6,819,672
Capital Projects	363,325	1,591,999		1,955,324
Total Expenditures	6,665,671	2,030,946	78,379	8,774,996
Net Change	981,343	1,040,621	103,607	2,125,571
Transfer In/(Out)				
Fund Balance/RE - 7/1/14	2,802,097	(369,633)	(184,966)	2,247,498
Fund Balance/RE - 6/30/15	3,783,440	670,988	(81,359)	4,373,069
OPERATING RESULTS:				
Total Revenues	7,647,014	3,071,567	181,986	10,900,567
Less: Special Operating Revenues				
Less: Operations Expenditures	(6,302,346)	(438,947)	(78,379)	(6,819,672)
Add Cleep Appropriation				
RESULTS	1,344,668	2,632,620	103,607	4,080,895
Special Projects UUT				
SUBTOTALS BEFORE SPECIALS	1,344,668	2,632,620	103,607	4,080,895
Add: Special Project Costs				
NET OPERATING RESULTS (\$)	1,344,668	2,632,620	103,607	4,080,895
Net Operating Results (%) as a % of Revenues	18%	86%	57%	37%

EXHIBIT C City of Rolling Hills Estates SOURCES and USES FY 2014-15	(Continued) Special Funds															Enterprise Funds			
	Quimby Fees 10	State GT 11	PROP A Local Trans 13	Traffic Safety Fines 14	PEG Fees 16	Transit Imp 18	PROP C 19	AQMD AB 2766 20	Measure R Grant 23	State SR2S 25	PROP 84 State Grant 30	PROP 12 Parks Grant 31	PROP A Parks Grant 32	Pepper Tree 95	Chandler Equestrian 97	Special Revenue TOTAL	Stables 50	Tennis 51	Enterprise Funds TOTAL
SOURCES																			
TAXES																			
LICENSES/PERMITS																			
REV FR OTH AGENCIES		235,174	(7,293)			143,976	189,356	12,777	139,589	84,173	179					797,931			
CHARGES FOR SVCS																	104,389	77,579	181,968
FINES/FORFEITURES				37,444												37,444			
USE OF MONEY/PROPERTY		147	3	49	156	88	117	75	143					28	78	264,967		18	18
OTHER REVENUES	1,016,082				29,361						263,981	102		25,782	900,000	1,971,225			
Total Revenues	1,016,082	235,321	(7,290)	37,493	29,517	144,064	189,473	12,852	139,732	84,173	264,160	102		25,810	900,078	3,071,567	104,389	77,597	181,986
USES																			
Legislative																			
Administration/Support																			
Public Safety				34,337												34,337			
Public Works		225,726				142,732										368,458			
Planning																			
Community Services													13,547	22,605		36,152	802	77,577	78,379
Operations Expenditures		225,726		34,337		142,732							13,547	22,605		438,947	802	77,577	78,379
Capital Projects					10,248					758,093			823,658			1,591,999			
Total Expenditures		225,726		34,337	10,248	142,732				758,093			837,205	22,605		2,030,946	802	77,577	78,379
Net Change	1,016,082	9,595	(7,290)	3,156	19,269	1,332	189,473	12,852	139,732	84,173	(493,933)	102	(837,205)	3,205	900,078	1,040,621	103,587	20	103,607
Transfer In/(Out)																			
Fund Balance/RE - 7/1/14	(61,865)	57,372	7,290	26,635	89,073	51,022	(12,954)	40,805	24,563	(119,325)		62,293	(545,978)	11,436	(369,633)	(281,550)	96,584	(184,966)	
Fund Balance/RE - 6/30/15	954,217	66,967		29,791	108,342	52,354	176,519	53,657	164,295	(35,152)	(493,933)	62,395	(1,383,183)	14,641	900,078	670,988	(177,963)	96,604	(81,359)

EXHIBIT D				
City of Rolling Hills Estates				
SOURCES and USES	General	Special	Enterprise	
FY 2015-16	Fund	Funds	Funds	Total
SOURCES				
TAXES	3,958,205			3,958,205
LICENSES/PERMITS	3,129,515			3,129,515
REV FR OTH AGENCIES	1,070,461	1,711,655		2,782,116
CHARGES FOR SVCS	369,717		201,802	571,519
FINES/FORFEITURES	28,062	27,799		55,861
USE OF MONEY/PROPERTY	26,200	37,214	27	63,441
OTHER REVENUES	429,492	65,017		494,509
Total Revenues	9,011,652	1,841,685	201,829	11,055,166
USES				
Legislative	308,871			308,871
Administration/Support	2,167,087			2,167,087
Public Safety	1,837,098	35,136		1,872,234
Public Works	411,647	475,436		887,083
Planning	1,092,463			1,092,463
Community Services	1,268,048	56,752	91,909	1,416,709
Operations Expenditures	7,085,214	567,324	91,909	7,744,447
Capital Projects	1,217,889	1,386,872		2,604,761
Capital Assets				
Total Expenditures	8,303,103	1,954,196	91,909	10,349,208
Net Change	708,549	(112,511)	109,920	705,958
Transfer In/(Out)	62,545	(62,545)		
Fund Balance/RE - 7/1/15	3,783,496	670,985	(81,361)	4,373,120
Fund Balance/RE - 6/30/16	4,554,590	495,929	28,559	5,079,078
OPERATING RESULTS:				
Total Revenues	9,011,652	1,841,685	201,829	11,055,166
Less: Special Operating Revenues				
Less: Operations Expenditures	(7,085,214)	(567,324)	(91,909)	(7,744,447)
Add: CLEEP Grant Usage				
RESULTS	1,926,438	1,274,361	109,920	3,310,719
SUBTOTALS BEFORE SPECIALS	1,926,438	1,274,361	109,920	3,310,719
Add: Special Project Costs				
NET OPERATING RESULTS (\$)	1,926,438	1,274,361	109,920	3,310,719
Net Operating Results (%) as a % of Revenues	21%	69%	54%	30%

EXHIBIT D		(Continued) Special Funds																						
City of Rolling Hills Estates SOURCES and USES		PROP A																		Special Revenue	Stables	Tennis	Enterprise Funds	
FY 2015-16		Quimby Fees	State GT	Local Trans	Traffic Safety	PEG Fees	CDBG Funds	Transit Imp	PROP C	AQMD AB 2766	Measure R	State SR2S Grant	PROP 84 State Grant	PROP 12 Parks Grant	PROP A Parks Grant	PROP A 4th District Grant	State Naturalist Grant	Pepper Tree	Chandler Equestrian	TOTAL	50	51	TOTAL	
SOURCES																								
TAXES																								
LICENSES/PERMITS																								
REV FR OTH AGENCIES			182,401	15,773			44,317	147,723	122,406	10,341	91,955	298,710	465,376		316,772		15,881				1,711,655			
CHARGES FOR SVCS																								
FINES/FORFEITURES					27,799																27,799			
USE OF MONEY/PROPERTY		3,006	104		99	382	7	161	556	189	632			150				29,210	2,718		37,214		27	
OTHER REVENUES		35,652				29,307												58			65,017			
Total Revenues		38,658	182,505	15,773	27,898	29,689	44,324	147,884	122,962	10,530	92,587	298,710	465,376	150	316,772		15,881	29,268	2,718	1,841,685	127,749	74,080	201,829	
USES																								
Legislative																								
Administration/Support																								
Public Safety					35,136																35,136			
Public Works		322,597						152,839													475,436			
Planning																								
Community Services															14,428		15,882	26,442			56,752	802	91,107	91,909
Operations Expenditures		322,597			35,136			152,839						14,428		15,882	26,442			567,324	802	91,107	91,909	
Capital Projects		122,591		15,773		6,837	25,000		172,854		80,104	328,700		353,972	110,571			5,652	164,818	1,386,872				
Capital Assets																								
Total Expenditures		122,591	322,597	15,773	35,136	6,837	25,000	152,839	172,854		80,104	328,700		368,400	110,571		15,882	32,094	164,818	1,954,196	802	91,107	91,909	
Net Change		(83,933)	(140,092)		(7,238)	22,852	19,324	(4,955)	(49,892)	10,530	12,483	(29,990)	465,376	150	(51,628)	(110,571)		(1)	(2,826)	(162,100)	(112,511)	126,947	(17,027)	109,920
Transfer In/(Out)																								
Fund Balance/RE - 7/1/15		954,216	66,966		29,790	108,342		52,354	176,520	53,656	164,294	(35,152)	(493,933)	62,395	(1,383,183)			14,642	900,078	670,985	(177,964)	96,603	(81,361)	
Fund Balance/RE - 6/30/16		870,283	(73,126)		22,552	131,194	19,324	47,399	126,628	64,186	176,777	(65,142)	(28,557)		(1,434,811)	(110,571)		(1)	11,816	737,978	495,929	(51,017)	79,576	28,559

EXHIBIT E				
City of Rolling Hills Estates				
SOURCES and USES				
FY 2016-17	General Fund	Special Revenue Funds	Enterprise Funds	Total
SOURCES				
TAXES	4,872,259			4,872,259
LICENSES/PERMITS	3,061,756			3,061,756
REV FR OTH AGENCIES	129,324	1,827,910		1,957,234
CHARGES FOR SVCS	319,717		80,931	400,648
FINES/FORFEITURES	59,672	25,966		85,638
USE OF MONEY/PROPERTY	85,765	7,600		93,365
OTHER REVENUES	244,973	65,384		310,357
Total Revenues	8,773,466	1,926,860	80,931	10,781,257
USES				
Legislative	257,608			257,608
Administration/Support	2,080,482			2,080,482
Public Safety	2,000,762	36,518		2,037,280
Public Works	747,015	385,373		1,132,388
Planning	1,115,219			1,115,219
Community Services	1,372,043	67,609		1,439,652
Operations Expenditures	7,573,129	489,500		8,062,629
PERS UAL Payment	1,814,634			1,814,634
Capital Projects	1,359,627	1,450,426		2,810,053
Vehicle Purchases/Reserves	68,286			68,286
Total Expenditures	10,815,676	1,939,926		12,755,602
Net Change	(2,042,210)	(13,066)	80,931	(1,974,344)
Transfer In/(Out)	6,380		(80,931)	(74,551)
Fund Balance/RE - 7/1/16	4,566,489	495,929		5,062,418
Fund Balance/RE - 6/30/17	2,524,279	482,863		3,013,523
OPERATING RESULTS:				
Total Revenues	8,773,466	1,926,860	80,931	10,781,257
Less: Special Operating Revenues				
Less: Operations Expenditures	(7,573,129)	(489,500)		(8,062,629)
RESULTS AFTER ADD-BACKS	1,200,337	1,437,360	80,931	2,718,629
SUBTOTALS BEFORE SPECIALS	1,200,337	1,437,360	80,931	2,718,629
Add: CLEEP Grant Usage	5,201			5,201
NET OPERATING RESULTS (\$)	1,205,538	1,437,360	80,931	2,723,830
Net Operating Results (%) as a % of Revenues	14%	75%	100%	25%

EXHIBIT E City of Rolling Hills Estates SOURCES and USES FY 2016-17	(Continued) Special Funds																			Enterprise Funds				
	Quimby Fees	State GT	PROP A Local Trans	Traffic Safety	PEG Fees	CDBG Funds	Transit Imp	PROP C	AQMD AB 2766	STPL Grant	Measure R	State SR25	State Calrecycle Grant	PROP 84 State Grant	PROP A Parks Grant	PROP A 4th District Grant	State Naturalist Grant	Pepper Tree	Chandler Equestrian	Special Revenue TOTAL	Stables 50	Tennis 51	Enterprise Funds TOTAL	
SOURCES																								
TAXES																								
LICENSES/PERMITS		157,563				45,745	150,048	189,401	10,252	142,246	144,138	59,117	40,464	197,924	668,437		22,575			1,827,910				
REV FR OTH AGENCIES																						80,931	80,931	
CHARGES FOR SVCS				25,966																25,966				
FINES/FORFEITURES	2,328			81	306	39	147	653	283		537			15				89	3,122	7,600				
USE OF MONEY/PROPERTY					28,982													36,402		65,384				
OTHER REVENUES																								
Total Revenues	2,328	157,563		26,047	29,288	45,784	150,195	190,054	10,535	142,246	144,675	59,117	40,464	197,939	668,437		22,575	36,491	3,122	1,926,860	80,931		80,931	
USES																								
Legislative																								
Administration/Support																								
Public Safety				36,518																	36,518			
Public Works		227,282						158,091													385,373			
Planning																								
Community Services																								
Operations Expenditures		227,282		36,518			158,091														67,609			
PERS UAL Payment																					489,500			
Capital Projects	637,566				119,377	82,285		62,133		142,246	176,536		83,123		3,113	120,317				23,730				
Vehicle Purchases/Reserves																								
Total Expenditures	637,566	227,282		36,518	119,377	82,285	158,091	62,133		142,246	176,536		83,123		17,184	120,317	22,574	30,964	23,730	1,939,926				
Net Change	(635,238)	(69,719)		(10,471)	(90,089)	(36,501)	(7,896)	127,921	10,535		(31,861)	59,117	(42,659)	197,939	651,253	(120,317)	1	5,527	(20,608)	(13,066)	80,931		80,931	
Transfer In/(Out)														(231,310)	231,310						(29,914)	(79,576)	(109,490)	
Fund Balance/RE - 7/1/16	870,283	(73,126)		22,552	131,194	19,324	47,399	126,628	64,186		176,777	(65,142)		(28,557)	(1,434,811)	(110,571)	(1)	11,816	737,978	495,929	(64,047)	79,576	28,559	
Fund Balance/RE - 6/30/17	235,045	(142,845)		12,081	41,105	(17,177)	39,503	254,549	74,721		144,916	(6,025)	(42,659)	(61,928)	(552,248)	(230,888)		17,343	717,370	482,863				

Note:
Closed Both
Enterprise Funds.

EXHIBIT F			
City of Rolling Hills Estates			
SOURCES and USES			
FY 2017-18	General Fund	Special Revenue Funds	Total
SOURCES			
TAXES	5,179,419		5,179,419
LICENSES/PERMITS	2,733,000		2,733,000
REV FR OTH AGENCIES	139,416	1,080,405	1,219,821
CHARGES FOR SVCS	510,000		510,000
FINES/FORFEITURES	34,500	30,000	64,500
USE OF MONEY/PROPERTY	166,527	6,036	172,563
OTHER REVENUES	263,476	72,000	335,476
Total Revenues	9,026,338	1,188,441	10,214,779
USES			
Legislative	298,743		298,743
Administration/Support	2,167,614		2,167,614
Public Safety	2,139,938	37,645	2,177,583
Public Works	604,672	285,859	890,531
Planning	1,047,611		1,047,611
Community Services	1,375,006	57,244	1,432,250
Operations Expenditures	7,633,584	380,748	8,014,332
Capital Projects	936,302	1,174,330	2,110,632
Vehicle Purchases/Reserves	108,471		108,471
Total Expenditures	8,678,357	1,555,078	10,233,435
Net Change	347,981	(366,637)	(18,656)
Transfer In/(Out)	(6,025)	6,025	
Fund Balance/RE - 7/1/17	2,524,279	482,863	3,007,142
Fund Balance/RE - 6/30/18	2,866,235	122,251	2,988,486
OPERATING RESULTS:			
Total Revenues	9,026,338	1,188,441	10,214,779
Less: Special Operating Revenues			
Less: Operations Expenditures	(7,633,584)	(380,748)	(8,014,332)
RESULTS	1,392,754	807,693	2,200,447
SUBTOTALS BEFORE SPECIALS			
Special Project			
General Plan Update	91,743		91,743
NET OPERATING RESULTS (\$)	1,484,497	807,693	2,292,190
Net Operating Results (%) as a % of Revenues	16%	68%	22%

EXHIBIT F (Continued) Special Funds																							
City of Rolling Hills Estates SOURCES and USES	Quimby Fees	State HUTA	State RMRA	PROP A Local Trans	Traffic Safety	PEG Fees	CDBG Funds	Transit Imp	PROP C	AQMD AB 2766	Measure R Grant	State SR2S Grant	Measure M	State Calrecycle Grant	PROP 84 State Grant	PROP A Parks Grant	PROP A 4th District Grant	State Naturalist Grant	Pepper Tree	Chandler Equestrian	Traffic Measure	Special Revenue	
FY 2017-18	10	11	12	13	14	16	17	18	19	20	23	25	26	28	30	32	34	35	95	97	98	TOTAL	
SOURCES																							
TAXES																							
LICENSES/PERMITS																							
REV FR OTH AGENCIES		184,107	46,520				25,000	165,692	325,000	9,100	103,078		116,822	38,163	60,379			6,544				188,240	
CHARGES FOR SVCS																							
FINES/FORFEITURES					30,000																	30,000	
USE OF MONEY/PROPERTY	2,000	150				250		100	100	50	50								70	3,066	200	6,036	
OTHER REVENUES	1,500					29,500													41,000			72,000	
Total Revenues	3,500	184,257	46,520		30,000	29,750	25,000	165,792	325,100	9,150	103,128		116,822	38,163	60,379			6,544	41,070	3,066	188,440	1,376,681	
USES																							
Legislative																							
Administration/Support																							
Public Safety					37,645																	37,645	
Public Works		126,416						159,443														285,859	
Planning																							
Community Services																							
Operations Expenditures		126,416			37,645			159,443											19,000		6,544	31,700	57,244
Capital Projects																							
Vehicle Purchases/Reserves	134,930		46,520			15,000	25,000		130,000		225,000		116,822			11,302	49,574			13,820	406,362	1,174,330	
Total Expenditures	134,930	126,416	46,520		37,645	15,000	25,000	159,443	130,000		225,000		116,822			30,302	49,574		6,544	45,520	406,362	1,555,078	
Net Change	(131,430)	57,841			(7,645)	14,750		6,349	195,100	9,150	(121,872)			38,163	60,379	(30,302)	(49,574)		(4,450)	(403,296)	188,440	(178,397)	
Transfer In/(Out)												6,025			1,549	312,525					(314,074)	6,025	
Fund Balance/RE - 7/1/17	235,045	(142,845)			12,081	41,105	(17,177)	39,503	254,549	74,721	144,916	(6,025)		(42,659)	(61,928)	(552,248)	(230,888)		17,343	717,370		482,863	
Fund Balance/RE - 6/30/18	103,615	(85,004)			4,436	55,855	(17,177)	45,852	449,649	83,871	23,044			(4,496)		(270,025)	(280,462)		12,893		188,440	310,491	

EXHIBIT G			
City of Rolling Hills Estates			
SOURCES and USES			
FY 2018-19	General Fund	Special Revenue Funds	Total
SOURCES			
TAXES	5,408,223		5,408,223
LICENSES/PERMITS	3,233,000		3,233,000
REV FR OTH AGENCIES	130,000	1,136,334	1,266,334
CHARGES FOR SVCS	510,000		510,000
FINES/FORFEITURES	34,500	30,000	64,500
USE OF MONEY/PROPERTY	179,938	2,870	182,808
OTHER REVENUES	241,070	305,500	546,570
Total Revenues	9,736,731	1,474,704	11,211,435
USES			
Legislative	270,904		270,904
Administration/Support	2,392,862		2,392,862
Public Safety	2,198,816	42,300	2,241,116
Public Works	591,507	447,458	1,038,964
Planning	1,170,745		1,170,745
Community Services	1,381,913	52,200	1,434,113
Operations Expenditures	8,006,747	541,958	8,548,705
PERS UAL Payment	500,000		500,000
Capital Projects	1,888,000	1,077,883	2,965,883
Total Expenditures	10,394,747	1,619,841	12,014,588
Net Change	(658,016)	(145,137)	(803,153)
Transfers In/(Out)			
Fund Balance/RE - 7/1/18	2,866,235	310,491	3,176,726
Fund Balance/RE - 6/30/19	2,208,219	165,354	2,373,573
OPERATING RESULTS:			
Total Revenues	9,736,731	1,474,704	11,211,435
Less: Special Operating Revenues			
Less: Operations Expenditures	(8,006,747)	(541,958)	(8,548,705)
RESULTS	1,729,984	932,746	2,662,730
SUBTOTALS BEFORE SPECIALS	1,729,984	932,746	2,662,730
Special Project			
General Plan Update	180,000		180,000
NET OPERATING RESULTS (\$)	1,909,984	932,746	2,842,730
Net Operating Results (%) as a % of Revenues	20%	63%	25%

EXHIBIT G (Continued) Special Funds																				
City of Rolling Hills Estates SOURCES and USES	Quimby Fees	State GT	State RMRA	PROP A Local Trans	Traffic Safety	PEG Fees	CDBG Funds	Transit Imp	PROP C	AQMD AB 2766	Measure R Grant	State SR2S Grant	Measure M	State Calrecycle Grant	PROP A Parks Grant	PROP A 4th District Grant	State Naturalist Grant	Pepper Tree	Traffic Measure 98	Special Revenue TOTAL
FY 2018-19	10	11	12	13	14	16	17	18	19	20	23	25	26	28	32	34	35	95	98	TOTAL
SOURCES																				
TAXES																				
LICENSES/PERMITS																				
REV FR OTH AGENCIES		187,336	138,576				25,000	165,000	140,000	9,100	105,000		116,822		249,500					1,136,334
CHARGES FOR SVCS																				
FINES/FORFEITURES					30,000															30,000
USE OF MONEY/PROPERTY	2,000	150	100			250		100	100	50	50							70		2,870
OTHER REVENUES	240,000					29,500												36,000		305,500
Total Revenues	242,000	187,486	138,676		30,000	29,750	25,000	165,100	140,100	9,150	105,050		116,822		249,500			36,070		1,474,704
USES																				
Legislative																				
Administration/Support																				
Public Safety					42,300															42,300
Public Works		277,336						170,122												447,458
Planning																				
Community Services															20,500			31,700		52,200
Operations Expenditures		277,336			42,300			170,122							20,500			31,700		541,958
PERS UAL Payment																				
Capital Projects	247,600		133,961	15,000		50,000	25,000		100,000		100,000		116,822		249,500	40,000				1,077,883
Total Expenditures	247,600	277,336	133,961	15,000	42,300	50,000	25,000	170,122	100,000		100,000		116,822		270,000	40,000		31,700		1,619,841
Net Change	(5,600)	(89,850)	4,715	(15,000)	(12,300)	(20,250)		(5,022)	40,100	9,150	5,050				(20,500)	(40,000)		4,370		(145,137)
Transfers In/(Out)																				
Fund Balance/RE - 7/1/18	103,615	(85,004)			4,436	55,855	(17,177)	45,852	449,649	83,871	23,044			(4,496)	(270,025)	(280,462)		12,893	188,440	310,491
Fund Balance/RE - 6/30/19	98,015	(174,854)	4,715	(15,000)	(7,864)	35,605	(17,177)	40,830	489,749	93,021	28,094			(4,496)	(290,525)	(320,462)		17,263	188,440	165,354

CITY OF ROLLING HILLS ESTATES



EXHIBIT H

FUND BALANCE POLICY ANALYSIS
GENERAL FUND ONLY

	Exhibit D Actual Year Ending June 30, 2016	Exhibit E Estimated Year Ending June 30, 2017	Exhibit F Adopted Year Ending June 30, 2018	Exhibit G Proposed Year Ending June 30, 2019	
Fund Balances:	4,560,109	2,524,279	2,866,235	2,208,219	Fund Balances:
Nonspendable:					Nonspendable:
Advance to Other Funds	113,555				Advance to Other Funds
Inventories	12,822	15,472	9,000	9,000	Inventories
Restricted for:					Restricted for:
CLEEP Grant	5,201				CLEEP Grant
Maint. of Hawthorne Canyon	10,000	10,000	10,000	10,000	Maint. of Hawthorne Canyon
Assigned to:					Assigned to:
Equipment	240,000	110,000		30,000	Equipment
Capital Asset Replacement	600,000	415,000	425,000		Capital Asset Replacement
Capital Projects	900,000			100,000	Capital Projects
PERS UAL	300,000		500,000		PERS UAL
Other Assigned Reserves					Other Assigned Reserves
ALPR Replacement Fund					ALPR Replacement Fund
Unassigned:					Unassigned:
Contingency Reserve	1,178,531	773,807	722,235	859,219	Contingency Reserve
Emergency Reserve	1,200,000	1,200,000	1,200,000	1,200,000	Emergency Reserve
Total Unassigned	2,378,531	1,973,807	1,922,235	2,059,219	Total Unassigned
Total Fund Balances	4,560,109	2,524,279	2,866,235	2,208,219	Total Fund Balances
Operating Expenditures	7,085,214	7,573,129	7,633,584	8,006,747	Operating Expenditures
% of Operating Expenditures*	33.6%	26.1%	25.2%	25.7%	% of Operating Expenditures*

*NOTE: The Fund Balance Policy calls for \$1.2 million be allocated towards an Emergency Reserve, with the balance of Unassigned Fund Balance allocated towards a Contingency Reserve. Total Unassigned Fund Balance should represent at least 25% of operating expenditures.

City of Rolling Hills Estates



Gann Appropriations Limit 2018 – 2019

This Year's Limit: \$16,826,046
Amount under Limit: \$11,728,886

PURSUANT to Article XIII-B of Proposition 4, as amended by Proposition 111 and Senate Bill 88, the Appropriations Limit (known as the Gann Limit) for the City of Rolling Hills Estates for Fiscal Year 2018-2019 has been calculated to be \$16,826,046, which is \$11,728,886 under the limit.

THE DOCUMENTATION used in determining the City of Rolling Hills Estates' Appropriations Limit is available for inspection on weekdays at Rolling Hills Estates City Hall, 4045 Palos Verdes Drive North, Rolling Hills Estates, California between the hours of 7:30 a.m. and 5:30 p.m. Monday through Thursday, and Friday 7:30 a.m. and 4:30 p.m. except on holidays.

Supporting documents are also available for viewing online at:

www.RHE.city



“DEPARTMENTS”



“Administrative Services”

**City of Rolling Hills Estates
Summary**

Function					
Legislative					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	101,620	99,334	100,376	98,793	100,354
TOTAL MATERIALS & OPS	167,730	209,537	157,232	199,950	170,550
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL FUNCTION	269,350	308,871	257,608	298,743	270,904

LEGISLATIVE OVERVIEW

This function includes the activities of City Council, Planning Commission, Park and Activities Commission, City Attorney, and Elections.

City of Rolling Hills Estates

Function	Activity Title	Activity
Legislative	City Council	4110

Narrative

This activity provides for the legislative operations of the City and includes funding for (1) a Minutes Recorder who attends all City Council meetings and other special meetings; (2) City membership in various associations and organizations; and (3) Council member attendance at local, regional and State-wide meetings.

Description

- 401 SALARIES/WAGES FT
Includes a portion of the City Clerk's time for services as a Minutes Recorder for all City Council meetings.
- 405 WAGES/OVERTIME
Provides for City staff to assist, if needed, with production and broadcast of City Council meetings or to act as a substitute Minutes Recorder.
- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Provides for proclamations, awards, and other ceremonial items.
- 463 MILEAGE
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 470 MEETINGS/CONFERENCES/TRAVEL
Includes attendance at various conferences and meetings including the League of California Cities Conference, California Contract Cities Association Conference, League sponsored Mayors and Council Members Executive Forum, Spring Council Policy Development Session, Legislative Briefings, South Bay Cities Council of Governments Meetings, and other miscellaneous meetings, conferences, and seminars. Funding for the annual Holiday party is also provided in this account.
- 472 MEMBERSHIPS
Provides for various City memberships (League of California Cities, California Contract Cities Association, Local Government Commission, Los Angeles County LAFCO, SBCCOG, and West Basin Water Association), along with other individual Council memberships/affiliations.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Legislative	City Council					4110
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	
PERSONNEL						
401 Wages - Full Time	11,318	12,628	12,380	9,600	9,225	
405 Wages - Overtime						
410 Benefits	2,362	2,158	2,069	1,795	1,806	
TOTAL PERSONNEL	13,680	14,786	14,449	11,395	11,031	
MATERIALS & OPERATIONS						
420 Materials & Supplies	4,877	1,269	474	2,000	2,000	
463 Mileage	3,163	1,765	1,114	2,000	2,000	
470 Travel & Meetings	26,150	27,724	25,877	30,000	30,000	
472 Dues & Memberships	15,556	18,731	19,386	19,400	19,400	
TOTAL MATERIALS & OPS	49,746	49,489	46,851	53,400	53,400	
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0	0	
TOTAL ACTIVITY	63,426	64,275	61,300	64,795	64,431	
FUND SOURCE						
01 General Fund 4110	63,426	64,275	61,300	64,795	64,431	
TOTAL	63,426	64,275	61,300	64,795	64,431	

DEPARTMENT RESPONSIBLE
City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Legislative	Planning Commission	4120

Narrative

This activity provides the policy framework for the Planning Department through the workings of the Planning Commission. Staff support is provided by the Planning Director, who, under the direction of the City Manager, heads the professional staff and coordinates the work of various contract agencies in carrying out the decisions of the Commission and City Council. This activity also funds Planning Commissioner attendance at various annual meetings and conferences.

Description

- 401 SALARIES/WAGES FT
Planning activity devoted to this activity is a portion of the Administrative Assistant's salary and a portion of Planning Director's salary.

- 405 WAGES/OVERTIME
Includes overtime for minutes and transcription of regular Planning Commission meetings.

- 410 BENEFITS
Allocation from employee benefit cost center.

- 430 GENERAL CONTRACTUAL
Provides contractual services for minutes and transcription of regular Planning Commission meetings.

- 463 MILEAGE
Includes mileage reimbursement for use of personal vehicles while on City related business.

- 470 MEETINGS/CONFERENCES/TRAVEL
Education and training of Commissioners is supported through this account to allow attendance at planning related meetings.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Legislative	Planning Commission					4120
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	
PERSONNEL						
401 Wages - Full Time	34,776	38,908	38,238	37,728	38,498	
405 Wages - Overtime		230	768			
410 Benefits	9,264	8,620	9,936	10,669	11,047	
TOTAL PERSONNEL	44,040	47,758	48,942	48,397	49,545	
MATERIALS & OPERATIONS						
430 Contractual Services	2,165	2,325	0			
463 Mileage						
470 Travel & Meetings				1,000	1,000	
TOTAL MATERIALS & OPS	2,165	2,325	0	1,000	1,000	
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0	0	
TOTAL ACTIVITY	46,205	50,083	48,942	49,397	50,545	
FUND SOURCE						
01 General Fund	46,205	50,083	48,942	49,397	50,545	
TOTAL	46,205	50,083	48,942	49,397	50,545	

DEPARTMENT RESPONSIBLE
Planning Director

City of Rolling Hills Estates

Function	Activity	Code
Legislative	P&A Commission	4130

Narrative

This activity provides for the operations of the Park and Activities Commission, which advises the City Council on all matters relating to parks, landscaping, signage, recreation and special events. Staff support is provided through the Community Services Department, which is responsible for implementing the recommendations of the Commission through the City Council and City Manager.

Description

- 401 SALARIES/WAGES - FT
Includes a portion of Community Services Director salary.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 430 CONTRACTUAL SERVICES
Provides contractual services for minutes and transcription of regular Park and Activities Commission meetings.

- 470 MEETINGS/CONFERENCE FEES
Provides registration fees and related expenses for the Park and Activities Commission members and the Community Services Director at off-site meetings and conferences.

- 472 MEMBERSHIPS
Provides membership in the California Park and Recreation Society and National Recreation and Park Association for the Community Services Director, and the City's membership in the United States Tennis Association.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Legislative	P&A Commission				4130
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	35,164	29,720	29,111	29,873	30,338
410 Benefits	8,736	7,070	7,874	9,128	9,440
TOTAL PERSONNEL	43,900	36,790	36,985	39,001	39,778
MATERIALS & OPERATIONS					
430 Contractual Services		410			
470 Travel & Meetings	1,328	651	515	1,200	1,200
472 Dues & Memberships	357	353	335	350	350
TOTAL MATERIALS & OPS	1,685	1,414	850	1,550	1,550
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	45,585	38,204	37,835	40,551	41,328
FUND SOURCE					
01 General Fund	45,585	38,204	37,835	40,551	41,328
TOTAL	45,585	38,204	37,835	40,551	41,328

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Legislative	City Attorney	4140

Narrative

This activity provides funding for legal services to the City. The City Attorney performs work on a retainer basis. This activity also includes funding at a separate rate for added legal services beyond the retainer, such as litigation defense, settlement and real property transactions.

Description

- 430 GENERAL CONTRACTUAL SERVICES
Charges are made here for maintenance of Hawthorne Canyon Landfill, with annual expenditures necessary funded through General Fund Reserve Designation when expenditures are required.

- 431 CITY ATTORNEY RETAINER
Covers costs associated with the monthly retainer fee for the City Attorney's services.

- 436 SPECIAL COUNSEL
Covers costs associated with litigation defense, CEQA compliance, settlement and real property transactions that are outside the scope of the above monthly retainer.

- 470 MEETINGS/CONFERENCES/TRAVEL
City Attorney's attendance at City related meetings, seminars, and conferences.

- 476 ADVERTISING
Provides for legal notices and publications as necessary to meet federal, state or local requirements.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Legislative	City Attorney					4140
	2014-15	2015-16	2016-17	2017-18	2018-19	
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed	

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

430 Contractual Services					
431 City Attorney Retainer	66,000	76,816	82,535	90,000	90,000
436 Special Counsel	42,989	37,803	16,287	15,000	15,000
470 Travel & Meetings					
476 Advertising	4,570	9,913	10,709	9,000	9,000

TOTAL MATERIALS & OPS	113,559	124,532	109,531	114,000	114,000
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	113,559	124,532	109,531	114,000	114,000
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FUND SOURCE

01 General Fund	113,559	124,532	109,531	114,000	114,000
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TOTAL	113,559	124,532	109,531	114,000	114,000
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DEPARTMENT RESPONSIBLE
City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Legislative	Election	4150

Narrative

The general municipal elections are held in June of the even numbered years with the State-wide primary and consolidated with the County’s other elections.

Description

430 GENERAL CONTRACTUAL SERVICES
Provides for costs associated with general municipal election, and retainer for an election consultant as needed during off-election year.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Legislative	Election				4150
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

430 Contractual Services	575	31,777		30,000	600
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TOTAL MATERIALS & OPS	575	31,777	0	30,000	600
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	575	31,777	0	30,000	600
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FUND SOURCE

01 General Fund	575	31,777		30,000	600
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TOTAL	575	31,777	0	30,000	600
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DEPARTMENT RESPONSIBLE
City Manager

**City of Rolling Hills Estates
Summary**

Function					
Administration & Support					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	1,152,130	1,381,328	3,227,493	1,338,098	2,004,062
TOTAL MATERIALS & OPS	609,412	779,509	664,080	823,016	882,300
TOTAL CAPITAL OUTLAY	1,324	6,250	71,829	114,971	6,500
TOTAL FUNCTION	1,762,866	2,167,087	3,963,402	2,276,085	2,892,862

ADMINISTRATION AND SUPPORT OVERVIEW

This function includes City Manager, Administrative Services, Information Technology, Central Services/Facilities Operations, Finance, Treasury, Personnel, Equipment, Vehicles, and Public Information.

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	City Manager	4210

Narrative

This activity funds the services and activities of the City Manager's Office in carrying out the policies and directions of the City Council and the management of City staff.

Description

- 401 SALARIES/WAGES FT
Includes full time salaries for the City Manager, Assistant City Manager, City Clerk, Deputy City Clerk, Records Clerk, and Assistant to the City Manager.
- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Provides for miscellaneous office supplies. FY 2013-14 provided for Council and Staff Badges/IDs.
- 430 GENERAL CONTRACTUAL SERVICES
Special services or projects, as needed.
- 438 RECORDS MANAGEMENT SERVICES
Provides for contracted microfilming, file imaging services, and Municipal Code updates and online access.
- 463 MILEAGE
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 464 EQUIPMENT ASSESSMENT
Refer to the Equipment Assessment Schedule in the front of the budget document for details.
- 470 MEETINGS/CONFERENCES/TRAVEL
Includes City Manager's, Assistant City Manager's, Assistant to the City Manager's, City Clerk's and Deputy City Clerk's attendance at events as the League of California Cities conferences and the California Contract Cities Association Annual Conference. Also allows for attendance at other seminars/meetings such as the League's City Managers Department meeting, ongoing California Contract Cities Association, and South Bay City Managers' meetings and the annual International City Management Association Conference.
- 472 MEMBERSHIPS
Accounts for memberships and participation in organizations such as the City Clerk's Association, South Bay City Managers' Association, International City Management Association, International Institute of Municipal Clerks, and PVP Coordinating Council.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Administration & Support	City Manager					4210
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	
PERSONNEL						
401 Wages - Full Time	570,079	588,744	565,281	545,506	614,082	
410 Benefits	122,212	114,569	130,224	134,471	146,363	
TOTAL PERSONNEL	692,291	703,313	695,505	679,977	760,445	
MATERIALS & OPERATIONS						
420 Materials & Supplies	12	27	142	200	200	
430 Contractual Services		10,000	9,100	26,517		
438 Records Management Serv	6,636	4,333	5,859	5,000	5,000	
463 Mileage	275	394	311	500	500	
470 Travel & Meetings	3,358	9,897	12,004	10,000	10,000	
472 Dues & Memberships	1,655	1,806	1,688	2,000	2,000	
TOTAL MATERIALS & OPS	11,936	26,457	29,104	44,217	17,700	
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0	0	
TOTAL ACTIVITY	704,227	729,770	724,609	724,194	778,145	
FUND SOURCE						
01 General Fund	704,227	729,770	724,609	724,194	778,145	
TOTAL	704,227	729,770	724,609	724,194	778,145	

DEPARTMENT RESPONSIBLE
City Manager

City of Rolling Hills Estates

Function	Activity	Code
Administration & Support	Central Services/Facilities Ops	4220

Narrative

This program provides for all office and custodial supplies, Information Technology, building and grounds repairs and maintenance, telephone lines, Internet service, water, electric, and postage related to activities at City Hall.

Description

- 402 SALARIES/WAGES PT
Provides for a City Hall proctor during certain evening meetings in the Council Chambers.
- 420 MATERIALS & SUPPLIES
Provides for miscellaneous office supplies, custodial supplies and maintenance supplies used at City Hall.
- 430 CONTRACTUAL SERVICE
Provides for IT support, website hosting, Domain registrations, Granicus, phone repairs & related items.
- 434 REPAIRS AND MAINTENANCE SERVICES
Provides for janitorial services, landscape maintenance, copier lease and generator maintenance.
- 435 BUILDING MAINTENANCE AND REPAIRS
Provides building repairs and maintenance such as carpet cleaning, HVAC, alarm system, and pest control. Landscaped median lighting in the Commercial District, and property tax for City’s house.
- 439 SOFTWARE & TRAINING
Software purchase, training, licensing and maintenance fees including GIS and Planning Database.
- 440 PROPERTY INSURANCE
Property insurance costs, including earthquake coverage.
- 441 LIABILITY INSURANCE
General liability insurance costs are premiums paid to the CJPIA insurance pool.
- 443 PUBLIC OFFICIAL & EMPLOYEE BONDS
Covers management errors and omissions insurance and a blanket bond for all other employees.
- 445 PENSION OBLIGATION BOND
Principle Payment.
- 446 PENSION OBLIGATION BOND INTEREST
Interest Payment.
- 450 VOICE & DATA SERVICES
Cost for voice & Internet/data services at City Hall and Council Chambers.
- 451 WATER
Cost of water service for City Hall and grounds.
- 452 ELECTRICITY
Cost of Edison’s electric services for the Civic Center.
- 475 POSTAGE
Provides for all mailing costs (including FED-EX) except for the newsletters and calendars.
- 478 EQUIPMENT RENTAL
Provides for monthly rental of the postage meter on our postage machine.
- 484 OFFICE FURNITURE, ETC.
Includes cost of new or replacement office furniture.
- 485 IT & SPECIAL EQUIPMENT
Provides for IT hardware and special equipment costing less than \$10,000 per item.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Administration & Support	Central Services/Facilities Ops				4220
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
402 Wages - Part Time	389	345	286	350	350
410 Benefits	38	32	22	30	30
TOTAL PERSONNEL	427	377	308	380	380
MATERIALS & OPERATIONS					
420 Materials & Supplies	30,462	30,908	24,039	30,000	30,000
430 Contractual Services	13,892	29,525	28,180	32,000	35,000
434 Repairs & Maint. Services	20,645	13,626	29,323	30,000	30,000
435 Building Maint. & Repair	26,246	18,604	26,745	25,000	25,000
439 Software & Training Serv	14,791	18,602	20,270	30,000	36,000
440 Property Insurance	24,805	25,166	23,520	25,166	25,500
441 Liability Insurance	19,788	138,141	1,189	62,573	109,265
443 Public Official Bonds	700		1,450	750	750
445 Pension Obligation Bond	168,700	182,000	197,000	212,000	230,000
446 Pension Bond Interest	52,707	47,228	40,490	32,598	24,761
450 Voice & Data Services	32,159	32,777	30,568	33,000	33,000
451 Water Utility	7,359	5,095	5,717	8,500	8,500
452 Electric Utility	20,613	21,074	19,415	23,000	23,000
475 Postage	15,164	8,033	10,142	10,000	10,000
478 Equipment Rental	3,966	3,611	3,608	4,000	4,000
TOTAL MATERIALS & OPS	451,997	574,390	461,656	558,587	624,776
CAPITAL OUTLAY					
484 Office Furniture, Etc.		1,813	1,141	1,500	1,500
485 IT & Special Equipment	1,324	4,437	2,402	5,000	5,000
TOTAL CAPITAL OUTLAY	1,324	6,250	3,543	6,500	6,500
TOTAL ACTIVITY	453,748	581,017	465,507	565,467	631,656
FUND SOURCE					
01 General Fund	453,748	581,017	465,507	565,467	631,656
TOTAL	453,748	581,017	465,507	565,467	631,656

DEPARTMENT RESPONSIBLE
Administrative Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Administrative Services	4230

Narrative

This activity provides for operations of the Administrative Services Department consisting of the Finance Division, Information Technology Division, and City Treasurer, accounts receivable, accounts payable, payroll, investments, financial reporting, budgeting and data processing.

Description

- 401 SALARIES/WAGES FT
Includes full-time salaries for Administrative Services Director, Accountant, and Account Clerk.
- 402 SALARIES/WAGES PT
Provides wages for part-time Interns at City Hall.
- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Small equipment and supplies for Administrative Services.
- 430 GENERAL CONTRACTUAL SERVICES
Provides for the annual external audit and accounting temporary services, for the purchase of materials and submission fees related to preparation of budget document, CAFR, and other agency reports.
- 439 COMPUTER SOFTWARE AND TRAINING
Provides for the annual maintenance, training and related services for the City’s financial applications.
- 463 MILEAGE
Includes mileage reimbursement for the Administrative Services Department staff’s use of personal vehicles while on City-related business.
- 470 MEETINGS/CONFERENCES/TRAVEL
Provides for Administrative Services Director and Department Staff attendance at meetings and conferences.
- 472 MEMBERSHIPS
Covers Administrative Services Director and Department Staff memberships in the Government Finance Officers Association (GFOA), the California Society of Municipal Finance Officers (CSMFO), the California Municipal Treasurers’ Association (CMTA), California Municipal Revenue & Tax Association (CMRTA), Municipal Information Systems Association of California (MISAC), and other related organizations. Also provides for CAFR awards programs.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Administration & Support	Administrative Services				4230
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	279,104	312,005	308,590	315,460	320,389
402 Wages - Part Time		1,553	6,171	5,000	5,000
405 Wages - Overtime	3,275	3,541	2,107	3,200	3,200
410 Benefits	86,423	81,823	89,429	97,220	100,434
TOTAL PERSONNEL	368,802	398,922	406,297	420,880	429,023
MATERIALS & OPERATIONS					
420 Materials & Supplies	570	183	400	1,000	1,000
430 Contractual Services	84,511	80,787	74,368	85,000	85,000
439 Software & Training Serv	7,787	29,190	28,964	34,000	36,000
463 Mileage	62	215	267	350	350
470 Travel & Meetings	2,336	1,829	4,240	5,000	5,500
472 Dues & Memberships	1,110	840	1,295	1,400	1,400
TOTAL MATERIALS & OPS	96,376	113,044	109,534	126,750	129,250
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	465,178	511,966	515,831	547,630	558,273
FUND SOURCE					
01 General Fund	465,178	511,966	515,831	547,630	558,273
TOTAL	465,178	511,966	515,831	547,630	558,273

DEPARTMENT RESPONSIBLE
Administrative Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Personnel Administration	4240

Narrative

This activity provides for all activities related to personnel administration including recruitment, selection, processing and maintenance of personnel records, job-related education and training of City staff

Description

- 401 SALARIES AND WAGES FT
Wages for a portion of the Assistant to the City Manager's time.

- 410 BENEFITS
Allocation of employee benefits from the benefits cost center. Employee benefits allocated to this division include all benefits not directly allocated to other City divisions. Includes payments to PERS to reduce the unfunded actuarial liability in FY2016-17 (\$1,800,000) and FY2018-19 (\$500,000).

- 420 MATERIALS & SUPPLIES
Purchase of employment applications, employee data calendars and payroll forms.

- 430 GENERAL CONTRACTUAL SERVICES
Pre-employment physical examinations as required as a condition of employment.

- 470 TRAVEL AND MEETINGS
Funding is provided to support staff training activities through attendance at local seminars.

- 471 TUITION REIMBURSEMENT
Funding provided to support continuing education efforts by staff under City guidelines established for eligibility.

- 472 DUES AND MEMBERSHIPS
Provides for Memberships in various professional organizations, such as the South Bay Employment Consortium and CALPELRA.

- 476 ADVERTISING
Advertisement of career opportunity announcements in local newspapers, and State and National Municipal publications.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Administration & Support	Personnel Administration				4240
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	38,841	48,707	53,849	55,004	56,165
410 Benefits	32,778	214,655	2,056,602	166,691	742,139
TOTAL PERSONNEL	71,619	263,362	2,110,451	221,695	798,304
MATERIALS & OPERATIONS					
420 Materials & Supplies	67	366	957	500	500
430 Contractual Services	340	554	156	400	400
470 Travel & Meetings	31	127	966	1,000	1,000
471 Tuition Reimbursement					
472 Dues & Memberships		3,145	3,495	3,500	3,500
476 Advertising	813	405	1,474	3,719	3,500
TOTAL MATERIALS & OPS	1,251	4,597	7,048	9,119	8,900
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	72,870	267,959	2,117,499	230,813	807,204
FUND SOURCE					
01 General Fund	72,870	267,959	2,117,499	230,813	807,204
TOTAL	72,870	267,959	2,117,499	230,813	807,204

DEPARTMENT RESPONSIBLE
City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Public Information	4250

Narrative

This activity provides for Public Information duties related to production of City newsletters as well as broadcast of City Council meetings.

Description

- 401 SALARIES AND WAGES FT
Includes a portion of Assistant to the City Manager's salary.

- 410 BENEFITS
Allocation of employee benefits from the Benefit Cost Center.

- 420 MATERIALS & SUPPLIES
Provides for supplies as needed.

- 430 GENERAL CONTRACTUAL SERVICES
Provides contractual service as needed for Public Information, including video production of City Council meetings and quarterly newsletters.

- 475 POSTAGE

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Administration & Support	Public Information				4250
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	15,851	12,582	11,966	12,223	12,481
410 Benefits	3,140	2,772	2,966	2,944	3,429
TOTAL PERSONNEL	18,991	15,354	14,932	15,167	15,910
MATERIALS & OPERATIONS					
420 Materials & Supplies			1,362	1,735	1,500
430 Contractual Services	5,166	6,327	5,517	18,166	37,000
475 Postage				2,900	2,900
476 Advertising					1,500
TOTAL MATERIALS & OPS	5,166	6,327	6,879	22,801	42,900
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	24,157	21,681	21,811	37,968	58,810
FUND SOURCE					
01 General Fund	24,157	21,681	21,811	37,968	58,810
TOTAL	24,157	21,681	21,811	37,968	58,810

DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Employee Benefits	4260

Narrative

The City provides a full range of employee benefits including retirement contributions, medical insurance, dental insurance, life insurance, and long-term disability insurance. This activity also records the cost of workers' compensation and general liability insurance. Benefit costs are accumulated here and charged back to the operating and general governmental programs in relation to their wage and salary budgets.

Description

- 410 BENEFITS
The negative amount equals the charges to the other programs -- a reimbursement "receipt" here.
- 412 RETIREMENT
Retirement benefits are provided to employees through the Public Employees Retirement System (PERS).
- 413 WORKERS' COMPENSATION
Workers' Compensation insurance cost premiums paid to the CJPIA insurance pool.
- 414 GROUP HEALTH INSURANCE
Medical, dental and prescription premiums are paid at 100% for each full-time employee. 75% of spousal and dependent coverage's are paid by the City while 25% of such coverage's are paid by the employee.
- 415 LIFE INSURANCE
Coverage for employee life insurance.
- 416 DISABILITY INSURANCE
Long-term disability benefits of 60% of salary are paid sixty days after being unable to work. The City self-insures for first 30 days following elimination period, after which coverage is provided by CIGNA.
- 417 UNEMPLOYMENT INSURANCE
The City self-insures for unemployment insurance compensation.
- 418 FICA/MEDICARE
The City's social security contribution for part-time employees and Medicare contributions for full-time employees, as required by federal law.
- 419 AUTO ALLOWANCE
\$500 monthly auto allowance each to the Assistant City Manager, Administrative Services Director, Planning Director, and Community Services Director.
- 428 PARS Retirement
A deferred compensation program available to management employees designed to reward outstanding long term commitment.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Administration & Support	Employee Benefits				4260
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed
PERSONNEL					
410 Benefits	(532,420)	(653,121)	(524,550)	(548,581)	(566,184)
412 Employer Share Retirement	219,285	340,500	173,561	180,000	196,000
413 Worker's Compensation	40,188	29,748		46,793	47,000
414 Group Health Insurance	208,179	213,640	244,207	214,000	214,000
415 Life Insurance	6,216	6,159	6,081	6,288	6,284
416 Disability Insurance	13,856	13,932	15,140	15,000	15,000
417 Unemployment Insurance		479			
418 Medicare	29,096	29,563	29,399	29,000	29,000
419 Auto Allowance	10,800	10,800	23,500	24,000	24,000
428 PARS Retirement	4,800	8,300	32,662	33,500	34,900
TOTAL PERSONNEL	0	0	0	0	0
MATERIALS & OPERATIONS					
TOTAL MATERIALS & OPS	0	0	0	0	0
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	0	0	0	0	0
FUND SOURCE					
01 General Fund					
TOTAL	0	0	0	0	0

DEPARTMENT RESPONSIBLE
Administrative Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Overhead	4270

Narrative

This program represents charges to other funds for general governmental administrative support. Such support includes the administration, personnel, accounting, budgeting, payroll and financial reporting services provided by City Departments to any Enterprise Funds.

Description

467 OVERHEAD ASSESSMENT
Charges for general governmental overhead are credited to the General Fund for expenditures reimbursed by the Enterprise Funds.

As of FY 2016-17, all Enterprise Funds have been eliminated, which included the Equestrian Operations (Fund 50) and the Tennis Operations (Fund 51).

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Administration & Support	Overhead				4270
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

467 Overhead Assessment	(14,057)	(14,000)			
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TOTAL MATERIALS & OPS	(14,057)	(14,000)	0	0	0
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	(14,057)	(14,000)	0	0	0
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FUND SOURCE

01 General Fund	(14,057)	(14,000)			
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TOTAL	(14,057)	(14,000)	0	0	0
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DEPARTMENT RESPONSIBLE
Administrative Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Administration & Support	Equipment	4279/4281

Narrative

This fund provides for the purchase and maintenance of the City's vehicles and field equipment.

Description

- 420 MATERIALS & SUPPLIES
Provides for purchase of materials and supplies related to vehicle repairs and related equipment repairs.

- 442 AUTO COMPREHENSIVE/COLLISION INSURANCE
Covers property insurance for vehicles and related equipment as charged by the California Joint Powers Insurance Authority (CJPIA).

- 461 EQUIPMENT & VEHICLE MAINTENANCE
All repair and maintenance costs for the City's fleet and related equipment are charged here, except for gas and oil expenses.

- 462 GAS AND OIL
Reflects costs for petroleum, propane, and fuel products for city-owned vehicles.

- 482 MOTOR VEHICLES (General Fund 4279)
Provides for the purchase of City owned vehicles from the Assigned Equipment Fund. A Ford Fusion and Ford F-150 are budgeted in FY 2016-17, and the Fusion may carry over to FY 2017-18.

- 482 MOTOR VEHICLES (Air Quality Fund 4281)
Two turf utility vehicles are budgeted for FY 2017-18 for Ernie Howlett and Highridge Parks.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Administration & Support	Equipment					4279/4281
	2014-15	2015-16	2016-17	2017-18	2018-19	
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed	

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

420 Materials & Supplies	704	3,047	1,342	4,768	2,000
442 Auto Comp/Coll Insurance	1,733	1,729	1,610	1,774	1,774
461 Vehicle Maintenance	33,445	47,733	31,722	30,000	30,000
462 Gas and Oil	20,861	16,185	15,185	25,000	25,000

TOTAL MATERIALS & OPS	56,743	68,694	49,859	61,542	58,774
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CAPITAL OUTLAY

482 Motor Vehicles			68,286	108,471	
482 Motor Vehicles Fund 20					

TOTAL CAPITAL OUTLAY	0	0	68,286	108,471	0
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TOTAL ACTIVITY	56,743	68,694	118,145	170,013	58,774
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FUND SOURCE

01 General Fund (4279)	56,743	68,694	118,145	170,013	58,774
20 AQMD Fund (4281)					

TOTAL	56,743	68,694	118,145	170,013	58,774
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DEPARTMENT RESPONSIBLE
Administrative Services Director

**City of Rolling Hills Estates
Summary**

Function					
Public Safety					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	0	0	0	32,529	19,120
TOTAL MATERIALS & OPS	1,808,013	1,871,900	2,037,227	2,145,054	2,221,996
TOTAL CAPITAL OUTLAY	180	334	53	0	0
TOTAL FUNCTION	1,808,193	1,872,234	2,037,280	2,177,583	2,241,116

PUBLIC SAFETY OVERVIEW

This function consists of Police Services, Animal Control, Crossing Guards, Traffic Control Officer and Emergency Management. The Crossing Guards program is funded by Traffic Safety Special Revenue Fund revenues and supplemented by General Fund resources to the extent that the Fund does not cover all program costs.

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Safety	Patrol Services	4310

Narrative

This activity provides for police services under the Regional Policing Agreement between Los Angeles County and the cities of Rolling Hills Estates, Rancho Palos Verdes, and Rolling Hills. In addition to police patrol services provided by the Sheriff's Lomita Station, this activity provides for a commercial vehicle enforcement program; parking citation collection services; CORE Deputies; and special enforcement programs as identified.

Description

- 430 GENERAL CONTRACTUAL SERVICES
Under the regional policing arrangement, the City contributes approximately 28% of total Regional Service costs. Provides funding for the following: (1) M.C.A.D. operation costs, (2) City's share of a Community Services Officer; (3) City's share of CORE Deputies; and (4) costs associated with special services such as Sobriety Check Point.
- 438 RECORDS MANAGEMENT SERVICES
Provides for computerized parking citation collection services and a citation-hearing officer.
- 485 IT & SPECIAL EQUIPMENT
Public Safety computer and equipment technology upgrades constitute the expenditures from this account.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Public Safety	Patrol Services					4310
	2014-15	2015-16	2016-17	2017-18	2018-19	
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed	

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

430 Contractual Services	1,739,993	1,806,037	1,973,069	2,081,011	2,144,196
438 Records Management Serv	1,979	1,527	2,610	1,500	1,500

TOTAL MATERIALS & OPS	1,741,972	1,807,564	1,975,679	2,082,511	2,145,696
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CAPITAL OUTLAY

484 Office Furniture, Etc.					
485 IT & Special Equipment	180	334	53		

TOTAL CAPITAL OUTLAY	180	334	53	0	0
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TOTAL ACTIVITY	1,742,152	1,807,898	1,975,732	2,082,511	2,145,696
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FUND SOURCE

01 General Fund	1,742,152	1,807,898	1,975,732	2,082,511	2,145,696
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TOTAL	1,742,152	1,807,898	1,975,732	2,082,511	2,145,696
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DEPARTMENT RESPONSIBLE
City Manager

City of Rolling Hills Estates

Function	Activity	Code
Public Safety	Animal Control	4330

Narrative

Animal Control services are provided through contract with Los Angeles County and include (1) field services for animal ordinance enforcement, impoundment, and cruelty investigations; (2) animal shelter services; (3) and other special programs such as spay and neuter clinics. The costs of services are partially offset through animal license fees and housing shelter revenues. Additionally, pest management is provided by County of Los Angeles Department of Agricultural Commissioner/Weights and Measurements.

Description

430 GENERAL CONTRACTUAL SERVICES
Provides animal control, animal sheltering and collection of all licensing fees through a contract with the Los Angeles County Department of Animal Control. Pest management services with the Los Angeles County Department of Agricultural Commissioner/Weights and Measurements.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Public Safety	Animal Control				4330
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

430 Contractual Services	25,422	19,239	17,995	20,000	25,000
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TOTAL MATERIALS & OPS	25,422	19,239	17,995	20,000	25,000
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	25,422	19,239	17,995	20,000	25,000
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FUND SOURCE

01 General Fund	25,422	19,239	17,995	20,000	25,000
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TOTAL	25,422	19,239	17,995	20,000	25,000
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DEPARTMENT RESPONSIBLE
Planning Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Safety	Crossing Guards/Traffic Control	4340/4343

Narrative

This activity provides for Crossing Guards to assist schoolchildren at various intersections.

Description

- 402 SALARIES/WAGES PT (4343 General Fund)
Wages for part-time Traffic Control Officer at PVDN and Rancho Vista School.
- 410 BENEFITS (4343 General Fund)
Allocation of employee benefits from the benefits cost center.
- 420 MATERIALS & SUPPLIES
Purchase of miscellaneous safety equipment and supplies.
- 430 CONTRACTUAL SERVICES (4340 Fund 14)
Payments for contractual Crossing Guards at various locations throughout the City.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Public Safety	Crossing Guards/Traffic Control				4340/4343
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
402 Wages - Part Time				30,000	17,640
410 Benefits				2,529	1,480
TOTAL PERSONNEL	0	0	0	32,529	19,120
MATERIALS & OPERATIONS					
420 Materials & Supplies					1,000
430 Contractual Services	34,337	35,136	36,518	37,645	42,300
TOTAL MATERIALS & OPS	34,337	35,136	36,518	37,645	43,300
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	34,337	35,136	36,518	70,174	62,420
FUND SOURCE					
01 General Fund (4343)				32,529	19,120
14 Traffic Safety Fund (4340)	34,337	35,136	36,518	37,645	43,300
TOTAL	34,337	35,136	36,518	70,174	62,420

DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Safety	Emergency Management	4350

Narrative

This activity provides for membership in the Los Angeles County Operational Area G Disaster Preparedness program and support of the Neighborhood Watch groups.

Description

- 420 MATERIALS & SUPPLIES
Provides for materials supplies in support of the Neighborhood Watch program, Disaster Preparedness Information, City Hall Emergency Supplies, and miscellaneous emergency supplies.

- 430 CONTRACTUAL SERVICES
Provides for membership in Area G Disaster Preparedness program.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Public Safety	Emergency Management				4350
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

420 Materials & Supplies	252	7,652	5,295	3,352	6,000
430 Contractual Services	6,030	2,309	1,740	1,546	2,000

TOTAL MATERIALS & OPS	6,282	9,961	7,035	4,898	8,000
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	6,282	9,961	7,035	4,898	8,000
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FUND SOURCE

01 General Fund	6,282	9,961	7,035	4,898	8,000
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TOTAL	6,282	9,961	7,035	4,898	8,000
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DEPARTMENT RESPONSIBLE
City Manager

**City of Rolling Hills Estates
Summary**

Function					
Public Works					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	61,853	70,458	74,448	79,676	80,673
TOTAL MATERIALS & OPS	690,038	816,625	1,057,940	810,855	958,291
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL FUNCTION	751,891	887,083	1,132,388	890,531	1,038,964

PUBLIC WORKS OVERVIEW

This function contains streets related operating activities of the City, including Street Repair, Transit, Signs, Traffic Signals, Traffic Engineering, and Compliance with NPDES. Also included in this function are Solid Waste and recycling programs.

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Works	Street & Sidewalk Repair	4410

Narrative

This activity provides for routine road and sidewalk repairs and scheduled maintenance of various City streets.

Description

434 REPAIRS AND MAINTENANCE SERVICES
Routine road and sidewalk maintenance provided by Los Angeles County Public Works or private company crews as directed by City staff.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Public Works	Street & Sidewalk Repair				4410
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

434 Repairs & Maint. Services	42,912	102,618	53,258	90,000	90,000
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TOTAL MATERIALS & OPS	42,912	102,618	53,258	90,000	90,000
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	42,912	102,618	53,258	90,000	90,000
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FUND SOURCE

11 Highway Users Tax Fund	42,912	102,618	53,258	90,000	90,000
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TOTAL	42,912	102,618	53,258	90,000	90,000
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DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Works	Transit	4450

Narrative

This activity provides for City participation in the Palos Verdes Peninsula Transit Authority that provides general demand transit through Palos Verdes Peninsula Transit Authority and demand transit through Dial-a-Ride.

Description

- 401 SALARIES/WAGES FT
Includes a portion of the administration staff time, however, personnel costs cannot exceed 20% of expenditures.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 430 GENERAL CONTRACTUAL SERVICES
Participation in PV Transit and Dial-a-Ride is provided through membership in the Palos Verdes Peninsula Transit Authority.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title					Activity
Public Works	Transit					4450
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed	
PERSONNEL						
401 Wages - Full Time	17,436	22,464	22,385	22,134	21,762	
410 Benefits	3,454	3,681	5,718	5,371	5,405	
TOTAL PERSONNEL	20,890	26,145	28,103	27,505	27,167	
MATERIALS & OPERATIONS						
430 Contractual Services	121,842	126,694	129,988	131,938	142,955	
TOTAL MATERIALS & OPS	121,842	126,694	129,988	131,938	142,955	
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0	0	
TOTAL ACTIVITY	142,732	152,839	158,091	159,443	170,122	
FUND SOURCE						
18 Transit Fund	142,732	152,839	158,091	159,443	170,122	
TOTAL	142,732	152,839	158,091	159,443	170,122	

DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Works	Signals & Striping	4451/4454

Narrative

This activity provides for operation and installation of street signs, markings, striping and traffic signals as well as professional engineering services.

Description

- 430 ENGINEERING PLAN CHECKING & INSPECTION SERVICES
Professional engineering service for plan checking, permit issuance, and inspections services for public works projects in the right-of-way.

- 432 ENGINEERING SERVICES
Professional traffic engineering service is provided by contractual service. Service includes review of existing facilities and proposed projects with reports and recommendations prepared for the City's management staff, Traffic and Safety Committee, and City Council.

- 434 REPAIRS/MAINTENANCE SERVICES
Maintenance and repair of street signs and street striping is provided by County crews and private contractors. Maintenance and repair of traffic signals and overhead safety lights at intersections is provided through a contract with a private contractor.

- 452 ELECTRICITY
Electricity for City operated overhead safety lights throughout the City and electricity for operation of signalized intersections.

Note:

HUT or HUTA is the State's "Highway Users Tax Account" which is the City's Fund 11.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Public Works	Signals & Striping				4451/4454
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

4451 General Fund

430 Contractual Services	88,032	168,507	343,660	131,598	100,000
432 Engineering Services			52,421	54,206	50,000
434 Repairs & Maint. Services	4,465	327	24,085	98,367	5,000
452 Electric Utility	16,480	15,724	15,728	13,330	16,000

4454 HUT Fund

432 Engineering Services	92,997	103,358	22,403	4,095	90,000
434 Repairs & Maint. Services	89,817	116,621	151,621	32,321	97,336

TOTAL MATERIALS & OPS	291,791	404,537	609,918	333,917	358,336
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	291,791	404,537	609,918	333,917	358,336
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FUND SOURCE

01 General Fund (4451)	108,977	184,558	435,894	297,501	171,000
11 HUT Fund (4454)	182,814	219,979	174,024	36,416	187,336

TOTAL	291,791	404,537	609,918	333,917	358,336
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DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity	Code
Public Works	Stormwater Permit Compliance	4460

Narrative

This activity reflects charges related to compliance with state and national storm water requirements.

Description

- 401 SALARIES/WAGES FT
Salaries and wages of City personnel, including a portion of the salaries of the Assistant City Manager and maintenance staff wages.
- 410 BENEFITS
Allocation of employee benefits from the benefits cost center.
- 430 GENERAL CONTRACTUAL SERVICES
To provide contractual services for the implementation of NPDES¹/TMDL² programs, including Program Management and Coordination (\$90,760), Water Quality Monitoring (\$77,000), Street Sweeping (\$65,000), Storm Drain Cleaning and Inspections (\$28,000), Used Oil Recycling (\$5,000), and Peter Weber Equestrian Center's TMDL Monitoring (\$9,000).

Definitions:

1. NPDES is National Pollutant Discharge Elimination System - permit program by the U.S. EPA
2. TMDL is Total Maximum Daily Load - U.S. Clean Water Act

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Public Works	Stormwater Permit Compliance				4460
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	18,061	20,190	19,822	23,752	24,225
410 Benefits	3,911	3,697	4,906	6,414	6,643
TOTAL PERSONNEL	21,972	23,887	24,728	30,166	30,868
MATERIALS & OPERATIONS					
430 Contractual Services	233,493	182,546	258,639	250,000	350,000
TOTAL MATERIALS & OPS	233,493	182,546	258,639	250,000	350,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	255,465	206,433	283,367	280,166	380,868
FUND SOURCE					
01 General Fund	255,465	206,433	283,367	280,166	380,868
TOTAL	255,465	206,433	283,367	280,166	380,868

DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates

Function	Activity Title	Activity
Public Works	Solid Waste/Recycling	4625

Narrative

This activity provides for AB 939 administration and promotion of recycling.

Description

- 401 SALARIES/WAGES FT
Includes a portion of the Assistant City Manager’s salary.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 430 GENERAL CONTRACTUAL SERVICES
Consulting services for solid waste franchise renewal, which are reimbursable expenses.

- 485 MACHINERY/SPECIAL EQUIPMENT
Provides for materials to promote beverage container recycling (CalRecycle Beverage Container Recycling Grant).

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Public Works	Solid Waste/Recycling				4625
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	15,851	17,551	17,468	17,707	18,135
410 Benefits	3,140	2,875	4,149	4,297	4,504
TOTAL PERSONNEL	18,991	20,426	21,617	22,004	22,639
MATERIALS & OPERATIONS					
430 Contractual Services			5,660		12,000
485 IT & Special Equipment		230	477	5,000	5,000
TOTAL MATERIALS & OPS	0	230	6,137	5,000	17,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	18,991	20,656	27,754	27,004	39,639
FUND SOURCE					
01 General Fund	18,991	20,656	27,754	27,004	39,639
TOTAL	18,991	20,656	27,754	27,004	39,639

DEPARTMENT RESPONSIBLE
Assistant City Manager

**City of Rolling Hills Estates
Summary**

Function Planning					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	500,314	516,568	535,398	553,318	569,695
TOTAL MATERIALS & OPS	442,376	575,895	579,821	494,293	601,050
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL FUNCTION	942,690	1,092,463	1,115,219	1,047,611	1,170,745

PLANNING OVERVIEW

This function contains all of the activities of the Planning Department including Planning Administration, Advanced Planning, Code Administration, and Subdivision Regulation.

City of Rolling Hills Estates

Narrative

This activity represents the majority of Planning Department workload including the review, processing and approval of all planning permits, development regulations and public assistance at the City Hall counter and over the telephone. This function also provides for contracted technical service for building plan checks, permit issuance and inspections throughout the City in conjunction with the administration of the various building codes. This activity also represents staff support to the Planning Commission in zoning administration matters and is self-funded through building and plan check fees.

Description

- 401 SALARIES/WAGES FT
Full-time wages for Planning Administration, Building Regulation, and Zoning have been combined into this activity. Portion of the Department's planning staff salaries are allocated here.
- 410 BENEFITS FT
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Provides funding for resources related to presentation materials, including: graphic supplies, photography, blueprinting, public hearing banners, document reproduction printing, and equipment rental for public hearings.
- 430 GENERAL CONTRACTUAL SERVICES
Provides for professional services for special studies as directed by the City Council. Also provides for environmental consultants to perform CEQA related work, including legal counsel review. All such costs are subject to a 21% administrative overhead fee, all of which is paid by the applicant.
- 432 ENGINEERING/ARCHITECTURAL SERVICES
Provides for professional engineering services needed from time to time including preparation of legal and boundary descriptions, easement research, traffic analysis, drainage analysis, etc. Also includes traffic and landscape consultant services as required and the review of waste discharge permits issued by the County engineer for compliance with State and County standards. Costs are recovered through permit fees.
- 437 BUILDING INSPECTION SERVICES
This provides for plan check and inspection services for both residential and commercial areas in the City. Services are provided by Los Angeles County Building and Safety for general commercial and residential construction and by Willdan Associates for projects related to The Promenade on the Peninsula, The Peninsula Shopping Center, and other projects as assigned. Charges are offset by revenues collected for plan check and building inspection fees.
- 463 MILEAGE
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 470 MEETINGS/CONFERENCES/TRAVEL
Includes funding for attendance for meetings, and semi-monthly South Bay Planning Director's meetings.
- 472 DUES AND MEMBERSHIPS
Accounts for Director's membership in American Planning Association.
- 473 PUBLICATIONS AND SUBSCRIPTIONS
Annual subscriptions to the Journal of American Planning Association, the California Planning Journal and Zoning Bulletin, and other publications as needed.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Planning	Planning Administration				4510
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	305,912	319,575	332,794	334,520	327,263
410 Benefits	83,427	65,487	73,579	77,310	78,568
TOTAL PERSONNEL	389,339	385,062	406,373	411,830	405,831
MATERIALS & OPERATIONS					
420 Materials & Supplies	201	979	430	2,000	2,000
430 Contractual Services	117,032	185,994	94,850	100,000	100,000
432 Engineering Services					
437 Building Inspection Serv	300,392	358,716	388,603	280,000	300,000
463 Mileage	288	315	426	500	500
470 Travel & Meetings	355	1,581	1,396	3,000	1,500
472 Dues & Memberships	620	1,135	1,110	1,200	1,200
473 Publications/Subscriptions					
TOTAL MATERIALS & OPS	418,888	548,720	486,815	386,700	405,200
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	808,227	933,782	893,188	798,530	811,031
FUND SOURCE					
01 General Fund	808,227	933,782	893,188	798,530	811,031
TOTAL	808,227	933,782	893,188	798,530	811,031

DEPARTMENT RESPONSIBLE
Planning Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Planning	Advanced Planning	4520

Narrative

This activity provides consultant support and staff time for advanced planning projects.

Description

- 401 **SALARIES/WAGES FT**
This account provides the funding necessary for all General Plan amendments and special studies. Allocations to this activity are a portion of planning staff salaries.

- 410 **BENEFITS**
Allocation of employee benefits from benefit cost center.

- 420 **MATERIALS & SUPPLIES**
Includes graphic supplies and blueprint costs.

- 430 **GENERAL CONTRACTUAL SERVICES**
Provides for consultant services related to the preparation of the General Plan revisions. Also includes other special studies as directed by the City Council. FY 2016-17 begins the General Plan Update, and FY 2017-18 includes an additional \$30,000 for Public Facility Impact Fee Report.

- 432 **ENGINEERING/ARCHITECTURAL SERVICES**
This account provides for design and technical services as needed for advanced planning studies.

- 477 **PRINTING AND BINDING**
Provides for the reproduction of reports and special studies.

- 484 **FURNITURE/OFFICE EQUIPMENT**
This account provides for furniture or office equipment for specific use by the Planning Department.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Planning	Advanced Planning				4520
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	40,342	42,020	42,787	42,720	43,561
410 Benefits	10,920	8,722	9,611	10,413	10,773
TOTAL PERSONNEL	51,262	50,742	52,398	53,133	54,334
MATERIALS & OPERATIONS					
420 Materials & Supplies					
430 Contractual Services			76,376	91,743	180,000
432 Engineering Services					
477 Printing & Binding					
TOTAL MATERIALS & OPS	0	0	76,376	91,743	180,000
CAPITAL OUTLAY					
484 Office Furniture, Etc.					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	51,262	50,742	128,774	144,876	234,334
FUND SOURCE					
01 General Fund	51,262	50,742	128,774	144,876	234,334
TOTAL	51,262	50,742	128,774	144,876	234,334

DEPARTMENT RESPONSIBLE
Planning Director

City of Rolling Hills Estates

Function	Activity	Code
Planning	Code Administration	4530

Narrative

This activity includes processing of all Municipal Code violations and includes enforcement of the False Alarm Ordinance and other applicable ordinances in conjunction with the City Prosecutor and County Sheriff's Department.

Description

- 401 SALARIES/WAGES FT
Provides staffing to administer the City's Code Enforcement Program, under the supervision of the Planning Director.

- 410 BENEFITS
Allocation of employee benefits from benefit cost center.

- 420 MATERIALS & SUPPLIES
Includes acquisition of photographic equipment and other related supplies.

- 430 GENERAL CONTRACTUAL SERVICES
Provides for the services of a City Prosecutor who represents the City in criminal violations of the City's Municipal Code, City related surveying contractual work, and a part-time code administrator.

- 463 MILEAGE
Includes mileage reimbursement for use of personal vehicles while on City related business.

- 470 TRAVEL AND MEETINGS
Provides for travel and meetings expenses at various conferences.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Planning	Code Administration				4530
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	24,783	55,584	65,593	66,354	87,530
402 Wages - Part Time	25,893	14,707		12,000	12,000
410 Benefits	9,037	10,473	11,034	10,000	10,000
TOTAL PERSONNEL	59,713	80,764	76,627	88,354	109,530
MATERIALS & OPERATIONS					
420 Materials & Supplies					
430 Contractual Services	23,488	27,175	15,797	15,000	15,000
463 Mileage			507	500	500
470 Travel & Meetings			326	350	350
TOTAL MATERIALS & OPS	23,488	27,175	16,630	15,850	15,850
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	83,201	107,939	93,257	104,204	125,380
FUND SOURCE					
01 General Fund	83,201	107,939	93,257	104,204	125,380
TOTAL	83,201	107,939	93,257	104,204	125,380

DEPARTMENT RESPONSIBLE
Planning Director

**City of Rolling Hills Estates
Summary**

Function					
Community Services					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
TOTAL PERSONNEL	600,275	611,307	600,903	619,896	629,013
TOTAL MATERIALS & OPS	684,407	805,402	838,197	810,854	802,900
TOTAL CAPITAL OUTLAY	0	0	552	1,500	2,200
TOTAL FUNCTION	1,284,682	1,416,709	1,439,652	1,432,250	1,434,113

COMMUNITY SERVICES OVERVIEW

This function features all of the activities of the Community Services Department including the Maintenance Division, Parks & Landscape Maintenance, Tree Trimming, Bridle Trails, Recreation Programs, Tennis, Special Events, Pepper Tree Foundation, and Nature Center.

City of Rolling Hills Estates

Function Community Services	Activity Title Parks & Landscape Maintenance	Activity 4610
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Narrative

This activity provides for the maintenance of the seven City parks, and for the maintenance of parkways and medians. Activities are performed by City maintenance staff and contractors according to established maintenance standards.

Description

- 401 SALARIES/WAGES FT
Includes an allocation of the maintenance staff's wages, the Maintenance Supervisor's salary, and a portion of the Community Services Director's salary.
- 402 SALARIES/WAGES PT
Includes an allocation for summer part-time staff.
- 405 OVERTIME
- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Includes cost of irrigation supplies, welding, safety equipment, fertilizer, herbicide, decomposed granite, tree stakes and fence repair material. Also, provides for purchase of custodial supplies for Howlett Park restrooms and materials needed to maintain sports fields at Highridge and Howlett Parks. Groups using these fields partially reimburse the City for maintenance.
- 430 GENERAL/CONTRACTUAL SERVICES
Provides contractual mowing services for City parks, and landscaping maintenance of parkways, medians, & HOA entryways, and flower changes on Silver Spur. Provides for portable restrooms in Highridge, Dapplegray and Chandler Parks. Provides for annual brush clearance in George F. Canyon Nature Preserve.
- 434 REPAIRS/MAINTENANCE SERVICE
Includes repair contract for irrigation controllers and flow valves, insect control for the maintenance yard, irrigation controllers, backflow certifications, and herbicide applications. Also, the cleaning of Highridge Park restrooms.
- 450 VOICE & DATA SERVICES
Provides for the cost of the maintenance yard's voice, fax, Internet/data service and WiFi.
- 451 WATER
Provides for watering of City parks, horse arenas, medians, and parkways
- 452 ELECTRICITY
Provides electrical service to irrigation control valves in parks, medians, and parkways
- 453 REFUSE REMOVAL
Provides for park & landscape refuse not removed by WM under City franchise agreement, and landfill disposal fees.
- 470 MEETINGS/CONFERENCE FEES
Provides registration and related expenses for Maintenance staff to maintain Herbicide Applicator's Licenses, Certified Playground Safety Inspector Certification, and attend safety seminars.
- 474 GRANTS TO OTHER AGENCIES
Provides matching grants to Homeowners' Associations for entryway improvements.
- 478 EQUIPMENT RENTAL
Provides for the rental of miscellaneous equipment and vehicles such as trucks and concrete finishing tools. Also provides for equipment used to renovate sports fields at Highridge and Howlett Parks.
- 485 IT & SPECIAL EQUIPMENT
Budgeted capital outlay includes an irrigation controller (\$800) annually & parks' wireless equip.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Parks & Landscape Maintenance				4610
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	247,953	278,151	270,799	299,903	302,717
402 Wages - Part Time	5,472	126	6,423	6,300	6,300
405 Wages - Overtime	1,783	2,859	5,696	2,000	2,000
410 Benefits	87,614	84,053	89,276	102,029	103,859
TOTAL PERSONNEL	342,822	365,189	372,194	410,232	414,876
MATERIALS & OPERATIONS					
420 Materials & Supplies	24,431	30,992	40,388	31,000	35,000
430 Contractual Services	216,368	240,890	281,339	255,000	255,000
434 Repairs & Maint. Services	7,723	12,998	11,299	14,500	12,000
450 Voice & Data Services	606	695	3,778	3,936	3,936
451 Water Utility	177,446	154,517	139,809	160,000	160,000
452 Electric Utility	7,905	9,004	8,487	8,000	8,000
453 Refuse Removal	242			500	500
470 Travel & Meetings	662	353	387	1,000	1,000
474 Grants to Other Agencies		3,000	4,500	5,000	10,000
478 Equipment Rental	3,283	4,024	2,525	4,500	4,500
TOTAL MATERIALS & OPS	438,666	456,473	492,512	483,436	489,936
CAPITAL OUTLAY					
485 IT & Special Equipment			552	1,200	1,200
TOTAL CAPITAL OUTLAY	0	0	552	1,200	1,200
TOTAL ACTIVITY	781,488	821,662	865,258	894,868	906,012
FUND SOURCE					
01 General Fund	781,488	821,662	865,258	894,868	906,012
TOTAL	781,488	821,662	865,258	894,868	906,012

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Tree Trimming	4615

Narrative

The City's public vegetation guidelines provide for trees located in the public right-of-way or City parks to be maintained on a four-year cycle. View preservation and restoration are also a component of the guidelines, which permit the City to respond to resident requests for public right-of-way tree trimming to restore scenic views.

Description

- 401 **SALARIES/WAGES FT**
Includes the cost of full-time personnel to maintain street and parkway trees not completed under private contract. An allocation of 8% of both the City maintenance staff's wages and the Maintenance Superintendent's salary is included in this program.

- 402 **SALARIES/WAGES PT**
Provides an allocation for summer part-time staff.

- 405 **OVERTIME**
Provides for emergency removal of trees after regular work hours.

- 410 **BENEFITS**
Allocation of employee benefits from the benefit cost center.

- 420 **MATERIALS & SUPPLIES**
Provides for the purchase of replacement trees and tree trimming repair supplies such as bar oil, chain saw parts, clipper blades, and deep-root fertilization.

- 427 **STREET TREES**
P&A Commission approved street tree removals that are reimbursed by residents.

- 430 **GENERAL CONTRACTUAL SERVICES**
Includes miscellaneous and emergency tree removals, plantings, and annual contract street tree trimming program. Also, includes "as needed" tree limb raising services.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Tree Trimming				4615
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	60,967	56,380	45,103	24,176	24,359
402 Wages - Part Time					
405 Wages - Overtime	497	411	167	500	500
410 Benefits	21,286	19,092	15,457	8,466	8,557
TOTAL PERSONNEL	82,750	75,883	60,727	33,142	33,416
MATERIALS & OPERATIONS					
420 Materials & Supplies	4,400	1,745	2,835	4,000	4,000
427 Street Trees	5,626			5,000	5,000
430 Contractual Services	68,805	134,645	135,654	131,000	131,000
TOTAL MATERIALS & OPS	78,831	136,390	138,489	140,000	140,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	161,581	212,273	199,216	173,142	173,416
FUND SOURCE					
01 General Fund	161,581	212,273	199,216	173,142	173,416
TOTAL	161,581	212,273	199,216	173,142	173,416

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Bridle Trails	4630

Narrative

This program provides for the maintenance of the over twenty-five miles of City bridle trails, including the trail surfaces and three-rail fencing adjacent to the trails.

Description

- 401 SALARIES/WAGES FT
Includes a 13% allocation of both the maintenance staff's wages and the Maintenance Superintendent's salary.

- 402 SALARIES/WAGES PT
Provides an allocation for summer part-time staff.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 420 MATERIALS & SUPPLIES
Provides for materials and supplies for 3-rail fence repairs and bridle trail maintenance. Includes cost of "as needed" fence repair services.

- 478 EQUIPMENT RENTAL
Provides for rental of brush clearing equipment.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Bridle Trails				4630
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	58,127	47,237	40,916	39,285	39,583
402 Wages - Part Time					
410 Benefits	20,319	13,664	13,218	13,757	13,904
TOTAL PERSONNEL	78,446	60,901	54,134	53,042	53,487
MATERIALS & OPERATIONS					
420 Materials & Supplies	12,128	10,502	10,100	12,000	12,000
478 Equipment Rental	1,777	2,310	5,080	4,000	4,000
TOTAL MATERIALS & OPS	13,905	12,812	15,180	16,000	16,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	92,351	73,713	69,314	69,042	69,487
FUND SOURCE					
01 General Fund	92,351	73,713	69,314	69,042	69,487
TOTAL	92,351	73,713	69,314	69,042	69,487

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Recreation Programs	4640

Narrative

The activity provides for over twenty-five different recreational programs including sports camps, which are operated using independent contractors on a fee-recovery basis.

Description

- 401 SALARIES/WAGES FT
Includes a portion of the Community Services Director's salary.

- 402 SALARIES/WAGES PT
Includes the cost of City Hall proctor. Wage costs are reimbursed by facility rental fees.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 420 MATERIALS & SUPPLIES
Includes small equipment and supplies for parks and recreation class materials.

- 430 GENERAL CONTRACTUAL SERVICES
Provided for payment of more than 10 independent contractors on a fee recovery basis. Programs include equestrian, sports camps, soccer, basketball, golf, nature, and tennis classes. Also includes State mandated fingerprinting of Recreation staff supervising youth, at a cost of \$72 per employee.

- 477 PRINTING/BINDING
Provided for printing of year-round recreation program and the distribution to all Rolling Hills Estates residents on a quarterly basis (discontinued).

- 478 EQUIPMENT RENTAL
Fees for rental of gymnasiums, classrooms and areas for recreation programs at school facilities.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Recreation Programs				4640
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	13,267	14,860	14,556	14,937	15,169
402 Wages - Part Time					
410 Benefits	3,797	3,535	3,937	4,564	4,720
TOTAL PERSONNEL	17,064	18,395	18,493	19,501	19,889
MATERIALS & OPERATIONS					
420 Materials & Supplies			213	50	50
430 Contractual Services	20,813	18,844	12,423	8,000	8,000
477 Printing & Binding					
478 Equipment Rental				500	500
TOTAL MATERIALS & OPS	20,813	18,844	12,636	8,550	8,550
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	37,877	37,239	31,129	28,051	28,439
FUND SOURCE					
01 General Fund	37,877	37,239	31,129	28,051	28,439
TOTAL	37,877	37,239	31,129	28,051	28,439

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity	Code
Community Services	Tennis Recreation	4645

Narrative

This activity provides for operation of the City's Tennis Center located at Ernie Howlett Park. The facility of eight courts is open from 8:00 a.m. to dusk, 363 days per year and includes an instructional program for all skill levels offered by a contract Tennis Pro.

Tennis Enterprise Fund (51-4660) was closed in Fiscal Year 2016-17. The activity is now recorded in this General Fund Expenditure Account (01-4645), and the associated General Fund Revenue Accounts are 01-3460 and 01-3461.

Description

- 401 SALARIES/WAGES FT
Includes a portion of the Community Services Director's salary.
- 402 SALARIES/WAGES PT
Recreation Staff for the Tennis Club Office and other related recreational activities.
- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.
- 420 MATERIALS & SUPPLIES
Includes tennis court nets, staff shirts, and office and court maintenance supplies.
- 423 RESALE SUPPLIES
Provides for the purchase of tennis balls that are sold to Tennis Center players.
- 430 GENERAL CONTRACTUAL SERVICES
Provides for promotional flyers to market Tennis Center facilities and services, contractual janitorial services for the Center's restrooms and replacement of cash register.
- 450 VOICE & DATA SERVICES
Provides voice, Internet/data service, and WiFi.
- 485 IT & SPECIAL EQUIPMENT
Provides for signage improvements (\$1,000).

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Community Services	Tennis Recreation				4645
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time			14,590	14,937	15,169
402 Wages - Part Time			40,068	46,013	48,825
405 Wages - Overtime			156	200	500
410 Benefits			7,074	9,393	8,816
TOTAL PERSONNEL	0	0	61,888	70,543	73,310
MATERIALS & OPERATIONS					
420 Materials & Supplies			1,128	1,800	2,000
423 Resale Supplies				200	200
430 Contractual Services			4,928	7,000	7,000
450 Voice & Data Services			1,457	3,264	3,264
TOTAL MATERIALS & OPS	0	0	7,513	12,264	12,464
CAPITAL OUTLAY					
485 IT & Special Equipment				300	1,000
TOTAL CAPITAL OUTLAY	0	0	0	300	1,000
TOTAL ACTIVITY	0	0	69,401	83,107	86,774
FUND SOURCE					
01 General Fund			69,401	83,107	86,774
TOTAL	0	0	69,401	83,107	86,774

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Stables	4650

Narrative

Peter Weber Equestrian Center - Operated by a Concessionaire as of December 1, 2011 **Enterprise Fund Was Closed FYE June 30, 2017**

This activity provided for the operation of the Municipal Stables, which are located at 26401 Crenshaw Boulevard.

Description

- 430 GENERAL CONTRACTUAL SERVICES
Rent payments for PWEC to the County.
- 466 DEPRECIATION EXPENSE
Depreciation of Equestrian Fund Fixed Assets to allocate the cost of the assets over their estimated useful lives.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Stables				4650
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

430 Contractual Services					
466 Depreciation Expense	802	802			

TOTAL MATERIALS & OPS	802	802	0	0	0
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	802	802	0	0	0
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FUND SOURCE

50 Equestrian Fund	802	802			
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TOTAL	802	802	0	0	0
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DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Tennis	4660

Narrative

Tennis Enterprise Fund (51-4660) was closed in Fiscal Year 2016-17 and is now General Fund Account 01-4645.

This activity provides for operation of the City's Tennis Center located at Ernie Howlett Park. The facility of eight courts is open from 8:00 a.m. to dusk, 363 days per year and includes an instructional program for all skill levels offered by a contract Tennis Pro.

Description

- 402 SALARIES/WAGES FT
Includes a portion of the Community Services Director's salary.

- 402 SALARIES/WAGES PT
Tennis Clerks to staff RHE Tennis Club.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 420 MATERIALS & SUPPLIES
Includes tennis court nets, staff shirts, and office and court maintenance supplies.

- 423 RESALE SUPPLIES
Provides for the purchase of tennis balls that are sold to Tennis Center players.

- 430 GENERAL CONTRACTUAL SERVICES
Provides for promotional flyers to market Tennis Center facilities and services, contractual janitorial services for the Center's restrooms and periodic cash register repairs.

- 441 LIABILITY INSURANCE
General liability insurance costs are premiums paid to the CJPIA insurance pool.

- 450 VOICE & DATA SERVICES
Provides voice and Internet/data service.

- 466 DEPRECIATION
Depreciation of Tennis fixed assets to allocate the cost of the assets over their estimated useful lives.

- 467 OVERHEAD ASSESSMENT
The formula was changed in FY 2014-15 to using 21% overhead charges for general governmental administrative support to tennis operations that are paid by General Fund operation.

- 485 IT & SPECIAL EQUIPMENT
Provides for signage improvements (\$300).

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Tennis				4660
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed
PERSONNEL					
401 Wages - Full Time	14,371	16,180			
402 Wages - Part Time	27,708	34,730			
405 Wages - Overtime	20	1			
410 Benefits	6,893	7,097			
TOTAL PERSONNEL	48,992	58,008	0	0	0
MATERIALS & OPERATIONS					
420 Materials & Supplies	1,249	1,318			
423 Resale Supplies					
430 Contractual Services	5,005	7,618			
441 Liability Insurance	226	1,961			
450 Voice & Data Services	1,355	1,509			
466 Depreciation Expense	6,693	6,693			
467 Overhead Assessment	14,057	14,000			
TOTAL MATERIALS & OPS	28,585	33,099	0	0	0
CAPITAL OUTLAY					
485 IT & Special Equipment					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	77,577	91,107	0	0	0
FUND SOURCE					
51 Tennis Fund	77,577	91,107			
TOTAL	77,577	91,107	0	0	0

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Special Events	4670

Narrative

This activity includes the City Celebration, and the Annual Holiday Parade. The Annual Peninsula Holiday Parade supports the City’s Commercial District, drawing thousands of spectators during the peak holiday shopping period.

Description

- 401 **SALARIES/WAGES FT**
Includes an allocation of a portion of the Community Services Director’s salary.

- 402 **SALARIES/WAGES PT**
Includes part-time workers to assist with City Events.

- 405 **SALARIES/WAGES OVERTIME**
Includes the overtime cost for maintenance workers assigned the day of City Celebration and Holiday Parade.

- 410 **BENEFITS**
Allocation of employee benefits from the benefit cost center.

- 420 **MATERIALS & SUPPLIES**
Includes City Celebration and Parade supplies.

- 430 **GENERAL CONTRACTUAL SERVICES**
Provides contract management services, insurance, and Sheriff Services for the Holiday Parade, contractual entertainment services and insurance for the City Celebration, and Holiday Banners in the Commercial District.

- 474 **GRANTS TO OTHER AGENCIES**
Provides grants to local organizations providing social services to Peninsula residents.

- 476 **ADVERTISING**
Provides for newspaper ads for the City Celebration and Parade events.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Special Events				4670
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	13,338	14,860	14,556	14,937	15,169
402 Wages - Part Time					
405 Wages - Overtime	4,012	4,185	5,265	4,185	4,200
410 Benefits	4,319	4,689	4,400	4,564	4,720
TOTAL PERSONNEL	21,669	23,734	24,221	23,686	24,089
MATERIALS & OPERATIONS					
420 Materials & Supplies	1,681	4,070	5,872	14,000	3,000
430 Contractual Services	39,300	54,722	67,982	48,782	50,000
474 Grants to Other Agencies					
476 Advertising	551	1,192	1,061	750	750
TOTAL MATERIALS & OPS	41,532	59,984	74,915	63,532	53,750
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	63,201	83,718	99,136	87,218	77,839
FUND SOURCE					
01 General Fund	63,201	83,718	99,136	87,218	77,839
TOTAL	63,201	83,718	99,136	87,218	77,839

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity	Code
Community Services	Pepper Tree Foundation	4674/4675

Narrative

This activity provides for special annual recreational events including the Tracy Austin Tennis Tournament, and the Cross Country Runs, which are conducted as fund raising activities of the Pepper Tree Foundation. Personnel costs are funded by the General Fund out of division 4674, while Materials & Operations costs are funded by the Pepper Tree Fund, a special revenue fund, from division 4675.

Description

- 401 SALARIES/WAGES FT
Includes the personnel cost of the Community Services Director associated with administering the Tracy Austin Tennis Tournament, Cross Country Runs and other Pepper Tree Foundation activities.

- 405 SALARIES/WAGES OVERTIME
Includes the cost of overtime for maintenance workers for the Cross Country Runs.

- 410 BENEFITS
Allocation of employee benefits from the benefit cost center.

- 420 MATERIALS & SUPPLIES
Provides for awards, t-shirts, resale refreshments, tennis balls, and assorted paper supplies associated with the Cross Country Runs, and tennis tournaments. Also provides for the purchase of resolutions and plaques associated with recognition of citizens and officials.

- 430 GENERAL CONTRACTUAL SERVICES
Includes costs for tennis pro and umpires associated with Tracy Austin Tennis Tournament, and costs of a consultant and other services related to the Cross Country Runs. Additionally, the annual preparation of taxes by Moreland & Associates.

- 476 ADVERTISING
Provides publicity flyers, advertising, and entry forms for the Cross Country Runs and Tracy Austin Tennis Tournament.

- 478 EQUIPMENT RENTAL
Includes the cost of timing equipment on the day of the Cross Country Runs.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity				Code
Community Services	Pepper Tree Foundation				4674/4675
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
PERSONNEL					
401 Wages - Full Time	6,633	7,430	7,278	7,468	7,585
405 Wages - Overtime					
410 Benefits	1,899	1,767	1,968	2,282	2,361
TOTAL PERSONNEL	8,532	9,197	9,246	9,750	9,946
MATERIALS & OPERATIONS					
420 Materials & Supplies	6,926	10,596	10,062	12,500	12,500
430 Contractual Services	15,679	15,066	19,752	18,000	18,000
476 Advertising		780	1,150	1,200	1,200
478 Equipment Rental					
TOTAL MATERIALS & OPS	22,605	26,442	30,964	31,700	31,700
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	0	0	0	0	0
TOTAL ACTIVITY	31,137	35,639	40,210	41,450	41,646
FUND SOURCE					
01 General Fund (4674)	8,532	9,197	9,246	9,750	9,946
95 Pepper Tree Fund (4675)	22,605	26,442	30,964	31,700	31,700
TOTAL	31,137	35,639	40,210	41,450	41,646

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Function	Activity Title	Activity
Community Services	Nature Center Ops/Prop A MTC	4676/4677/4680

Narrative

This activity provides for the anticipated operating costs of the George F. Canyon Nature Center, funded by the General Fund and charged to division 4676. This activity also provides for grant-reimbursable contractual service costs charged to division 4680 of the Proposition A (Parks) Special Revenue Fund. The City has entered into an agreement with the Palos Verdes Peninsula Land Conservancy to provide management services for the Nature Center.

Description

- 420 MATERIALS & SUPPLIES
Provided by PVPLC, except for minor City repair items.

- 423 RESALE SUPPLIES
Provided by PVPLC.

- 430 GENERAL CONTRACT SERVICES
The PVPLC is reimbursed a portion of the annual per year management fee. Contractual service costs of a Naturalist and an Assistant Naturalist, including administrative fees, are charged to the Special Revenue Fund 430 account in division 4680. The Los Angeles County Parks and Open Space District provides a Proposition A – Parks grant to reimburse the City for the costs of these services at the Nature Center. Division 4676, account 430 in the General Fund is charged for the portion of these costs not covered by the grant, as well as other services needed at the Nature Center such as janitorial services and fingerprint check costs. As well as, burglar alarm services for building.

- 434 REPAIRS/MAINTENANCE SERVICE
Includes HVAC maintenance contract at the Nature Center.

- 450 VOICE & DATA SERVICES
Provides for voice and Internet/data services at the Nature Center.

- 451 WATER
Provides for water at the Nature Center.

- 452 ELECTRICITY
Provides for electricity at the Nature Center.

- 470 TRAVEL AND MEETINGS
Provided by PVPLC.

- 474 GRANTS TO OTHER AGENCIES
Fund 35, 4680-474, Jr. Naturalist State Grant is a 3-year pass-through grant to PVPLC.

- 476 ADVERTISING
Provided by PVPLC.

**City of Rolling Hills Estates
Activity Detail**

Function	Activity Title				Activity
Community Services	Nature Center Ops/Prop A MTC				4676/4677/4680
	2014-15	2015-16	2016-17	2017-18	2018-19
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

PERSONNEL

TOTAL PERSONNEL	0	0	0	0	0
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MATERIALS & OPERATIONS

420 Materials & Supplies	1,644	2,812	2,331	2,000	2,000
430 Contractual Services	31,840	33,544	34,509	37,500	39,000
434 Repairs & Maint. Services	952	1,788	1,228	5,000	5,000
450 Voice & Data Services	1,919	2,208	1,984	1,428	1,600
451 Water Utility	869	2,862	1,988	1,500	1,500
452 Electric Utility	1,444	1,460	1,374	1,400	1,400
470 Travel & Meetings					
474 Grants to Other Agencies		15,882	22,574	6,544	
476 Advertising					

TOTAL MATERIALS & OPS	38,668	60,556	65,988	55,372	50,500
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	0	0	0	0	0
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TOTAL ACTIVITY	38,668	60,556	65,988	55,372	50,500
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FUND SOURCE

01 General Fund (4676)	25,121	30,246	29,343	29,828	30,000
32 Prop A Fund (4680)	13,547	14,428	14,071	19,000	20,500
35 Jr. Naturalist State Grant (4677)		15,882	22,574	6,544	

TOTAL	38,668	60,556	65,988	55,372	50,500
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DEPARTMENT RESPONSIBLE
Community Services Director

**City of Rolling Hills Estates
Summary**

Function					
Capital Improvements					
Expenditure Classification	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed

TOTAL PERSONNEL

TOTAL MATERIALS & OPS

TOTAL CAPITAL OUTLAY 1,955,324 2,604,761 2,810,053 2,099,330 2,965,883

TOTAL FUNCTION 1,955,324 2,604,761 2,810,053 2,099,330 2,965,883

CAPITAL IMPROVEMENT PROJECTS OVERVIEW

Capital improvement projects are divided into various functions depending on the type of project. This budget includes capital improvement projects for Streets, Parks and Recreation, and Public Improvements. Capital improvement projects projected for FY 2017-18 total \$2,284,330 and a total of \$2,765,883 for FY 2018-19, and the General Fund's portion is \$1,121,302 for FY 2017-18 and \$1,688,000 for FY 2018-19.

City of Rolling Hills Estates

Capital Improvements – Public Works
(5100 Capital Projects)

Descriptions

This section contains Capital Improvements related to streets.

FY 2017-18 includes General Fund, SB1 (RMRA), Prop C, Measure R and Measure M expenditures for Major Street Maintenance (01-5103, 12-5112, 19-5120, 23-5170, & 26-5117).

FY 2017-18 and FY 2018-19 include General Fund expenditures for Storm Drain Inspection and Repairs (01-5145).

Community Development Block Grants (CDBG) and General Funds will be used for annual Sidewalk, Curb, Gutter and Access Ramp Repairs (17-5190 & 01-5140).

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Public Works				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
5103					
Street Resurfacing & Road Improvements (General Fund)					
430 Contractual Services	92,430	905,078	781,495	733,615	500,000
5112					
Street Resurfacing (SB1 RMRA, Fund 12)					
430 Contractual Services				46,520	133,961
5113					
Street Resurfacing (TDA, Fund 13)					
430 Contractual Services		15,773			15,000
5115					
Street Resurfacing Project (STP-L Fund 21)					
430 Contractual Services			142,246		
5116					
Street Resurfacing Project (CalRecycle Grant, Fund 28)					
430 Contractual Services			83,123		
5117					
Street Resurfacing Project (Measure M, Fund 26)					
430 Contractual Services				116,822	116,822
5120					
Street Resurfacing (Prop C, Fund 19)					
430 Contractual Services		50,000	50,000	130,000	100,000
5125					
Silver Spur Pedestrian Project (State SR2S, Fund 25)					
430 Contractual Services		328,700			
PAGE TOTAL	92,430	1,299,551	1,056,864	1,026,957	865,783

(Public Works - Continued on Next Page)

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Public Works (Continued)				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
5130					
PVDN/Silver Spur Pathways (Quimby Fees Fund 10)					
430 Contractual Services		100,000	400,000		
5140					
Curb/Gutter/Sidewalk Improvements (General Fund)					
430 Contractual Services	151,255	118,030	10,022	25,000	25,000
5145					
Storm Drain Repairs & Improvements (General Fund)					
430 Contractual Services	26,366	98,729	251,213	38,266	800,000
5155					
Bus Shelters (General Fund)					
430 Contractual Services	14,388	8,488			
5170					
Street Resurfacing (Measure R, Fund 23)					
430 Contractual Services		75,000	75,000	225,000	100,000
5171					
Traffic Signal Improvements (Measure R, Fund 23)					
430 Contractual Services		5,104	101,536		
5182					
Traffic Signal Improvements (Prop C, Fund 19)					
430 Contractual Services		122,854	12,133		
PAGE TOTAL					
	192,009	528,205	849,904	288,266	925,000

(Public Works - Continued on Next Page)

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Public Works (Continued)				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed

5180

Traffic Signal Improvements (General Fund)

430 Contractual Services			96,434	28,045	
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5190

Community Development Block Grant (CDBG, Fund 17)

430 Contractual Services		25,000	82,285	25,000	25,000
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TOTAL FUNCTION	284,439	1,852,756	2,085,487	1,368,268	1,815,783
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FUND SOURCE

01 General Fund	284,439	1,130,325	1,139,164	824,926	1,325,000
10 Quimby Fees		100,000	400,000		
11 SB1 RMRA				46,520	133,961
13 TDA		15,773			15,000
17 CDBG		25,000	82,285	25,000	25,000
19 Prop C Transit Fund		172,854	62,133	130,000	100,000
21 STP-L			142,246		
23 Measure R		80,104	176,536	225,000	100,000
25 State SR2S		328,700			
26 Measure M				116,822	116,822
28 CalRecycle Asphalt			83,123		
TOTAL	284,439	1,852,756	2,085,487	1,368,268	1,815,783

DEPARTMENT RESPONSIBLE
Assistant City Manager

City of Rolling Hills Estates
Capital Improvements – Parks and Recreation
(5200 Capital Projects)

Descriptions

This section includes all Parks and Recreation Capital Improvement projects.

Provides for mandatory brush clearance in Linden Chandler and George F Canyon Nature Preserves (\$18,000) in FY 2018-19 (01-5201).

FY 2018-19 provides for the completion of the Proposition A Excess Grant Funds (34-5220) bridle trail fencing project (\$40,000)

FY 2018-19 provides for pathway improvements in Howlett Park (\$249,500) from LA County Trail Grant Funds (32-5232). Moved from FY2018-18 to FY2018-09

FY 18-19 provides for improvements from the Chandler Development Contribution Fund (97-5255) including a City-wide bridle trails conditions survey (\$20,000).

FY 2018-19 provides for the design and development of a new pocket park from the Pepper Tree Foundation Fund (95-5231) with a Land Conservancy reimbursement.

FY 2018-19 provides for anticipated JPIA ADA Compliance Study improvements from the Quimby Fees Fund (10-5266) at Pepperwood Park / Civic Center, Chandler Park, Howlett Park, Rockbluff Park, Dapplegray Park, and Highridge Park (\$80,000).

FY 2018-19 provides for Civic Center / Pepperwood Park landscaping improvements (\$5,000) from Quimby Fees Fund (10-5262).

FY 2018-19 provides for Howlett Park improvements from the Quimby Fees Fund (10-5264) to replace the Basketball Court restroom's main sewer line (\$30,000), Wi-Fi improvements (\$5,000), and to purchase special event traffic control for storage in an additional container (\$24,000).

FY 2018-19 provides for a Nature Center Replacement Study (\$20,000) from the Quimby Fees Fund (10-5267).

FY 2018-19 provides for the design and development of Butcher Park (\$90,000 each year) from Quimby Fees Fund (10-5269).

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Parks & Recreation				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
5201					
Brush Clearance (General Fund)					
430 Contractual Services	7,160	19,038	10,839	6,000	18,000
5220					
Equestrian Improvements (Prop. A Fund 34)					
430 Contractual Services		110,571	120,317	49,574	40,000
5221					
Three Rail Fencing (General Fund)					
430 Contractual Services	36,240				
5231					
Special Equipment (Pepper Tree Fund 95)					
430 Contractual Services		5,652		13,820	
5232					
Howlett Park Pathways (Prop. A Fund 32)					
430 Contractual Services					249,500
5250					
Stables Renovation (Prop. A Fund 32)					
430 Contractual Services	823,658	353,972	3,113		
5251					
Peter Weber Equestrian Center (Prop. 84 Fund 30)					
430 Contractual Services	758,093				
5255					
Equestrian & Park Improvements (Chandler Contribution Fund 97)					
430 Contractual Services		164,818	23,730	406,362	
PAGE TOTAL					
	1,625,151	654,051	157,999	475,756	307,500

(Parks & Recreation - Continued on Next Page)

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Parks & Recreation (Continued)				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
5256					
PWEC Barn Project (Chandler Contribution Fund 97)					
430 Contractual Services					
5259					
Dapplegray Bridle Trail (Quimby Fees, Fund 10)					
430 Contractual Services			42,050	18,900	
5262					
Pepperwood Park / Civic Center Improvements (Quimby Fees, Fund 10)					
430 Contractual Services		22,591		30,000	5,000
5263					
Chandler Park (Quimby Fees, Fund 10)					
430 Contractual Services			18,276	14,375	
5264					
Howlett Park Improvements (Quimby Fees, Fund 10)					
430 Contractual Services			177,240	29,255	60,000
5265					
Highridge Park Improvements (Quimby Fees, Fund 10)					
430 Contractual Services					
5266					
Park ADA Improvements (Quimby Fees, Fund 10)					
430 Contractual Services				12,400	67,600
5267					
Nature & Community Centers (Quimby Fees, Fund 10)					
430 Contractual Services				25,000	20,000
5269					
Butcher Park Development (Quimby Fees, Fund 10)					
430 Contractual Services				5,000	95,000

PAGETOTAL	0	22,591	237,566	134,930	247,600
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(Parks & Recreation - Continued on Next Page)

**City of Rolling Hills Estates
Activity Detail**

Function	Description				
Capital Improvements	Parks & Recreation (Continued)				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed

TOTAL FUNCTION	1,625,151	676,642	395,565	610,686	555,100
FUND SOURCE					
01 General Fund	43,400	19,038	10,839	6,000	18,000
10 Quimby Fees		22,591	237,566	134,930	247,600
30 Prop. 84 Grant Equestrian	758,093				
32 Prop. A Parks Grant Fund	823,658	353,972	3,113		249,500
34 Prop. A 4th District Grant		110,571	120,317	49,574	40,000
95 Pepper Tree Fund		5,652		13,820	
97 Chandler Contribution		164,818	23,730	406,362	
TOTAL	1,625,151	676,642	395,565	610,686	555,100

DEPARTMENT RESPONSIBLE
Community Services Director

City of Rolling Hills Estates

Capital Improvements – Public Improvements (5300 Capital Projects)

Descriptions

This section includes Capital Improvement projects, which are designed to improve the overall aesthetics of the City, provide for City Hall capital improvements, Information Technology, Information Systems, Business Systems, and equipment.

FY 2017-18 and FY 2018-19 provides for City Hall and Council Chambers renovation projects. The projects are expected to begin in FY2017-18 and continue in FY 2018-19 (01-5303).

FY 2017-18 and 2018-19 provides for new, upgrading, and replacement for I.T. including, but not limited to: computer system replacements, network hardware and appliances, WiFi equipment, security cameras, phone system, Commissioners' iPads and other related equipment (01-5307). Additionally in 2017-18, the purchase of database software for the Planning Department at approximately \$30,000.

FY 2018-19 provides for upgrade and replacement for the audio and visual system during Council Chambers' renovation for public broadcasts of meetings (16-5322). Funding source is from the PEG fees revenue.

**City of Rolling Hills Estates
Activity Detail**

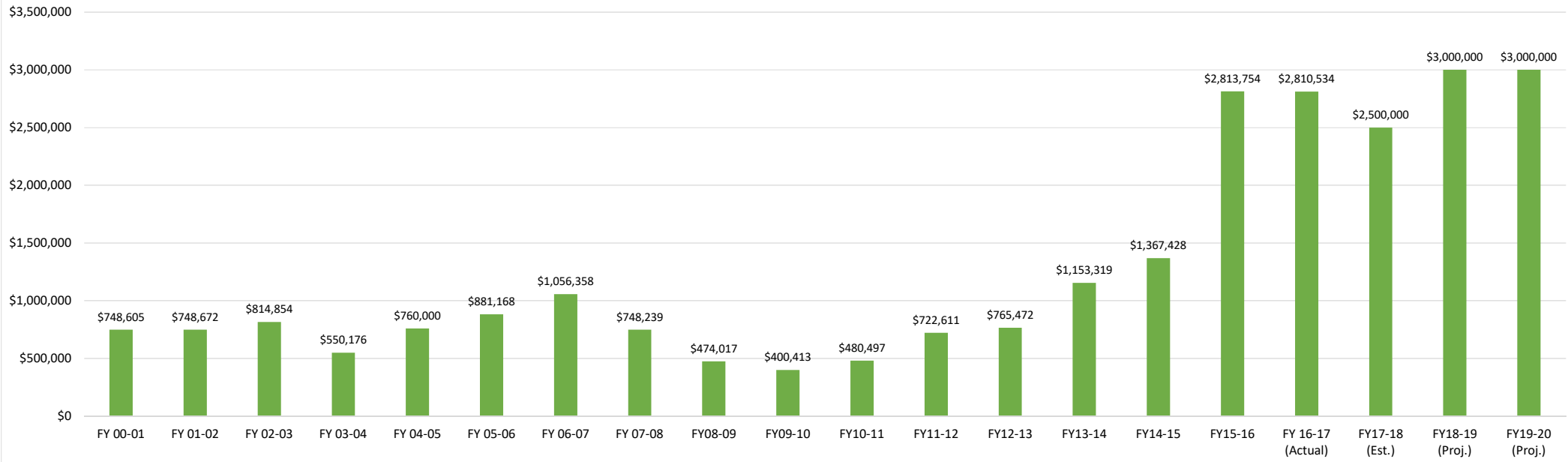
Function	Description				
Capital Improvements	Public Improvements				
Activity Title	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Estimated	2018-19 Proposed
5302					
Sheriff's ALPR Unit (General Fund)					
430 Contractual Services			73,866	376	
5303					
City Hall Renovation & Design (General Fund)					
430 Contractual Services		18,000	71,273	15,000	500,000
5307					
Computer Network Upgrades (General Fund)					
430 Contractual Services	35,486	34,308	38,272	90,000	45,000
5315					
Speed Board (General Fund)					
430 Contractual Services			8,901		
5316					
Website Upgrade & Redesign (General Fund)					
430 Contractual Services		16,218	17,312		
5322					
PEG Fees (Fund 16)					
430 Contractual Services	10,248	6,837	119,377	15,000	50,000
TOTAL FUNCTION					
	45,734	75,363	329,001	120,376	595,000
FUND SOURCE					
01 General Fund	35,486	68,526	209,624	105,376	545,000
16 PEG Fees	10,248	6,837	119,377	15,000	50,000
TOTAL					
	45,734	75,363	329,001	120,376	595,000

DEPARTMENT RESPONSIBLE
Various Department Managers

Reference



**TOTAL BUILDING PERMIT REVENUE
FY 2000-01 through FY 2019-20
Actual & Estimated**

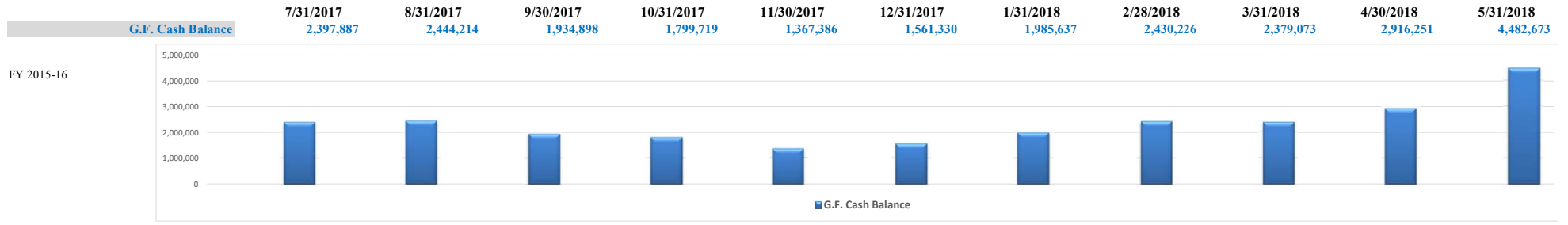


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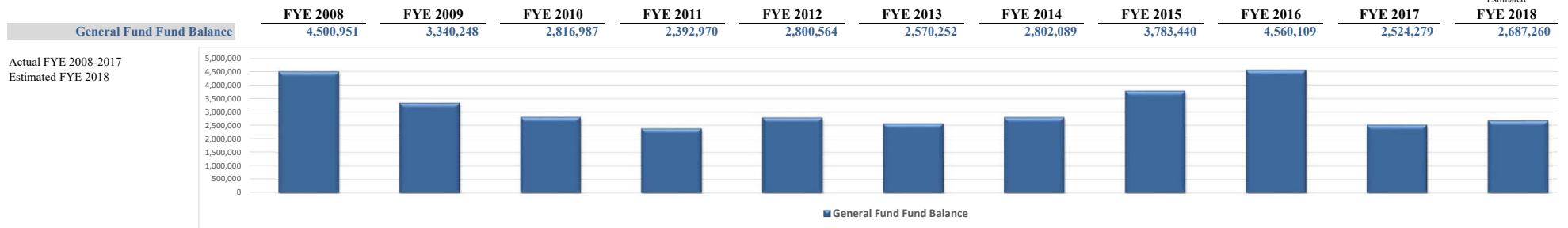
- FY 00-01, 01-02, 02-03, 04-05, 05-06, 07-08, 11-12 and 12-13 reflect revenues during a typical year averaging \$773,703 per year.
- FY 03-04, 08-09, 09-10 and 10-11 reflect revenues during an economic downturn averaging \$476,276 per year.
- FY 06-07, 13-14 and 14-15 reflect revenues during an economic recovery averaging \$1,195,368 per year.
- FY 15-16 through FY 19-20 reflect revenues during the most recent and anticipated exceptional years with an expected average of \$2,824,858 per year. Contributing projects include Peninsula Center, Chandler/Rolling Hills Country Club, 627 & 927 Deep Valley Drive, Merrill Gardens and Rolling Hills United Methodist Church. Other major projects on the horizon may also contribute in following years beyond these estimates.

City of Rolling Hills Estates

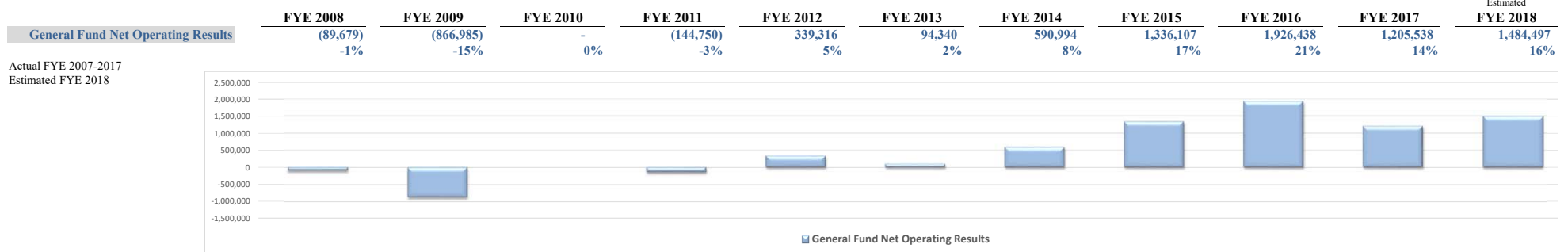
General Fund Monthly Balance FY 2017-18



General Fund Year Ending Fund Balance



General Fund Year Ending Net Operating Results





City of Rolling Hills Estates Personnel Costs 1997-98 to 2018-19

	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	<i>Estimated</i>	<i>Proposed</i>
	97-98	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19		
Benefits	339,243	363,725	322,189	353,192	483,764	511,557	642,058	789,882	923,174	922,781	963,501	1,038,759	956,967	981,040	749,542	560,162	531,040	532,420	653,120	725,825	659,275	755,849		
Wages	1,311,591	1,406,331	1,486,370	1,603,715	1,747,391	1,812,912	1,857,738	1,899,169	2,008,491	2,121,761	2,175,156	2,293,032	2,211,127	2,174,844	2,021,238	1,867,004	1,856,167	1,891,221	2,018,467	1,995,167	2,012,334	2,126,905		
PERS	12.2%	11.6%	7.3%	7.4%	6.5%	6.4%	10.4%	16.4%	23.0%	23.1%	23.9%	24.7%	24.8%	24.5%	19.1%	12.5%	11.0%	11.6%	16.9%	18.8%	14.4%	18.1%		
PARS	0.0%	0.0%	0.0%	0.0%	3.8%	4.1%	4.3%	4.7%	4.4%	4.3%	4.3%	4.3%	2.3%	2.5%	0.3%	0.3%	0.3%	0.3%	0.4%	1.6%	1.7%	1.6%		
Health	8.1%	9.7%	9.3%	8.6%	9.0%	9.9%	11.0%	10.7%	10.0%	9.9%	10.7%	10.9%	11.0%	11.9%	11.9%	11.9%	11.8%	11.0%	10.6%	12.2%	10.6%	10.2%		
POB																206,335	214,059	221,407	229,228	237,490	244,598	254,761		
Benefits/Wages	25.9%	25.9%	21.7%	22.0%	27.7%	28.2%	34.6%	41.6%	46.0%	43.5%	44.3%	45.3%	43.3%	45.1%	37.1%	41.1%	40.1%	39.9%	43.7%	48.3%	44.9%	47.5%		
Benefits/Total Compensation	21%	21%	18%	18%	22%	22%	26%	29%	31%	30%	31%	31%	30%	31%	27%	29%	29%	28%	30%	33%	31%	32%		
PERS Classic Rates							11.538%	17.295%	23.797%	24.410%	24.922%	26.291%	26.094%	19.100%	20.502%	11.040%	11.603%	12.330%	9.353%	9.558%	9.599%	10.152%		
PERS Second Tier Rates																			7.510%	7.809%	7.850%	8.346%		
PERS PEPR																				6.930%	6.908%	7.266%		

Note: Benefits and PERS starting in FY 2015-16 include UAL payments.

