



# Parking Permit Application

City of Rolling Hills Estates

PROPERTY ADDRESS: \_\_\_\_\_, Rolling Hills Estates, CA 90274

APPLICANT NAME: \_\_\_\_\_

PHONE No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

List license plate number of each vehicle stored at the above address for more than 15 days in a year below:

1.	2.	3.
4.	5.	6.
7.	8.	9.

### INFORMATION OF VEHICLE(S) FOR WHICH PERMIT(S) IS REQUESTED

#### Vehicle #1

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_

LICENSE PLATE#: \_\_\_\_\_ REGISTERED TO: \_\_\_\_\_

#### Vehicle #2

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_

LICENSE PLATE#: \_\_\_\_\_ REGISTERED TO: \_\_\_\_\_

Please remit **\$30 per vehicle** for the parking permit application fee. Permits are valid January thru December of the current calendar year. The undersigned hereby certifies that inadequate space is available at the above address to park the applicant's vehicle in the garage or on the driveway based upon the criteria established by the Rolling Hills Estates City Council in Ordinance No. 670 (see reverse side for criteria). An inspection by the City's Code Compliance Officer will be conducted to verify inadequate parking space(s). Once the application has been submitted and an inspection has been conducted, the parking permit application fee is non-refundable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

APPROVED  DENIED IF DENIED, REASON: \_\_\_\_\_

STAFF PERSON: \_\_\_\_\_ PERMIT #(s): \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

CRITERIA FOR ISSUANCE OF ANNUAL ON-STREET PARKING PERMIT AS REQUIRED BY SECTION 10.24.090 OF THE ROLLING HILLS ESTATES MUNICIPAL CODE.

- C. In determining hardship for an annual permit, the city manager shall be guided by the number of garage spaces available to the applicant, other alternative off-street parking available, and the effect on traffic flow and safety. A hardship shall not be considered in the case of where a garage, or portions thereof, has been converted for purposes other than that of a garage or if such garage is being used for other purposes (such as for storage of items) other than for that of a passenger vehicle(s). In the event that a resident has any trailers or any motorcycle(s) or other type of mobile equipment, such as an all-terrain-vehicle (ATV), whether registered by the DMV or not, parked in a garage, all such vehicles together shall only qualify to occupy one parking space maximum (ten feet by twenty feet) in place of where a passenger vehicle would park, solely for the purposes of evaluating whether or not an on-street parking permit should be granted. In no case shall a single address be allowed more than two on-street parking permits. The adequacy of off-street parking for number of vehicles at each address shall be determined as follows:
1. In garages, one vehicle shall be parked within each area at least ten feet wide and twenty feet deep;
  2. In straight driveways, one vehicle shall be parked within each area at least ten feet wide and twenty-two feet deep. One additional vehicle shall be parked in the driveway if the depth of the driveway exceeds forty-three feet;
  3. In curved driveways, one vehicle shall be parked within each area at least ten feet wide and twenty-two feet deep, measured along the radius at the center of the driveway. If the driveway is at least twenty feet wide and forty-four feet deep measured along the outside of the radius, one additional car shall be parked for each additional area at least ten feet wide and twenty-two feet deep;
  4. In circular driveways, one vehicle shall be parked within each area at least ten feet wide and twenty-two feet deep;
  5. In combination driveways, the standards established for all other driveway types shall apply in combination;
  6. In driveways with steep slopes (greater than fifteen percent), one vehicle shall be parked within each area at least ten feet wide and twenty-five feet deep;
  7. The availability of on-street parking is adequate to insure that traffic flow on the street in the vicinity will not be impaired or sight distances obstructed, as determined by the city's traffic engineer;
  8. The vehicle for which the permit is sought is a passenger vehicle. This excludes campers, motorhomes, trailers of any kind; and trucks, vans or sport utility vehicles (SUVs) in excess of seven feet wide, six and one-half feet high or twenty feet long, inclusive of any projecting racks and/or vehicle appurtenances. No commercial advertising shall be allowed on a vehicle with a valid on-street parking permit; and,
  9. The size of the vehicle for which the permit is sought, relative to the size of other vehicles available to the applicant utilizing the off-street parking. If there is a smaller practicable vehicle which could use the on-street parking, the city manager shall have the discretion to require that the applicant apply the on-street parking permit to that vehicle.