

# City of Rolling Hills Estates

State of California



## Adopted Budget FY 2021-22

*July 1, 2021 - June 30, 2022*

## Proposed Budget FY 2022-23

*July 1, 2022 - June 30, 2023*



Prepared by  
Administrative Services Department





**City of  
Rolling Hills Estates**  
State of California



**RHE.city**

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*Ernie Howlett Park*

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# MEMORANDUM

**DATE: FIRST QUARTER 2021**

**TO: MAYOR AND CITY COUNCIL**

**FROM: GREG GRAMMER, CITY MANAGER  
MICHAEL C. WHITEHEAD, ADMINISTRATIVE SERVICES DIRECTOR**

**SUBJECT: ADOPTED BUDGET FISCAL YEARS 2021-22 & PROPOSED 2022-23**

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## OVERVIEW

This memorandum serves to transmit the adopted budget for Fiscal Years 2021-22 which was formally presented at the June 22 City Council meeting. The budget document incorporates direction from the City Council at the Budget Study Session held on June 8 and input from the Finance/Audit Committee, which met on May 25. Additionally, this document includes the actual year end results for FY 2020-21

The adopted FY 2021-22 and proposed 2022-23 Budget reflects continued exceptional revenues in Building Permits, slight increases in Property Tax, and generally stable, yet increasing Sales Tax. Extraordinary building permit revenues continue to exceed the historical average but to a lesser extent next fiscal year.

Expenditures include maintenance of essential programs, as well as completion of the General Plan Update, and the use of special funds and General Funds on capital projects, including street resurfacing, storm drain repairs, and park improvements.

Highlights to note include:

General Fund Operating surplus of \$2,097,734 or 20% for FY20-21;  
General Fund Operating surplus of \$309,920 or 4% for FY21-22;  
General Fund Operating surplus of \$1,146,674 or 12% for FY22-23;

Exceptional Building Permit Revenues of \$3,192,099 for FY20-21;  
Exceptional Building Permit Revenues of \$1,250,000 for FY21-22;  
Exceptional Building Permit Revenues of \$2,000,000 for FY22-23;

Streets Resurfacing Capital Expenditures of \$656,172 for FY20-21;  
Streets Resurfacing Capital Expenditures of \$792,291 for FY21-22;  
Streets Resurfacing Capital Expenditures of \$694,000 for FY22-23;

Storm Drains Capital Expenditures of \$225,521 for FY20-21;  
Storm Drains Capital Expenditures of \$400,000 for FY21-22;  
Storm Drains Capital Expenditures of \$400,000 for FY22-23;

Park Facilities Fees Fund Balance of \$1,849,524 at 6/30/21;  
Park Facilities Fees Fund Balance of \$1,333,024 at 6/30/22;  
Park Facilities Fees Fund Balance of \$2,604,024 at 6/30/23;

General Fund Balance of \$4,390,412 at 6/30/21;  
General Fund Balance of \$3,412,331 at 6/30/22;  
General Fund Balance of \$3,624,005 at 6/30/23;

Operating Reserves of \$2,226,412 for FY20-21  
Operating Reserves of \$2,083,331 for FY21-22  
Operating Reserves of \$2,135,005 for FY22-23

Staff believes we have a budget that reflects existing City Council policy, provides realistic revenue assumptions, and plans for responsible expenditures that benefit the community.

To ensure that the City's annual budget is easy to read and understand, a concise budget summary report ("Budget in Brief") has been prepared and incorporated into this budget document. It follows this introductory memo and also functions as a separate document that can be readily shared with the community. The Budget in Brief is also posted on the City's website and on various social media platforms.

## OPERATING REVENUES

Total General Fund Operating Revenues and Expenditures for FY 2020-21 are \$10,558,560 and \$8,777,324, respectively, with an estimated net positive operating result of \$2,097,734 (20%). This is significantly higher than the projected 2% surplus estimated when the budget was adopted in June 2020, due primarily to higher-than-expected receipt of building permit revenues (\$3,192,000) as indicated above. Given the economic uncertainty because of the pandemic, the FY 2020-21 Budget reflected revenue estimates that were more prudent than usual. Despite the COVID-19 shutdowns, the City's sales tax revenue was higher than estimated at \$1,229,031, an increase from the prior fiscal year. Total property tax revenue for FY 2020-21 is \$3,689,477, up approximately 8.5% from the previous fiscal year.

Total General Fund operating revenues for FY 2021-22 are proposed at \$8,714,418 and at \$9,670,701 for FY 2022-23. Total General Fund operating expenditures (less UAL payments) are proposed at \$8,332,499 in FY 2021-22 and \$8,524,027 in FY 2022-23; the net estimated year end operating result for FY 2021-22 is \$309,920, or 4%, and for FY 2022-23 it is \$1,146,674, or 12%.

General Fund unassigned fund balance is \$2,116,412 at June 30, 2021, and \$2,083,331 at June 30, 2022, while other assigned reserves have been adjusted to reflect budget



priorities for equipment replacement, building maintenance, capital projects and payments to the PERS UAL.

Major revenue assumptions are derived from conservative estimates based on actual revenues received to date. Sales tax is expected to increase over the next two fiscal years as projected by Avenu Insights & Analytics, the City's consultant. Property tax revenue continues to steadily increase each year based on assessed value calculations provided by the Los Angeles County Assessor's Office. The property tax rate, as provided for under California law, is limited to 1% of market value plus other increases approved by the voters. The City's share of property tax is 7% of the 1% or .00067. Property taxes are levied by the County Tax Assessor and shared among local taxing authorities.

As stated earlier, building permit revenues are expected to remain at historically high levels but to a lesser extent next fiscal year. In FY 2021-22, building permit revenues are estimated to total \$1,250,000 and \$2,000,000 in FY 2022-23.

Park Facilities Fees (formerly known as Quimby Fees) have an estimated beginning Fund Balance of \$1,849,524 in FY 2020-21, providing for several citywide park improvement projects including new playground equipment, the development of "Butcher Park" at the northeast corner of Palos Verdes Drive North and Palos Verdes Drive East, and the preparation of plans and specifications for the proposed George F Canyon Nature Center. The projected Park Facilities Fees Fund Balance for FY 2021-22 is \$1,333,024 and \$2,604,024 for FY 2022-23.

Special fund revenues (Proposition C, Measure R, Measure M and SB 1/RMRA,) continue to remain strong, allowing the City to meet or exceed recommendations for annual street resurfacing as identified in the City's Pavement Management System report. Measure W funds also help offset costs associated with stormwater permit requirements and City Council's policy of chemical-free weed abatement.

Public Works Capital Improvements include \$792,291 in FY 2021-22 and \$694,000 in FY 2022-23 for street resurfacing work and \$400,000 in each of the next two fiscal years for storm drain repairs. Additionally, funded has been assigned each year in FY 2021-22 and FY 2022-23 to Capital Projects reserves, which can be used for streets, storm drains or any other capital project.

The proposed FY 2021-22 Budget also includes grant funds from a variety of sources that have been secured for several projects, including:

- Approximately \$1.5 million in Measure M sub-regional funds for improvements at the Palos Verdes Drive North/Dapplegray Elementary School intersection;
- An allocation of \$355,904 in Proposition 68 funds and about \$127,000 in Measure A funds for the George F Canyon Nature Center Project;
- A Los Angeles County Trail Grant in the amount of \$249,000 for pathway improvements at Ernie Howlett Park;

- A SB 2 grant in the total amount of \$160,000 for the preparation of a Commercial District Focused Plan (\$87,012) to assist with the General Plan Update and development of an Accessory Dwelling Unit (ADU) Program (\$72,988) to streamline the permitting process and help ensure architectural compatibility;
- \$65,000 under the state's Local Early Action Planning (LEAP) Grant Program for implementation of SB 743, which requires vehicle miles traveled (VMT) be used when evaluating transportation impacts of public works and private development projects;
- A California Department of Transportation (Caltrans) grant in the amount of \$72,000 to prepare a Local Road Safety Plan to develop recommendations for roadway safety enhancements.

Separately, the City was awarded a Southern California Association of Governments (SCAG) Planning Grant in the amount of \$150,000 for preparation of the Sustainability Element as part of the General Plan Update.

Additionally, the City is scheduled to receive a total allocation of \$1,927,645 in American Rescue Plan Act (ARPA) funds in FY2021-22. Signed into law on March 11, 2021, ARPA provides direct relief to cities and states to respond to the COVID-19 public health emergency and to address its economic fallout. The first tranche of ARPA funds was released in July 2021, and the second half will be released later in the year after the disbursement of the first tranche. Cities have three years to obligate the funds and five years to spend them.

## OPERATING EXPENDITURES

Expenditure assumptions include maintaining existing service levels in most major categories, but with a budget increase in annual tree trimming to \$170,000 in FY 2021-22 and \$175,000 in FY 2022-23. This reflects the state's Prevailing Wage requirements for various categories of tree workers and allows the City to continue its tree pruning schedule. Landscape maintenance services are estimated at \$278,204; street sweeping services are estimated at \$130,000; and road repairs, restriping and sign maintenance services, provided by Los Angeles County Department of Public Works, are expected at \$130,000.

Aside from personnel costs, public safety in the amount of \$2,564,828 for FY 2021-22 represents the largest percentage (29%) of the City's operating budget, including \$2,459,741 for the City's regional share of patrol services provided by Lomita Sheriff's Station under an agreement with Los Angeles County. This amount includes the proposed 1.45% increase in the annual contract city rate for the coming year. The Liability Trust Fund surcharge remains at 11%. Also included under public safety is \$19,500 for the City's share of two School Resource Officers (SROs), which has been formalized in a Memorandum of Understanding (MOU) between the Palos Verdes Peninsula Unified School District and the four Peninsula cities.

## PERSONNEL

Employee salaries are estimated at \$2,040,163 for FY 2020-21 and \$2,096,961 for FY 2021-22. FY 2021-22 includes a 2.5% Cost-of-Living Adjustment (COLA) increase for employees and up to a 2.5% merit increase to award employees based upon their respective performance evaluations. All personnel items are reflected in salary resolutions and MOUs, which the City Council will adopt separately.

The budget for FY 2021-22 reflects a lump sum contribution to PERS in the amount of \$500,000 to reduce the City's Unfunded Accrued Liability (UAL) balance. This represents the third payment in a three-year plan to pay down a large portion of the PERS UAL to reduce long-term pension costs. This \$500,000 payment was recommended by the Finance/Audit Committee after reviewing revenue projections, operating reserves, and the payoff of the Pension Obligation Bond in FY 2020-21.

PERS FY 2021-22 rate for Tier 1 employees (those hired prior to July 1, 2011) will be 11.6%. Rates for Tier II employees (those hired after July 2011) will be 9.3%. Rates for Tier III employees (new to PERS after PEPRA) will be 7.73%. It's worth noting that the City does not pay into Social Security for PERS benefitted employees, which is currently 6.2% for other employers.

For a history of the City's personnel costs (FY 2005-06 – FY 2021-22) see page VI. Note that employee wages and benefits have remained fairly stable. However, the Benefits line reflects the required annual PERS UAL payment, which will continue to ramp up over the next few years. Note that benefits as a percentage of wages and of total compensation are trending downward primarily due to the final payment of the Pension Obligation Bond.

To reduce costs and improve efficiency, in-house staff is now being utilized to provide the City's ongoing public outreach efforts, including graphic design, short video clips, and social media and website content. As such, the monthly contract for public engagement services has been discontinued, resulting in annual savings of \$23,310.

Additional changes to personnel for FY 2021-22 include the new Management Analyst position within the City Manager's office. The Administrative Analyst position will remain vacant and unfunded.

## FUND BALANCES

City Council Fund Balance Policy requires \$1.2 million to be allocated to an Emergency Reserve, with additional Unassigned Fund Balance allocated toward Contingency Reserve such that the combined total of the Emergency Reserve and the Contingency Reserve much represent at least 25% of operating expenditures. Any amount above the required 25% combined Emergency and Contingency Reserve is available for any use designated by City Council.



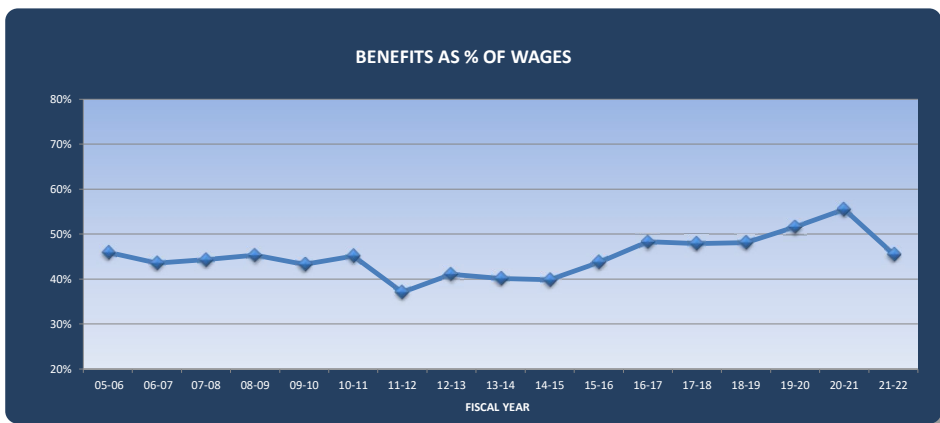
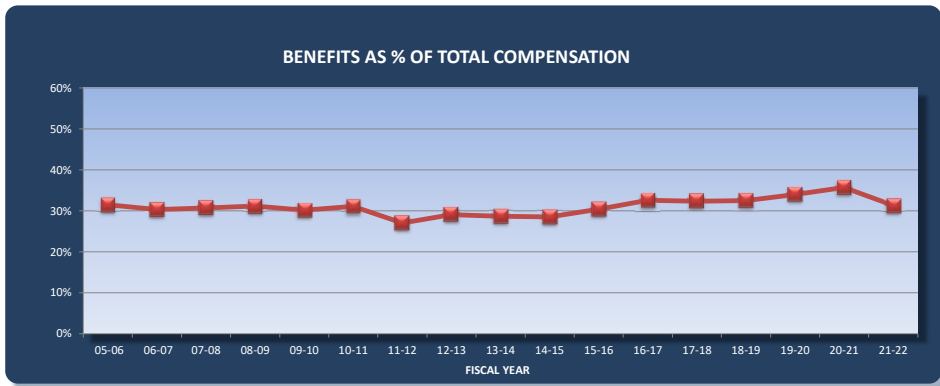




## City of Rolling Hills Estates Personnel Costs 2005-06 to 2021-22

	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Proposed
	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY	FY
	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
Benefits	923,174	922,781	963,501	1,038,759	956,967	981,040	749,542	560,162	531,040	532,420	653,120	725,825	717,887	819,472	831,847	867,087	956,119
Wages	2,008,491	2,121,761	2,175,156	2,293,032	2,211,127	2,174,844	2,021,238	1,867,004	1,856,167	1,891,221	2,018,467	1,995,167	2,011,062	2,234,658	2,106,650	2,040,163	2,096,961
PERS	23.0%	23.1%	23.9%	24.7%	24.8%	24.5%	19.1%	12.5%	11.0%	11.6%	16.9%	18.8%	14.1%	16.9%	19.3%	21.7%	25.2%
PARS	4.4%	4.3%	4.3%	4.3%	2.3%	2.5%	0.3%	0.3%	0.3%	0.3%	0.4%	1.6%	2.1%	1.7%	0.8%	0.2%	0.2%
Health	10.0%	9.9%	10.7%	10.9%	11.0%	11.9%	11.9%	11.8%	11.0%	11.0%	10.6%	12.2%	13.3%	12.5%	14.0%	14.5%	14.1%
POB								206,335	214,059	221,407	229,228	237,490	245,175	255,270	255,270	265,000	
Benefits/Wages	46.0%	43.5%	44.3%	45.3%	43.3%	45.1%	37.1%	41.1%	40.1%	39.9%	43.7%	48.3%	47.9%	48.1%	51.6%	55.5%	45.6%
Benefits/Total Compensation	31%	30%	31%	31%	30%	31%	27%	29%	29%	28%	30%	33%	32%	32%	34%	36%	31%
PERS Classic Rates	23.797%	24.410%	24.922%	26.291%	26.094%	19.100%	20.502%	11.040%	11.603%	12.330%	9.353%	9.558%	9.599%	10.152%	10.868%	11.746%	11.600%
PERS Second Tier Rates											7.510%	7.809%	7.850%	8.346%	8.668%	9.442%	9.300%
PERS PEPRAs												6.930%	6.908%	7.266%	7.072%	7.874%	7.730%

Note 1: FY2015-16 - PERS began the Annual UAL payments  
 Note 2: FY2011-12 - Employees Began Paying PERS Portion  
 Note 3: FY2020-21 - POB Final Payment







# BUDGET IN BRIEF

FISCAL YEAR  
2021-22

*“As stewards of  
taxpayer dollars,  
the City of Rolling  
Hills Estates  
endeavors to  
provide  
transparency and  
accountability in  
its budget”*



CITY OF  
ROLLING HILLS ESTATES  
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# Introduction

## Adopted Fiscal Year 2021-22 Operating and Capital Budget

The City of Rolling Hills Estates' Budget in Brief is intended to provide you with information about your City's Budget. The annual budget is one of our most important policy documents. This simplified version of the comprehensive budget document includes highlights, an overview of major revenue sources and expenditures, and our capital program.

The City's budget is prepared much like a household spending plan. While a family might plan for such expenses as housing, food, clothing, transportation, or medical bills, the City's focus is for public safety, parks, recreation, storm drains, roads, building maintenance, and much more.

### Mission Statement

To preserve and enhance the quality of life for residents, businesses and visitors through outstanding municipal governance and exemplary service to the community

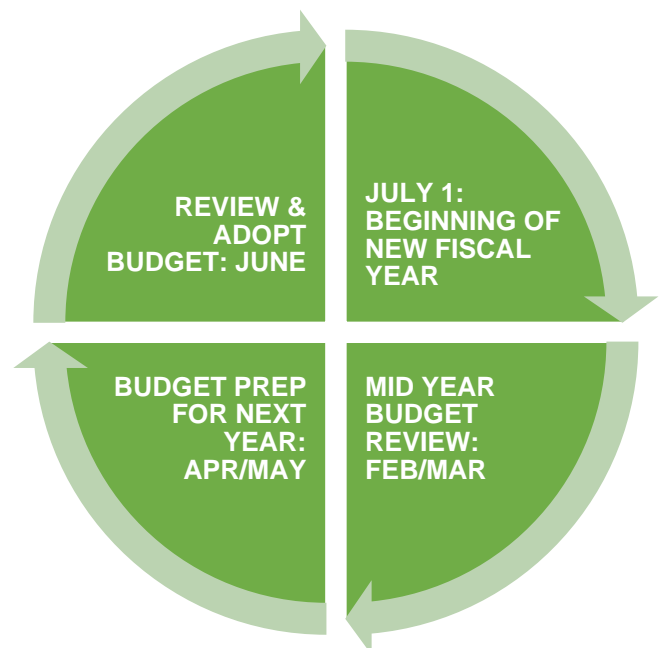
### City Council Top Priorities

City Council has identified the top three priorities for Fiscal Year 2021-22:

- ❖ Balanced Budget
- ❖ Public Safety
- ❖ Infrastructure Maintenance

### How is the budget developed?

City Council adopts the budget in June of each year for the following fiscal year, which runs from July 1 to June 30. The budget development process is continuous and includes public engagement throughout the year.





# Rolling Hills Estates At A Glance

**Incorporated:** September 18, 1957

**Form of Government:** Council/Manager

**City Employees:** 20 Full Time

**Area:** 4.18 square miles

**City Parks (total area):** 52.5 acres

**City Bridle Trails:** 16 miles

**City Streets:** 28 miles

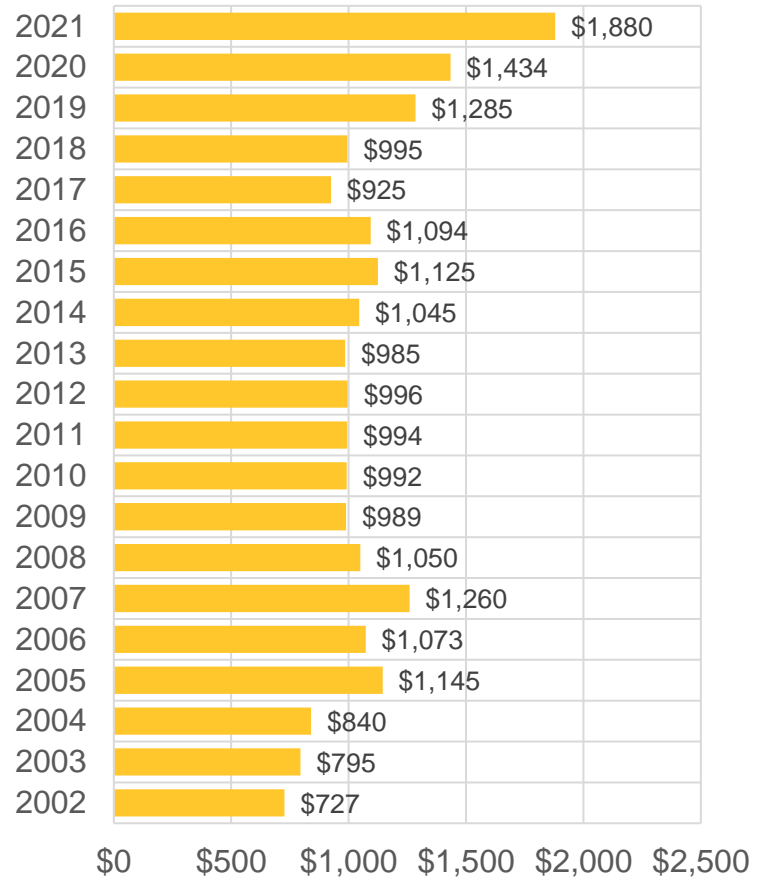
**City Bike Paths:** 10 miles

**Population:** 8,066 (2020)

**Housing Units:** 3,184 (2020)

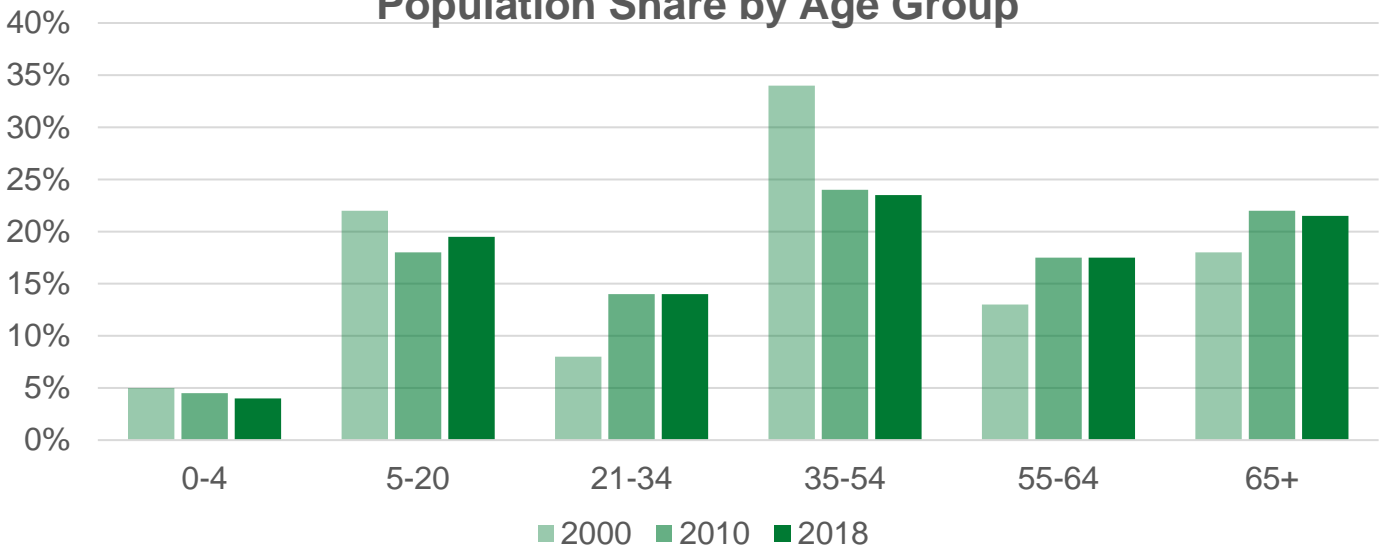
**Median Household Income:** \$150,135

## Median Home Sales Price for Existing Home (\$ thousand)



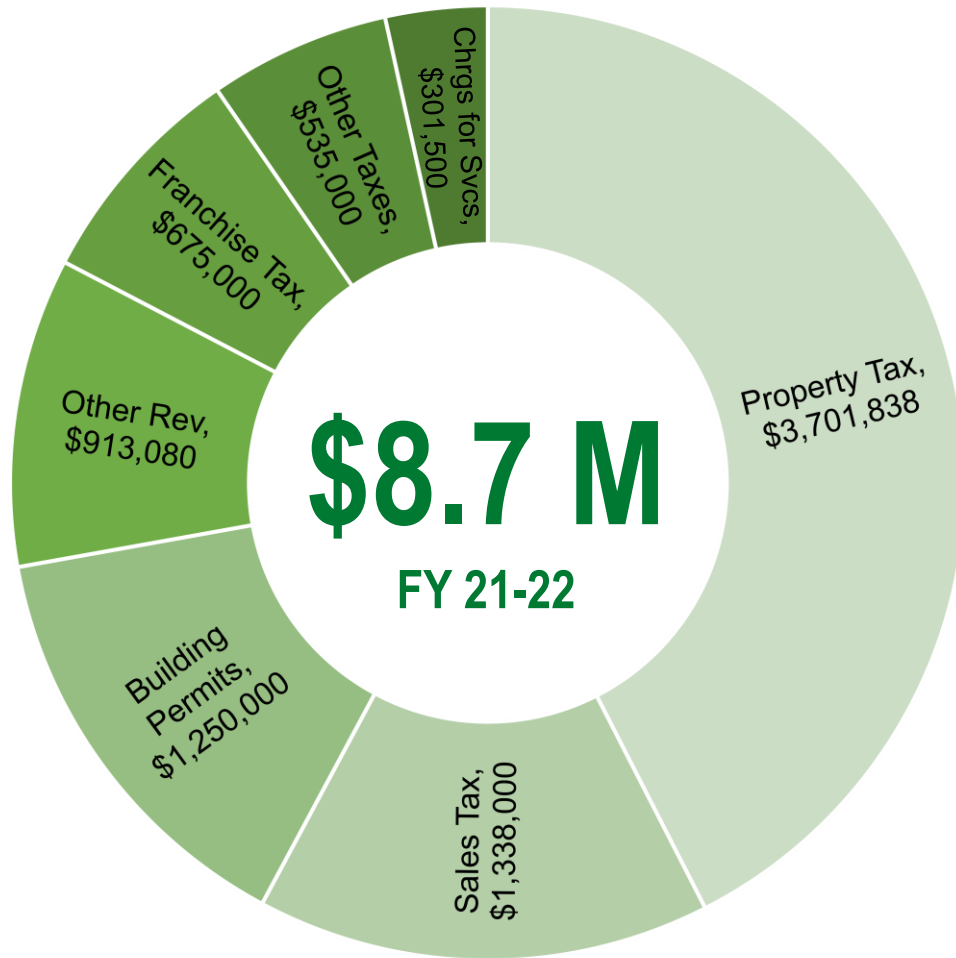
Source: CoreLogic/DataQuick, 2002-2021

## Population Share by Age Group





# General Fund Revenues



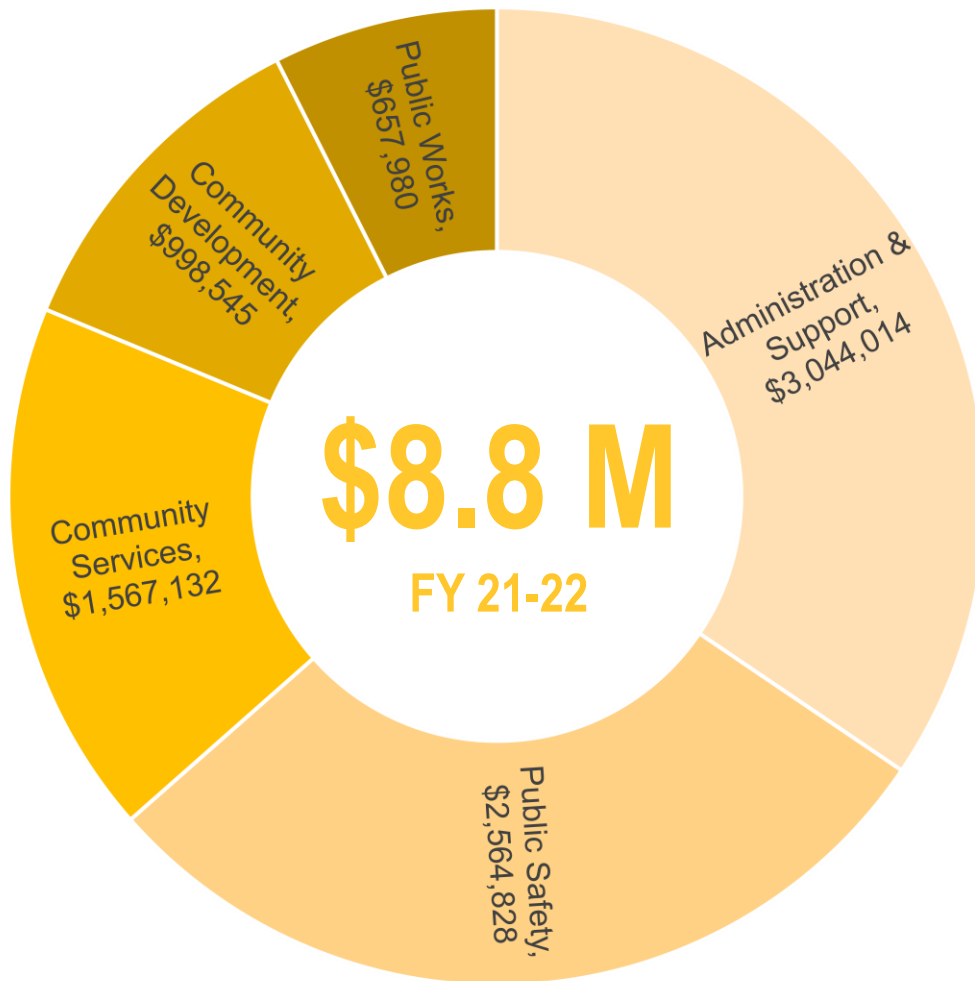
## Property Tax (Every \$100 assessed)

K-12 Education	\$0.446358
LA County	\$0.238663
LA County Fire	\$0.179732
College District	\$0.076015
<b>City of Rolling Hills Estates</b>	<b>\$0.066911</b>
LA County Library	\$0.033231
Countywide Infrastructure	\$0.031673
<b>Total Property Tax</b>	<b>\$1.072583</b>

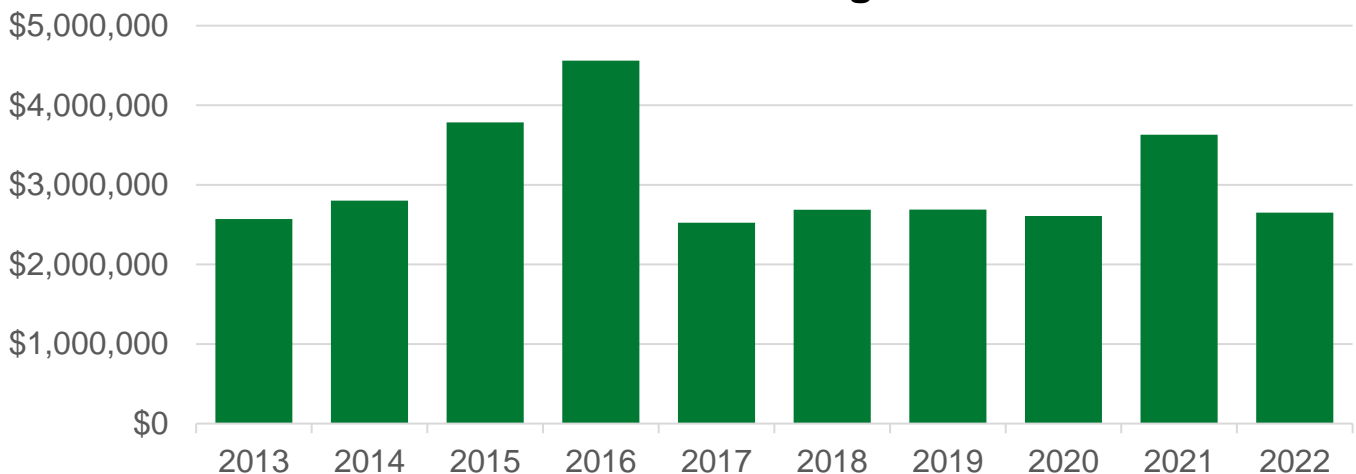
## Sales Tax (Every \$100 purchased)

State General Fund	\$3.9375
State Public Safety (Prop 172)	\$0.50
State Mental & Social Services	\$0.50
State Local Revenue Fund	\$1.0625
County Transportation	\$0.25
LA County Measure H	\$0.25
<b>City Bradley Burns 1% Local Tax</b>	<b>\$1.00</b>
LA County Metropolitan Transportation Authority	\$2.00
<b>Total Sales Tax</b>	<b>\$9.50</b>

# General Fund Expenditures

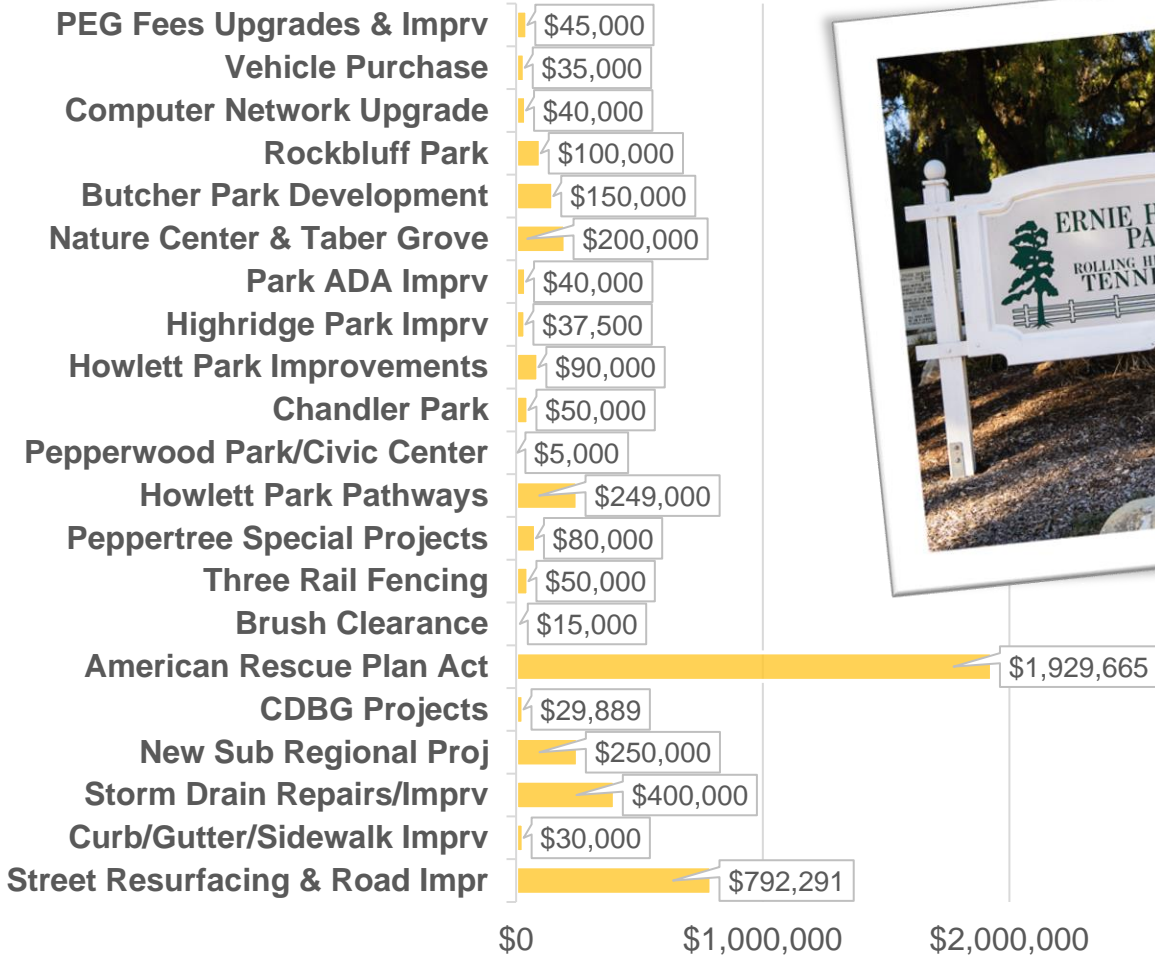


### General Fund Fiscal Year Ending Fund Balance

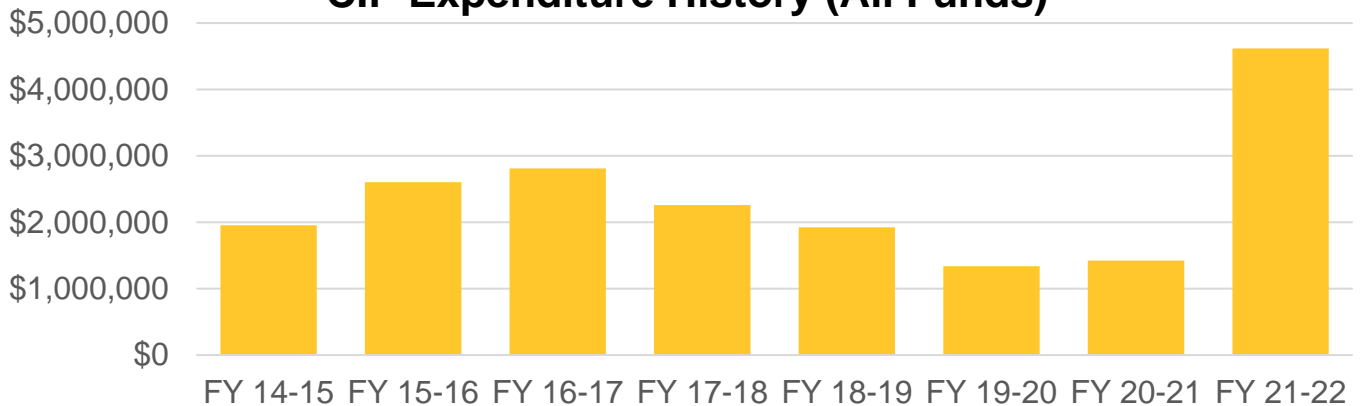


# Capital Improvement Program

While the operating budget keeps Rolling Hills Estates safe and beautiful on a daily basis, the Capital Improvement Program identifies major projects to maintain, replace and improve the city's infrastructure, such as streets, parks, and facilities. The chart below shows the Fiscal Year 2021-22 Capital Improvement Program. The City has committed over \$18.9 million in capital improvements since 2014 from all government funds, including grant funds.



## CIP Expenditure History (All Funds)



# CITY OF ROLLING HILLS ESTATES



## FUND BALANCE POLICY

### INTRODUCTION

The purpose of this document is to state the policy goals of the City of Rolling Hills Estates' General Fund reserves, and the budgeting practices that maintain such reserves. Although there is no formula that defines a completely adequate Fund Balance, a conservative approach should enable the City to finance its operations and meet unplanned expenditures without having to incur short-term debt or raise new revenues.

These policies are intended to provide guidelines for budget decisions as to the appropriate use of General Fund resources and the maintenance of adequate reserves for contingencies, emergencies, capital improvements, and other such uses as determined by the City Council. After amounts projected to be available from the year-end fund balance of the General Fund are allocated to Assigned categories, the remaining amount, referred to as the Unassigned Fund Balance, will be reserved for contingencies as further set forth below.

### STATEMENT OF FINANCIAL POLICIES

#### **1. BUDGET POLICIES**

- a. The Adopted Budget will be balanced, so that current-year operating revenues will sufficiently fund current-year operating expenditures. Operating revenues are defined as both (a) current year revenues and (b) revenues generated in prior fiscal years, and if in excess of the amount required to fully fund Reserve targets, designated for specific operating or capital uses in future years. Operating deficits are normally contrary to City policy as well as reasonable financial prudence.
- b. Capital improvements will be funded by anticipated current-year operating surpluses and reserves available from prior years. The City will favor pay-as-you-go financing for capital project expenditures, minimizing its use of debt to only extraordinary circumstances.
- c. One-time revenue and fund balance will be used to finance one-time expenditures, except under the most extraordinary of circumstances.

- d. Specified grant revenues in Special Revenue Funds shall be used to minimize the cost to the General Fund of both qualifying operating and capital expenditures.
- e. The Enterprise Funds of the City shall be essentially self-supporting, without need of General Fund resources.

## **2. RESERVE POLICIES**

- a. Available funding will be assigned for identified projects that are not appropriated in the current fiscal year, such as long-term street maintenance in accordance with the City's Pavement Management System, storm drain repairs, storm water management capital requirements, improvements to the City Hall complex and purchase of City fleet vehicles.
- b. No less than \$1.2 million will remain unassigned in the General Fund for an "Emergency Reserve" as a part of the annual budget.
- c. An additional amount will remain unassigned in the General Fund as a "Contingency Reserve" such that the sum of the "Emergency Reserve" and the "Contingency Reserve" will be no less than 25% of General Fund operating expenditures.
- d. All Fund Balance and reserve allocations are eligible for use at the discretion of the City Council at a time of unforeseen fiscal crisis. Such determinations will be made by the City Council on a case-by-case basis.
- e. In determining whether reserves meet the goals of this policy, they will be measured as a percent of General Fund operating expenditures. For this purpose, operating expenditures will exclude capital improvement projects as well as "Special Projects" that by their nature would not be considered ongoing operational expenditures in terms of either multi-year budget allocations, long-term value and/or useful life span. Examples of "Special Projects" would include but not be limited to such issues as General Plan update/revision costs, excessive insurance, judgment, settlement, mediation and other litigation costs, CEQA costs associated with large-scale projects outside the normal scope of expected Planning activity, and website and other information technology or social media design/upgrade costs.

Approval: June 22, 2021



## CITY OF ROLLING HILLS ESTATES



### INVESTMENT POLICY

#### **INTRODUCTION**

The purpose of this document is to identify policies and procedures, which enhance opportunities for prudent and systematic investment of City funds, and to organize and formalize investment-related activities.

Activities, which comprise good cash management, include accurate cash projections, expeditious collection and deposit of revenue, control of disbursements, cost-effective banking relations and a short-term borrowing program, which coordinates cash requirements and investment opportunity.

#### **STATEMENT OF INVESTMENT POLICY**

This policy shall cover all funds and investments under the direct authority of the City of Rolling Hills Estates.

The primary objective of the City's investment function shall be safety, since the safeguarding of City assets is of paramount importance. Most investments will be highly liquid with maturities selected to anticipate cash needs and avoid the need for forced liquidations. Yield shall be a consideration only after the basic requirements of safety and liquidity have been met.

The City shall strive to achieve a market-average rate of return throughout budgetary and economic cycles. Available cash balances are consolidated for maximum investment. Investment earnings are allocated based on average monthly cash balances. Authorized investment mechanisms for the City of Rolling Hills Estates, in accordance with the California Government Code, shall include the following:

- \* LAIF (Sec. 16429.1)
- \* Savings Passbook (53632)
- \* Treasury Issues (53601 b)
- \* Certificates of Deposit (53635)

More detailed descriptions of these vehicles are in the Appendix.

Collateral, as necessary in excess of federally insured limits or as applicable, shall be maintained as specified by the Government Code. All purchased securities shall be physically delivered to a safekeeping account at Bank of America.

Except as otherwise restricted by the Government Code, the City shall strive to maintain no more than 90% of excess funds in any one-investment mechanism. However, when LAIF yields exceed those of other allowable investment vehicles, the City is permitted to maintain up to 100% of excess funds in LAIF. A maximum of 25% of the total investment portfolio may be invested for a period exceeding five years with City Council approval.

All participants in the investment process shall act as custodians of the public trust. The investment program shall be managed with a degree of professionalism that is worthy of the public trust. The City Treasurer shall be responsible for the management and investment of excess funds. However, all purchases or sales shall require signatures of two City officials, at least one being the City Manager or Assistant City Manager.

Investments shall be disclosed in a schedule of cash and investment report, which is presented to the City Manager and City Council, as part of monthly financial statements. This report shall include the type of investment, a description of the investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and monies held by the City. Also, included shall be the market value of the investment and the source of market value, a statement of compliance with the investment policy established by City Council, and a statement denoting the City's ability to meet all expenditure requirements for the next six months.

Approval: June 22, 2021

## CITY OF ROLLING HILLS ESTATES



### APPENDIX OF DESCRIPTIONS OF INVESTMENT MECHANISMS

**1. LOCAL AGENCY INVESTMENT FUND (LAIF)** is a special fund of the State Treasury which local agencies may use to deposit excess funds. There is no minimum investment period and no minimum account balance requirement and the City may invest up to the maximum permitted by the State Treasurer. Funds are available on a same day basis with no loss of interest. Interest is distributed quarterly, based on the agency's proportionate share of deposits and length of deposit. (16429.1)

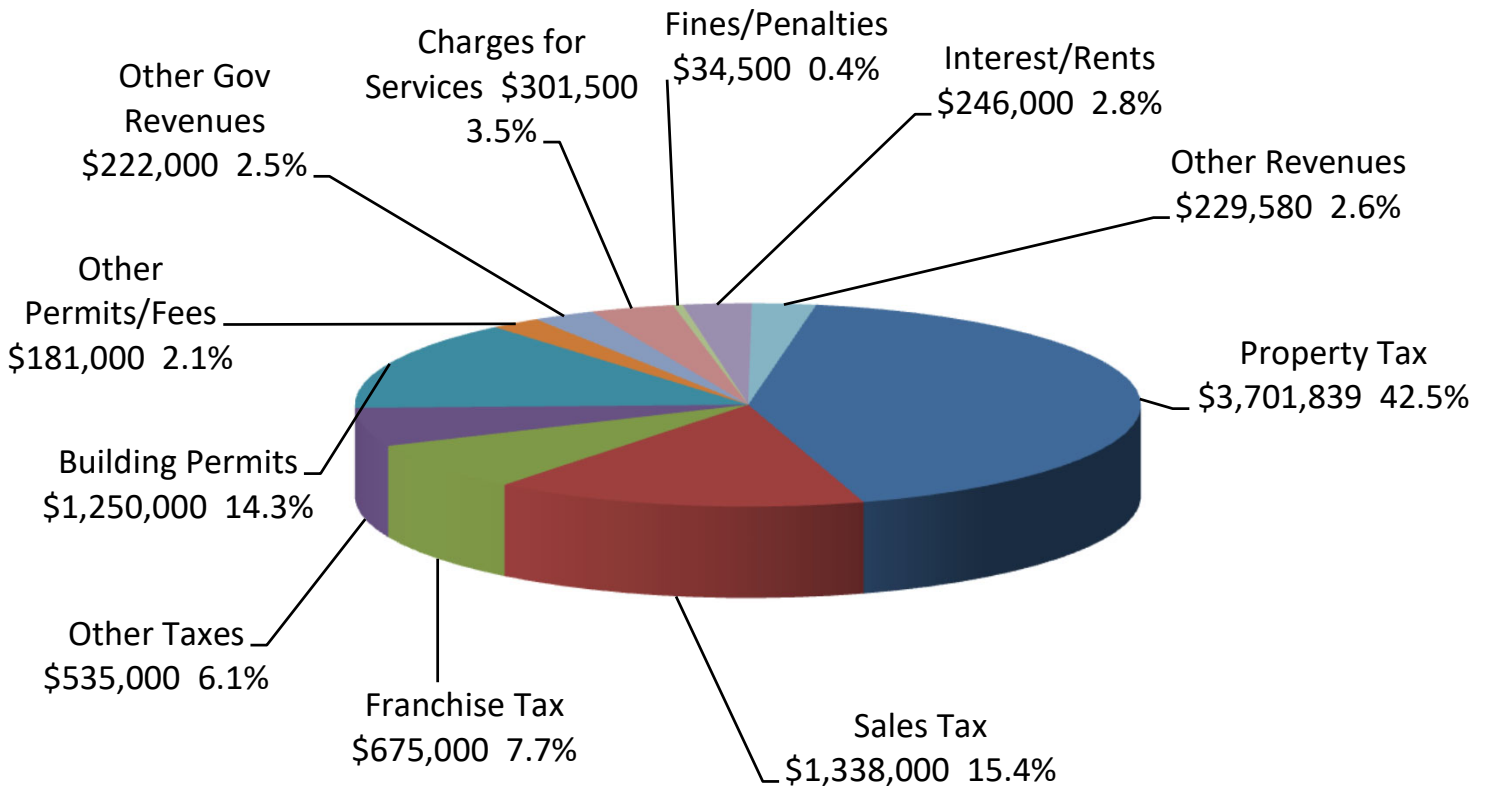
**2. U.S. TREASURY ISSUES (T-BILLS, NOTES, BONDS)** are direct obligations of the U.S. Government. Maturities range from 13 to 52 weeks for T-Bills, 1 to 10 years for Notes and 10 to 30 years for T-Bonds. They are highly liquid and considered the safest investment security. (53601 b)

**3. CERTIFICATES OF DEPOSIT (CDs)** are investments for inactive funds issued by banks, savings and loans and credit unions. Investments of \$250,000 are insured by the following respective insurance agencies (FDIC, FSLIC and NCUFIC). Deposits can be from 14 days to several years. Deposits exceeding \$250,000 can be collateralized with government securities. (53635)



# City of Rolling Hills Estates

## Budget Revenues 2021 - 2022 (General Fund)



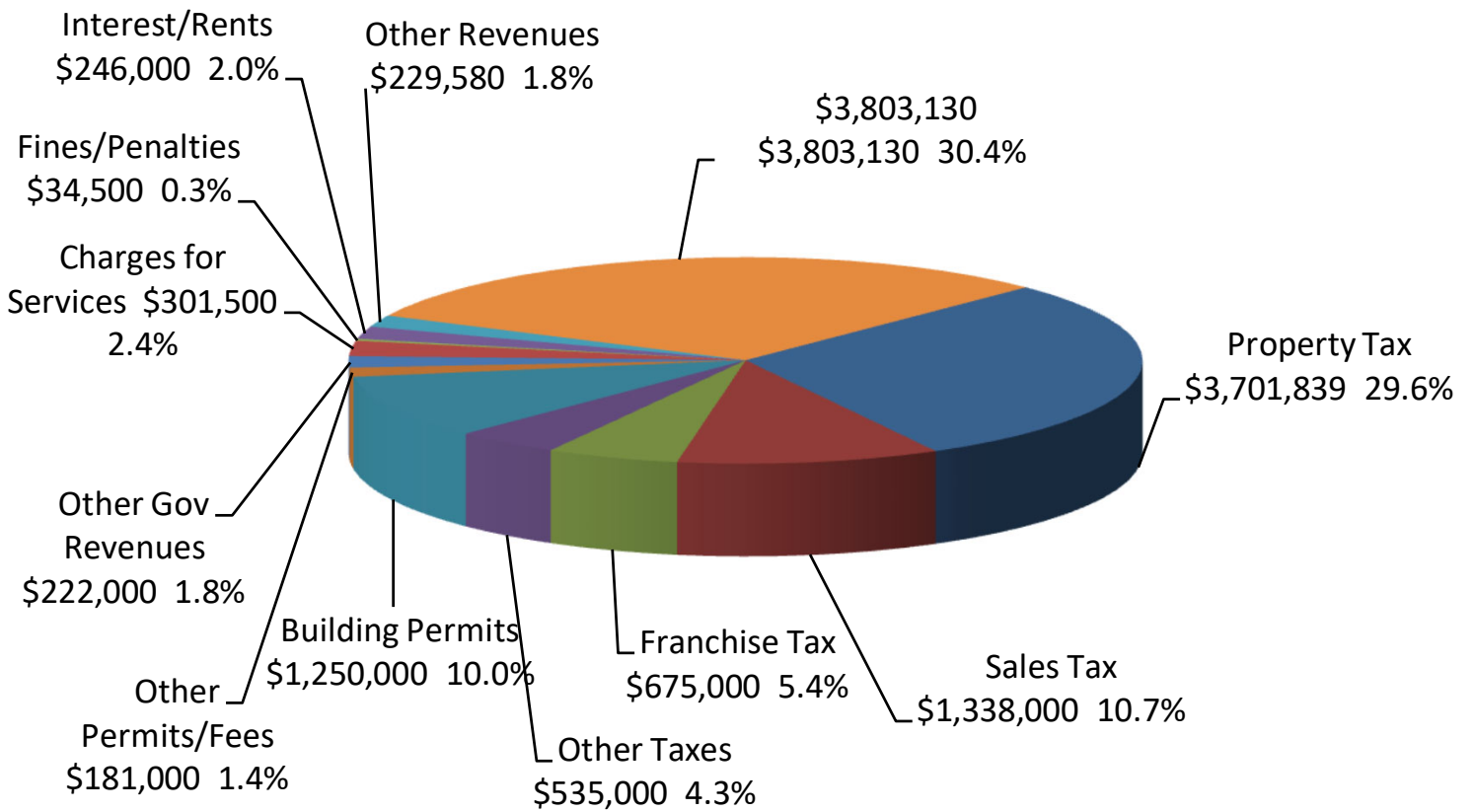
**Total General Fund Revenue \$8,714,419**





# City of Rolling Hills Estates

## Budget Revenues 2021 - 2022 (All Funds)



**Total All Revenue \$12,517,549**



**EXHIBIT A**  
**City of Rolling Hills Estates**  
**Revenue Summary**  
 (by fund within fund type)

<b>REVENUE SUMMARY</b>		<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b>GENERAL FUND</b>						
<b>LOCAL TAXES</b>						
Property Tax	3110	2,384,253	2,472,308	2,697,629	2,704,595	2,812,779
Property Tax in lieu of VLF Fees	3115	871,201	928,535	991,848	997,244	1,037,133
Sales Tax	3120	1,257,782	1,132,919	1,229,031	1,338,000	1,415,000
Franchise Tax	3130	592,171	629,996	673,052	675,000	700,000
Business License Tax	3140	378,343	407,143	404,296	390,000	400,000
Property Transfer Tax	3160	101,611	161,310	210,190	135,000	135,000
New Construction Tax	3170	15,000	46,000	25,500	10,000	50,000
<b>TOTAL</b>		<b>5,600,361</b>	<b>5,778,211</b>	<b>6,231,546</b>	<b>6,249,839</b>	<b>6,549,912</b>
<b>LICENSES &amp; PERMITS</b>						
Animal Licenses	3220	6,685	6,104	7,469	6,000	6,000
Building Permits	3230	3,131,803	2,398,272	3,192,099	1,250,000	2,000,000
Street Permits	3240	215,948	203,337	197,890	175,000	175,000
<b>TOTAL</b>		<b>3,354,436</b>	<b>2,607,712</b>	<b>3,397,458</b>	<b>1,431,000</b>	<b>2,181,000</b>
<b>INTERGOVERNMENTAL REVENUES</b>						
COPS Grant (Policing)	3311	148,747	155,948	156,190	150,000	150,000
Local Roadway Safety Plan	3315				72,000	
<b>TOTAL</b>		<b>148,747</b>	<b>155,948</b>	<b>156,190</b>	<b>222,000</b>	<b>150,000</b>
<b>CHARGES FOR SERVICES</b>						
Planning Fees	3410	223,977	158,539	166,605	215,000	175,000
GIS Fees	3420	7,600	3,600	7,100	7,500	7,500
City Celebration & Holiday Parade	3430	825	183			
Recreation Fees	3440	27,646	21,914	43,979	20,000	25,000
Tennis Court Fees	3460	52,001	43,095	73,382	50,000	50,000
Tennis Membership Dues	3461	9,015	6,769	6,296	9,000	9,000
<b>TOTAL</b>		<b>321,064</b>	<b>234,100</b>	<b>297,362</b>	<b>301,500</b>	<b>266,500</b>
<b>FINES &amp; FORFEITURES</b>						
Misc. Fines and Forfeitures	3510	21,876	14,085	14,895	14,000	14,000
False Alarm Fines	3520	11,925	8,825	7,500	7,500	7,500
Business License Penalties	3530	7,645	9,247	24,971	13,000	13,000
<b>TOTAL</b>		<b>41,446</b>	<b>32,157</b>	<b>47,366</b>	<b>34,500</b>	<b>34,500</b>
<b>USE OF MONEY &amp; PROPERTY</b>						
Interest Income	3610	25,012	32,917	11,310	11,000	15,000
Rents and Concessions	3620	36,249	36,181	19,536	35,000	35,000
PWEC Concessionaire's Fee	3630	163,457	170,931	181,750	200,000	200,000
<b>TOTAL</b>		<b>224,718</b>	<b>240,029</b>	<b>212,596</b>	<b>246,000</b>	<b>250,000</b>
<b>OTHER REVENUES</b>						
State CASp Fee	3705	523	355	284	500	500
Refunds/Rebates/Reimbursements	3710	26,129	31,745	11,322	25,000	30,000
SB 90 Reimb. of State Mandated Costs	3715					
AB 939/Infrastructure Fees	3720	223,074	182,875	187,300	187,080	191,289
Prior Year Adjustments	3725	1,784		560		
Miscellaneous Revenues	3730	19,626	7,124	6,577	7,000	7,000
Curbside Recycling/Oil	3740	5,000	5,000	5,000	5,000	5,000
Litter Abatement/Recycling	3750	5,000	5,000	5,000	5,000	5,000
<b>TOTAL</b>		<b>281,136</b>	<b>232,098</b>	<b>216,043</b>	<b>229,580</b>	<b>238,789</b>
<b>TOTALS, GENERAL FUND</b>	<b>01</b>	<b>9,971,908</b>	<b>9,280,255</b>	<b>10,558,560</b>	<b>8,714,419</b>	<b>9,670,701</b>

**EXHIBIT A**  
**City of Rolling Hills Estates**  
**Revenue Summary**  
 (by fund within fund type)

<b>REVENUE SUMMARY</b>		<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b>EXHIBIT A</b>						
<b>SPECIAL REVENUE FUNDS</b>						
<b>PARK FACILITIES FEES</b>						
Park Facilities Fees	3180	99,030	1,255,871	905,962	150,000	1,500,000
Interest Income	3610	1,103	12,258	7,018	6,000	6,000
<b>TOTAL</b>	<b>10</b>	<b>100,133</b>	<b>1,268,129</b>	<b>912,980</b>	<b>156,000</b>	<b>1,506,000</b>
<b>HIGHWAY USERS TAX</b>						
Section 2103 - HUTA	3329	27,097	56,866	53,821	62,165	75,000
Section 2105 - HUTA	3330	44,502	42,069	41,099	45,667	47,000
Section 2106 - HUTA	3340	31,339	28,659	27,838	30,264	31,000
Section 2107- HUTA	3350	55,966	53,120	55,613	58,079	60,000
Section 2107.5 - HUTA	3360	2,000	2,000	2,000	2,000	2,000
HUTA Loan Repayment for 3 years	3366	9,147	9,271			
<b>HUT &amp; RMRA SUBTOTAL</b>		<b>170,051</b>	<b>191,985</b>	<b>180,371</b>	<b>198,175</b>	<b>215,000</b>
Interest Income	3610	259	411	248		
<b>TOTAL</b>	<b>11</b>	<b>170,310</b>	<b>192,396</b>	<b>180,620</b>	<b>198,175</b>	<b>215,000</b>
<b>SB1 HUTA RMRA FUND</b>						
HUTA SB1 RMRA 2030	3365	146,223	143,911	148,404	154,969	155,000
Interest Income	3610	8	646	108		
<b>TOTAL</b>	<b>12</b>	<b>146,231</b>	<b>144,557</b>	<b>148,512</b>	<b>154,969</b>	<b>155,000</b>
<b>LOCAL TRANSPORTATION FUND</b>						
TDA Article 3 Funds	3121			32,284	5,920	12,000
Interest Income	3610					
<b>TOTAL</b>	<b>13</b>			<b>32,284</b>	<b>5,920</b>	<b>12,000</b>
<b>TRAFFIC SAFETY FUND</b>						
Traffic Safety Fines	3540	19,675	22,217	9,987	20,000	20,000
Interest Income	3610					
<b>TOTAL</b>	<b>14</b>	<b>19,675</b>	<b>22,217</b>	<b>9,987</b>	<b>20,000</b>	<b>20,000</b>
<b>PEG FEES</b>						
Cox PEG Fees	3760	31,003	29,360	29,321	30,000	30,000
Interest Income	3610	969	1,510	470	500	500
<b>TOTAL</b>	<b>16</b>	<b>31,972</b>	<b>30,870</b>	<b>29,791</b>	<b>30,500</b>	<b>30,500</b>
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>						
CDBG	3320	23,991	23,040	30,354	29,889	30,000
Interest Income	3610					
<b>TOTAL</b>	<b>17</b>	<b>23,991</b>	<b>23,040</b>	<b>30,354</b>	<b>29,889</b>	<b>30,000</b>
<b>TRANSIT FUND</b>						
PROP A - Transit Improvement	3121	161,793	157,418	165,931	162,889	160,000
Interest Income	3610	271	756	261		
<b>TOTAL</b>	<b>18</b>	<b>162,064</b>	<b>158,174</b>	<b>166,191</b>	<b>162,889</b>	<b>160,000</b>
<b>PROP C</b>						
PROP C - Transit Tax	3122	199,203	130,579	194,679	135,112	140,000
Interest Income	3610	528	1,413	316	300	300
<b>TOTAL</b>	<b>19</b>	<b>199,731</b>	<b>131,992</b>	<b>194,996</b>	<b>135,412</b>	<b>140,300</b>
<b>AQMD</b>						
Air Quality Funds AB 2766	3390	10,520	10,304	10,532	9,100	9,100
Interest Income	3610	1,199	1,589	521	555	555
<b>TOTAL</b>	<b>20</b>	<b>11,719</b>	<b>11,892</b>	<b>11,053</b>	<b>9,655</b>	<b>9,655</b>
<b>MEASURE R</b>						
Residential Street Resurfacing	3371	100,681	97,794	103,368	101,344	110,000
Interest Income	3610	428	502	191	300	300
<b>TOTAL</b>	<b>23</b>	<b>101,109</b>	<b>98,296</b>	<b>103,559</b>	<b>101,644</b>	<b>110,300</b>
<b>MEASURE W</b>						
Safe Clean Water	3364			174,172	180,000	185,000
Interest Income	3610			69		
<b>TOTAL</b>	<b>24</b>			<b>174,241</b>	<b>180,000</b>	<b>185,000</b>
<b>MEASURE M</b>						
Subregion Fund in 2020	3368				200,000	1,300,000
Street Resurfacing	3369	113,342	110,134	117,120	114,845	120,000
Interest Income	3610	442	41			
<b>TOTAL</b>	<b>26</b>	<b>113,784</b>	<b>110,175</b>	<b>117,120</b>	<b>314,845</b>	<b>1,420,000</b>



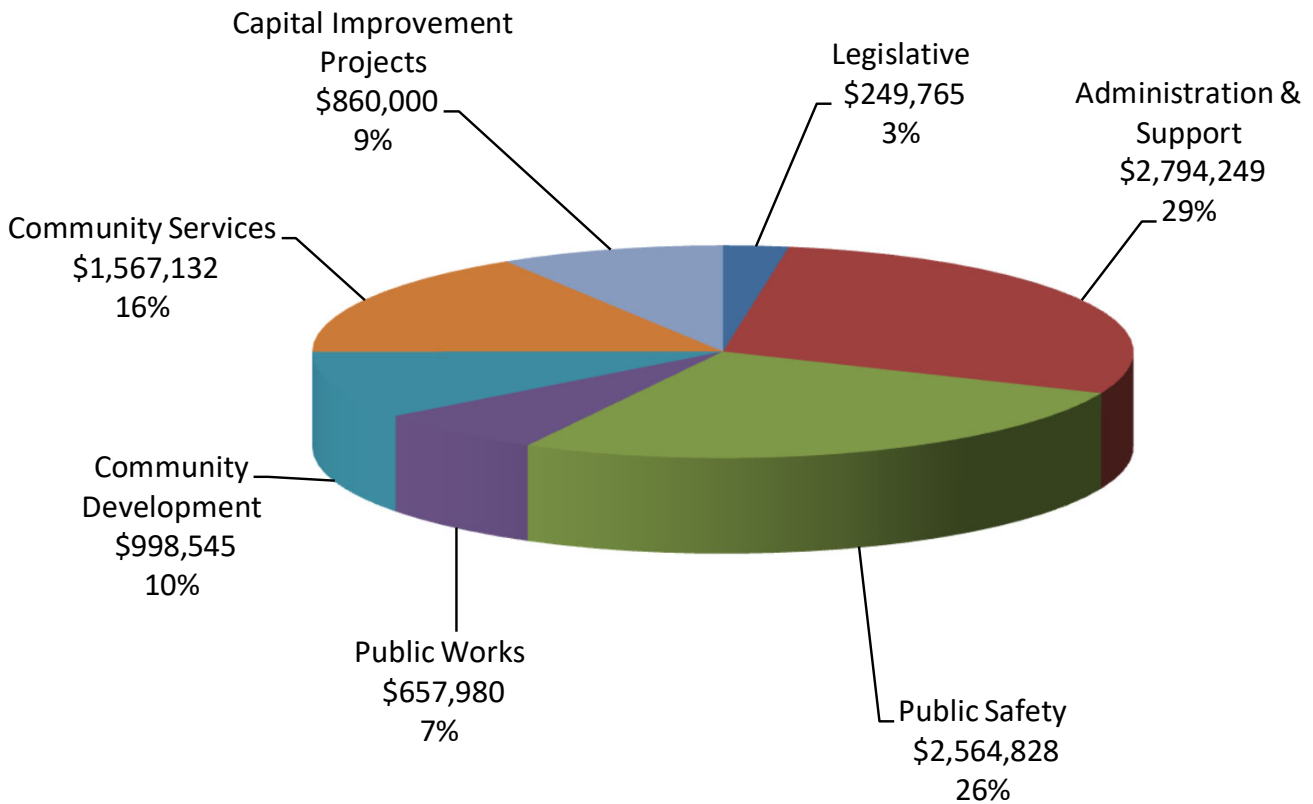
**EXHIBIT A**  
**City of Rolling Hills Estates**  
**Revenue Summary**  
 (by fund within fund type)

<b>REVENUE SUMMARY</b>		<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b>CALRECYCLE GRANT</b>						
Street Resurfacing Grant	3378					
Interest Income	3610					
<b>TOTAL</b>	<b>28</b>					
<b>PROP A COUNTY PARKS</b>						
PROP A - Maintenance/Service	3392	47,778				
PROP A - Howlett Park Pathways	3393				249,000	
<b>TOTAL</b>	<b>32</b>	<b>47,778</b>			<b>249,000</b>	
<b>PROP A 4TH DISTRICT GRANT</b>						
Equestrian Improvements	3399		146,000	89,933		
<b>TOTAL</b>	<b>34</b>		<b>146,000</b>	<b>89,933</b>		
<b>JR. NATURALIST STATE GRANT</b>						
Nature Center Youth Programs	3389	44,938	20,279	20,327		
<b>TOTAL</b>	<b>35</b>	<b>44,938</b>	<b>20,279</b>	<b>20,327</b>		
<b>CARES ACT</b>						
CARES Act	3770			99,592		
Interest Income	3610			155		
<b>TOTAL</b>	<b>40</b>			<b>99,747</b>		
<b>CDBG-CV</b>						
CDBG-CV	3765			3,006	14,849	
Interest Income	3610					
<b>TOTAL</b>	<b>41</b>			<b>3,006</b>	<b>14,849</b>	
<b>SB 2 PLANNING GRANT</b>						
SB 2	3312			47,236	72,988	
Interest Income	3610					
<b>TOTAL</b>	<b>42</b>			<b>47,236</b>	<b>72,988</b>	
<b>AMERICAN RESCUE PLAN ACT</b>						
ARPA	3383				1,927,645	
<b>TOTAL</b>	<b>43</b>				<b>1,927,645</b>	
<b>PEPPER TREE FOUNDATION</b>						
Donations	3440	32,995	65,414	18,534	25,000	30,000
Interest Income	3610	422	697	228	250	250
<b>TOTAL</b>	<b>95</b>	<b>33,417</b>	<b>66,111</b>	<b>18,761</b>	<b>25,250</b>	<b>30,250</b>
<b>TRAFFIC MITIGATION MEASURES FUND</b>						
Traffic Mitigation	3190		3,059	3,059	6,000	306,000
Interest Income	3610	2,564	4,721	2,795		
<b>TOTAL</b>	<b>98</b>	<b>2,564</b>	<b>7,780</b>	<b>5,854</b>	<b>6,000</b>	<b>306,000</b>
<b>GENERAL PLAN UPDATE FUND</b>						
General Plan Update Fee	3195		12,510	165,164	7,500	75,000
Interest Income	3610		26	75		
<b>TOTAL</b>	<b>99</b>		<b>12,536</b>	<b>165,239</b>	<b>7,500</b>	<b>75,000</b>
<b>TOTALS, SPECIAL REVENUE FUNDS</b>		<b>1,209,416</b>	<b>2,444,443</b>	<b>2,561,790</b>	<b>3,803,130</b>	<b>4,405,005</b>
<b>GRAND TOTALS, ALL FUNDS</b>		<b>11,181,324</b>	<b>11,724,698</b>	<b>13,120,351</b>	<b>12,517,549</b>	<b>14,075,706</b>



# City of Rolling Hills Estates

## Budget Expenditures 2021-2022 (General Fund)

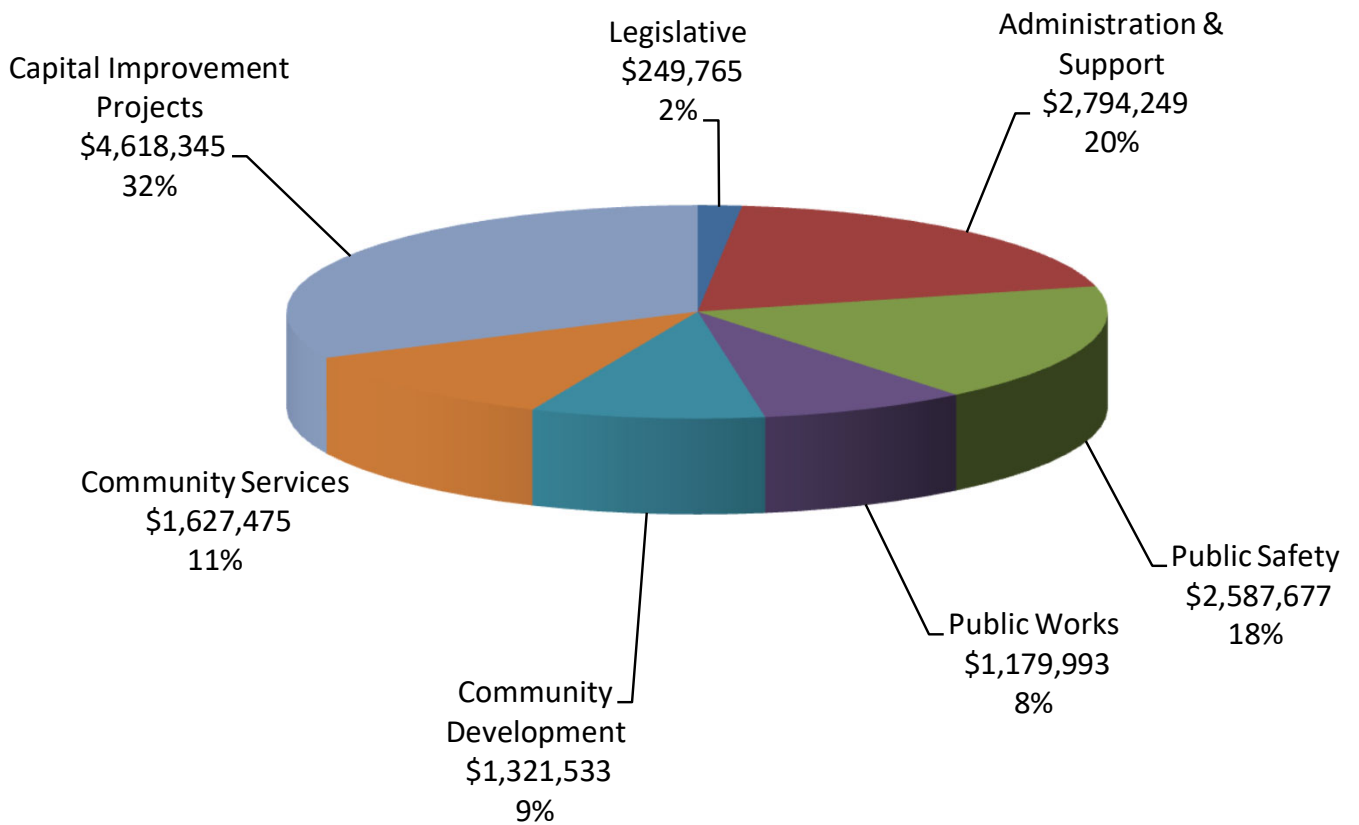


**Total General Fund Expenditures \$9,692,499**



# City of Rolling Hills Estates

## Budget Expenditures 2021-2022 (All Funds)



**Total All Funds Expenditures \$14,379,037**





**EXHIBIT B**  
**City of Rolling Hills Estates**  
**Expenditures/Expenses Budget Summary**

EXPENDITURES/EXPENSES SUMMARY		2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>GENERAL FUND OPERATING EXPENDITURES</b>						
<b>LEGISLATIVE</b>						
CITY COUNCIL	4110	57,522	55,962	39,084	65,913	67,725
PLANNING COMMISSION	4120	49,919	33,663	32,256	33,875	34,891
P&A COMMISSION	4130	51,677	26,806	25,187	26,477	27,226
CITY ATTORNEY	4140	188,325	160,380	130,334	122,000	122,000
ELECTION	4150	242	1,434	17,772	1,500	30,000
<b>TOTAL</b>		<b>347,685</b>	<b>278,245</b>	<b>244,633</b>	<b>249,765</b>	<b>281,843</b>
<b>ADMINISTRATION &amp; SUPPORT</b>						
CITY MANAGER	4210	822,575	711,832	633,298	645,086	664,392
CENTRAL SERVICES	4220	635,155	663,613	709,978	476,541	483,370
FINANCE	4230	602,280	559,424	553,272	593,335	606,704
PERSONNEL	4240	802,420	864,236	383,332	981,656	786,237
PUBLIC INFORMATION	4250	91,936	61,425	36,839	43,067	43,729
EQUIPMENT	4279	71,370	43,241	62,460	54,564	54,570
<b>TOTAL</b>		<b>3,025,736</b>	<b>2,903,771</b>	<b>2,379,179</b>	<b>2,794,249</b>	<b>2,639,002</b>
<b>PUBLIC SAFETY</b>						
PATROL SERVICES	4310	2,163,710	2,293,406	2,384,277	2,459,741	2,508,468
ANIMAL CONTROL	4330	23,703	16,430	23,905	27,600	28,730
CROSSING GUARDS - GENERAL FUND	4343	6,318	34,987	13,036	71,987	60,624
EMERGENCY MANAGEMENT	4350	7,200	15,974	10,125	5,500	5,500
<b>TOTAL</b>		<b>2,200,931</b>	<b>2,360,796</b>	<b>2,431,343</b>	<b>2,564,828</b>	<b>2,603,322</b>
<b>PUBLIC WORKS</b>						
LOCAL ROADWAY SAFETY PLAN	4415			29,755	55,000	
SIGNALS & STRIPING	4451	322,688	288,400	308,967	255,000	255,000
STORMWATER PERMIT	4460	389,380	300,473	317,145	307,864	308,849
SOLID WASTE/RECYCLING	4625	29,384	23,394	79,836	40,116	40,795
<b>TOTAL</b>		<b>741,452</b>	<b>612,268</b>	<b>735,702</b>	<b>657,980</b>	<b>604,643</b>
<b>COMMUNITY DEVELOPMENT</b>						
PLANNING ADMINISTRATION	4510	970,669	772,461	842,334	617,817	702,988
ADVANCED PLANNING	4520	109,965	257,971	169,148	226,658	182,973
CODE ADMINISTRATION	4530	119,147	146,749	139,840	154,070	158,209
<b>TOTAL</b>		<b>1,199,781</b>	<b>1,177,181</b>	<b>1,151,322</b>	<b>998,545</b>	<b>1,044,170</b>
<b>COMMUNITY SERVICES</b>						
PARKS MAINTENANCE	4610	995,788	847,952	912,993	946,963	964,197
TREE TRIMMING	4615	213,361	163,515	250,065	213,774	220,467
BRIDLE TRAILS	4630	81,690	79,804	67,205	77,684	79,623
RECREATION PROGRAMS	4640	38,421	61,468	79,503	60,995	62,519
TENNIS RECREATION	4645	93,940	96,239	106,371	112,283	118,246
SPECIAL EVENTS	4670	109,453	84,460	49,115	94,989	95,363
PEPPERTREE	4674	12,282	5,650	6,196	6,245	6,432
NATURE CENTER	4676	34,854	50,748	47,196	54,200	54,200
<b>TOTAL</b>		<b>1,579,789</b>	<b>1,389,835</b>	<b>1,518,646</b>	<b>1,567,132</b>	<b>1,601,048</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>9,095,374</b>	<b>8,722,095</b>	<b>8,460,826</b>	<b>8,832,499</b>	<b>8,774,027</b>

**EXHIBIT B**  
**City of Rolling Hills Estates**  
**Expenditures/Expenses Budget Summary**

EXPENDITURES/EXPENSES SUMMARY		2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>GENERAL FUND CAPITAL IMPROVEMENT EXPENDITURES</b>						
<b>PUBLIC WORKS</b>						
STREET RESURFACING & ROAD IMPR.	5103	340,727	121,049		300,000	200,000
CURB/GUTTER/SIDEWALK IMPR.	5140	25,840	19,905	1,440	30,000	30,000
STORM DRAIN REPAIRS/IMPROVEMENTS	5145	248,295	132,310	225,521	400,000	400,000
TRAFFIC SIGNAL IMPROVEMENTS	5180					
ADV. STREET SIGNS REPAINTING	5186					
<b>TOTAL PUBLIC WORKS</b>		<b>614,862</b>	<b>273,264</b>	<b>226,961</b>	<b>730,000</b>	<b>630,000</b>
<b>PARKS &amp; RECREATION</b>						
BRUSH CLEARANCE	5201	10,839	9,720	11,500	15,000	15,000
THREE RAIL FENCING	5221				50,000	
<b>TOTAL PARKS &amp; RECREATION</b>		<b>10,839</b>	<b>9,720</b>	<b>11,500</b>	<b>65,000</b>	<b>15,000</b>
<b>PUBLIC IMPROVEMENTS</b>						
SHERIFF'S ALPR	5302	53,654	77,448	6,148		
CITY HALL RENOVATION & DESIGN	5303	349,417	251,591			
COMPUTER NETWORK UPGRADE	5307	40,294	25,394	71,889	40,000	40,000
VEHICLE PURCHASE	5314				25,000	
WEBSITE UPGRADE AND REDESIGN	5316					
<b>TOTAL PUBLIC IMPROVEMENTS</b>		<b>443,365</b>	<b>354,433</b>	<b>78,037</b>	<b>65,000</b>	<b>40,000</b>
<hr/>						
<b>TOTAL CAPITAL PROJECTS</b>		<b>1,069,066</b>	<b>637,416</b>	<b>316,497</b>	<b>860,000</b>	<b>685,000</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>10,164,440</b>	<b>9,359,511</b>	<b>8,777,324</b>	<b>9,692,499</b>	<b>9,459,027</b>

**EXHIBIT B**  
**City of Rolling Hills Estates**  
**Expenditures/Expenses Budget Summary**

<b>EXPENDITURES/EXPENSES SUMMARY</b>	<b>2018-19 Actual</b>	<b>2019-20 Actual</b>	<b>2020-21 Actual</b>	<b>2021-22 Adopted</b>	<b>2022-23 Proposed</b>
<b><u>SPECIAL REVENUE FUND TYPE EXPENDITURES</u></b>					
<b><u>PARK FACILITIES FEES FUND 10</u></b>					
RESURFACING/PATHWAYS PROJECTS	5130		117,584		
PEPPERWOOD PARK/CIVIC CENTER	5262	7,571		5,000	5,000
CHANDLER PARK	5263	15,765		50,000	
HOWLETT PARK IMPROVEMENTS	5264	26,597	53,967	985	90,000
HIGHRIDGE PARK IMPROVEMENTS	5265		12,500	37,500	5,000
PARK ADA IMPROVEMENTS	5266	18,978		40,000	40,000
NATURE CENTER & TABER GROVE	5267	18,449	19,760	8,014	200,000
BUTCHER PARK DEVELOPMENT	5269	3,955		150,000	175,000
ROCKBLUFF PARK IMPROVEMENTS	5270			100,000	
<b>TOTAL</b>		<b>91,315</b>	<b>86,227</b>	<b>126,583</b>	<b>672,500</b>
<b><u>HIGHWAY USERS TAX FUND 11</u></b>					
STREET REPAIR	4410	59,560	75,899	20,442	75,000
SIGNALS & STRIPING	4454	46,565	124,338	111,873	125,000
<b>TOTAL</b>		<b>106,125</b>	<b>200,237</b>	<b>132,316</b>	<b>200,000</b>
<b><u>SB1 HUTA RMRA FUND 12</u></b>					
ROAD MAINTENANCE AND REHABILITATION	5112	133,961	126,894	134,555	135,000
<b><u>TDA FUND 13</u></b>					
TRANSIT TDA ARTICLE 3	5113		33,339	6,000	6,000
<b><u>TRAFFIC SAFETY FUND 14</u></b>					
CROSSING GUARDS - TRAFFIC FINES	4340	41,203	10,376	8,000	20,000
<b><u>PEG FEES FUND 16</u></b>					
PEG FEES UPGRADES & IMPROVEMENTS	5322		27,786	15,781	45,000
<b><u>COMM. DEVELOPMENT BLOCK GRANT FUND 17</u></b>					
CDBG	5190	23,991	23,000	31,200	29,889
<b><u>TRAFFIC SAFETY FUND 18</u></b>					
PV TRANSIT	4450	160,267	153,739	170,412	179,356
<b>TOTAL</b>		<b>160,267</b>	<b>153,739</b>	<b>170,412</b>	<b>179,356</b>
<b><u>TRANSIT PROP C FUND 19</u></b>					
STREET RESURFACING	5120	100,000	205,609	154,694	135,112
TRAFFIC SIGNAL IMPROVEMENTS	5182				136,000
<b>TOTAL</b>		<b>100,000</b>	<b>205,609</b>	<b>154,694</b>	<b>135,112</b>
<b><u>AIR QUALITY FUND 20</u></b>					
ALTERNATIVE FUELED VEHICLES	5318			10,000	
<b>TOTAL</b>				<b>10,000</b>	
<b><u>MEASURE R FUND 23</u></b>					
RESIDENTIAL STREET RESURFACING	5170	100,000	100,000	100,000	101,334
TRAFFIC SIGNAL IMPROVEMENTS	5171				102,000
<b>TOTAL</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>101,334</b>

**EXHIBIT B**  
**City of Rolling Hills Estates**  
**Expenditures/Expenses Budget Summary**

<b>EXPENDITURES/EXPENSES SUMMARY</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b><u>MEASURE W, FUND 24</u></b>					
SAFE CLEAN WATER	4461		5,876	142,657	143,000
SAFE CLEAN WATER	4611	55,000	46,796	32,343	32,000
<b>TOTAL</b>		<b>55,000</b>	<b>52,672</b>	<b>175,000</b>	<b>175,000</b>
<b><u>MEASURE M, FUND 26</u></b>					
NEW SUB REGIONAL FUNDS	5148		139,070	250,000	1,150,100
STREET RESURFACING PROJECT	5117	233,644	95,868	114,845	115,000
<b>TOTAL</b>		<b>233,644</b>	<b>255,070</b>	<b>364,845</b>	<b>1,265,100</b>
<b><u>CALRECYCLE GRANT, FUND 28</u></b>					
STREET RESURFACING GRANT	5116				
<b>TOTAL</b>					
<b><u>PROP A PARKS FUND 32</u></b>					
HOWLETT PARK PATHWAYS	5232			249,000	
STABLES RENOVATION	5250				
NATURE CENTER	4680	14,959			
<b>TOTAL</b>		<b>14,959</b>		<b>249,000</b>	
<b><u>PROP A 4TH DISTRICT GRANT FUND 34</u></b>					
EQUESTRIAN IMPROVEMENTS	5220				
<b>TOTAL</b>					
<b><u>JR. NATURALIST STATE GRANT FUND 35</u></b>					
YOUTH PROGRAMS AT NATURE CENTER	4677	65,217	20,327		
<b>TOTAL</b>		<b>65,217</b>	<b>20,327</b>		
<b><u>CARES ACT COVID FUND 40</u></b>					
CARES ACT GRANT	4355	10,908	88,959		
<b>TOTAL</b>		<b>10,908</b>	<b>88,959</b>		
<b><u>CDBG-CV COVID FUND 41</u></b>					
COVID GRANT	4360		3,006	14,849	
<b>TOTAL</b>			<b>3,006</b>	<b>14,849</b>	
<b><u>SB 2 PLANNING GRANT FUND 42</u></b>					
PLANNING GRANT	4525		99,008	72,988	
<b>TOTAL</b>			<b>99,008</b>	<b>72,988</b>	
<b><u>AMERICAN RESCUE PLAN ACT 43</u></b>					
ARPA	4xxx				
SPECIAL PROJECTS	51xx			1,929,665	
<b>TOTAL</b>				<b>1,929,665</b>	
<b><u>PEPPERTREE FUND 95</u></b>					
PEPPERTREE FOUNDATION	4675	23,814	26,188	28,000	28,000
SPECIAL PROJECTS	5231		13,400	80,000	10,000
<b>TOTAL</b>		<b>23,814</b>	<b>39,588</b>	<b>108,000</b>	<b>38,000</b>
<b><u>TRAFFIC MITIGATION MEASURE FUND 98</u></b>					
Traffic Mitigation	5135				
<b>TOTAL</b>					
<b><u>GENERAL PLAN UPDATE FUND 99</u></b>					
General Plan Update	4545		307,111	250,000	
<b>TOTAL</b>			<b>307,111</b>	<b>250,000</b>	
<b>TOTAL OPERATIONS</b>					
		<b>411,585</b>	<b>476,775</b>	<b>859,988</b>	<b>602,643</b>
<b>TOTAL CAPITAL PROJECTS</b>					
		<b>682,911</b>	<b>678,783</b>	<b>867,513</b>	<b>3,758,345</b>
<b>TOTAL SPECIAL FUNDS</b>					
		<b>1,094,496</b>	<b>1,155,559</b>	<b>1,727,501</b>	<b>4,686,538</b>
<b>GRAND TOTAL, ALL FUNDS</b>					
		<b>11,258,936</b>	<b>10,515,069</b>	<b>10,504,824</b>	<b>14,379,037</b>
				<b>250,000</b>	<b>11,980,770</b>

# Exhibits C, D, E, F, G, & H



<b>EXHIBIT C</b>			
<b>City of Rolling Hills Estates</b>			
<b>SOURCES and USES</b>	<b>General</b>	<b>Special</b>	
<b>FY 2018-19</b>	<b>Fund</b>	<b>Funds</b>	<b>Total</b>
<b>SOURCES</b>			
TAXES	5,600,361		5,600,361
LICENSES/PERMITS	3,354,436		3,354,436
REV FR OTH AGENCIES	148,747	1,018,520	1,167,267
CHARGES FOR SVCS	321,064		321,064
FINES/FORFEITURES	41,446	19,675	61,121
USE OF MONEY/PROPERTY	224,718	8,193	232,911
OTHER REVENUES	281,136	163,028	444,164
<b>Total Revenues</b>	<b>9,971,908</b>	<b>1,209,416</b>	<b>11,181,324</b>
<b>USES</b>			
Legislative	347,685		347,685
Administration/Support	2,522,736		2,522,736
Public Safety	2,200,931	41,203	2,242,134
Public Works	741,452	266,392	1,007,844
Community Development	1,199,781		1,199,781
Community Services	1,579,789	103,990	1,683,779
<b>Operations Expenditures</b>	<b>8,592,374</b>	<b>411,585</b>	<b>9,003,959</b>
<b>PERS UAL Payment</b>	<b>500,000</b>		<b>500,000</b>
<b>Capital Projects</b>	<b>1,069,066</b>	<b>682,911</b>	<b>1,751,977</b>
<b>Trailer Purchase</b>	<b>3,000</b>		<b>3,000</b>
<b>Total Expenditures</b>	<b>10,164,440</b>	<b>1,094,496</b>	<b>11,258,936</b>
<b>Net Change</b>	<b>(192,532)</b>	<b>114,921</b>	<b>(77,612)</b>
<b>Transfer In/(Out)</b>	<b>(59,980)</b>	<b>59,980</b>	
<b>Fund Balance/RE - 7/1/18</b>	<b>2,940,723</b>	<b>(35,726)</b>	<b>2,904,997</b>
<b>Fund Balance/RE - 6/30/19</b>	<b>2,688,211</b>	<b>139,175</b>	<b>2,827,385</b>
<b>OPERATING RESULTS:</b>			
Total Revenues	9,971,908	1,209,416	11,181,324
Less: Special Operating Revenues			
Less: Operations Expenditures	(8,592,374)	(411,585)	(9,003,959)
<b>RESULTS AFTER ADD-BACKS</b>	<b>1,379,534</b>	<b>797,832</b>	<b>2,177,365</b>
<b>SUBTOTALS BEFORE SPECIALS</b>	<b>1,379,534</b>	<b>797,832</b>	<b>2,177,365</b>
Special Project			
General Plan Update	55,000		55,000
<b>NET OPERATING RESULTS (\$)</b>	<b>1,434,534</b>	<b>797,832</b>	<b>2,232,365</b>
Net Operating Results (%) as a % of Revenues	<b>14%</b>	<b>66%</b>	<b>20%</b>



<b>EXHIBIT C</b>		<b>(Continued) Special Funds</b>																			
<b>City of Rolling Hills Estates</b>		<b>Park</b>	<b>State</b>	<b>State</b>	<b>PROP A</b>		<b>PEG</b>	<b>CDBG</b>	<b>Transit</b>	<b>PROP</b>	<b>AQMD</b>	<b>Measure</b>	<b>Measure</b>	<b>State</b>	<b>PROP A</b>	<b>PROP A</b>	<b>State</b>	<b>Pepper</b>	<b>Traffic</b>	<b>Special</b>	
<b>SOURCES and USES</b>		<b>Facilities</b>	<b>GT</b>	<b>RMRA</b>	<b>Local</b>	<b>Traffic</b>	<b>Fees</b>	<b>Funds</b>	<b>Imp</b>	<b>C</b>	<b>AB 2766</b>	<b>R</b>	<b>M</b>	<b>Calrecycle</b>	<b>Parks</b>	<b>4th District</b>	<b>Naturalist</b>	<b>Tree</b>	<b>Measure</b>	<b>Revenue</b>	
<b>FY 2018-19</b>		<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>26</b>	<b>28</b>	<b>32</b>	<b>34</b>	<b>35</b>	<b>95</b>	<b>98</b>	<b>TOTAL</b>	
<b>SOURCES</b>																					
TAXES																					
LICENSES/PERMITS																					
REV FR OTH AGENCIES			170,051	146,223				23,991	161,793	199,203	10,520	100,681	113,342		47,778		44,938				1,018,520
CHARGES FOR SVCS																					
FINES/FORFEITURES						19,675															19,675
USE OF MONEY/PROPERTY		1,103	259	8			969		271	528	1,199	428	442					422	2,564		8,193
OTHER REVENUES		99,030					31,003											32,995			163,028
<b>Total Revenues</b>		100,133	170,310	146,231		19,675	31,972	23,991	162,064	199,731	11,719	101,109	113,784		47,778		44,938	33,417	2,564		1,209,416
<b>USES</b>																					
Legislative																					
Administration/Support																					
Public Safety						41,203															41,203
Public Works			106,125						160,267												266,392
Community Development																					
Community Services															14,959		65,217	23,814			103,990
<b>Operations Expenditures</b>			106,125			41,203			160,267						14,959		65,217	23,814			411,585
PERS UAL Payment																					
Capital Projects		91,315		133,961				23,991		100,000		100,000	233,644								682,911
Trailer Purchase																					
<b>Total Expenditures</b>		91,315	106,125	133,961		41,203		23,991	160,267	100,000		100,000	233,644		14,959		65,217	23,814			1,094,496
<b>Net Change</b>		8,818	64,185	12,270		(21,528)	31,972		1,797	99,731	11,719	1,109	(119,860)		32,819		(20,279)	9,603	2,564		114,921
Transfer In/(Out)							17,177							42,803							59,980
<b>Fund Balance/RE - 7/1/18</b>		104,684	(56,465)	(9,326)		(8,591)	61,892		35,923	30,014	85,551	41,013	84,680	(42,803)	(265,097)	(280,462)		11,410	189,028		(35,726)
<b>Fund Balance/RE - 6/30/19</b>		113,502	7,720	2,944		(30,119)	93,864		37,720	129,745	97,270	42,122	(35,180)		(232,278)	(280,462)	(20,279)	21,013	191,592		139,175

<b>EXHIBIT D</b>			
<b>City of Rolling Hills Estates</b>			
<b>SOURCES and USES</b>			
<b>FY 2019-20</b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Total</b>
<b>SOURCES</b>			
TAXES	5,778,211		5,778,211
LICENSES/PERMITS	2,607,712	15,569	2,623,281
REV FR OTH AGENCIES	155,948	1,031,443	1,187,391
CHARGES FOR SVCS	234,100		234,100
FINES/FORFEITURES	32,157	22,217	54,373
USE OF MONEY/PROPERTY	240,029	24,569	264,599
OTHER REVENUES	232,098	1,350,645	1,582,743
<b>Total Revenues</b>	<b>9,280,255</b>	<b>2,444,443</b>	<b>11,724,698</b>
<b>USES</b>			
Legislative	278,245		278,245
Administration/Support	2,403,771		2,403,771
Public Safety	2,360,796	21,284	2,382,080
Public Works	612,268	353,976	966,244
Community Development	1,177,181		1,177,181
Community Services	1,389,835	101,515	1,491,349
<b>Operations Expenditures</b>	<b>8,222,095</b>	<b>476,775</b>	<b>8,698,870</b>
<b>PERS UAL Payment</b>	<b>500,000</b>		<b>500,000</b>
<b>Capital Projects</b>	<b>637,416</b>	<b>678,783</b>	<b>1,316,200</b>
<b>Vehicle Purchases/Reserves</b>			
<b>Total Expenditures</b>	<b>9,359,511</b>	<b>1,155,559</b>	<b>10,515,069</b>
<b>Net Change</b>	<b>(79,256)</b>	<b>1,288,885</b>	<b>1,209,629</b>
<b>Transfer In/(Out)</b>	<b>220</b>	<b>250</b>	<b>220</b>
<b>Fund Balance/RE - 7/1/19</b>	<b>2,688,211</b>	<b>139,628</b>	<b>2,827,839</b>
<b>Fund Balance/RE - 6/30/20</b>	<b>2,609,175</b>	<b>1,428,763</b>	<b>4,037,688</b>
<b>OPERATING RESULTS:</b>			
Total Revenues	9,280,255	2,444,443	11,724,698
Less: Special Operating Revenues	(72,000)		(72,000)
Less: Operations Expenditures	(8,222,095)	(476,775)	(8,698,870)
<b>RESULTS</b>	<b>986,161</b>	<b>1,967,668</b>	<b>2,953,829</b>
<b>SUBTOTALS BEFORE SPECIALS</b>	<b>986,161</b>	<b>1,967,668</b>	<b>2,953,829</b>
Special Project			
General Plan Update	20,000		20,000
<b>NET OPERATING RESULTS (\$)</b>	<b>1,006,161</b>	<b>1,967,668</b>	<b>2,973,829</b>
Net Operating Results (%) as a % of Revenues	<b>11%</b>	<b>80%</b>	<b>25%</b>

<b>EXHIBIT D (Continued) Special Funds</b>																								
<b>City of Rolling Hills Estates SOURCES and USES</b>		<b>Park Facilities</b>	<b>State HUTA</b>	<b>State RMRA</b>	<b>PROP A</b>		<b>Local Trans</b>	<b>Traffic Safety</b>	<b>PEG Fees</b>	<b>CDBG Funds</b>	<b>Transit Imp</b>	<b>PROP C</b>	<b>AQMD AB 2766</b>	<b>Measure R</b>	<b>Measure W</b>	<b>Measure M</b>	<b>PROP A Parks Grant</b>	<b>PROP A 4th District Grant</b>	<b>State Naturalist Grant</b>	<b>CARES Act Grant</b>	<b>Pepper Tree</b>	<b>Traffic Measure</b>	<b>G.P. Update</b>	<b>Special Revenue</b>
<b>FY 2019-20</b>		<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>23</b>	<b>24</b>	<b>26</b>	<b>32</b>	<b>34</b>	<b>35</b>	<b>40</b>	<b>95</b>	<b>98</b>	<b>99</b>	<b>TOTAL</b>		
<b>SOURCES</b>																								
TAXES																								
LICENSES/PERMITS																								
REV FR OTH AGENCIES																								
CHARGES FOR SVCS																								
FINES/FORFEITURES																								
USE OF MONEY/PROPERTY																								
OTHER REVENUES																								
<b>Total Revenues</b>		1,268,129	192,396	144,557		22,217	30,870	23,040	158,174	131,992	11,892	98,296		110,175		146,000	20,279		66,111	7,780	12,536	2,444,443		
<b>USES</b>																								
Legislative																								
Administration/Support																								
Public Safety																								
Public Works																								
Community Development																								
Community Services																								
Operations Expenditures																								
PERS UAL Payment																								
Capital Projects																								
Vehicle Purchases/Reserves																								
<b>Total Expenditures</b>		86,227	200,237	126,894		10,376	27,786	23,000	153,739	205,609	10,000	100,000		95,868					20,327	10,908	39,588	1,165,559		
<b>Net Change</b>		1,181,902	(7,841)	17,663		11,840	3,085	40	4,435	(73,617)	1,892	(1,704)	(55,000)	14,307		146,000	(48)	(10,908)	26,523	7,780	12,536	1,278,885		
<b>Transfer In/(Out)</b>		(232,278)														232,278			250			250		
<b>Fund Balance/RE - 7/1/19</b>		113,503	7,721	2,943		(30,118)	93,864		37,720	129,745	97,721	42,122		(35,180)	(232,278)	(280,462)	(20,279)		21,014	191,592		139,628		
<b>Fund Balance/RE - 6/30/20</b>		1,063,127	(120)	20,606		(18,278)	96,949	40	42,155	56,128	99,613	40,418	(55,000)	(20,873)		(134,462)	(20,327)	(10,908)	47,787	199,372	12,536	1,418,763		

<b>EXHIBIT E</b>			
<b>City of Rolling Hills Estates</b>			
<b>SOURCES and USES</b>			
<b>FY 2020-21</b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Total</b>
<b>SOURCES</b>			
TAXES	6,231,546		6,231,546
LICENSES/PERMITS	3,397,458	168,223	3,565,681
REV FR OTH AGENCIES	156,190	1,417,309	1,573,500
CHARGES FOR SVCS	297,362		297,362
FINES/FORFEITURES	47,366	9,987	57,352
USE OF MONEY/PROPERTY	212,596	12,454	225,050
OTHER REVENUES	216,043	953,817	1,169,860
<b>Total Revenues</b>	<b>10,558,560</b>	<b>2,561,790</b>	<b>13,120,351</b>
<b>USES</b>			
Legislative	244,633		244,633
Administration/Support	2,379,179		2,379,179
Public Safety	2,431,343	91,965	2,523,308
Public Works	735,702	308,603	1,044,305
Community Development	1,151,322	406,119	1,557,441
Community Services	1,518,646	53,302	1,571,948
<b>Operations Expenditures</b>	<b>8,460,826</b>	<b>859,988</b>	<b>9,320,814</b>
<b>PERS UAL Payment</b>			
<b>Capital Projects</b>	<b>316,497</b>	<b>867,513</b>	<b>1,184,010</b>
<b>Total Expenditures</b>	<b>8,777,324</b>	<b>1,727,501</b>	<b>10,504,824</b>
<b>Net Change</b>	<b>1,781,237</b>	<b>834,290</b>	<b>2,615,526</b>
<b>Transfers In/(Out)</b>			
<b>Fund Balance/RE - 7/1/20</b>	<b>2,609,175</b>	<b>1,428,313</b>	<b>4,037,488</b>
<b>Fund Balance/RE - 6/30/21</b>	<b>4,390,412</b>	<b>2,262,603</b>	<b>6,653,014</b>
<b>OPERATING RESULTS:</b>			
Total Revenues	10,558,560	2,561,790	13,120,351
Less: Special Operating Revenues			
Less: Operations Expenditures	(8,460,826)	(859,988)	(9,320,814)
<b>RESULTS</b>	<b>2,097,734</b>	<b>1,701,802</b>	<b>3,799,536</b>
<b>SUBTOTALS BEFORE SPECIALS</b>	<b>2,097,734</b>	<b>1,701,802</b>	<b>3,799,536</b>
Special Project			
<b>NET OPERATING RESULTS (\$)</b>	<b>2,097,734</b>	<b>1,701,802</b>	<b>3,799,536</b>
Net Operating Results (%) as a % of Revenues	<b>20%</b>	<b>66%</b>	<b>29%</b>

EXHIBIT E		(Continued) Special Funds																											
City of Rolling Hills Estates SOURCES and USES		Park Facilities	State GT	State RMRA	PROP A Local Trans	Traffic Safety	PEG Fees	CDBG Funds	Transit Imp	PROP C	AQMD AB 2766	Measure R	Measure W	Measure M	State Calrecycle Grant	PROP A Parks Grant	PROP A 4th District Grant	State Naturalist Grant	CARES Act Grant	CDBG-CV Grant	SB2 PLAN Grant	ARPA Funds	Pepper Tree	Traffic Measure	G.P. Update	Special Revenue TOTAL			
FY 2020-21		10	11	12	13	14	16	17	18	19	20	23	24	26	28	32	34	35	40	41	42	43	95	98	99				
<b>SOURCES</b>																													
TAXES																													
LICENSES/PERMITS																													
REV FR OTH AGENCIES		180,371	148,404	32,284				30,354	165,931	194,679	10,532	103,368	174,172	117,120			89,933	20,327	99,592	3,006	47,236				3,059	165,164	168,223		
CHARGES FOR SVCS																													
FINES/FORFEITURES																													
USE OF MONEY/PROPERTY		7,018	248	108		9,987	470		261	316	521	191	69						155						228	2,795	75	9,987	
OTHER REVENUES		905,962					29,321																	18,534			12,454		
<b>Total Revenues</b>		912,980	180,620	148,512	32,284	9,987	29,791	30,354	166,191	194,996	11,053	103,559	174,241	117,120			89,933	20,327	99,747	3,006	47,236			18,761	5,854	165,239	2,561,790		
<b>USES</b>																													
Legislative																													
Administration/Support																													
Public Safety																													
Public Works		132,316							170,412				5,876						88,959	3,006								91,965	
Community Development																													
Community Services																													
Operations Expenditures		132,316						170,412					46,796						88,959	3,006	99,008			6,506			307,111	308,603	
PERS UAL Payment																													
Capital Projects		126,583		134,555	33,339		15,781	31,200		154,694		100,000		255,070														406,119	
<b>Total Expenditures</b>		126,583	132,316	134,555	33,339		15,781	31,200	170,412	154,694		100,000	52,672	255,070					88,959	3,006	99,008			22,796		307,111	859,988		
<b>Net Change</b>		786,397	48,304	13,957	(1,055)	9,987	14,010	(846)	(4,220)	40,302	11,053	3,559	121,569	(137,950)			89,933	20,327	10,788		(51,772)			(4,035)	5,854	(141,872)	834,290		
Transfers In/(Out)																													
<b>Fund Balance/RE - 7/1/20</b>		1,063,127	(121)	20,607		(18,278)	96,949	40	42,155	56,128	109,164	40,418	(55,000)	(20,874)			(134,462)	(20,327)	(10,908)							47,787	199,372	12,536	1,428,313
<b>Fund Balance/RE - 6/30/21</b>		1,849,524	48,183	34,564	(1,055)	(8,291)	110,959	(806)	37,935	96,430	120,217	43,977	66,569	(158,824)			(44,529)		(120)		(51,772)				43,752	205,226	(129,336)	2,262,603	

<b>EXHIBIT F</b>			
<b>City of Rolling Hills Estates</b>			
<b>SOURCES and USES</b>			
<b>FY 2021-22</b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Total</b>
<b>SOURCES</b>			
TAXES	6,249,839		6,249,839
LICENSES/PERMITS	1,431,000	13,500	1,444,500
REV FR OTH AGENCIES	222,000	3,556,725	3,778,725
CHARGES FOR SVCS	301,500		301,500
FINES/FORFEITURES	34,500	20,000	54,500
USE OF MONEY/PROPERTY	246,000	7,905	253,905
OTHER REVENUES	229,580	205,000	434,580
<b>Total Revenues</b>	<b>8,714,419</b>	<b>3,803,130</b>	<b>12,517,549</b>
<b>USES</b>			
Legislative	249,765		249,765
Administration/Support	2,294,249		2,294,249
Public Safety	2,564,828	22,849	2,587,677
Public Works	657,980	522,013	1,179,993
Community Development	998,545	322,988	1,321,533
Community Services	1,567,132	60,343	1,627,475
<b>Operations Expenditures</b>	<b>8,332,499</b>	<b>928,193</b>	<b>9,260,692</b>
<b>PERS UAL Payment</b>	<b>500,000</b>		<b>500,000</b>
<b>Capital Projects</b>	<b>860,000</b>	<b>3,758,345</b>	<b>4,618,345</b>
<b>Total Expenditures</b>	<b>9,692,499</b>	<b>4,686,538</b>	<b>14,379,037</b>
<b>Net Change</b>	<b>(978,080)</b>	<b>(883,408)</b>	<b>(1,861,488)</b>
<b>Transfer In/(Out)</b>			
<b>Fund Balance/RE - 7/1/21</b>	<b>4,390,412</b>	<b>2,262,603</b>	<b>6,653,015</b>
<b>Fund Balance/RE - 6/30/22</b>	<b>3,412,331</b>	<b>1,379,195</b>	<b>4,791,526</b>
<b>OPERATING RESULTS:</b>			
Total Revenues	8,714,419	3,803,130	12,517,549
Less: Special Operating Revenues	(72,000)		(72,000)
Less: Operations Expenditures	(8,332,499)	(928,193)	(9,260,692)
<b>RESULTS</b>	<b>309,920</b>	<b>2,874,937</b>	<b>3,184,857</b>
<b>SUBTOTALS BEFORE SPECIALS</b>	<b>309,920</b>	<b>2,874,937</b>	<b>3,184,857</b>
Special Project			
<b>NET OPERATING RESULTS (\$)</b>	<b>309,920</b>	<b>2,874,937</b>	<b>3,184,857</b>
Net Operating Results (%) as a % of Revenues	<b>4%</b>	<b>76%</b>	<b>25%</b>



EXHIBIT F (Continued) Special Funds																										
City of Rolling Hills Estates		Park	State	State	PROP A		PEG	CDBG	Transit	PROP	AQMD	Measure	Measure	Measure	State	PROP A	PROP A	CARES Act	CDBG-CV	SB2 PLAN	ARPA	Pepper	Traffic	General	Special	
SOURCES and USES		Facilities	HUTA	RMRA	Local	Traffic	Fees	Funds	Imp	C	AB 2766	R	W	M	Calrecycle	Parks	4th District	Grant	Grant	Grant	Funds	Tree	Measure	Plan	Revenue	
FY 2021-22		10	11	12	13	14	16	17	18	19	20	23	24	26	28	32	34	40	41	42	43	95	98	99	TOTAL	
<b>SOURCES</b>																										
TAXES																										
LICENSES/PERMITS																										
REV FR OTH AGENCIES																										
CHARGES FOR SVCS																										
FINES/FORFEITURES																										
USE OF MONEY/PROPERTY																										
OTHER REVENUES																										
<b>Total Revenues</b>																										
<b>USES</b>																										
Legislative																										
Administration/Support																										
Public Safety																										
Public Works																										
Community Development																										
Community Services																										
<b>Operations Expenditures</b>																										
<b>PERS UAL Payment</b>																										
<b>Capital Projects</b>																										
<b>Total Expenditures</b>																										
<b>Net Change</b>																										
<b>Transfer In/(Out)</b>																										
<b>Fund Balance/RE - 7/1/21</b>																										
<b>Fund Balance/RE - 6/30/22</b>																										

<b>EXHIBIT G</b>			
<b>City of Rolling Hills Estates</b>			
<b>SOURCES and USES</b>			
<b>FY 2022-23</b>	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Total</b>
<b>SOURCES</b>			
TAXES	6,549,912		6,549,912
LICENSES/PERMITS	2,181,000	381,000	2,562,000
REV FR OTH AGENCIES	150,000	2,436,100	2,586,100
CHARGES FOR SVCS	266,500		266,500
FINES/FORFEITURES	34,500	20,000	54,500
USE OF MONEY/PROPERTY	250,000	7,905	257,905
OTHER REVENUES	238,789	1,560,000	1,798,789
<b>Total Revenues</b>	<b>9,670,701</b>	<b>4,405,005</b>	<b>14,075,706</b>
<b>USES</b>			
Legislative	281,843		281,843
Administration/Support	2,389,002		2,389,002
Public Safety	2,603,322	20,000	2,623,322
Public Works	604,643	522,643	1,127,286
Community Development	1,044,170		1,044,170
Community Services	1,601,048	60,000	1,661,048
<b>Operations Expenditures</b>	<b>8,524,027</b>	<b>602,643</b>	<b>9,126,670</b>
<b>PERS UAL Payment</b>	<b>250,000</b>		<b>250,000</b>
<b>Capital Projects</b>	<b>685,000</b>	<b>1,919,100</b>	<b>2,604,100</b>
<b>Total Expenditures</b>	<b>9,459,027</b>	<b>2,521,743</b>	<b>11,980,770</b>
<b>Net Change</b>	<b>211,674</b>	<b>1,883,262</b>	<b>2,094,936</b>
<b>Transfers In/(Out)</b>			
<b>Fund Balance/RE - 7/1/22</b>	<b>3,412,331</b>	<b>1,379,195</b>	<b>4,791,526</b>
<b>Fund Balance/RE - 6/30/23</b>	<b>3,624,005</b>	<b>3,262,457</b>	<b>6,886,462</b>
<b>OPERATING RESULTS:</b>			
Total Revenues	9,670,701	4,405,005	14,075,706
Less: Special Operating Revenues			
Less: Operations Expenditures	(8,524,027)	(602,643)	(9,126,670)
<b>RESULTS</b>	<b>1,146,674</b>	<b>3,802,362</b>	<b>4,949,036</b>
<b>SUBTOTALS BEFORE SPECIALS</b>	<b>1,146,674</b>	<b>3,802,362</b>	<b>4,949,036</b>
Special Project			
<b>NET OPERATING RESULTS (\$)</b>	<b>1,146,674</b>	<b>3,802,362</b>	<b>4,949,036</b>
Net Operating Results (%) as a % of Revenues	<b>12%</b>	<b>86%</b>	<b>35%</b>

EXHIBIT G		(Continued) Special Funds																									
City of Rolling Hills Estates		Park	State	State	PROP A		PEG	CDBG	Transit	PROP	AQMD	Measure	Measure	Measure	State	PROP A	PROP A	CARES Act	CDBG-CV	SB2 PLAN	ARPA	Pepper	Traffic	General	Special		
SOURCES and USES		Facilities	GT	RMRA	Local	Traffic	Fees	Funds	Imp	C	AB 2766	R	W	M	Calrecycle	Parks	4th District	Grant	Grant	Grant	Funds	Tree	Measure	Plan	Revenue		
FY 2022-23		10	11	12	13	14	16	17	18	19	20	23	24	26	28	32	34	40	41	42	43	95	98	99	TOTAL		
<b>SOURCES</b>																											
TAXES																											
LICENSES/PERMITS																											
REV FR OTH AGENCIES			215,000	155,000	12,000			30,000	160,000	140,000	9,100	110,000	185,000	1,420,000										306,000	75,000	381,000	
CHARGES FOR SVCS																											
FINES/FORFEITURES																											
USE OF MONEY/PROPERTY		6,000				20,000																				20,000	
OTHER REVENUES		1,500,000					500			300	555	300											250			7,905	
<b>Total Revenues</b>		1,506,000	215,000	155,000	12,000	20,000	30,500	30,000	160,000	140,300	9,655	110,300	185,000	1,420,000									30,250	306,000	75,000	4,405,005	
<b>USES</b>																											
Legislative																											
Administration/Support																											
Public Safety																											
Public Works			200,000			20,000																					20,000
Community Development																											
Community Services																											
Operations Expenditures			200,000			20,000			179,643				143,000														143,000
PERS UAL Payment																											
Capital Projects		235,000		135,000	6,000			30,000		136,000		102,000		1,265,100													1,919,100
<b>Total Expenditures</b>		235,000	200,000	135,000	6,000	20,000		30,000	179,643	136,000		102,000	175,000	1,265,100									38,000			2,521,743	
<b>Net Change</b>		1,271,000	15,000	20,000	6,000		30,500		(19,643)	4,300	9,655	8,300	10,000	154,900									(7,750)	306,000	75,000	1,883,262	
Transfers In/(Out)																											
Fund Balance/RE - 7/1/22		1,333,024	46,358	54,533	(1,135)	3,709	96,459	(806)	21,468	96,730	119,872	44,287	71,569	(208,824)			(44,529)	(120)		(51,772)	(2,020)	(38,998)	211,226	(371,836)		1,379,195	
Fund Balance/RE - 6/30/23		2,604,024	61,358	74,533	4,865	3,709	126,959	(806)	1,825	101,030	129,527	52,587	81,569	(53,924)			(44,529)	(120)		(51,772)	(2,020)	(46,748)	517,226	(296,836)		2,965,621	



CITY OF ROLLING HILLS ESTATES



EXHIBIT H

FUND BALANCE POLICY ANALYSIS  
GENERAL FUND ONLY

	Exhibit D Actual Year Ending June 30, 2020	Exhibit E Actual Year Ending June 30, 2021	Exhibit F Adopted Year Ending June 30, 2022	Exhibit G Proposed Year Ending June 30, 2023	
<b>Fund Balances:</b>	<b>2,609,175</b>	<b>4,390,412</b>	<b>3,412,331</b>	<b>3,624,005</b>	<b>Fund Balances:</b>
<b>Nonspendable:</b>					<b>Nonspendable:</b>
Advance to Other Funds					Advance to Other Funds
Inventories	7,861	9,000	9,000	9,000	Inventories
<b>Restricted for:</b>					<b>Restricted for:</b>
Maint. of Hawthorne Canyon	10,000	10,000	10,000	10,000	Maint. of Hawthorne Canyon
<b>Assigned to:</b>					<b>Assigned to:</b>
Equipment	45,000	240,000	200,000	235,000	Equipment
Capital Projects Replacement	240,000	590,000	450,000	430,000	Capital Projects Replacement
Capital Projects	250,000	875,000	610,000	705,000	Capital Projects
PERS UAL		500,000			PERS UAL
Other Assigned Reserves					Other Assigned Reserves
ALPR Replacement Fund		50,000	50,000	100,000	ALPR Replacement Fund
<b>Unassigned:</b>					<b>Unassigned:</b>
Contingency Reserve	856,314	916,412	883,331	935,005	Contingency Reserve
Emergency Reserve	1,200,000	1,200,000	1,200,000	1,200,000	Emergency Reserve
Total Unassigned	2,056,314	2,116,412	2,083,331	2,135,005	Total Unassigned
<b>Total Fund Balances</b>	<b>2,609,175</b>	<b>4,390,412</b>	<b>3,412,331</b>	<b>3,624,005</b>	<b>Total Fund Balances</b>
<b>Operating Expenditures</b>	<b>8,222,095</b>	<b>8,460,826</b>	<b>8,332,499</b>	<b>8,524,027</b>	<b>Operating Expenditures</b>
<b>% of Operating Expenditures*</b>	<b>25.0%</b>	<b>25.0%</b>	<b>25.0%</b>	<b>25.0%</b>	<b>% of Operating Expenditures*</b>

\*NOTE: The Fund Balance Policy calls for \$1.2 million be allocated towards an Emergency Reserve, with the balance of Unassigned Fund Balance allocated towards a Contingency Reserve. Total Unassigned Fund Balance should represent at least 25% of operating expenditures.



## City of Rolling Hills Estates



### Gann Appropriations Limit 2021 – 2022

**This Year's Limit: \$19,100,190**  
**Amount under Limit: \$13,549,992**

PURSUANT to Article XIII-B of Proposition 4, as amended by Proposition 111 and Senate Bill 88, the Appropriations Limit (known as the Gann Limit) for the City of Rolling Hills Estates for Fiscal Year 2021-2022 has been calculated to be \$19,100,190, which is \$13,549,992 under the limit.

THE DOCUMENTATION used in determining the City of Rolling Hills Estates' Appropriations Limit is available for inspection on weekdays at Rolling Hills Estates City Hall, 4045 Palos Verdes Drive North, Rolling Hills Estates, California between the hours of 7:30 a.m. and 5:30 p.m. Monday through Thursday, and Friday 7:30 a.m. and 4:30 p.m. except on holidays.

Supporting documents are also available for viewing online at:

[www.RHE.city](http://www.RHE.city)



“DEPARTMENTS”



“Administrative Services”





**City of Rolling Hills Estates  
Summary**

Function					
<b>Legislative</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>112,407</b>	<b>70,755</b>	<b>69,135</b>	<b>69,265</b>	<b>71,343</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>235,278</b>	<b>207,490</b>	<b>175,498</b>	<b>180,500</b>	<b>210,500</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTION</b>	<b>347,685</b>	<b>278,245</b>	<b>244,633</b>	<b>249,765</b>	<b>281,843</b>

LEGISLATIVE OVERVIEW

This function includes the activities of City Council, Planning Commission, Park and Activities Commission, City Attorney, and Elections.

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Legislative</b>	<b>City Council</b>	<b>4110</b>

### Narrative

This activity provides for the legislative operations of the City and includes funding for (1) a Minutes Recorder who attends all City Council meetings and other special meetings; (2) City membership in various associations and organizations; and (3) Council member attendance at local, regional and State-wide meetings.

### Description

- 401      SALARIES/WAGES FT  
Includes a portion of the City Clerk's time for services as a Minutes Recorder for all City Council meetings.
- 405      WAGES/OVERTIME  
Provides for City staff to assist, if needed, with production and broadcast of City Council meetings or to act as a substitute Minutes Recorder.
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Provides for proclamations, awards, and other ceremonial items.
- 463      MILEAGE  
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 470      MEETINGS/CONFERENCES/TRAVEL  
Includes attendance at various conferences and meetings including the League of California Cities Conference, California Contract Cities Association Conference, League sponsored Mayors and Council Members Executive Forum, Spring Council Policy Development Session, Legislative Briefings, South Bay Cities Council of Governments Meetings, and other miscellaneous meetings, conferences, and seminars. Funding for the annual Holiday party is also provided in this account.
- 472      MEMBERSHIPS  
Provides for various City memberships (League of California Cities, California Contract Cities Association, Local Government Commission, Los Angeles County LAFCO, SBCCOG, and West Basin Water Association), along with other individual Council memberships/affiliations.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Legislative</b>	<b>City Council</b>					<b>4110</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	9,624	9,393	10,784	9,476	9,760	
405 Wages - Overtime						
410 Benefits	2,234	1,717	1,313	937	965	
<b>TOTAL PERSONNEL</b>	<b>11,858</b>	<b>11,110</b>	<b>12,097</b>	<b>10,413</b>	<b>10,725</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
420 Materials & Supplies	1,010	1,522	3,414	2,000	2,000	
463 Mileage	1,098	998	0	1,000	1,000	
470 Travel & Meetings	23,041	20,855	2,118	25,000	25,000	
472 Dues & Memberships	20,515	21,477	21,455	27,500	29,000	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>45,664</b>	<b>44,852</b>	<b>26,987</b>	<b>55,500</b>	<b>57,000</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>57,522</b>	<b>55,962</b>	<b>39,084</b>	<b>65,913</b>	<b>67,725</b>	
<b>FUND SOURCE</b>						
01 General Fund 4110	57,522	55,962	39,084	65,913	67,725	
<b>TOTAL</b>	<b>57,522</b>	<b>55,962</b>	<b>39,084</b>	<b>65,913</b>	<b>67,725</b>	

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Legislative</b>	<b>Planning Commission</b>	<b>4120</b>

**Narrative**

This activity provides the policy framework for the Community Development Department through the workings of the Planning Commission. Staff support is provided by the Director, who, under the direction of the City Manager, heads the professional staff and coordinates the work of various contract agencies in carrying out the decisions of the Commission and City Council. This activity also funds Planning Commissioner attendance at various annual meetings and conferences.

**Description**

- 401      SALARIES/WAGES FT  
Planning activity devoted to this activity is a portion of the Administrative Assistant’s salary and a portion of Community Services Director’s salary.
  
- 405      WAGES/OVERTIME  
Includes overtime for minutes and transcription of regular Planning Commission meetings.
  
- 410      BENEFITS  
Allocation from employee benefit cost center.
  
- 430      GENERAL CONTRACTUAL  
Provides contractual services for minutes and transcription of regular Planning Commission meetings.
  
- 463      MILEAGE  
Includes mileage reimbursement for use of personal vehicles while on City related business.
  
- 470      MEETINGS/CONFERENCES/TRAVEL  
Education and training of Commissioners is supported through this account to allow attendance at planning related meetings.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Legislative</b>	<b>Planning Commission</b>					<b>4120</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	38,051	25,330	24,410	25,497	26,262	
405 Wages - Overtime						
410 Benefits	11,868	8,333	7,847	8,378	8,629	
<b>TOTAL PERSONNEL</b>	<b>49,919</b>	<b>33,663</b>	<b>32,256</b>	<b>33,875</b>	<b>34,891</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
430 Contractual Services						
463 Mileage						
470 Travel & Meetings						
<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>49,919</b>	<b>33,663</b>	<b>32,256</b>	<b>33,875</b>	<b>34,891</b>	
<b>FUND SOURCE</b>						
01 General Fund	49,919	33,663	32,256	33,875	34,891	
<b>TOTAL</b>	<b>49,919</b>	<b>33,663</b>	<b>32,256</b>	<b>33,875</b>	<b>34,891</b>	

**City of Rolling Hills Estates**

Function	Activity	Code
<b>Legislative</b>	<b>P&amp;A Commission</b>	<b>4130</b>

**Narrative**

This activity provides for the operations of the Park and Activities Commission, which advises the City Council on all matters relating to parks, landscaping, signage, recreation, and special events. Staff support is provided through the Community Services Department, which is responsible for implementing the recommendations of the Commission through the City Council and City Manager.

**Description**

- 401      SALARIES/WAGES - FT  
Includes a portion of Community Services Supervisor's salary.
  
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
  
- 470      MEETINGS/CONFERENCE FEES  
Provides registration fees and related expenses for the Park and Activities Commission members and staff at off-site meetings and conferences.
  
- 472      MEMBERSHIPS  
Provides membership in the California Park and Recreation Society and National Recreation and Park Association, and the City's membership in the United States Tennis Association.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity					Code
<b>Legislative</b>	<b>P&amp;A Commission</b>					<b>4130</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	41,687	20,080	19,510	19,467	20,051	
410 Benefits	8,943	5,902	5,272	5,510	5,675	
<b>TOTAL PERSONNEL</b>	<b>50,630</b>	<b>25,982</b>	<b>24,782</b>	<b>24,977</b>	<b>25,726</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
470 Travel & Meetings	284	460	50	500	500	
472 Dues & Memberships	763	365	355	1,000	1,000	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>1,047</b>	<b>825</b>	<b>405</b>	<b>1,500</b>	<b>1,500</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>51,677</b>	<b>26,806</b>	<b>25,187</b>	<b>26,477</b>	<b>27,226</b>	
<b>FUND SOURCE</b>						
01 General Fund	51,677	26,806	25,187	26,477	27,226	
<b>TOTAL</b>	<b>51,677</b>	<b>26,806</b>	<b>25,187</b>	<b>26,477</b>	<b>27,226</b>	

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Legislative</b>	<b>City Attorney</b>	<b>4140</b>

### Narrative

This activity provides funding for legal services to the City. The City Attorney performs work on a retainer basis. This activity also includes funding at a separate rate for added legal services beyond the retainer, such as litigation defense, settlement and real property transactions.

### Description

- 431      CITY ATTORNEY RETAINER  
Covers costs associated with the monthly retainer fee for the City Attorney's services.
- 436      SPECIAL COUNSEL  
Covers costs associated with litigation defense, CEQA compliance, settlement and real property transactions that are outside the scope of the above monthly retainer.
- 476      ADVERTISING  
Provides for legal notices and publications as necessary to meet federal, state or local requirements.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Legislative</b>	<b>City Attorney</b>					<b>4140</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

431 City Attorney Retainer	127,887	107,528	87,859	90,000	90,000
436 Special Counsel	52,824	45,864	34,333	25,000	25,000
476 Advertising	7,614	6,987	8,142	7,000	7,000

<b>TOTAL MATERIALS &amp; OPS</b>	<b>188,325</b>	<b>160,380</b>	<b>130,334</b>	<b>122,000</b>	<b>122,000</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>188,325</b>	<b>160,380</b>	<b>130,334</b>	<b>122,000</b>	<b>122,000</b>
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**FUND SOURCE**

01 General Fund	188,325	160,380	130,334	122,000	122,000
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<b>TOTAL</b>	<b>188,325</b>	<b>160,380</b>	<b>130,334</b>	<b>122,000</b>	<b>122,000</b>
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**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Legislative</b>	<b>Election</b>	<b>4150</b>

**Narrative**

The general municipal elections are held in November of the even numbered years with the State-wide general and consolidated with the County’s other elections.

**Description**

430      GENERAL CONTRACTUAL SERVICES  
Provides for costs associated with general municipal election, and retainer for an election consultant as needed during off-election year.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Legislative</b>	<b>Election</b>					<b>4150</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

430 Contractual Services	242	1,434	17,772	1,500	30,000
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>242</b>	<b>1,434</b>	<b>17,772</b>	<b>1,500</b>	<b>30,000</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>242</b>	<b>1,434</b>	<b>17,772</b>	<b>1,500</b>	<b>30,000</b>
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**FUND SOURCE**

01 General Fund	242	1,434	17,772	1,500	30,000
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<b>TOTAL</b>	<b>242</b>	<b>1,434</b>	<b>17,772</b>	<b>1,500</b>	<b>30,000</b>
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**City of Rolling Hills Estates  
Summary**

Function					
<b>Administration &amp; Support</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>2,064,201</b>	<b>1,994,806</b>	<b>1,446,519</b>	<b>2,053,444</b>	<b>1,889,362</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>956,821</b>	<b>904,228</b>	<b>927,921</b>	<b>734,305</b>	<b>743,140</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>4,714</b>	<b>4,736</b>	<b>4,740</b>	<b>6,500</b>	<b>6,500</b>
<b>TOTAL FUNCTION</b>	<b>3,025,736</b>	<b>2,903,771</b>	<b>2,379,179</b>	<b>2,794,249</b>	<b>2,639,002</b>

ADMINISTRATION AND SUPPORT OVERVIEW

This function includes City Manager, Administrative Services, Information Technology, Central Services/Facilities Operations, Finance, Treasury, Personnel, Equipment, Vehicles, and Public Information.

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>City Manager</b>	<b>4210</b>

**Narrative**

This activity funds the services and activities of the City Manager's Office in carrying out the policies and directions of the City Council and the management of City staff.

**Description**

- 401        **SALARIES/WAGES FT**  
Includes full time salaries for the City Manager, Assistant City Manager, City Clerk, and support staff to the City Manager.
  
- 402        **SALARIES/WAGES PT**  
Provides wages for part-time front office staff.
  
- 405        **OVERTIME**
  
- 410        **BENEFITS**  
Allocation of employee benefits from the benefit cost center.
  
- 420        **MATERIALS & SUPPLIES**  
Provides for miscellaneous office supplies.
  
- 430        **GENERAL CONTRACTUAL SERVICES**  
Special services or projects, as needed.
  
- 438        **RECORDS MANAGEMENT SERVICES**  
Provides for contracted file imaging services, and Municipal Code updates and online access.
  
- 463        **MILEAGE**  
Includes mileage reimbursement for use of personal vehicles while on City related business.
  
- 470        **MEETINGS/CONFERENCES/TRAVEL**  
Includes City Manager's, Assistant City Manager's, City Clerk's and support staff's Clerk's attendance at events as League of California Cities conferences and the California Contract Cities Association Annual Conference. Also allows for attendance at other seminars/meetings such as the League's City Managers' Department meeting, ongoing California Contract Cities Association, and South Bay City Managers' meetings and the annual International City Management Association Conference.
  
- 472        **MEMBERSHIPS**  
Accounts for memberships and participation in organizations such as the City Clerk's Association, South Bay City Managers' Association, Municipal Management & Association of Southern California, International City Management Association, International Institute of Municipal Clerks, and PVP Coordinating Council.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Administration &amp; Support</b>	<b>City Manager</b>					<b>4210</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	610,881	527,474	459,005	457,917	471,655	
402 Wages - Part Time	24,906	54,039	48,259	44,000	44,000	
405 Wages - Overtime		180	176			
410 Benefits	159,178	110,366	114,515	118,969	122,538	
<b>TOTAL PERSONNEL</b>	<b>794,965</b>	<b>692,059</b>	<b>621,955</b>	<b>620,886</b>	<b>638,192</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
420 Materials & Supplies	398	60		400	400	
430 Contractual Services		1,117	310	300	300	
438 Records Management Serv	9,439	8,346	8,443	11,000	11,000	
463 Mileage	760	384		500	500	
470 Travel & Meetings	14,043	7,851	700	8,000	10,000	
472 Dues & Memberships	2,970	2,015	1,890	4,000	4,000	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>27,610</b>	<b>19,773</b>	<b>11,343</b>	<b>24,200</b>	<b>26,200</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>822,575</b>	<b>711,832</b>	<b>633,298</b>	<b>645,086</b>	<b>664,392</b>	
<b>FUND SOURCE</b>						
01 General Fund	822,575	711,832	633,298	645,086	664,392	
<b>TOTAL</b>	<b>822,575</b>	<b>711,832</b>	<b>633,298</b>	<b>645,086</b>	<b>664,392</b>	

**City of Rolling Hills Estates**

Function	Activity	Code
<b>Administration &amp; Support</b>	<b>Central Services/Facilities Ops</b>	<b>4220</b>

**Narrative**

This program provides for all office and custodial supplies, Information Technology, building and grounds repairs and maintenance, telephone lines, Internet service, water, electric, and postage related to activities at City Hall.

**Description**

- 402        **SALARIES/WAGES PT**  
Provides for a City Hall proctor during certain evening meetings in the Council Chambers.
- 420        **MATERIALS & SUPPLIES**  
Provides for miscellaneous office supplies, custodial supplies and maintenance supplies used at Civic Center.
- 430        **CONTRACTUAL SERVICE**  
Provides for voice, data, & IT support, website hosting, Domain registrations, Granicus, & related items.
- 434        **REPAIRS AND MAINTENANCE SERVICES**  
Provides for janitorial services, landscape maintenance, copier lease, generator maintenance and AEDs.
- 435        **BUILDING MAINTENANCE AND REPAIRS**  
Provides building repairs and maintenance such as carpet cleaning, HVAC, alarm system, and pest control. Landscaped median lighting in the Commercial District, and property tax for City's house.
- 439        **SOFTWARE, LICENSING & MAINTENANCE**  
Software purchase, training, licensing and maintenance fees including Office365, Digital Imaging, GovInvest, GIS, Planning Database, and other applications.
- 440        **PROPERTY INSURANCE**  
Property insurance costs, including earthquake coverage.
- 441        **LIABILITY INSURANCE**  
General liability & pollution insurance costs paid to California JPIA.
- 443        **GOVERNMENT CRIME INSURANCE POLICY**  
Covers government crime on discovery form for all employees.
- 445        **PENSION OBLIGATION BOND**  
Principle payment.
- 446        **PENSION OBLIGATION BOND INTEREST**  
Interest payment and annual administration fee.
- 450        **VOICE & DATA SERVICES**  
Cost for voice & Internet/data services at Civic Center.
- 451        **WATER**  
Cost of water service for Civic Center and grounds.
- 452        **ELECTRICITY**  
Cost of Edison's electric services for the Civic Center.
- 475        **POSTAGE**  
Provides for all mailing costs (including FED-EX) except for the newsletters and calendars.
- 478        **EQUIPMENT RENTAL**  
Provides for monthly rental of the postage meter on our postage machine.
- 484        **OFFICE FURNITURE, ETC.**  
Includes cost of new or replacement office furniture.
- 485        **IT & SPECIAL EQUIPMENT**  
Provides for IT hardware and special equipment costing less than \$10,000 per item.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity				Code
<b>Administration &amp; Support</b>	<b>Central Services/Facilities Ops</b>				<b>4220</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
402 Wages - Part Time	655				
410 Benefits	67				
<b>TOTAL PERSONNEL</b>	<b>722</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	28,444	28,866	18,499	30,000	30,000
430 Contractual Services	46,525	37,228	45,421	48,000	48,000
434 Repairs & Maint. Services	31,115	33,255	32,659	35,000	35,000
435 Building Maint. & Repair	38,559	36,980	25,570	35,000	35,000
439 Software & Maintenance	26,309	33,897	46,466	50,000	50,000
440 Property Insurance	21,868	25,511	25,802	30,957	30,000
441 Liability Insurance	109,339	115,996	141,712	133,216	140,000
443 Gov. Crime Insurance	750	788	827	868	870
445 Pension Obligation Bond	230,000	246,000	265,000		
446 Pension Bond Interest	25,270	16,942	4,295		
450 Voice & Data Services	33,560	40,176	60,105	62,000	63,000
451 Water Utility	8,384	7,773	7,262	8,000	8,000
452 Electric Utility	20,470	24,183	24,000	25,000	25,000
475 Postage	7,439	8,330	3,044	8,000	8,000
478 Equipment Rental	4,687	2,952	4,575	4,000	4,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>632,719</b>	<b>658,876</b>	<b>705,239</b>	<b>470,041</b>	<b>476,870</b>
<b>CAPITAL OUTLAY</b>					
484 Office Furniture, Etc.		214	1,719	1,500	1,500
485 IT & Special Equipment	1,714	4,522	3,020	5,000	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,714</b>	<b>4,736</b>	<b>4,740</b>	<b>6,500</b>	<b>6,500</b>
<b>TOTAL ACTIVITY</b>	<b>635,155</b>	<b>663,613</b>	<b>709,978</b>	<b>476,541</b>	<b>483,370</b>
<b>FUND SOURCE</b>					
01 General Fund	635,155	663,613	709,978	476,541	483,370
<b>TOTAL</b>	<b>635,155</b>	<b>663,613</b>	<b>709,978</b>	<b>476,541</b>	<b>483,370</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>Administrative Services</b>	<b>4230</b>

**Narrative**

This activity provides for operations of the Administrative Services Department consisting of the Finance Division, Information Technology Division, and City Treasurer, accounts receivable, accounts payable, payroll, investments, financial reporting, budgeting and data processing.

**Description**

- 401      SALARIES/WAGES FT  
Includes full-time salaries for Administrative Services Director, Accountant, and Account Clerk II.
- 402      SALARIES/WAGES PT  
Provides wages for part-time Interns.
- 405      OVERTIME
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Small equipment and supplies for Administrative Services.
- 430      GENERAL CONTRACTUAL SERVICES  
Provides for the annual external audit and accounting temporary services, for the purchase of materials and submission fees related to preparation of budget document, CAFR, and other agency reports.
- 439      COMPUTER SOFTWARE AND TRAINING  
Provides for the annual maintenance, training and related services for the City’s financial applications, and for related software.
- 463      MILEAGE  
Includes mileage reimbursement for the Administrative Services Department staff’s use of personal vehicles while on City-related business.
- 470      MEETINGS/CONFERENCES/TRAVEL  
Provides for attendance at meetings, conferences, and associated travel.
- 472      MEMBERSHIPS  
Accounts for staff’s membership and subscriptions in related professional organizations.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Administration &amp; Support</b>	<b>Administrative Services</b>				<b>4230</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	360,844	323,053	319,545	333,745	343,757
402 Wages - Part Time	906	684			
405 Wages - Overtime	1,867	419	223	500	500
410 Benefits	96,762	97,497	104,664	111,890	115,247
<b>TOTAL PERSONNEL</b>	<b>460,379</b>	<b>421,653</b>	<b>424,433</b>	<b>446,135</b>	<b>459,504</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	80	862	268	1,000	1,000
430 Contractual Services	106,321	99,696	88,893	100,000	100,000
439 Software & Maintenance	28,388	30,838	36,907	38,000	38,000
463 Mileage	89	464	133	600	600
470 Travel & Meetings	5,733	4,482	1,145	6,000	6,000
472 Dues & Memberships	1,290	1,430	1,494	1,600	1,600
<b>TOTAL MATERIALS &amp; OPS</b>	<b>141,901</b>	<b>137,771</b>	<b>128,840</b>	<b>147,200</b>	<b>147,200</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>602,280</b>	<b>559,424</b>	<b>553,272</b>	<b>593,335</b>	<b>606,704</b>
<b>FUND SOURCE</b>					
01 General Fund	602,280	559,424	553,272	593,335	606,704
<b>TOTAL</b>	<b>602,280</b>	<b>559,424</b>	<b>553,272</b>	<b>593,335</b>	<b>606,704</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>Personnel Administration</b>	<b>4240</b>

**Narrative**

This activity provides for all activities related to personnel administration including recruitment, selection, processing and maintenance of personnel records, job-related education and training of City staff

**Description**

- 401      SALARIES AND WAGES FT  
Wages for a portion of the Assistant City Manager’s and Administrative Aide’s time.
  
- 410      BENEFITS  
Allocation of employee benefits from the benefits cost center. Employee benefits allocated to this division include all benefits not directly allocated to other City divisions. Includes payments to PERS to reduce the unfunded actuarial liability in FY2018-19 (\$500,000), FY2019-20 (\$500,000), and feasibly in FY2020-21 though not budgeted as of yet.
  
- 420      MATERIALS & SUPPLIES  
Purchase of recruitment materials, labor law posters, etc.
  
- 430      GENERAL CONTRACTUAL SERVICES  
Pre-employment physical examinations, background checks, and recruitment.
  
- 470      TRAVEL AND MEETINGS  
Funding is provided for training activities and interview support.
  
- 471      TUITION REIMBURSEMENT  
Funding provided to support continuing education efforts by staff under City guidelines established for eligibility.
  
- 472      DUES AND MEMBERSHIPS  
Provides for Memberships in various professional organizations such as Southern California Labor Relations Association.
  
- 476      ADVERTISING  
Advertisement of career opportunity announcements in local newspapers, and State and National Municipal publications.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Administration &amp; Support</b>	<b>Personnel Administration</b>				<b>4240</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	57,274	76,525	75,885	79,374	81,755
410 Benefits	734,710	782,635	302,753	884,982	687,181
<b>TOTAL PERSONNEL</b>	<b>791,984</b>	<b>859,160</b>	<b>378,638</b>	<b>964,356</b>	<b>768,937</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	944	149	517	500	500
430 Contractual Services	4,519	4,542	4,176	4,500	4,500
470 Travel & Meetings	508	131		6,000	6,000
471 Tuition Reimbursement				6,000	6,000
472 Dues & Memberships	225	225		300	300
476 Advertising	4,240	28			
<b>TOTAL MATERIALS &amp; OPS</b>	<b>10,436</b>	<b>5,076</b>	<b>4,694</b>	<b>17,300</b>	<b>17,300</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>802,420</b>	<b>864,236</b>	<b>383,332</b>	<b>981,656</b>	<b>786,237</b>
<b>FUND SOURCE</b>					
01 General Fund	802,420	864,236	383,332	981,656	786,237
<b>TOTAL</b>	<b>802,420</b>	<b>864,236</b>	<b>383,332</b>	<b>981,656</b>	<b>786,237</b>

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>Public Information</b>	<b>4250</b>

### Narrative

This activity provides for Public Information duties related to production of City newsletters as well as broadcast of City Council meetings.

### Description

- 401      SALARIES AND WAGES FT  
Wages for a portion of the Assistant City Manager's and Administrative Aide's time.
- 410      BENEFITS  
Allocation of employee benefits from the Benefit Cost Center.
- 420      MATERIALS & SUPPLIES  
Provides for supplies as needed and printing support for public outreach.
- 430      GENERAL CONTRACTUAL SERVICES  
Provides contractual service as needed for Public Information, including video production of meetings, support for public engagement and outreach and emergency alert system.
- 475      POSTAGE

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Administration &amp; Support</b>	<b>Public Information</b>				<b>4250</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	12,728	17,006	16,863	17,639	18,168
410 Benefits	3,423	4,929	4,630	4,428	4,561
<b>TOTAL PERSONNEL</b>	<b>16,151</b>	<b>21,935</b>	<b>21,493</b>	<b>22,067</b>	<b>22,729</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	1,261	1,357	166	1,000	1,000
430 Contractual Services	74,524	38,133	15,181	20,000	20,000
475 Postage					
<b>TOTAL MATERIALS &amp; OPS</b>	<b>75,785</b>	<b>39,490</b>	<b>15,346</b>	<b>21,000</b>	<b>21,000</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>91,936</b>	<b>61,425</b>	<b>36,839</b>	<b>43,067</b>	<b>43,729</b>
<b>FUND SOURCE</b>					
01 General Fund	91,936	61,425	36,839	43,067	43,729
<b>TOTAL</b>	<b>91,936</b>	<b>61,425</b>	<b>36,839</b>	<b>43,067</b>	<b>43,729</b>

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>Employee Benefits</b>	<b>4260</b>

### Narrative

The City provides a full range of employee benefits including retirement contributions, medical insurance, dental insurance, life insurance, and long-term disability insurance. This activity also records the cost of workers' compensation and general liability insurance. Benefit costs are accumulated here and charged back to the operating and general governmental programs in relation to their wage and salary budgets.

### Description

- 410      BENEFITS  
The negative amount equals the charges to the other programs -- a reimbursement "receipt" here.
- 412      RETIREMENT  
Retirement benefits are provided to employees through the Public Employees Retirement System (PERS).
- 413      WORKERS' COMPENSATION  
Workers' Compensation insurance cost premiums paid to the CJPIA insurance pool.
- 414      GROUP HEALTH INSURANCE  
Medical, dental and prescription premiums are paid at 100% for each full-time employee. 75% of spousal and dependent coverage's are paid by the City while 25% of such coverage's are paid by the employee.
- 415      LIFE INSURANCE  
Coverage for employee life insurance.
- 416      DISABILITY INSURANCE  
Long-term disability benefits of 60% of salary are paid sixty days after being unable to work. The City self-insures for first 30 days following elimination period, after which coverage is provided by CIGNA.
- 417      UNEMPLOYMENT INSURANCE  
The City self-insures for unemployment insurance compensation.
- 418      FICA/MEDICARE  
The City's social security contribution for part-time employees and Medicare contributions for full-time employees, as required by federal law.
- 419      AUTO ALLOWANCE  
\$500 monthly auto allowance each to the Assistant City Manager, Administrative Services Director, and Community Development Director.
- 428      PARS Retirement  
A deferred compensation program available to management employees designed to reward outstanding long term commitment.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Administration &amp; Support</b>	<b>Employee Benefits</b>				<b>4260</b>
	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed
<b>PERSONNEL</b>					
410 Benefits	(633,944)	(605,331)	(626,576)	(631,119)	(634,435)
412 Employer Share Retirement	191,484	180,699	194,569	203,529	209,635
413 Worker's Compensation	46,364	41,733	49,621	52,790	50,000
414 Group Health Insurance	278,562	295,563	309,066	295,000	295,000
415 Life Insurance	6,170	5,457	5,523	6,000	6,000
416 Disability Insurance	13,889	11,994	12,435	15,000	15,000
417 Unemployment Insurance	1,098	3,087	334	1,000	1,000
418 Medicare	33,975	32,593	31,948	35,000	35,000
419 Auto Allowance	24,000	17,500	18,000	18,000	18,000
428 PARS Retirement	38,402	16,705	5,080	4,800	4,800
<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
<b>MATERIALS &amp; OPERATIONS</b>					
<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND SOURCE</b>					
01 General Fund					
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Administration &amp; Support</b>	<b>Equipment</b>	<b>4279</b>

**Narrative**

This fund provides for the purchase and maintenance of the City's vehicles and field equipment.

**Description**

- 420      MATERIALS & SUPPLIES  
Provides for purchase of materials and supplies related to vehicle repairs and related equipment repairs.
  
- 442      AUTO COMPREHENSIVE/COLLISION INSURANCE  
Covers property insurance for vehicles and related equipment as charged by the California Joint Powers Insurance Authority (CJPIA).
  
- 461      EQUIPMENT & VEHICLE MAINTENANCE  
All repair and maintenance costs for the City's fleet and related equipment are charged here, except for gas and oil expenses.
  
- 462      GAS AND OIL  
Reflects costs for petroleum, propane, and fuel products for city-owned vehicles.
  
- 482      MOTOR VEHICLES (General Fund 4279)  
Provides for the purchase of City vehicles.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Administration &amp; Support</b>	<b>Equipment</b>					<b>4279</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

420 Materials & Supplies	4,276	2,276	5,397	5,000	5,000
442 Auto Comp/Coll Insurance	1,704	1,648	1,512	1,564	1,570
461 Vehicle Maintenance	45,673	23,898	40,170	30,000	30,000
462 Gas and Oil	16,717	15,419	15,380	18,000	18,000

<b>TOTAL MATERIALS &amp; OPS</b>	<b>68,370</b>	<b>43,241</b>	<b>62,460</b>	<b>54,564</b>	<b>54,570</b>
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**CAPITAL OUTLAY**

482 Motor Vehicles	3,000
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<b>TOTAL CAPITAL OUTLAY</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>71,370</b>	<b>43,241</b>	<b>62,460</b>	<b>54,564</b>	<b>54,570</b>
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**FUND SOURCE**

01 General Fund (4279)	71,370	43,241	62,460	54,564	54,570
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<b>TOTAL</b>	<b>71,370</b>	<b>43,241</b>	<b>62,460</b>	<b>54,564</b>	<b>54,570</b>
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**City of Rolling Hills Estates  
Summary**

Function					
<b>Public Safety</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>6,239</b>	<b>15,470</b>	<b>0</b>	<b>21,237</b>	<b>21,874</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>2,235,895</b>	<b>2,366,611</b>	<b>2,523,308</b>	<b>2,566,440</b>	<b>2,601,448</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTION</b>	<b>2,242,134</b>	<b>2,382,080</b>	<b>2,523,308</b>	<b>2,587,677</b>	<b>2,623,322</b>

**PUBLIC SAFETY OVERVIEW**

This function consists of Police Services, Animal Control, Crossing Guards, Traffic Control Officer and Emergency Management. The Crossing Guards program is funded by Traffic Safety Special Revenue Fund revenues and supplemented by General Fund resources to the extent that the Fund does not cover all program costs.

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Public Safety</b>	<b>Patrol Services</b>	<b>4310</b>

### Narrative

This activity provides for police services under the Regional Policing Agreement between Los Angeles County and the cities of Rolling Hills Estates, Rancho Palos Verdes, and Rolling Hills. In addition to police patrol services provided by the Sheriff's Lomita Station, this activity provides for a commercial vehicle enforcement program; parking citation collection services; CORE Deputies; and special enforcement programs as identified.

### Description

- 430      GENERAL CONTRACTUAL SERVICES  
Under the regional policing arrangement, the City contributes approximately 28% of total Regional Service costs. Provides funding for the following: (1) M.C.A.D. operation costs, (2) City's share of a Community Services Officer; (3) City's share of CORE Deputies; (4) costs associated with special services such as Sobriety Check Point; and (5) School Resource Officer.
- 438      RECORDS MANAGEMENT SERVICES  
Provides for computerized parking citation collection services and a citation-hearing officer.
- 450      VOICE & DATA SERVICES  
Provides for the cost of the ALPRs' data connections and support.
- 474      GRANTS TO OTHER AGENCIES  
Provides for neighborhood entryway grants to Rolling Hills Estates homeowners associations.



**City of Rolling Hills Estates**

Function	Activity	Code
<b>Public Safety</b>	<b>Animal Control</b>	<b>4330</b>

**Narrative**

Animal Control services are provided through contract with Los Angeles County and include (1) field services for animal ordinance enforcement, impoundment, and cruelty investigations; (2) animal shelter services; (3) and other special programs such as spay and neuter clinics. The costs of services are partially offset through animal license fees and housing shelter revenues. Additionally, pest management is provided by County of Los Angeles Department of Agricultural Commissioner/Weights and Measurements.

**Description**

430      GENERAL CONTRACTUAL SERVICES  
Provides animal control, animal sheltering and collection of all licensing fees through a contract with the Los Angeles County Department of Animal Control. Pest management services with the Los Angeles County Department of Agricultural Commissioner/Weights and Measurements.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity				Code
<b>Public Safety</b>	<b>Animal Control</b>				<b>4330</b>
	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure Classification	Actual	Actual	Actual	Estimated	Proposed

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

430 Contractual Services	23,703	16,430	23,905	27,600	28,730
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>23,703</b>	<b>16,430</b>	<b>23,905</b>	<b>27,600</b>	<b>28,730</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>23,703</b>	<b>16,430</b>	<b>23,905</b>	<b>27,600</b>	<b>28,730</b>
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**FUND SOURCE**

01 General Fund	23,703	16,430	23,905	27,600	28,730
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<b>TOTAL</b>	<b>23,703</b>	<b>16,430</b>	<b>23,905</b>	<b>27,600</b>	<b>28,730</b>
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**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Safety</b>	<b>Crossing Guards/Traffic Control</b>	<b>4340/4343</b>

**Narrative**

This activity provides for Crossing Guards to assist schoolchildren at various intersections.

**Description**

- 402      SALARIES/WAGES PT (4343 General Fund)  
Wages for part-time Traffic Control Officer at PVDN and Rancho Vista School.
  
- 410      BENEFITS (4343 General Fund)  
Allocation of employee benefits from the benefits cost center.
  
- 420      MATERIALS & SUPPLIES  
Purchase of miscellaneous safety equipment and supplies.
  
- 430      CONTRACTUAL SERVICES (01-4343 & 14-4340)  
Payments for contractual Crossing Guards at various locations throughout the City.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Public Safety</b>	<b>Crossing Guards/Traffic Control</b>				<b>4340/4343</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
402 Wages - Part Time	5,677	14,056		19,600	20,188
410 Benefits	562	1,413		1,637	1,686
<b>TOTAL PERSONNEL</b>	<b>6,239</b>	<b>15,470</b>	<b>0</b>	<b>21,237</b>	<b>21,874</b>
<b>MATERIALS &amp; OPERATIONS</b>					
<b><u>4343 General Fund</u></b>					
420 Materials & Supplies	79				
430 Contractual Services		19,517	13,036	50,750	38,750
<b><u>4340 Traffic Safety Fund</u></b>					
430 Contractual Services	41,203	10,376		8,000	20,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>41,282</b>	<b>29,893</b>	<b>13,036</b>	<b>58,750</b>	<b>58,750</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>47,521</b>	<b>45,363</b>	<b>13,036</b>	<b>79,987</b>	<b>80,624</b>
<b>FUND SOURCE</b>					
01 General Fund (4343)	6,318	34,987	13,036	71,987	60,624
14 Traffic Safety Fund (4340)	41,203	10,376		8,000	20,000
<b>TOTAL</b>	<b>47,521</b>	<b>45,363</b>	<b>13,036</b>	<b>79,987</b>	<b>80,624</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Safety</b>	<b>Emergency Management</b>	<b>4350</b>

**Narrative**

This activity provides for membership in the Los Angeles County Operational Area G Disaster Preparedness program and support of the Neighborhood Watch groups.

**Description**

- 420      MATERIALS & SUPPLIES  
Provides for materials supplies in support of the Neighborhood Watch program, Disaster Preparedness Information, City Hall Emergency Supplies, and equestrian and miscellaneous emergency supplies.
  
- 430      CONTRACTUAL SERVICES  
Provides for membership in Area G Disaster Preparedness program.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Safety</b>	<b>Emergency Management</b>					<b>4350</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

420 Materials & Supplies	5,655	5,050	750	3,500	3,500
430 Contractual Services	1,545	10,924	9,375	2,000	2,000

<b>TOTAL MATERIALS &amp; OPS</b>	<b>7,200</b>	<b>15,974</b>	<b>10,125</b>	<b>5,500</b>	<b>5,500</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>7,200</b>	<b>15,974</b>	<b>10,125</b>	<b>5,500</b>	<b>5,500</b>
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**FUND SOURCE**

01 General Fund	7,200	15,974	10,125	5,500	5,500
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<b>TOTAL</b>	<b>7,200</b>	<b>15,974</b>	<b>10,125</b>	<b>5,500</b>	<b>5,500</b>
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**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Safety</b>	<b>CARES Act/CDBG-CV</b>	<b>4355/4360</b>

**Narrative**

This activity provides for support of ongoing COVID-19 response in City operations and the Rolling Hills Estates community.

**Description**

**4355 CARES Act Fund 40**

420      MATERIALS & SUPPLIES  
Supported ongoing COVID-19 response in city operations and greater residential and business communities.

**4360 CDBG-CV Fund 41**

420      MATERIALS & SUPPLIES  
Provides for senior community support such as activities and emergency supplies.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Safety</b>	<b>CARES Act/CDBG-CV</b>					<b>4355/4360</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

**4355 CARES Act**

420 Materials & Supplies	-	10,908	88,959	-	-
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**4360 CDBG-CV**

420 Materials & Supplies	-	-	3,006	14,849	-
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>10,908</b>	<b>91,965</b>	<b>14,849</b>	<b>0</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>0</b>	<b>10,908</b>	<b>91,965</b>	<b>14,849</b>	<b>0</b>
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**FUND SOURCE**

40 CARES Act		10,908	88,959		
41 CDBG-CV			3,006	14,849	

<b>TOTAL</b>	<b>0</b>	<b>10,908</b>	<b>91,965</b>	<b>14,849</b>	<b>0</b>
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**City of Rolling Hills Estates  
Summary**

Function					
<b>Public Works</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>70,326</b>	<b>54,907</b>	<b>65,678</b>	<b>79,405</b>	<b>81,786</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>937,018</b>	<b>911,337</b>	<b>978,627</b>	<b>1,100,588</b>	<b>1,045,500</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTION</b>	<b>1,007,344</b>	<b>966,244</b>	<b>1,044,305</b>	<b>1,179,993</b>	<b>1,127,286</b>

**PUBLIC WORKS OVERVIEW**

This function contains operating activities of the City for Street Repair, Transit, Signs, Traffic Signals, Traffic Engineering, and Compliance with the National Pollutant Discharge Elimination System (NPDES). Also included in this function are Solid Waste and recycling programs.

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Works</b>	<b>Street &amp; Sidewalk Repair</b>	<b>4410</b>

**Narrative**

This activity provides for routine road and sidewalk repairs and scheduled maintenance throughout the City.

**Description**

434      REPAIRS AND MAINTENANCE SERVICES  
Routine road and sidewalk maintenance provided by Los Angeles County Public Works or private company crews as directed by City staff.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Works</b>	<b>Street &amp; Sidewalk Repair</b>					<b>4410</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

434 Repairs & Maint. Services	59,560	75,899	20,442	75,000	75,000
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>59,560</b>	<b>75,899</b>	<b>20,442</b>	<b>75,000</b>	<b>75,000</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>59,560</b>	<b>75,899</b>	<b>20,442</b>	<b>75,000</b>	<b>75,000</b>
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**FUND SOURCE**

11 Highway Users Tax Fund	59,560	75,899	20,442	75,000	75,000
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<b>TOTAL</b>	<b>59,560</b>	<b>75,899</b>	<b>20,442</b>	<b>75,000</b>	<b>75,000</b>
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**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Works</b>	<b>Local Roadway Safety Plan</b>	<b>4415</b>

**Narrative**

This activity provides for

**Description**

430      GENERAL CONTRACTUAL SERVICES

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Works</b>	<b>Local Roadway Safety Plan</b>					<b>4415</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

430 Contractual Services			29,755	55,000	
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>0</b>	<b>29,755</b>	<b>55,000</b>	<b>0</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>29,755</b>	<b>55,000</b>	<b>0</b>
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**FUND SOURCE**

01 General Fund			29,755	55,000	
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<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>29,755</b>	<b>55,000</b>	<b>0</b>
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## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Public Works</b>	<b>Transit</b>	<b>4450</b>

### Narrative

This activity provides for City participation in the Palos Verdes Peninsula Transit Authority that provides general demand transit through Palos Verdes Peninsula Transit Authority and demand transit through Dial-a-Ride.

### Description

- 401      SALARIES/WAGES FT  
Includes a portion of the administration staff time, however, personnel costs cannot exceed 20% of expenditures.
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 430      GENERAL CONTRACTUAL SERVICES  
Participation in PV Transit and Dial-a-Ride is provided through membership in the Palos Verdes Peninsula Transit Authority.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Works</b>	<b>Transit</b>					<b>4450</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	12,555	5,700	15,148	21,414	22,056	
410 Benefits	4,757	796	3,015	2,511	2,586	
<b>TOTAL PERSONNEL</b>	<b>17,312</b>	<b>6,496</b>	<b>18,163</b>	<b>23,925</b>	<b>24,643</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
430 Contractual Services	142,955	147,243	152,249	155,431	155,000	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>142,955</b>	<b>147,243</b>	<b>152,249</b>	<b>155,431</b>	<b>155,000</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>160,267</b>	<b>153,739</b>	<b>170,412</b>	<b>179,356</b>	<b>179,643</b>	
<b>FUND SOURCE</b>						
18 Transit Fund	160,267	153,739	170,412	179,356	179,643	
<b>TOTAL</b>	<b>160,267</b>	<b>153,739</b>	<b>170,412</b>	<b>179,356</b>	<b>179,643</b>	

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Works</b>	<b>Signals &amp; Striping</b>	<b>4451/4454</b>

**Narrative**

This activity provides for operation and installation of street signs, markings, striping and traffic signals as well as professional engineering services.

**Description**

- 430      **ENGINEERING PLAN CHECKING & INSPECTION SERVICES**  
Professional engineering service for plan checking, permit issuance, and inspections services for public works projects in the right-of-way.
  
- 432      **ENGINEERING SERVICES**  
Professional traffic engineering service is provided by contractual service. Service includes review of existing facilities and proposed projects with reports and recommendations prepared for the City's management staff, Traffic and Safety Committee, and City Council.
  
- 434      **REPAIRS/MAINTENANCE SERVICES**  
Maintenance and repair of street signs and street striping is provided by County crews and private contractors. Maintenance and repair of traffic signals and overhead safety lights at intersections is provided through a contract with a private contractor.
  
- 452      **ELECTRICITY**  
Electricity for City operated overhead safety lights throughout the City and electricity for operation of signalized intersections.

**Note:**

HUT or HUTA is the State's "Highway Users Tax Account" which is the City's Fund 11.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Public Works</b>	<b>Signals &amp; Striping</b>					<b>4451/4454</b>
	2018-19	2019-20	2020-21	2021-22	2022-23	
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

**4451 General Fund**

430 Contractual Services	209,271	128,897	169,242	120,000	120,000
432 Engineering Services	41,356	77,261	60,549	50,000	50,000
434 Repairs & Maint. Services	55,449	64,415	49,731	55,000	55,000
452 Electric Utility	16,612	17,826	29,445	30,000	30,000

**4454 HUT Fund**

432 Engineering Services	3,159	24,948	15,316	25,000	25,000
434 Repairs & Maint. Services	43,406	99,390	96,557	100,000	100,000

<b>TOTAL MATERIALS &amp; OPS</b>	<b>369,253</b>	<b>412,738</b>	<b>420,840</b>	<b>380,000</b>	<b>380,000</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>369,253</b>	<b>412,738</b>	<b>420,840</b>	<b>380,000</b>	<b>380,000</b>
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**FUND SOURCE**

01 General Fund (4451)	322,688	288,400	308,967	255,000	255,000
11 HUT Fund (4454)	46,565	124,338	111,873	125,000	125,000

<b>TOTAL</b>	<b>369,253</b>	<b>412,738</b>	<b>420,840</b>	<b>380,000</b>	<b>380,000</b>
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## City of Rolling Hills Estates

Function	Activity	Code
<b>Public Works</b>	<b>Stormwater Permit Compliance</b>	<b>4460/4461</b>

### Narrative

This activity reflects charges related to compliance with state and national storm water requirements.

### Description

- 401      SALARIES/WAGES FT  
Salaries and wages of City personnel, including a portion of the salaries of the Public Works Director and maintenance staff wages.
- 405      OVERTIME
- 410      BENEFITS  
Allocation of employee benefits from the benefits cost center.
- 430      GENERAL CONTRACTUAL SERVICES  
To provide contractual services for the implementation of NPDES<sup>1</sup>/TMDL<sup>2</sup> and Measure W<sup>3</sup> programs, including Program Management and Coordination, Water Quality Monitoring, Street Sweeping, Storm Drain Cleaning and Inspections, and Used Oil Recycling.

#### Definitions:

1. NPDES is National Pollutant Discharge Elimination System - permit program by the U.S. EPA
2. TMDL is Total Maximum Daily Load - U.S. Clean Water Act
3. Measure W is the Safe Clean Water Program

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity				Code
<b>Public Works</b>	<b>Stormwater Permit Compliance</b>				<b>4460/4461</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	22,327	20,326	20,043	24,637	25,376
405 Wages - Overtime	4	27	33	50	50
410 Benefits	6,257	6,030	5,946	8,177	8,423
<b>TOTAL PERSONNEL</b>	<b>28,588</b>	<b>26,383</b>	<b>26,022</b>	<b>32,864</b>	<b>33,849</b>
<b>MATERIALS &amp; OPERATIONS</b>					
<b><u>4460 General Fund</u></b>					
430 Contractual Services	360,792	274,091	291,123	275,000	275,000
<b><u>4461 Measure W</u></b>					
430 Contractual Services			5,876	142,657	143,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>360,792</b>	<b>274,091</b>	<b>296,998</b>	<b>417,657</b>	<b>418,000</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>389,380</b>	<b>300,473</b>	<b>323,020</b>	<b>450,521</b>	<b>451,849</b>
<b>FUND SOURCE</b>					
01 General Fund (4460)	389,380	300,473	317,145	307,864	308,849
24 Measure W (4461)			5,876	142,657	143,000
<b>TOTAL</b>	<b>389,380</b>	<b>300,473</b>	<b>323,020</b>	<b>450,521</b>	<b>451,849</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Public Works</b>	<b>Solid Waste/Recycling</b>	<b>4625</b>

**Narrative**

This activity provides for AB 939 administration and promotion of recycling.

**Description**

- 401      SALARIES/WAGES FT  
Includes a portion of the Assistant City Manager's salary.
  
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
  
- 430      GENERAL CONTRACTUAL SERVICES  
Consulting services for solid waste franchise municipal code update and/or compliance audit with Cal Recycle Regulations (CalRecycle Beverage Container Recycling Grant).
  
- 485      MACHINERY/SPECIAL EQUIPMENT  
Provides for materials to promote beverage container recycling (CalRecycle Beverage Container Recycling Grant).

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Public Works</b>	<b>Solid Waste/Recycling</b>				<b>4625</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	19,584	17,071	16,863	17,639	18,168
410 Benefits	5,342	4,957	4,630	4,977	5,127
<b>TOTAL PERSONNEL</b>	<b>24,926</b>	<b>22,028</b>	<b>21,493</b>	<b>22,616</b>	<b>23,295</b>
<b>MATERIALS &amp; OPERATIONS</b>					
430 Contractual Services	2	1,341	46,441	12,500	12,500
485 IT & Special Equipment	4,456	25	11,902	5,000	5,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>4,458</b>	<b>1,366</b>	<b>58,343</b>	<b>17,500</b>	<b>17,500</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>29,384</b>	<b>23,394</b>	<b>79,836</b>	<b>40,116</b>	<b>40,795</b>
<b>FUND SOURCE</b>					
01 General Fund	29,384	23,394	79,836	40,116	40,795
<b>TOTAL</b>	<b>29,384</b>	<b>23,394</b>	<b>79,836</b>	<b>40,116</b>	<b>40,795</b>

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**City of Rolling Hills Estates  
Summary**

Function					
<b>Community Development</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>593,725</b>	<b>632,685</b>	<b>625,905</b>	<b>654,145</b>	<b>673,770</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>606,056</b>	<b>544,496</b>	<b>924,424</b>	<b>667,388</b>	<b>370,400</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNCTION</b>	<b>1,199,781</b>	<b>1,177,181</b>	<b>1,550,329</b>	<b>1,321,533</b>	<b>1,044,170</b>

PLANNING OVERVIEW

This function contains all of the activities of the Planning Department including Planning Administration, Advanced Planning, Code Administration, and Subdivision Regulation.

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Community Development</b>	<b>Planning Administration</b>	<b>4510</b>

### Narrative

This activity represents the majority of Planning Department workload including the review, processing and approval of all planning permits, development regulations and public assistance at the City Hall counter and over the telephone. This function also provides for contracted technical service for building plan checks, permit issuance and inspections throughout the City in conjunction with the administration of the various building codes. This activity also represents staff support to the Planning Commission in zoning administration matters and is self-funded through building and plan check fees.

### Description

- 401        SALARIES/WAGES FT  
Full-time wages for Planning Administration, Building Regulation, and Zoning have been combined into this activity. Portion of the Department's planning staff salaries are allocated here.
- 410        BENEFITS FT  
Allocation of employee benefits from the benefit cost center.
- 420        MATERIALS & SUPPLIES  
Provides funding for resources related to presentation materials, and office supplies including software and electronic tools.
- 430        GENERAL CONTRACTUAL SERVICES  
Provides for professional services for special studies as directed by the City Council. Also provides for environmental consultants to perform CEQA related work, including legal counsel review. All such costs are subject to a 21% administrative overhead fee, all of which is paid by the applicant.
- 437        BUILDING PERMIT SERVICES  
This provides for plan check and inspection services for both residential and commercial areas in the City. Services are provided by Los Angeles County Building and Safety for general commercial and residential construction and by Willdan Associates for projects related to The Promenade on the Peninsula, The Peninsula Shopping Center, and other projects as assigned. Charges are offset by revenues collected for plan check and building inspection fees.
- 463        MILEAGE  
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 470        MEETINGS/CONFERENCES/TRAVEL  
Includes funding for attendance to meetings, conferences, and associated travel.
- 472        DUES AND MEMBERSHIPS  
Accounts for staff's memberships and subscriptions in related professional organizations.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Development</b>	<b>Planning Administration</b>				<b>4510</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	334,244	263,061	255,661	267,378	275,399
410 Benefits	88,222	69,240	68,899	71,639	73,789
<b>TOTAL PERSONNEL</b>	<b>422,466</b>	<b>332,301</b>	<b>324,559</b>	<b>339,017</b>	<b>349,188</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	221	206	574	500	500
430 Contractual Services	46,971	18,147	80,682	100,000	100,000
437 Building Inspection Serv	497,774	418,614	434,991	175,000	250,000
463 Mileage	396	550	137	500	500
470 Travel & Meetings	1,663	1,416	164	1,500	1,500
472 Dues & Memberships	1,178	1,227	1,227	1,300	1,300
<b>TOTAL MATERIALS &amp; OPS</b>	<b>548,203</b>	<b>440,160</b>	<b>517,774</b>	<b>278,800</b>	<b>353,800</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>970,669</b>	<b>772,461</b>	<b>842,334</b>	<b>617,817</b>	<b>702,988</b>
<b>FUND SOURCE</b>					
01 General Fund	970,669	772,461	842,334	617,817	702,988
<b>TOTAL</b>	<b>970,669</b>	<b>772,461</b>	<b>842,334</b>	<b>617,817</b>	<b>702,988</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Community Development</b>	<b>Advanced Planning</b>	<b>4520</b>

**Narrative**

This activity provides consultant support and staff time for advanced planning projects.

**Description**

- 401      SALARIES/WAGES FT  
This account provides the funding necessary for all General Plan amendments and special studies. Allocations to this activity are a portion of planning staff salaries.
  
- 410      BENEFITS  
Allocation of employee benefits from benefit cost center.
  
- 420      MATERIALS & SUPPLIES  
Provides funding for resources related to presentation materials, and office supplies including software and electronic tools.
  
- 430      GENERAL CONTRACTUAL SERVICES  
Provides for consultant services related to the preparation of the General Plan revisions. Also includes other special studies as directed by the City Council. FY 2016-17 begins the General Plan Update.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Development</b>	<b>Advanced Planning</b>				<b>4520</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	44,121	131,837	132,664	138,555	142,712
410 Benefits	11,839	36,120	36,484	38,603	39,761
<b>TOTAL PERSONNEL</b>	<b>55,960</b>	<b>167,957</b>	<b>169,148</b>	<b>177,158</b>	<b>182,473</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies				500	500
430 Contractual Services	54,005	90,014		49,000	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>54,005</b>	<b>90,014</b>	<b>0</b>	<b>49,500</b>	<b>500</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>109,965</b>	<b>257,971</b>	<b>169,148</b>	<b>226,658</b>	<b>182,973</b>
<b>FUND SOURCE</b>					
01 General Fund	109,965	257,971	169,148	226,658	182,973
<b>TOTAL</b>	<b>109,965</b>	<b>257,971</b>	<b>169,148</b>	<b>226,658</b>	<b>182,973</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Community Development</b>	<b>SB2 Planning Grant</b>	<b>4525</b>

**Narrative**

This activity provides consultant support for General Plan Update and accessory dwelling unit program.

**Description**

430      GENERAL CONTRACTUAL SERVICES  
Provides for grant to develop a focused plan in the commercial general zone as part of the General Plan Update, and to develop an accessory dwelling unit (ADU) program.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Development</b>	<b>SB2 Planning Grant</b>				<b>4525</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

430 Contractual Services			99,008	72,988	
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<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>0</b>	<b>99,008</b>	<b>72,988</b>	<b>0</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>99,008</b>	<b>72,988</b>	<b>0</b>
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**FUND SOURCE**

42 SB2 Planning Grant			99,008	72,988	
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<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>99,008</b>	<b>72,988</b>	<b>0</b>
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**City of Rolling Hills Estates**

Function	Activity	Code
<b>Community Development</b>	<b>Code Administration</b>	<b>4530</b>

**Narrative**

This activity includes processing of all Municipal Code violations and includes enforcement of the False Alarm Ordinance and other applicable ordinances in conjunction with the City Prosecutor and County Sheriff's Department.

**Description**

- 401      SALARIES/WAGES FT  
Provides staffing to administer the City's Code Enforcement Program, under the supervision of the Community Development Director.
- 402      SALARIES/WAGES PT
- 410      BENEFITS  
Allocation of employee benefits from benefit cost center.
- 420      MATERIALS & SUPPLIES  
Includes acquisition of photographic equipment and other related supplies.
- 430      GENERAL CONTRACTUAL SERVICES  
Provides for the services of a City Prosecutor who represents the City in criminal violations of the City's Municipal Code, City related surveying contractual work, and a part-time code administrator.
- 463      MILEAGE  
Includes mileage reimbursement for use of personal vehicles while on City related business.
- 470      TRAVEL AND MEETINGS  
Provides for travel and meetings expenses at various conferences.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity					Code
<b>Community Development</b>	<b>Code Administration</b>					<b>4530</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	88,179	105,217	103,864	108,603	111,861	
402 Wages - Part Time	2,786					
410 Benefits	24,334	27,210	28,334	29,367	30,248	
<b>TOTAL PERSONNEL</b>	<b>115,299</b>	<b>132,427</b>	<b>132,198</b>	<b>137,970</b>	<b>142,109</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
420 Materials & Supplies		53	51	100	100	
430 Contractual Services	3,788	14,174	7,591	15,000	15,000	
463 Mileage	60			500	500	
470 Travel & Meetings		95		500	500	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>3,848</b>	<b>14,322</b>	<b>7,642</b>	<b>16,100</b>	<b>16,100</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>119,147</b>	<b>146,749</b>	<b>139,840</b>	<b>154,070</b>	<b>158,209</b>	
<b>FUND SOURCE</b>						
01 General Fund	119,147	146,749	139,840	154,070	158,209	
<b>TOTAL</b>	<b>119,147</b>	<b>146,749</b>	<b>139,840</b>	<b>154,070</b>	<b>158,209</b>	

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Community Development</b>	<b>General Plan Update</b>	<b>4545</b>

**Narrative**

This activity includes updating the City’s primary guide for development, housing, transportation, environmental quality, public services, and parks and open spaces (General Plan 2040).

**Description**

- 420     MATERIALS & SUPPLIES  
Includes acquisition of photographic equipment and other related supplies.
  
- 430     GENERAL CONTRACTUAL SERVICES  
Includes contracted services with the City’s General Plan Update consultant (Michael Baker International) and their sub-contractors. Activities include preparation of the General Plan, outreach, materials and staff time for the General Plan Advisory Committee, and related activities.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Community Development</b>	<b>General Plan Update</b>					<b>4545</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

420 Materials & Supplies					
430 Contractual Services			300,000	250,000	

<b>TOTAL MATERIALS &amp; OPS</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>250,000</b>	<b>0</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>250,000</b>	<b>0</b>
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**FUND SOURCE**

99 General Plan Update Fee			300,000	250,000	
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<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>250,000</b>	<b>0</b>
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**City of Rolling Hills Estates  
Summary**

Function					
<b>Community Services</b>					
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>TOTAL PERSONNEL</b>	<b>713,988</b>	<b>670,943</b>	<b>686,985</b>	<b>720,298</b>	<b>744,650</b>
<b>TOTAL MATERIALS &amp; OPS</b>	<b>968,040</b>	<b>820,191</b>	<b>883,660</b>	<b>904,677</b>	<b>913,898</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,751</b>	<b>216</b>	<b>1,302</b>	<b>2,500</b>	<b>2,500</b>
<b>TOTAL FUNCTION</b>	<b>1,683,779</b>	<b>1,491,349</b>	<b>1,571,948</b>	<b>1,627,475</b>	<b>1,661,048</b>

COMMUNITY SERVICES OVERVIEW

This function features all of the activities of the Community Services Department including the Maintenance Division, Parks & Landscape Maintenance, Tree Trimming, Bridle Trails, Recreation Programs, Tennis, Special Events, Pepper Tree Foundation, and Nature Center.

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Community Services</b>	<b>Parks &amp; Landscape Maintenance</b>	<b>4610/4611</b>

### Narrative

This activity provides for the maintenance of the seven City parks, and for the maintenance of parkways and medians. Activities are performed by City maintenance staff and contractors according to established maintenance standards.

### Description

- 401      SALARIES/WAGES FT  
Includes an allocation of the maintenance staff's wages, the Maintenance Superintendent's salary, and a portion of the Community Services Supervisor's salary.
- 402      SALARIES/WAGES PT  
Includes an allocation for summer part-time staff.
- 405      OVERTIME
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Includes cost of irrigation supplies, welding, safety equipment, decomposed granite, tree stakes and fence repair material. Also, provides for purchase of custodial supplies for park restrooms and materials needed to maintain sports fields at Highridge and Howlett Parks. Groups using these fields partially reimburse the City for maintenance.
- 430      GENERAL/CONTRACTUAL SERVICES  
Provides contractual landscape services for City parks, landscaping maintenance and gopher management of parkways, medians, & HOA entryways, and flower changes on Silver Spur. Provides for portable restrooms in Highridge, Dapplegray, Taber Grove, Butcher Park, and Chandler Parks. Provides for annual brush clearance in George F. Canyon Nature Preserve.
- 434      REPAIRS/MAINTENANCE SERVICE  
Includes repair contract for irrigation controllers and flow valves, insect control for the maintenance yard, irrigation controllers, backflow certifications, and herbicide applications. Also, the cleaning of park restrooms.
- 450      VOICE & DATA SERVICES  
Provides for the cost of the maintenance yard's voice, fax, Internet/data service and WiFi.
- 451      WATER  
Provides for watering of City parks, horse arenas, medians, and parkways
- 452      ELECTRICITY  
Provides electrical service to irrigation control valves in parks, medians, and parkways
- 470      MEETINGS/CONFERENCE FEES  
Provides registration and related expenses for Maintenance staff to maintain Herbicide Applicator's Licenses, Certified Playground Safety Inspector Certification, and attend safety seminars.
- 474      GRANTS TO OTHER AGENCIES  
Provides matching grants to Homeowners' Associations for entryway improvements.
- 478      EQUIPMENT RENTAL  
Provides for the rental of miscellaneous equipment and vehicles such as trucks and concrete finishing tools. Also provides for equipment used to renovate sports fields at Highridge and Howlett Parks.
- 485      IT & SPECIAL EQUIPMENT  
Budgeted capital outlay includes an irrigation controller (\$800) annually & parks' wireless equip.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Services</b>	<b>Parks &amp; Landscape Maintenance</b>				<b>4610/4611</b>
	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	319,593	275,656	273,082	304,116	313,239
402 Wages - Part Time	1,775				
405 Wages - Overtime	1,637	1,696	1,271	2,000	2,000
410 Benefits	108,044	109,271	119,039	134,913	138,960
<b>TOTAL PERSONNEL</b>	<b>431,049</b>	<b>386,623</b>	<b>393,393</b>	<b>441,029</b>	<b>454,199</b>
<b>MATERIALS &amp; OPERATIONS</b>					
<b>4610 General Fund</b>					
420 Materials & Supplies	22,972	21,060	23,956	25,000	25,000
430 Contractual Services	320,407	242,623	270,345	256,934	260,998
434 Repairs & Maint. Services	24,684	26,276	23,434	30,000	30,000
450 Voice & Data Services	5,514	4,397	4,408	4,500	4,500
451 Water Utility	180,109	156,234	189,992	175,000	175,000
452 Electric Utility	8,442	6,904	6,163	8,000	8,000
470 Travel & Meetings	273	855		2,000	2,000
474 Grants to Other Agencies		2,500		2,500	2,500
478 Equipment Rental	1,687	265		1,500	1,500
<b>4611 Measure W</b>					
430 Contractual Services		55,000	46,796	32,343	32,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>564,088</b>	<b>516,114</b>	<b>565,094</b>	<b>537,777</b>	<b>541,498</b>
<b>CAPITAL OUTLAY</b>					
485 IT & Special Equipment	651	216	1,302	500	500
<b>TOTAL CAPITAL OUTLAY</b>	<b>651</b>	<b>216</b>	<b>1,302</b>	<b>500</b>	<b>500</b>
<b>TOTAL ACTIVITY</b>	<b>995,788</b>	<b>902,952</b>	<b>959,789</b>	<b>979,306</b>	<b>996,197</b>
<b>FUND SOURCE</b>					
01 General Fund (4610)	995,788	847,952	912,993	946,963	964,197
24 Measure W (4611)		55,000	46,796	32,343	32,000
<b>TOTAL</b>	<b>995,788</b>	<b>902,952</b>	<b>959,789</b>	<b>979,306</b>	<b>996,197</b>

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Community Services</b>	<b>Tree Trimming</b>	<b>4615</b>

### Narrative

The City's public vegetation guidelines provide for trees located in the public right-of-way or City parks to be maintained on a four-year cycle. View preservation and restoration are also a component of the guidelines, which permit the City to respond to resident requests for public right-of-way tree trimming to restore scenic views.

### Description

- 401      SALARIES/WAGES FT  
Includes the cost of full-time personnel to maintain street and parkway trees not completed under private contract. An allocation of 8% of both the City maintenance staff's wages and the Maintenance Superintendent's salary is included in this program.
- 402      SALARIES/WAGES PT  
Provides an allocation for summer part-time staff.
- 405      OVERTIME  
Provides for emergency removal of trees after regular work hours.
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Provides for the purchase of replacement trees and tree trimming repair supplies such as bar oil, chain saw parts, clipper blades, and deep-root fertilization.
- 427      STREET TREES  
P&A Commission approved street tree removals that are reimbursed by residents.
- 430      GENERAL CONTRACTUAL SERVICES  
Includes miscellaneous and emergency tree removals, plantings, and annual contract street tree trimming program. Also, includes "as needed" tree limb raising services.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title					Activity
<b>Community Services</b>	<b>Tree Trimming</b>					<b>4615</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed	
<b>PERSONNEL</b>						
401 Wages - Full Time	39,309	39,580	47,034	27,045	27,856	
402 Wages - Part Time						
405 Wages - Overtime	243	107	132	500	500	
410 Benefits	18,006	15,925	22,314	12,729	13,111	
<b>TOTAL PERSONNEL</b>	<b>57,558</b>	<b>55,612</b>	<b>69,481</b>	<b>40,274</b>	<b>41,467</b>	
<b>MATERIALS &amp; OPERATIONS</b>						
420 Materials & Supplies	1,778	661	2,254	1,500	1,500	
427 Street Trees	15,605			2,000	2,000	
430 Contractual Services	138,420	107,242	178,331	170,000	175,500	
<b>TOTAL MATERIALS &amp; OPS</b>	<b>155,803</b>	<b>107,903</b>	<b>180,585</b>	<b>173,500</b>	<b>179,000</b>	
<b>CAPITAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ACTIVITY</b>	<b>213,361</b>	<b>163,515</b>	<b>250,065</b>	<b>213,774</b>	<b>220,467</b>	
<b>FUND SOURCE</b>						
01 General Fund	213,361	163,515	250,065	213,774	220,467	
<b>TOTAL</b>	<b>213,361</b>	<b>163,515</b>	<b>250,065</b>	<b>213,774</b>	<b>220,467</b>	

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Community Services</b>	<b>Bridle Trails</b>	<b>4630</b>

### Narrative

This program provides for the maintenance of the over twenty-five miles of City bridle trails, including the trail surfaces and three-rail fencing adjacent to the trails.

### Description

- 401      SALARIES/WAGES FT  
Includes a 13% allocation of both the maintenance staff's wages and the Maintenance Superintendent's salaries.
- 402      SALARIES/WAGES PT  
Provides an allocation for summer part-time staff.
- 405      OVERTIME
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Provides for materials and supplies for 3-rail fence repairs and bridle trail maintenance. Includes cost of "as needed" fence repair services.
- 478      EQUIPMENT RENTAL  
Provides for rental of brush clearing equipment.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Services</b>	<b>Bridle Trails</b>				<b>4630</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	45,795	48,713	40,809	43,950	45,269
402 Wages - Part Time					
405 Wages - Overtime	24	174	215	50	50
410 Benefits	16,447	17,640	16,562	20,684	21,305
<b>TOTAL PERSONNEL</b>	<b>62,266</b>	<b>66,527</b>	<b>57,586</b>	<b>64,684</b>	<b>66,623</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	19,424	13,277	9,620	12,000	12,000
478 Equipment Rental				1,000	1,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>19,424</b>	<b>13,277</b>	<b>9,620</b>	<b>13,000</b>	<b>13,000</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>81,690</b>	<b>79,804</b>	<b>67,205</b>	<b>77,684</b>	<b>79,623</b>
<b>FUND SOURCE</b>					
01 General Fund	81,690	79,804	67,205	77,684	79,623
<b>TOTAL</b>	<b>81,690</b>	<b>79,804</b>	<b>67,205</b>	<b>77,684</b>	<b>79,623</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Community Services</b>	<b>Recreation Programs</b>	<b>4640</b>

**Narrative**

The activity provides for over twenty-five different recreational programs including sports camps, which are operated using independent contractors on a fee-recovery basis.

**Description**

- 401      SALARIES/WAGES FT  
Includes a portion of the Community Services Supervisor's and Community Services Coordinator's salaries.
  
- 402      SALARIES/WAGES PT  
Includes the cost of City Hall proctor. Wage costs are reimbursed by facility rental fees.
  
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
  
- 420      MATERIALS & SUPPLIES  
Includes small equipment and supplies for parks and recreation class materials.
  
- 430      GENERAL CONTRACTUAL SERVICES  
Provided for payment of independent contractors for recreation activities on a fee recovery basis, such as, sports camps, tennis lessons, and dog agility. Also includes State mandated fingerprinting of Recreation staff supervising youth.
  
- 463      MILEAGE  
Includes mileage reimbursement for use of personal vehicles while on City related business.
  
- 478      EQUIPMENT RENTAL  
Fees for rental of gymnasiums, pool, classrooms and areas for recreation programs at school facilities.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Services</b>	<b>Recreation Programs</b>				<b>4640</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	23,160	35,891	37,082	38,316	39,465
402 Wages - Part Time					
410 Benefits	5,253	10,648	11,925	12,479	12,853
<b>TOTAL PERSONNEL</b>	<b>28,413</b>	<b>46,540</b>	<b>49,007</b>	<b>50,795</b>	<b>52,319</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies					
430 Contractual Services	10,008	14,545	29,994	10,000	10,000
463 Mileage		383	503	200	200
478 Equipment Rental					
<b>TOTAL MATERIALS &amp; OPS</b>	<b>10,008</b>	<b>14,928</b>	<b>30,497</b>	<b>10,200</b>	<b>10,200</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>38,421</b>	<b>61,468</b>	<b>79,503</b>	<b>60,995</b>	<b>62,519</b>
<b>FUND SOURCE</b>					
01 General Fund	38,421	61,468	79,503	60,995	62,519
<b>TOTAL</b>	<b>38,421</b>	<b>61,468</b>	<b>79,503</b>	<b>60,995</b>	<b>62,519</b>

**City of Rolling Hills Estates**

Function	Activity	Code
<b>Community Services</b>	<b>Tennis Recreation</b>	<b>4645</b>

**Narrative**

This activity provides for operation of the City's Tennis Center located at Ernie Howlett Park. The facility of eight courts is open from 8:00 a.m. to dusk, 363 days per year and includes an instructional program for all skill levels offered by a contract Tennis Pro.

**Description**

- 401      SALARIES/WAGES FT  
Includes a portion of the Community Services Supervisor's and Community Services Coordinator's salaries.
- 402      SALARIES/WAGES PT  
Recreation Staff for the Tennis Club Office and other related recreational activities.
- 405      OVERTIME
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Includes tennis court nets, staff shirts, and office and court maintenance supplies.
- 423      RESALE SUPPLIES  
Provides for the purchase of tennis balls that are sold to Tennis Center players.
- 430      GENERAL CONTRACTUAL SERVICES  
Provides for promotional flyers to market Tennis Center facilities and services, contractual janitorial services for the Center's restrooms and replacement of cash register.
- 450      VOICE & DATA SERVICES  
Provides voice, Internet/data service, and WiFi.
- 485      IT & SPECIAL EQUIPMENT  
Provides for signage and office improvements.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity				Code
<b>Community Services</b>	<b>Tennis Recreation</b>				<b>4645</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	26,283	36,135	37,153	38,316	39,465
402 Wages - Part Time	47,116	36,203	43,875	45,675	50,000
405 Wages - Overtime	51				
410 Benefits	10,881	14,319	16,478	16,292	16,781
<b>TOTAL PERSONNEL</b>	<b>84,331</b>	<b>86,656</b>	<b>97,506</b>	<b>100,283</b>	<b>106,246</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	1,345	1,112	538	1,500	1,500
423 Resale Supplies					
430 Contractual Services	4,873	4,845	4,500	5,000	5,000
450 Voice & Data Services	2,291	3,626	3,827	3,500	3,500
<b>TOTAL MATERIALS &amp; OPS</b>	<b>8,509</b>	<b>9,583</b>	<b>8,865</b>	<b>10,000</b>	<b>10,000</b>
<b>CAPITAL OUTLAY</b>					
485 IT & Special Equipment	1,100			2,000	2,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
<b>TOTAL ACTIVITY</b>	<b>93,940</b>	<b>96,239</b>	<b>106,371</b>	<b>112,283</b>	<b>118,246</b>
<b>FUND SOURCE</b>					
01 General Fund	93,940	96,239	106,371	112,283	118,246
<b>TOTAL</b>	<b>93,940</b>	<b>96,239</b>	<b>106,371</b>	<b>112,283</b>	<b>118,246</b>

## City of Rolling Hills Estates

Function	Activity Title	Activity
<b>Community Services</b>	<b>Special Events</b>	<b>4670</b>

### Narrative

This activity includes the City Celebration, and the Annual Holiday Parade. The Annual Peninsula Holiday Parade supports the City's Commercial District, drawing thousands of spectators during the peak holiday shopping period.

### Description

- 401      SALARIES/WAGES FT  
Includes an allocation of a portion of the Community Services Supervisor's salary.
- 405      SALARIES/WAGES OVERTIME  
Includes the overtime cost for maintenance workers assigned the day of City Celebration and Holiday Parade.
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
- 420      MATERIALS & SUPPLIES  
Includes City Celebration, Movie Nights, and Parade supplies.
- 430      GENERAL CONTRACTUAL SERVICES  
Provides contract management services, insurance, and Sheriff Services for the Holiday Parade, contractual entertainment services and insurance for the City Celebration, and Holiday Banners in the Commercial District.
- 474      GRANTS TO OTHER AGENCIES  
Provides grants to local organizations providing social services to Peninsula residents.
- 476      ADVERTISING  
Provides for newspaper ads for the City Celebration and Parade events.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Services</b>	<b>Special Events</b>				<b>4670</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	26,169	14,702	9,880	9,733	10,025
405 Wages - Overtime	4,528	1,818	738	4,500	4,500
410 Benefits	7,392	6,816	3,198	2,756	2,838
<b>TOTAL PERSONNEL</b>	<b>38,089</b>	<b>23,335</b>	<b>13,817</b>	<b>16,989</b>	<b>17,363</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	11,394	6,890	7,877	7,000	7,000
430 Contractual Services	57,644	52,825	27,051	50,000	50,000
474 Grants to Other Agencies				20,000	20,000
476 Advertising	2,326	1,409	371	1,000	1,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>71,364</b>	<b>61,124</b>	<b>35,299</b>	<b>78,000</b>	<b>78,000</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>109,453</b>	<b>84,460</b>	<b>49,115</b>	<b>94,989</b>	<b>95,363</b>
<b>FUND SOURCE</b>					
01 General Fund	109,453	84,460	49,115	94,989	95,363
<b>TOTAL</b>	<b>109,453</b>	<b>84,460</b>	<b>49,115</b>	<b>94,989</b>	<b>95,363</b>

**City of Rolling Hills Estates**

Function	Activity	Code
<b>Community Services</b>	<b>Pepper Tree Foundation</b>	<b>4674/4675</b>

**Narrative**

This activity provides for Pepper Tree Foundation expenses to (1) help support City owned parks, trails, open space, and facilities, and to (2) help support community arts, ceremonial, cultural, educational, entertainment, and recreational events and programs.

**Description**

- 401      SALARIES/WAGES FT  
Includes the personnel cost of the Community Services Supervisor associated with administering the Tracy Austin Tennis Tournament, Cross Country Runs and other Pepper Tree Foundation activities.
  
- 405      SALARIES/WAGES OVERTIME  
Includes the cost of overtime for maintenance workers for Foundation’s activities.
  
- 410      BENEFITS  
Allocation of employee benefits from the benefit cost center.
  
- 420      MATERIALS & SUPPLIES  
Provides for awards, t-shirts, resale refreshments, tennis balls, and assorted paper supplies associated with events. Also provides for the purchase of resolutions and plaques associated with recognition of citizens and officials.
  
- 430      GENERAL CONTRACTUAL SERVICES  
Includes costs for tennis pro and umpires associated with Tracy Austin Tennis Tournament, and costs of a consultant and other services related to activities. Additionally, the annual preparation of required tax returns.
  
- 476      ADVERTISING  
Provides publicity flyers, advertising, and entry forms for the activities.
  
- 478      EQUIPMENT RENTAL  
Includes the equipment as needed for activities.



**City of Rolling Hills Estates  
Activity Detail**

Function	Activity				Code
<b>Community Services</b>	<b>Pepper Tree Foundation</b>				<b>4674/4675</b>
Expenditure Classification	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>PERSONNEL</b>					
401 Wages - Full Time	10,076	4,501	4,877	4,867	5,013
405 Wages - Overtime					
410 Benefits	2,206	1,149	1,318	1,378	1,419
<b>TOTAL PERSONNEL</b>	<b>12,282</b>	<b>5,650</b>	<b>6,196</b>	<b>6,245</b>	<b>6,432</b>
<b>MATERIALS &amp; OPERATIONS</b>					
420 Materials & Supplies	16,139	7,858	3,273	10,000	10,000
430 Contractual Services	7,267	9,585	3,103	12,000	12,000
476 Advertising	408	777	130	1,000	1,000
478 Equipment Rental		7,968		5,000	5,000
<b>TOTAL MATERIALS &amp; OPS</b>	<b>23,814</b>	<b>26,188</b>	<b>6,506</b>	<b>28,000</b>	<b>28,000</b>
<b>CAPITAL OUTLAY</b>					
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACTIVITY</b>	<b>36,096</b>	<b>31,837</b>	<b>12,701</b>	<b>34,245</b>	<b>34,432</b>
<b>FUND SOURCE</b>					
01 General Fund (4674)	12,282	5,650	6,196	6,245	6,432
95 Pepper Tree Fund (4675)	23,814	26,188	6,506	28,000	28,000
<b>TOTAL</b>	<b>36,096</b>	<b>31,837</b>	<b>12,701</b>	<b>34,245</b>	<b>34,432</b>

**City of Rolling Hills Estates**

Function	Activity Title	Activity
<b>Community Services</b>	<b>Nature Center Ops/Prop A MTC</b>	<b>4676/4677/4680</b>

**Narrative**

This activity provides for the anticipated operating costs of the George F. Canyon Nature Center, funded by the General Fund and charged to division 4676. This activity also provides for grant-reimbursable contractual service costs charged to division 4680 of the Proposition A (Parks) Special Revenue Fund. The City has entered into an agreement with the Palos Verdes Peninsula Land Conservancy to provide management services for the Nature Center.

**Description**

- 420        **MATERIALS & SUPPLIES**  
            Provided by PVPLC, except for minor City repair items.
  
- 430        **GENERAL CONTRACT SERVICES**  
            The PVPLC is reimbursed a portion of the annual per year management fee. Contractual service costs of a Naturalist and an Assistant Naturalist, including administrative fees, was charged to the Special Revenue Fund 32 in account 4680-430. The Los Angeles County Parks and Open Space District provided a Proposition A – Parks grant to reimburse the City for the costs of these services at the Nature Center, however these Prop Funds have been depleted. All costs are charged to the General Fund, as well as other services needed at the Nature Center such as janitorial services and fingerprint check costs. As well as, burglar alarm services for building.
  
- 434        **REPAIRS/MAINTENANCE SERVICE**  
            Includes pest-related damages, HVAC maintenance contract at the Nature Center.
  
- 450        **VOICE & DATA SERVICES**  
            Provides for voice and Internet/data services at the Nature Center.
  
- 451        **WATER**  
            Provides for water at the Nature Center.
  
- 452        **ELECTRICITY**  
            Provides for electricity at the Nature Center.
  
- 474        **GRANTS TO OTHER AGENCIES**  
            Fund 35, 4680-474, Jr. Naturalist State Grant is a 3-year pass-through grant to PVPLC.

**City of Rolling Hills Estates  
Activity Detail**

Function	Activity Title				Activity
<b>Community Services</b>	<b>Nature Center Ops/Prop A MTC</b>				<b>4676/4677/4680</b>
	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure Classification	Actual	Actual	Actual	Adopted	Proposed

**PERSONNEL**

<b>TOTAL PERSONNEL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & OPERATIONS**

420 Materials & Supplies	313	1,424	570	1,500	1,500
430 Contractual Services	40,049	40,002	39,765	45,000	45,000
434 Repairs & Maint. Services	4,678	5,759	3,077	3,100	3,100
450 Voice & Data Services	2,163	2,170	2,199	2,200	2,200
451 Water Utility	1,108	423	411	1,000	1,000
452 Electric Utility	1,502	970	1,174	1,400	1,400
474 Grants to Other Agencies	65,217	20,327			

<b>TOTAL MATERIALS &amp; OPS</b>	<b>115,030</b>	<b>71,075</b>	<b>47,196</b>	<b>54,200</b>	<b>54,200</b>
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**CAPITAL OUTLAY**

<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>TOTAL ACTIVITY</b>	<b>115,030</b>	<b>71,075</b>	<b>47,196</b>	<b>54,200</b>	<b>54,200</b>
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**FUND SOURCE**

01 General Fund (4676)	34,854	50,748	47,196	54,200	54,200
32 Prop A Fund (4680)	14,959				
35 Jr. Naturalist State Grant (4677)	65,217	20,327			

<b>TOTAL</b>	<b>115,030</b>	<b>71,075</b>	<b>47,196</b>	<b>54,200</b>	<b>54,200</b>
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**City of Rolling Hills Estates  
Summary**

Function					
<b>Capital Improvements</b>					
Expenditure Classification	2018-19	2019-20	2020-21	2021-22	2022-23
	Actual	Actual	Actual	Adopted	Proposed

**TOTAL PERSONNEL**

**TOTAL MATERIALS & OPS**

**TOTAL CAPITAL OUTLAY      1,751,977    1,316,200    1,184,010    4,618,345    2,604,100**

**TOTAL FUNCTION            1,751,977    1,316,200    1,184,010    4,618,345    2,604,100**

**CAPITAL IMPROVEMENT PROJECTS OVERVIEW**

Capital improvement projects are divided into various functions depending on the type of project. This budget includes capital improvement projects for Public Works, Parks and Recreation, and Public Improvements. Capital improvement projects projected for FY 2019-20 total \$2,050,285 and a total of \$1,507,000 for FY 2020-21, and the General Fund's portion is \$1,059,535 for FY 2019-20 and \$758,000 for FY 2020-21.

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## City of Rolling Hills Estates

### Capital Improvements – Public Works (5100 Capital Projects)

#### Descriptions

**This section contains Capital Improvements related to Public Works.**

FY 2020-21 and 2021-22 includes General Fund, SB1 (RMRA), Prop C, Measure R and Measure M expenditures for Major Street Maintenance (01-5103, 12-5112, 19-5120, 23-5170, & 26-5117).

FY 2020-21 and 2021-22 include General Fund expenditures for Storm Drain Inspection and Repairs (01-5145).

Community Development Block Grants (CDBG) and General Funds will be used for annual Sidewalk, Curb, Gutter and Access Ramp Repairs (17-5190 & 01-5140).

American Rescue Plan Act (ARPA) tentatively programmed for infrastructure, however, Federal and State guidelines will modify types of expenditures for the ARPA between CIP and Operating Expenditures (Fund 43).

**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Public Works</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>5103</b>					
<b>Street Resurfacing &amp; Road Improvements (General Fund)</b>					
430 Contractual Services	340,727	121,049		300,000	200,000
<b>5112</b>					
<b>Street Resurfacing (SB1 RMRA, Fund 12)</b>					
430 Contractual Services	133,961	126,894	134,555	135,000	135,000
<b>5113</b>					
<b>Street Resurfacing (TDA, Fund 13)</b>					
430 Contractual Services			33,339	6,000	6,000
<b>5116</b>					
<b>Street Resurfacing Project (CalRecycle Grant, Fund 28)</b>					
430 Contractual Services					
<b>5117</b>					
<b>Street Resurfacing Project (Measure M, Fund 26)</b>					
430 Contractual Services	233,644	95,868	116,000	114,845	115,000
<b>5120</b>					
<b>Street Resurfacing (Prop C, Fund 19)</b>					
430 Contractual Services	100,000	205,609	154,694	135,112	136,000
<b>5130</b>					
<b>Resurfacing/Pathways Projects (Fund 10)</b>					
430 Contractual Services			117,584		
<b>5135</b>					
<b>Traffic Mitigation Measure (Fund 98)</b>					
430 Contractual Services					
<b>PAGE TOTAL</b>					
	<b>808,332</b>	<b>549,419</b>	<b>556,172</b>	<b>690,957</b>	<b>592,000</b>

(Public Works - Continued on Next Page)



**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Public Works (Continued)</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>5140</b>					
<b>Curb/Gutter/Sidewalk Improvements (General Fund)</b>					
430 Contractual Services	25,840	19,905	1,440	30,000	30,000
<b>5145</b>					
<b>Storm Drain Repairs &amp; Improvements (General Fund)</b>					
430 Contractual Services	248,295	132,310	225,521	400,000	400,000
<b>5148</b>					
<b>Sub Regional Funds (Measure M, Fund 26)</b>					
430 Contractual Services			139,070	250,000	1,150,100
<b>5170</b>					
<b>Street Resurfacing (Measure R, Fund 23)</b>					
430 Contractual Services	100,000	100,000	100,000	101,334	102,000
<b>5171</b>					
<b>Traffic Signal Improvements (Measure R, Fund 23)</b>					
430 Contractual Services					
<b>5180</b>					
<b>Traffic Signal Improvements (General Fund)</b>					
430 Contractual Services					
<b>5182</b>					
<b>Traffic Signal Improvements (Prop C, Fund 19)</b>					
430 Contractual Services					
<b>PAGE TOTAL</b>					
	<b>374,135</b>	<b>252,215</b>	<b>466,031</b>	<b>781,334</b>	<b>1,682,100</b>

(Public Works - Continued on Next Page)

**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Public Works (Continued)</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>5190</b>					
<b>Community Development Block Grant (CDBG, Fund 17)</b>					
430 Contractual Services	23,991	23,000	31,200	29,889	30,000
<b>51xx</b>					
<b>American Rescue Plan Act (ARPA, Fund 43)</b>					
430 Contractual Services				1,929,665	
<b>TOTAL FUNCTION</b>					
	<b>1,206,458</b>	<b>824,634</b>	<b>1,053,403</b>	<b>3,431,845</b>	<b>2,304,100</b>
<b>FUND SOURCE</b>					
01 General Fund	614,862	273,264	226,961	730,000	630,000
10 Park Facilities Fees			117,584		
12 SB1 RMRA	133,961	126,894	134,555	135,000	135,000
13 TDA			33,339	6,000	6,000
17 CDBG	23,991	23,000	31,200	29,889	30,000
19 Prop C Transit Fund	100,000	205,609	154,694	135,112	136,000
23 Measure R	100,000	100,000	100,000	101,334	102,000
26 Measure M	233,644	95,868	255,070	364,845	1,265,100
28 CalRecycle Asphalt					
43 American Rescue Plan Act				1,929,665	
98 Traffic Mitigation Measure					
<b>TOTAL</b>					
	<b>1,206,458</b>	<b>824,634</b>	<b>1,053,403</b>	<b>3,431,845</b>	<b>2,304,100</b>

**City of Rolling Hills Estates**  
**Capital Improvements – Parks and Recreation**  
(5200 Capital Projects)

**Descriptions**

**This section includes all Parks and Recreation Capital Improvement projects.**

Provides for mandatory brush clearance on City parcels, including Linden Chandler and George F Canyon Nature Preserves and trails for wildfire mitigation (\$30,000) in FY 2021-22 & 2022-23 (01-5201).

FY 2021-22 (01-5221) provides for the bridle trail fencing replacement project at Highridge Park and replacement in the City as needed. (\$50,000)

Provides for special projects from the Pepper Tree Foundation (95-5231), including a tennis ball machine, cost share of Tennis Court resurfacing/renovation, park and trail improvements and projects funded by donation (Taber Grove, Recognition Plaques etc.) for FY 2021-22 & 2022-23 (\$80,000)

FY 2021-22 provides for pathway improvements in Howlett Park (\$249,000) from LA County Trail Grant Funds (32-5232).

FY 2021-22 & 2022-23 provides for Civic Center / Pepperwood Park landscaping improvements and signage (\$10,000) from Park Facilities Fees Fund (10-5262).

Provides for renovation of Chandler Park Arena (\$50,000) in FY 2021-22 from Park Facilities Fees Fund (10-5263).

Provides for Howlett Park improvements from the Park Facilities Fees Fund (10-5264) for park restrooms, park signage, tennis court renovation, EV Charging Station (\$90,000). FY 2022-22 provides for continued improvements toward Ernie Howlett Park (\$10,000).

FY 2021-22 & 2022-23 provides for Highridge restroom flooring improvements, EV Charging Station and art mural project (\$37,500) from Park Facilities Funds (10-5265).

FY 2021-22 & 2022-23 provides for anticipated JPIA ADA Compliance Study improvements from the Park Facilities Fund (10-5266) for City parks and rights-of-ways (\$80,000)

FY 2021-22 & 2022-23 provides for continuation of the Nature Center Project and City contribution toward Taber Grove (FY 2021-22 \$200,000 FY 22-23 \$175,000 through Park Facilities Fees (10-5267).

FY 2021-22 provides funds through Park Facilities Fee (10-5269) for the new development of “Butcher” Park (\$150,000)

FY 2021-22 provides funds through Park Facilities Fee (10-5270) for the replacement of the Rock Bluff Park play Structure (\$100,000).

**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Parks &amp; Recreation</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>5201</b>					
<b>Brush Clearance (General Fund)</b>					
430 Contractual Services	10,839	9,720	11,500	15,000	15,000
<b>5220</b>					
<b>Equestrian Improvements (Prop. A Fund 34)</b>					
430 Contractual Services					
<b>5221</b>					
<b>Three Rail Fencing (General Fund)</b>					
430 Contractual Services				50,000	
<b>5231</b>					
<b>Special Projects (Pepper Tree Fund 95)</b>					
430 Contractual Services		13,400	16,291	80,000	10,000
<b>5232</b>					
<b>Howlett Park Pathways (Prop. A Fund 32)</b>					
430 Contractual Services				249,000	
<b>5259</b>					
<b>Dapplegray Bridle Trail (Park Facilities Fees, Fund 10)</b>					
430 Contractual Services					
<b>5262</b>					
<b>Pepperwood Park / Civic Center Improvements (Park Facilities Fees, Fund 10)</b>					
430 Contractual Services	7,571			5,000	5,000
<b>5263</b>					
<b>Chandler Park (Park Facilities Fees, Fund 10)</b>					
430 Contractual Services	15,765			50,000	
<b>5264</b>					
<b>Howlett Park Improvements (Park Facilities Fees, Fund 10)</b>					
430 Contractual Services	26,597	53,967	985	90,000	10,000
<b>PAGE TOTAL</b>					
	<b>60,772</b>	<b>77,087</b>	<b>28,776</b>	<b>539,000</b>	<b>40,000</b>

(Parks & Recreation - Continued on Next Page)

**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Parks &amp; Recreation (Continued)</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed

**5265**

**Highridge Park Improvements (Park Facilities Fees, Fund 10)**

430 Contractual Services		12,500		37,500	5,000
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**5266**

**Park ADA Improvements (Park Facilities Fees, Fund 10)**

430 Contractual Services	18,978			40,000	40,000
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**5267**

**NatureCenter & Taber Grove (Park Facilities Fees, Fund 10)**

430 Contractual Services	18,449	19,760	8,014	200,000	175,000
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**5269**

**Butcher Park Development (Park Facilities Fees, Fund 10)**

430 Contractual Services	3,955			150,000	
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**5270**

**Rockbluff Park (Park Facilities Fees, Fund 10)**

430 Contractual Services				100,000	
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<b>PAGETOTAL</b>	<b>41,382</b>	<b>32,260</b>	<b>8,014</b>	<b>527,500</b>	<b>220,000</b>
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(Parks & Recreation - Continued on Next Page)

**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Parks &amp; Recreation (Continued)</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed

<b>TOTAL FUNCTION</b>	<b>102,154</b>	<b>109,347</b>	<b>36,790</b>	<b>1,066,500</b>	<b>260,000</b>
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<b>FUND SOURCE</b>					
01 General Fund	10,839	9,720	11,500	65,000	15,000
10 Park Facilities Fees	91,315	86,227	8,999	672,500	235,000
32 Prop. A Parks Grant Fund				249,000	
34 Prop. A 4th District Grant					
95 Pepper Tree Fund		13,400	16,291	80,000	10,000

<b>TOTAL</b>	<b>102,154</b>	<b>109,347</b>	<b>36,790</b>	<b>1,066,500</b>	<b>260,000</b>
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**City of Rolling Hills Estates**

**Capital Improvements – Public Improvements**  
(5300 Capital Projects)

**Descriptions**

**This section includes Capital Improvement projects, which are designed to improve the overall aesthetics of the City, provide for City Hall capital improvements, Information Technology, Information Systems, Business Systems, and equipment.**

Provides for new ALPR equipment (01-5302)

Provides for City Hall and Council Chambers renovation projects.

FY 2020-21 and 2021-22 provides for new, upgrading, and replacement for I.T. including, but not limited to: computer system replacements, network hardware and appliances, Wi-Fi equipment, security cameras, phone system, Commissioners' iPads and other related equipment (01-5307). Additionally, FY2020-21 includes upgrade of the City's financial system with the hosted provider that will span into FY2021-22.

FY 2021-22 provides to the purchase of a new City vehicle (01-5314). Vehicle purchases may include additional funding from AQMD (20-5318).

FY 2020-21 and 2021-22 provides for upgrades and expansions for the audio and visual system for public broadcasts of meetings (16-5322). Funding source is from the PEG fees revenue.

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**City of Rolling Hills Estates  
Activity Detail**

Function	Description				
<b>Capital Improvements</b>	<b>Public Improvements</b>				
Activity Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted	2022-23 Proposed
<b>5302</b>					
<b>Sheriff's ALPR Unit (General Fund)</b>					
430 Contractual Services	53,654	77,448	6,148		
<b>5303</b>					
<b>City Hall Renovation &amp; Design (General Fund)</b>					
430 Contractual Services	349,417	251,591			
<b>5307</b>					
<b>Computer Network Upgrades (General Fund)</b>					
430 Contractual Services	40,294	25,394	71,889	40,000	40,000
<b>5314</b>					
<b>Vehicle Purchase (General Fund)</b>					
430 Contractual Services				25,000	
<b>5318</b>					
<b>Vehicle Purchase (AQMD, Fund 20)</b>					
430 Contractual Services				10,000	
<b>5322</b>					
<b>PEG Fees (Fund 16)</b>					
430 Contractual Services		27,786	15,781	45,000	
<b>TOTAL FUNCTION</b>					
	<b>443,365</b>	<b>382,218</b>	<b>93,818</b>	<b>120,000</b>	<b>40,000</b>
<b>FUND SOURCE</b>					
01 General Fund	443,365	354,433	78,037	75,000	40,000
16 PEG Fees		27,786	15,781	45,000	
<b>TOTAL</b>					
	<b>443,365</b>	<b>382,218</b>	<b>93,818</b>	<b>120,000</b>	<b>40,000</b>

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CITY OF ROLLING HILLS ESTATES  
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[www.RHE.city](http://www.RHE.city)

