



City of Rolling Hills Estates Homeowners Association Neighborhood Entryway Camera Grant Program Policy

PROGRAM DESCRIPTION:

The City of Rolling Hills Estates has a multipronged approach to public safety. The Homeowners Association (HOA) Neighborhood Entryway Camera Grant Program is part of the **Community** component to the City's expansive public safety enhancement plan.

The program assists formal and organized HOAs in making their neighborhoods safer through neighborhood entryway security cameras. The grant funds is a reimbursement after the purchase/lease and installation of an approved camera system. Security cameras are a useful form of technology for crime prevention and crime solving purposes. The cameras would also complement the City's overarching public safety platform of the Automatic License Plate Reader (ALPR) system by adding an additional level of support directly in neighborhoods further enhancing the safety of the Rolling Hills Estates community.

GRANT AWARD:

HOAs that meet required criteria outlined in the application and policy will be eligible for a one-time reimbursable grant award of \$1,500 per neighborhood effective January 1, 2019.

PROGRAM ELIGIBILITY:

The neighborhood must be located in the City of Rolling Hills Estates. All formal Homeowners Associations are eligible; including organized HOAs that meet regularly to discuss actionable items and provides the City with a letter of interest or HOA resolution. Interested neighborhoods are required to follow the City's application process. A limited amount of grant funding is available and will be distributed as a first-come, first-serve basis. Applications are available by contacting Management Analyst Jessica Slawson at (310) 377-1577 x 122 or jessicas@rollinghillsestatesca.gov

PROGRAM REQUIREMENTS:

Applicants must select the City's pre-approved vendors for camera purchases/leases and installation:

Obsidian Integration LLC	info@obsidianintegration.com (844) 672-2662
Vigilant Solutions	Louis.wershaw@motorolasolutions.com (209) 283-0990

Flock Safety	Kyle.brown@flocksafety.com (972) 284-7895
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The vendors selected are reputable companies that currently service other Peninsula and South Bay cities and have been vetted by the Los Angeles County Sheriff's Department (LASD). The pre-approved options offer both a cost-effective and meets required technical specifications to ensure quality video footage as recommended by the LASD's Technology and Support Division.

Cameras must be installed at approved neighborhood entrance locations only; private property is preferred, however applicants must complete a license agreement and encroachment permit if installed on public property (city rights-of-way areas).

HOA RESPONSIBILITIES:

Respective HOAs are responsible for all installation costs, warranty fee, maintenance fee(s), ongoing operating costs, electricity and data costs, insurance, indemnification, and removal of all camera installation improvements from the public rights-of-way should the camera(s) no longer be needed.

The data is owned by the HOA, however the City requires access by the Sheriff's Department as a condition of the grant program. Sheriff's Department personnel will be able to locate, review, and download video recordings and readings. The HOA is encouraged to define acceptable users of camera footage through HOA action and minutes. Setting boundaries would help address privacy concerns or the possibility that the footage may be misused or used by anyone other than the City's contracted law enforcement agency.



Homeowner Association Neighborhood Entryway Camera Grant Program Application

Homeowner Association(s): _____

Designated Homeowner Association Representative(s): _____

*Please attach proof of HOA, letter of interest, HOA minutes or resolution

Phone Number: _____ E-mail: _____

Proof of purchase from approved vendor: Yes No

Proposed Security Camera Location Information

Cross Streets: _____

Private Property: Yes No Public Right of Way: Yes No

*If yes for public right-of-way, complete separate application and agreement

Location where power will be placed (specify exact location): _____

Installation Equipment Options Pole: Yes No

Preliminary Site Visit Conducted by City Staff: Yes No

Date of Site Visit: _____

I, _____ (designated HOA Board Member) on behalf of the

(HOA Name), agree to abide to the City of Rolling Hills Estates' Homeowner Association Neighborhood Entryway Camera Grant Program license agreement, terms, and the conditions of all City-issued permits for this project. The HOA acknowledges and agrees to the following grant program conditions: the HOA is the owner of the security camera system purchased or leased from Obsidian Integration, Flock Safety, or Vigilant Solutions; is responsible for all equipment and installation costs, ongoing operating costs, warranty fee and maintenance service fee(s); and for the removal of all camera installation improvements from the public right-of-way should the camera no longer be needed. Compliance with the grant terms requires that the Los Angeles County Sheriff's Department be provided the ability to locate, review and download video from the security camera system for law enforcement purposes. The HOA further agrees to submit the required documentation to the City of Rolling Hills Estates in order to receive a one-time City grant in the amount of \$1,500 for each installed security camera system unit per HOA entrance.

Signature of HOA Board representative

Permits:

Permit/Plan Check Application Required: Yes No

If yes, approved by RHE staff on: _____ Zone Clearance No. : _____

If yes, approved by RHE Building and Safety Department on: _____

Date of Final Site Visit: _____

Staff Initials: _____

OFFICE USE ONLY

Proof of purchase or contract: Yes No

Security camera location eligible per City requirements: Yes No

Camera Right-of-Way Application Required: Yes No

*If yes, complete separate application and agreement

Fee: \$ _____

Approved- Rolling Hills Estates Staff Member: Yes No

Staff Name, Title and Signature

Date