



Block Party Application

City of Rolling Hills Estates

The City is supportive of neighborhood activities that promote a greater sense of community. This contributes to the ambiance of our city. Block parties concern the City when they may impact City streets and services, public safety, citizen welfare, or disrupt traffic and community activities, or create liability issues. The City, therefore imposes specific conditions upon the participants of neighborhood block parties. Block parties are informal gatherings among residents in a specific and narrowly defined area of a neighborhood of Rolling Hills Estates.

All block party participants are required to abide by the following conditions:

1. Emergency vehicle access is required at all times during the hours of the block party.
2. HOA sign-off on application
3. No permanent fixtures may be placed in the street.
4. Barricades must be moveable such as wooden horses and orange cones.
5. Barricades and cones can be delivered on a weekday by 3 P.M. before the block party and picked up within 2 days by noon on a weekday by the City Maintenance staff at the conclusion of the block party. Please call City Hall at (310) 377-1577 for assistance.
6. No tables, barbecues, tents, or bounce houses may be placed in the street. They must be on the right-of-way or on private property. Please contact City Hall for additional information regarding bounce houses as they require insurance coverage.
7. Arterial and main entryways and must be kept completely open to through traffic.
8. Pedestrian traffic is the only type allowed down the street during the block party.
9. Request for a block party must be made to the City two (2) weeks in advance of the event.
10. A refundable deposit (*fees: ranging from \$50-\$300 depending on number of participants*) submitted with the application is required for the use of the street cones and barricades. The deposit will be returned at the conclusion of the block party.
11. All impacted City areas must be returned to their original condition by the participants within 24 hours of the gathering.

NEIGHBORHOOD / HOA NAME: _____

APPLICANT NAME: _____

ADDRESS: _____

PHONE #: _____ CELL #: _____ E-MAIL: _____

HOA APPROVAL: YES NO _____

***or other form of approval (i.e. letters, neighborhood emails)** NAME / SIGNATURE

LOCATION: *Please provide address and site location on the property. For multiple locations, attach additional page(s)*

DATE: _____ TIME(S): _____ TO _____

ACTIVITY (Provide a description of the block party activities): _____

I understand and agree to the City of Rolling Hills Estates Block Party Application requirements.

Applicant Name

Applicant Signature

STAFF CHECKLIST

___ HOLD HARMLESS AGREEMENT

DEPOSIT RECEIVED: \$ _____

___ CONES REQUESTED

___ BARRICADES REQUESTED

MAKE CHECK PAYABLE TO: "City of Rolling Hills Estates"

STAFF REVIEW: _____

Name / Title

APPROVED: YES NO



Hold Harmless Agreement

City of Rolling Hills Estates

In consideration of the undersigned company/organization being issued a Block Party Permit in the City of Rolling Hills Estates, it agrees to defect, indemnify and hold the City of Rolling Hills Estates, California, harmless from any and all claims or lawsuits arising out of the HOA / Neighborhood activities within the City.

The undersigned represents that he/she has the authority to execute this agreement.

NAME: _____

HOA / RESIDENTS NAME: _____

PHONE: _____ CELL: _____ E-mail: _____

EVENT LOCATION(S): _____

_____, Rolling Hills Estates, CA 90274

EVENT DATE(S): _____

SIGNATURE: _____ DATE: _____

MAILING ADDRESS

City of Rolling Hills Estates
RE: Block Party Application
4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274



Block Party Application — Deposit Fee & Charges

City of Rolling Hills Estates

01-3440

Special Event Permit:

*(Rolling Hills Estates Neighborhood Block Parties will not be charged Permit Fee and will only pay corresponding refundable deposit)**

Special Event Application Fee \$50.00

Participants of 100-300

Resident/Non-Profit \$75.00
Non-Resident/For Profit \$95.00
Refundable Deposit* \$50.00

Participants of 301-600

Resident/Non-Profit \$150.00
Non-Resident/For Profit \$170.00
Refundable Deposit* \$100.00

Participants of 601-999

Resident/Non-Profit \$250.00
Non-Resident/For Profit \$270.00
Refundable Deposit* \$150.00

Participants of 1,000 or more

Resident/Non-Profit \$300.00
Non-Resident/For Profit \$350.00
Refundable Deposit* \$300.00