

**MINUTES
PARK AND ACTIVITIES COMMISSION
MAY 19, 2009**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:32 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRWOMAN DAVIS.

COMMISSIONERS PRESENT: Allen, Boyd, Clewis, Davis, Pagliano, Persichina, Schmitz

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, MAY 5, 2009

CHAIRWOMAN DAVIS read from an email that was sent out by her which included several suggested corrections and additions to the minutes of May 5. COMMISSIONER CLEWIS stated she felt the minutes were complete. CHAIRWOMAN DAVIS stated her corrections and additions were her understanding of what transpired at the meeting. COMMISSIONER ALLEN inquired as to what CHAIRWOMAN DAVIS meant by requesting an executive session regarding the minutes. CHAIRWOMAN DAVIS explained that she did not want to correct the minutes in front of any audience members, especially when referring to any financial matter or reference to operational procedure. Also, she wanted to protect the City and keep it private, and therefore, suggested a closed session. COMMISSIONER ALLEN stated everything the COMMISSION does is open to the public and correcting the minutes does not require a closed session. COMMISSIONER ALLEN stated he took exception to, and did not agree with, the statement that there were many errors in the minutes or that the minutes changed the perception of what occurred at the meeting, and added he felt it came down to a matter of what was said versus what one thought they would have liked to have said. After a lengthy discussion regarding the contents of the minutes and whether or not the minutes accurately reflected what transpired at the meeting of May 5, 2009, COMMISSIONER ALLEN moved, seconded by COMMISSIONER CLEWIS

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES OF MAY 5, 2009, AS PRESENTED.

AYES: Allen, Boyd, Clewis, Persichina, Schmitz
NOES: Davis
ABSTAIN: Pagliano*

COMMISSIONER PAGLIANO was not present at the meeting of May 5, 2009.

COMMISSIONER SCHMITZ explained that on Page 3, under Tennis Fund Fees Review, her comment to the Community Services Director was not meant for him to report back to the COMMISSION or to monitor the supplies, only to see if there was an opportunity save money, i.e., find less expensive office supplies, etc.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER ALLEN moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:49 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS SO ORDERED.

THE HILLS ARE ALIVE RACE SUBCOMMITTEE ACTION ITEM

The Community Services Director reviewed the staff report per written agenda material. He reviewed the pros and cons of the two recommendations made. After some discussion, ADVISORY BOARD MEMBER SCHMITZ stated this change could be for one year to see how these changes are accepted by the public. If the turnout is low, the time could always be reverted back to 8:30 a.m. In answer to an inquiry, ADVISORY BOARD MEMBER PAGLIANO stated races usually start by 7:30 a.m. or 8:00 a.m. and there is usually a late fee charge for most races. The Community Services Director stated they will advertise the new start time. ADVISORY BOARD MEMBER PERSICHINA inquired as to how this event is publicized. The Community Services Director stated Mr. Hogue is working with the intermediate schools to have some type of incentive to recruit runners. ADVISORY BOARD MEMBER SCHMITZ noted that Mr. Hogue stated there is some resistance with the high school coaches allowing their runners to participate in this event, but he is going to try to get in touch with the coaches to get the word out. It was suggested that more banners at more locations be added this year, publicizing this event.

There being no further discussion, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER PAGLIANO

TO APPROVE THE FOLLOWING CHANGES FOR THE 2009 HILLS ARE ALIVE RACE: 1) THE RACE START TIME BE CHANGED FROM 8:30 A.M. TO 8:00 A.M.; AND 2) THAT A LATE FEE OF \$5.00 BE CHARGED FOR REGISTRATION THE DAY OF THE RACE (\$30 EARLY REGISTRATION FEE - \$35 LATE REGISTRATION FEE).

AYES: Allen, Boyd, Clewis, Davis, Pagliano, Persichina, Schmitz

TRACY AUSTIN DOUBLES TENNIS TOURNAMENT UPDATE

The Community Services Director stated the tournament is listed on Active.Com and brackets are now online and will be updated as the tournament progresses. He noted that there are very few sponsors for this event at the present time. ADVISORY BOARD MEMBER CLEWIS suggested contacting local physical therapy groups to see if they would participate as sponsors. The Community Services Director asked for volunteers to work the food concession at Ernie Howlett Park and Kramer Club.

RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER BOYD

TO ADJOURN THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING AND RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:02 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS SO ORDERED.

PARK VISITATION SCHEDULE

The Community Services Director reviewed the schedule and added that the Highridge Park visitation could be moved up earlier if there are no agenda items for any of the regular meeting dates.

COMMISSION ITEMS

MAYOR'S BREAKFAST RIDE – MAY 9, 2009 – COMMISSIONER ALLEN reported that this was a good ride (about 40 riders), but there were a few glitches with the timing (late start due to some participants arriving late); some riders got separated from the group and were not sure of the proposed route; and the carriage company had booked another event and informed COMMISSIONER ALLEN that morning that they had to depart for that event at 9:00 a.m. He added that all the little setbacks worked themselves out. He reported that the Boy Scouts pancake breakfast was good.

The Community Services Director stated Sheryl Steckel suggested that next year participants be provided a map of the route so that if they are separated, they will know the route to take.

COMMISSIONER BOYD stated the only negative comment she received was that the coffee at the pancake breakfast did not taste good. She agreed with that comment.

ADOPT-A-PARK REPORTS

COMMISSIONER SCHMITZ inquired into the accident near the Stables in which a car crashed into the 3-rail fencing. The Community Services Director stated the occupants of the car all survived and that the fencing will be repaired.

DIRECTOR'S ITEMS

PETER WEBER EQUESTRIAN CENTER RENOVATION PROJECT UPDATE – The Community Services Director stated the City is moving forward with regard to the caretaker's unit and that quotes were received and will be reviewed.

STREET FAIR – JUNE 6 AND 7, 2009 – The Community Services Director asked if any more COMMISSIONERS were available to work the Pepper Tree Booth at the fair.

JOINT SPECIAL MEETING OF THE EQUESTRIAN COMMITTEE AND THE AD HOC PETER WEBER EQUESTRIAN CENTER DESIGN SUBCOMMITTEE UPDATE

The Community Services Director stated a joint meeting was held between the Equestrian Committee and the Ad Hoc Peter Weber Equestrian Center Design Subcommittee to review the construction documents for the Equestrian Center's renovation project. He added that good comments were received from this meeting, and at present, the City is awaiting a report from the Department of Toxic Substance Control. The Community Services Director stated construction could begin around September/October.

COMMISSIONER ALLEN reported on the Contract Cities Annual Seminar in Palm Springs. He stated it was a great weekend, and added that City Manager Doug Prichard brought his ukuleles and everyone had fun singing along at the City reception held in COUNCILMAN ZERUNYAN'S suite. He added that good comments were received that the program ran better last year (when RHE was in charge).

The Community Services Director stated he received a request from the Happy Hoofers to hold a Tack Sale at Ernie Howlett Park, as they did last year. He stated the only requirement was for the Happy Hoofers to provide a clean up deposit only. In answer to an inquiry, it was the consensus of the COMMISSION that this item did not have to be agendaized and that the Community Services Director could approve this.

CITY COUNCIL ACTIONS OF MAY 12, 2009

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS ORDERED

THE CITY COUNCIL ACTIONS OF MAY 12, 2009, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MAY 4, 2009

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF MAY 4, 2009,
RECEIVED AND FILED.

EQUESTRIAN COMMITTEE MINUTES, APRIL 20, 2009

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS ORDERED

THE EQUESTRIAN COMMITTEE MINUTES OF APRIL 20, 2009, RECEIVED AND
FILED.

FUTURE AGENDA ITEMS

- A. MEMORIAL PLAQUE REQUEST
- B. MEMORIAL TREE REQUEST
- C. MEMORIAL PLAQUE POLICY

ADJOURNMENT

COMMISSIONER SCHMITZ moved, seconded by COMMISSIONER PERSICHINA

THAT THE MEETING BE ADJOURNED, THE TIME BEING 8:22 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN DAVIS SO ORDERED.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk