

**MINUTES
PARK AND ACTIVITIES COMMISSION
SEPTEMBER 16, 2008**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:10 p.m., at Ernie Howlett Park, 25851 Hawthorne Boulevard, Rolling Hills Estates, by CHAIRMAN ALLEN.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Persichina

COMMISSIONERS ABSENT: Pagliano, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, SEPTEMBER 2, 2008

COMMISSIONER DAVIS amended the minutes, Page 2, second paragraph, to read: "COMMISSIONER DAVIS stated she would prefer a bolder, more substantial street light pool rather than the "spindly" one depicted, would prefer the more decorative looking light as proposed, AND ADDED THAT THE HEIGHT OF THE POLES SHOULD BE REDUCED."

There being no further amendments to the minutes, CHAIRMAN ALLEN ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF SEPTEMBER 2,
2008, BE APPROVED AS AMENDED.

AUDIENCE ITEMS NOT ON AGENDA

NONE

COMMISSION ITEMS

CHAIRMAN ALLEN encouraged everyone to sell poker hands for the upcoming Poker Ride, and reviewed the list of prizes that were donated for the Poker Ride.

CHAIRMAN ALLEN noted the entire COMMISSION had received COMMISSIONER PIERSON'S resignation letter. He added that COMMISSIONER PIERSON brought with him knowledge beyond compare regarding the City, and he will be sorely missed.

DIRECTOR'S ITEMS

The Community Services Director asked for volunteers to serve in the Pepper Tree Foundation Booth at the City Celebration. COMMISSIONER CLEWIS and her husband, John, will be working in the Pepper Tree Booth from 1:00 p.m. to 6:00 p.m. (with a break for dinner).

It was noted that COMMISSIONER PIERSON will be at the beginning of the serving line collecting tickets and handing out the appropriate plates (different plate for children's meals). The Community Services Director stated he will contact COMMISSIONER PAGLIANO to assist in the Pepper Tree Booth.

COMMISSIONER PERSICHINA and his wife, Ilse, will be working in the kitchen.

The Community Services Director stated there will be a large sign indicating "NO SUBSTITUTIONS" for dinner entrees to be hung at the Pepper Tree Booth and also in the kitchen.

CITY COUNCIL ACTIONS, SEPTEMBER 9, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE CITY COUNCIL ACTIONS OF SEPTEMBER 9, 2008, RECEIVED AND FILED.

HOWLETT PARK VISITATION

The COMMISSION walked the entire park and noted the following:

1. The batting cage door was unhinged, and needs to be fixed by Silver Spur Little League.
2. A green tarp and rubbish was found adjacent and behind the Snack Shack. The Community Services Director will contact the Little League to clean up the area.
3. The area used as a washrack (Portuguese Bend Horse Show) near the snack shack needs to be scraped, graded and smoothed.
4. Pieces of fencing are laying the and adjacent the outfield fencing (of the Minor League field).
5. Sacks of sand were left on the bench near the Maintenance Yard and two bags of sand were left near the road in front of the Maintenance Yard. The sprinklers need to be checked in this area, as a large area of runoff was noted.
6. The women's bathroom (Equestrian area) needs to be cleaned.
7. Gymkhana poles left on the side of the barn need to be removed, and transported to the Empty Saddle Club for the upcoming City Celebration.
8. The entire barn needs repainting.
7. All sprinklers need to be checked around the entire regular #2 ring (closest to Hawthorne Boulevard). The gate on the #2 ring is broken.

ADJOURNMENT

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER DAVIS

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 6:55 P.M.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

Respectfully submitted

Approved

Ellen Shinkai, Minutes Secretary

Douglas R. Prichard, City Clerk