

**MINUTES
PARK AND ACTIVITIES COMMISSION
AUGUST 5, 2008**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:00 p.m., at the Community Center facility, 2500 Palos Verdes Drive North, Rolling Hills Estates, by CHAIRMAN ALLEN.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, JULY 15, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF JULY 15, 2008,
APPROVED AS PRESENTED.

AUDIENCE ITEMS NOT ON AGENDA

None.

CITY COUNCIL ACTIONS, JULY 22, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE CITY COUNCIL ACTIONS OF JULY 22, 2008, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, JUNE 30, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE PLANNING COMMISSION MINUTES OF JUNE 30, 2008, RECEIVED AND
FILED.

DIRECTOR'S ITEMS

The Community Services Director stated the Stable Design Subcommittee will meet next week. He added that the project cost estimate is currently over budget so a scaled down project is being considered. Some members of the COMMISSION suggested completing the renovation in phases and also suggested that the Stable Caretaker's living facilities, which are estimated to cost \$100,000, not be taken out of the stable renovation fund.

The Community Services Director stated the City Celebration Subcommittee will be meeting next week and the Rancho Los Alamitos Historic Ranch and Gardens group is sending a representative to give a presentation. There are several entertainment ideas that could be exchanged with this group (Rolling Hills Estates could benefit by using some of their entertainment for our City Celebration, and in turn, the Los Alamitos Historic Ranch and Gardens group could possibly use some of the City's entertainment).

The Community Services Director stated the next meeting will be the Highridge Park tour, the September 2 meeting will be a regular meeting held in the Council Chambers, and the September 16 meeting will be the Howlett Park tour.

COMMISSION ITEMS

COMMISSIONER PAGLIANO and CHAIRMAN ALLEN stated the Botanic Gardens has been working on a project, and their contractor has strewn debris (i.e., boulders/rocks) on the trail. They added that the caution tape is still present throughout that area. The Community Services Director stated the Maintenance Department personnel went to the area and talked with the contractor and also notified the Botanic Garden that dumping debris on the City's horse trail was illegal and that the area needed to be cleaned immediately.

CHAIRMAN ALLEN stated the Happy Hoofers taped hundreds of flyers on the bridle trail fences throughout the City advertising their "garage sale" of used tack, and the flyers were left up throughout the City. He stated the flyers are taped down well and cannot just be ripped off quickly. The Community Services Director stated he will call the person in charge of the Happy Hoofers garage sale and inform her all flyers need to be removed.

After some discussion, it was recommended that whoever is appointed to finish out COMMISSIONER PEKICH'S term should serve as the representative on the Traffic and Safety Committee.

FUTURE AGENDA ITEMS

- A. Holiday Party
- B. View Ordinance
- C. Memorial Plaque Request

COMMUNITY CENTER/NATURE CENTER TOUR

The COMMISSION toured the Community Center. Aside from the unattractive landscaped planters and weeds, the Community Center rooms seemed to be fine. The dry erase board was in need of cleaning. The Community Services Director stated MIG has proposed renovating the restroom for ADA compliance by incorporating the area that is underused adjacent to the restroom.

The Nature Center building was then visited. Aside from the unattractive landscaping, the COMMISSION noticed the light sensor located in the back of the building was broken; the deck, which was recently restained for an Eagle Scout project, looked good; and the outside bulletin board needs to be refurbished by painting and adding new hinges.

The Community Services Director reviewed the proposal by ACCO to remove the tree and relocate the wires and venting, at a cost of \$6,400. The COMMISSION felt this was a high quote for this project.

The Community Services Director then reviewed the proposal by ACORN Group, and their suggestions to utilize all the space in the Nature Center, using all the wall space with adding overview panels at the entrance, using a real-time weather station device, add new, free literature, and reconfiguring the retail space by locating it at the end of the south wall.

COMMISSIONER DAVIS commented that rather than remove the tree, she would prefer the displays inside of the tree updated, and look at ways to redesign the tree by making it smaller, but not remove it completely. She also felt the retail space was too large and requested that scaled elevations be provided with a floor plan reflecting the proposal so the COMMISSION and all those concerned would better understand the ACORN Group concept.

DAPPLEGRAY PARK TOUR

The COMMISSION noted the following at Dapplegray Park:

1. The Equestrian (spelled wrong on the sign) Trainers Must Have City Business License and Rules for Use of Riding Rings signs need to be replaced.
2. Horse water fountain is not working.
3. The Dressage arena fencing needs to be painted. The COMMISSION noted that this ring looks good.

27813 CONESTOGA – TREE VISITATION

The Community Services Director noted the homeowner was informed of this visitation; however, she informed him she would not be home, but welcomed the visit. The COMMISSION viewed the tree, reviewed the letters from the homeowner, and unanimously agreed with the letter from Bennett Landscape that concluded the tree was not diseased, and aside from the calcium (white color) from the sprinkler, the tree was healthy and not dying.

The Community Services Director stated the City Manager has requested the COMMISSION review the Municipal Code with respect to section 12.20.110, and discussing whether tree removal requests should first come before the COMMISSION for review and approval. The COMMISSION agreed with that suggestion. This item will be placed on the September 2, 2008 COMMISSION meeting.

ADJOURNMENT

THERE BEING NO OBJECTION, CHAIRMAN ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME BEING 7:15 P.M.

Respectfully submitted,

Approved

Ellen Shinkai, Minutes Secretary

Douglas R. Prichard, City Clerk