

**MINUTES**  
**PARK AND ACTIVITIES COMMISSION**  
**MAY 20, 2008**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, Rolling Hills Estates, by CHAIRMAN ALLEN.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Pekich,

COMMISSIONER ABSENT: Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The Palos Verdes AYSO "Fogo Do Flamengo" soccer team led the COMMISSION in the Pledge of Allegiance. This team will lead the COUNCIL in the Pledge of Allegiance at their next meeting (May 27).

**PARK AND ACTIVITIES COMMISSION MINUTES, APRIL 15, 2008**

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

THE PARK AND ACTIVITIES COMMISSION MINUTES OF APRIL 15, 2008,  
APPROVED AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

**AUDIENCE ITEMS NOT ON AGENDA**

None.

**PV FOOTBALL AND CHEER PARK USE REQUEST**

The Community Services Director reviewed the staff report per written agenda material. He added that he has received several complaints regarding the group's use of the park, and that the Equestrian Services Supervisor has also recommended denying this group to use Chandler Park for cheerleading practices during the fall 2008.

COMMISSIONER PAGLIANO stated he was reluctant to reject any group from using the park. COMMISSIONER DAVIS stated she did not see a problem with the Cheer group using the Park in the area specified in their original approval. The Community Services Director stated that the complaints were that the group is not staying within the area agreed upon, and the representative was asked several times not to continue the practices that were spooking the horses. He added that he did suggest the group use Howlett Park as an alternative location.

After some discussion, and the fact that the representative from PV Football and Cheer was not present again, COMMISSIONER DAVIS moved, seconded by COMMISSIONER PEKICH

TO DENY THE PALOS VERDES FOOTBALL AND CHEER PARK PERMIT  
APPLICATION TO USE CHANDLER PARK FOR CHEERLEADING PRACTICES  
DURING FALL 2008.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

## **PVP ASSOCIATION OF REALTORS SPORTS FIELD PERMIT APPLICATION**

The Community Services Director reviewed the memorandum per written agenda material. The COMMISSION has approved this application in prior years, with no complaints. There being no further discussion, COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER DAVIS

TO APPROVE THE PALOS VERDES PENINSULA ASSOCIATION OF REALTORS' (PVPAR) SPORTS FIELD PERMIT APPLICATION TO RAISE FUNDS FOR PALOS VERDES PENINSULA COLLEGE-BOUND STUDENTS ON THURSDAY, JUNE 26, 2008 FROM 11 A.M. TO 6 P.M., PROVIDING THE CITY RECEIVES A GENERAL LIABILITY INSURANCE COVERAGE CERTIFICATE AND HOLD HARMLESS STATEMENT, IN ADDITION TO ANY AND ALL FEE CHARGES BEFORE THE EVENT IS HELD.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

## **GEORGE F CANYON NATIVE PLANT DEMONSTRATION GARDEN**

The COMMISSION reviewed the attached native Plant Demonstration Garden Plan. The Community Services Director stated the garden satisfies the requirements of the grant. Mr. Mike Yadrick, PVPLC representative, described the area and plants used for this Demonstration Garden. In response to an inquiry, Mr. Yadrick stated the irrigation design is being completed by consultants and the City's Maintenance Department and PVPLC group will handle the installation. The source of the water is located on PVDE.

## **ROLLINGWOOD HOA STREET ENTRYWAY IMPROVEMENT PROJECT REQUEST**

The Community Services Director reviewed the staff report per written agenda material. He pointed out that the Rollingwood HOA (RHOA) believed that the highest of four bidders was the most superior and recommended the COMMISSION concur with this finding and match funding at the maximum (\$3,500). The Community Services Director asked the COMMISSION to determine whether the RHOA's request for funding met all of the City's Street Entryway Beautification Program guidelines and whether to approve the highest bid quote of \$7,374 and what the approved funding amount should be.

In answer to an inquiry, the Community Services Director stated that letters will be sent around July 1, 2008, notifying all HOAs of the approved budget for entryway beautification projects. Normally, the COMMISSION would consider all incoming requests at the same time at the first meeting after the September 1 (deadline for requests to be received). COMMISSIONER DAVIS and CHAIRMAN ALLEN questioned whether the COMMISSION should consider approving a request and having payment given on July 1, before all the other HOAs had a chance to receive the letter and submit their requests. The Community Services Director stated that he was assured that the COUNCIL would most likely approve a budget adjustment in this category if more requests were received that would be over the \$5,000 limit, as it was his understanding that COUNCIL would have an "open" cap under this category. He reiterated that he saw no funding issues if the COMMISSION were to make an exception at this time.

CHAIRMAN ALLEN stated he was concerned that the COMMISSION would not be following the previous years' guidelines which were to wait until after September 1 each year to review and approve any and all requests received.

Discussion ensued regarding the strip of land and landscaping pictured, and the water source. Mr. Doug Wickstrom, RHOA President, addressed the COMMISSION and stated that the drawing submitted was not to scale. He added that the water source from the south side of the parkway strip would be tied into a homeowner's water supply, and the HOA would reimburse this homeowner accordingly. He added that the north side of the parkway strip has a separate City meter not funded by this homeowner.

In answer to an inquiry, Mr. Wickstrom stated that the Mulligan bid was preferred because this company addressed the needs of the problems of two sublevel entries, the north side of the parkway where there is gopher infestation at Kingspine, and addressed the problem of those people who exit the bus across the street from stepping on the landscaping by adding stepping stones and DG for an artistic solution.

COMMISSIONER DAVIS questioned whether the suggestion offered by Mulligan (the cost for boulders, flagstone, decomposed granite, etc.) would assure that it would deter those from walking on the vegetation. Mr. Wickstrom stated it was their hope that this would deter those from that practice.

Mr. Wickstrom noted the landscaping suggested includes various heights of trees and shrubs from 1 foot to 5 feet in height. COMMISSIONER DAVIS thought there were too many details and plants in the rendering to put in that location. Mr. Wickstrom stated the area is 6 feet x 70 feet, and stated this was not drawn to scale.

COMMISSIONER CLEWIS inquired why a stepping stone path was needed if a sidewalk was located there. Because of the nearby bus stop, neighborhood youths regularly cross through the parkway and pathways. The proposed stepping stone path would hopefully help lesson the impact on the new plants.

COMMISSIONER DAVIS stated that she would support this given the Community Services Director's assurance that there are no funding issues regarding the budget for this item if other HOAs submit applications before the September 1<sup>st</sup> deadline. CHAIRMAN ALLEN stated his concern and suggested approving only \$2,500 if the COMMISSION had to make a decision tonight, and if, after September 1<sup>st</sup>, there was extra monies in this budget, that the COMMISSION approve the \$1,000 (which would make a grand total of \$3,500 approved for RHOA) additional funding.

There being no further discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER PAGLIANO

TO MAKE AN EXCEPTION AND APPROVE \$2,500 FOR THE ROLLINGWOOD HOA ENTRYWAY BEAUTIFICATION APPLICATION, TO BE FUNDED ON JULY 1, 2008; AND THAT IF, AFTER SEPTEMBER 1<sup>ST</sup>, 2008, THERE IS FUNDING STILL AVAILABLE, THAT RHOA BE APPROVED FOR ANOTHER \$1,000 (GIVING A TOTAL OF \$3,500 MAXIMUM, PROVIDING ALL VALID RECEIPTS ARE SUBMITTED WHICH ACCOUNT FOR THE QUOTED PRICE OF \$7,374).

AYES: Allen, Clewis, Davis, Pagliano, Pekich  
ABSENT: Persichina, Pierson

### **COMMISSION ITEMS**

**Mayor's Breakfast Ride** – CHAIRMAN ALLEN updated the COMMISSION on the Mayor's Breakfast Ride. He stated that this has been the largest group to ride in recent years.

**Stable Ad-Hoc Design Committee Update** – CHAIRMAN ALLEN updated the COMMISSION on this Committee, and stated three meetings have been held this year. All drilling has been done, and the initial designs for the buildings, stalls, additional storage areas for rent, and additional parking spaces that could be rented out for \$1,250 per month were being reviewed.

**Adopt-A-Park Reports** – None.

### **DIRECTOR'S ITEMS**

**CA Contract Cities Association Youth Program Update** – The Human Resources Analyst stated the Children's Camp attendees are at 15, and both she and the Community Services Director are in contact with the hotel regarding the Malta Rooms and the dinner menus.

**Tracy Austin Doubles Tennis Tournament Update** – The Community Services Director stated MAYOR ZERUNYAN has been instrumental in procuring large donations (\$5,000 from the Promenade on the Peninsula), along with Clark Davis' donation of \$2,500, and Lang Homes' donation of \$2,500 for the upcoming Tracy Austin Doubles Tennis Tournament. Several other sponsors of lower amounts are also participating.

**The Hills Are Alive Race Update** - Saturn of Torrance will be this year's Presenting Sponsor. Most of last year's sponsors are also returning.

**New PVPLC Executive Director Named** – The Community Services Director stated the new director's name is Andrea Vona.

**Nature Center Design Update** – The Community Services Director stated this will be a future agenda item.

**June 3, 2008 Commission Meeting Cancellation** – The Community Services Director stated the next meeting will be cancelled due to the City Council Budget Study Session.

### **CITY COUNCIL ACTIONS, MEETINGS OF APRIL 8, 22 AND MAY 14, 2008**

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE CITY COUNCIL ACTIONS, MEETINGS OF APRIL 8, 22, AND MAY 14, 2008, RECEIVED AND FILED.

### **PLANNING COMMISSION MINUTES, MEETINGS OF MARCH 17 AND 31, 2008**

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE PLANNING COMMISSION MINUTES, MEETINGS OF APRIL 14 AND MAY 5, 2008, RECEIVED AND FILED.

### **FUTURE AGENDA ITEMS**

Holiday Party  
View Ordinance  
Memorial Plaque Request  
Arterial Street Medians Conceptual Plan and Cost Estimate  
Relocation of Peninsula Center Sign Request  
Wynne Development Revised Landscape Plan  
Nature Center Design Update

### **ADJOURNMENT**

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME BEING 8:55 P.M.

Respectfully submitted,

Approved

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Ellen Shinkai, Minutes Secretary

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Douglas R. Prichard, City Clerk