

MINUTES
PARK AND ACTIVITIES COMMISSION
FEBRUARY 5, 2008

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, Rolling Hills Estates, by CHAIRMAN PAGLIANO.

COMMISSIONERS PRESENT: Allen, Clewis, Pagliano, Pekich, Persichina, Pierson

COMMISSIONER ABSENT: Davis

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, JANUARY 15, 2008

COMMISSIONER ALLEN corrected the minutes, Page 3, under TEMPORARY RIGHT-OF-WAY SIGN PROCEDURES as follows:

The numbering be changed so that the second No. 5 would be No. 6 and No. 6 should be changed to No. 7.

That the new No. 6 should read:

~~“That No. 6 under Application Requirements be considered by the COMMISSION (review whether applications should be) an organization’s total number of applications be limited to four (4) per calendar year and no more. or whether the City should allow an organization to have the option of having their sign up every month to “fill in” those locations that do not have requests for use.~~

That the previous No. 6 be changed to No. 7.

THERE BEING NO FURTHER CORRECTIONS TO THE MINUTES, CHAIRMAN PAGLIANO ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF JANUARY 15, 2008, BE APPROVED AS CORRECTED.

PARK AND ACTIVITIES COMMISSION REORGANIZATION

CHAIRMAN PAGLIANO thanked the COMMISSION and staff for their support and cooperation throughout the year. He then turned the meeting over to newly appointed CHAIRMAN DALE ALLEN. It was noted that COMMISSIONER DAVIS has been appointed VICE CHAIRWOMAN.

CHAIRMAN ALLEN presented a glass award to past Chairman Pagliano and thanked him for a job well done.

AUDIENCE ITEMS NOT ON AGENDA

None.

5th ANNUAL DIAMOND DERBY REQUEST

The Community Services Director stated that the applicant withdrew the request due to time constraints.

ADOPT-A-PARK REQUEST

The Community Services Director reviewed the staff report per written agenda material dated February 5, 2008. He added that Staff informed the troop leader that the COMMISSION would likely prefer to duplicate the park bench currently installed in the park (bench "C"). The representative of Girl Scout Troop 442 informed the Community Services Director that she had already purchased a different bench with wrought iron arms and legs and had it inscribed without any approval.

After some discussion, it was determined that since the bench had already been purchased and inscribed, that it be approved, and to be installed at the location shown on the attached map.

The Community Services Director then reviewed the Adopt-A-Park programs from other cities and counties. After some discussion, COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PIERSON

TO REQUEST THE COMMUNITY SERVICES DIRECTOR DEVELOP AN ADOPT-A-PARK PROGRAM SIMILAR TO THE PROGRAM IN THE CITY OF GRAPEVINE, TEXAS, FOR CONSIDERATION AND APPROVAL BY THE COMMISSION, AND FUTURE RECOMMENDATION TO CITY COUNCIL FOR IMPLEMENTATION.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

CITY ENTRYWAY EQUESTRIAN WARNING SIGNS

The Community Services Director reviewed the staff report per written agenda material dated February 5, 2008. He reiterated that the Equestrian Committee recommended, and the Traffic and Safety Committee concurred, that equestrian warning signs would be appropriate for placement at the City's entryways. He added that one of the COMMISSION'S responsibilities is to advise CITY COUNCIL with respect to roadside, median, parkway and other public and private landscaping concepts including the design and location of signs, fences and other decorative landscape features, and the dissemination of information concerning beautification throughout the City.

The Community Services Director stated that it was the intent of the Equestrian Committee's recommendation to welcome and forewarn drivers that they were entering an equestrian community. Specific wording or potential symbols were not recommended by either the Equestrian or Traffic and Safety Committees; however, there was agreement that a sign with the least amount of wording, if any, would be the most ideal type of signage. He recommended the COMMISSION make a recommendation to CITY COUNCIL for an equestrian traffic safety sign design for placement near each of the City's main arterial road entryways.

Discussion ensued on what type of sign and any wording that might be appropriate for a welcome/warning sign that would alert drivers to be aware they are entering an equestrian community.

COMMISSIONER PIERSON stated he was not in favor of adding any more signs, as they would be superfluous to signs already installed throughout the City.

COMMISSIONER PAGLIANO recommended signs be kept to a minimum.

COMMISSIONER CLEWIS was in favor of some type of warning sign.

It was noted that a triangle metal sign would not be desired. It was the consensus of the COMMISSION that the Community Services Director bring back examples of various signs used in other horse communities (i.e., Slow Down When Horses Are Present, or Caution – Stop For Horses, etc.) for consideration at a future meeting.

ARTERIAL STREET MEDIANS RFQ INTERVIEW PANEL

The Community Services Director asked for up to three COMMISSION MEMBERS to serve on the interview panel, along with one or two members of the COUNCIL on the interview panel for the Arterial Street Medians RFQ. He added that the RFQ's are due on February 11, with an interview date to be determined. After some discussion, COMMISSIONERS PAGLIANO and PEKICH volunteered to serve on this interview panel.

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PEKICH

TO RECOMMEND CITY COUNCIL SELECT UP TO TWO COUNCIL MEMBERS TO SERVE ON A PANEL WHICH WILL INTERVIEW (AT A LATER DATE) THOSE COMPANIES SUBMITTING AN RFQ FOR THE PROPOSED ARTERIAL STREET MEDIANS PROJECT.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

50TH ANNIVERSARY PROPOSED TIME CAPSULE ITEMS

The Community Services Director reviewed the staff report per written agenda material dated February 5, 2008. He added that it was suggested the City Hall's original vault, currently stored at the City's Maintenance Yard, be considered for use as the time capsule. He then asked for any additional suggestions in addition to that listed in the staff report.

After some discussion, it was suggested that California Classic Carriage Driving Event souvenir programs be added to the time capsule.

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PEKICH

TO RECOMMEND THAT CITY COUNCIL APPROVE CITY HALL'S ORIGINAL VAULT BE UTILIZED TO STORE THE 50TH ANNIVERSARY TIME CAPSULE ITEMS; AND THAT SOUVENIR PROGRAMS FROM THE CALIFORNIA CLASSIC CARRIAGE DRIVING EVENT BE ADDED TO THE LIST OF ITEMS IDENTIFIED IN THE STAFF REPORT.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

COMMITTEE AND SUBCOMMITTEE ASSIGNMENTS

The following COMMISSIONERS volunteered to serve on committees or subcommittees as follows:

Equestrian Committee – Dave Pierson

Traffic and Safety Committee – Steve Pekich

City Celebration Subcommittee – Dale Allen, Debra Davis, and Lou Persichina

Peninsula Holiday Parade Subcommittee – Steve Pekich and Lou Persichina

The Hills Are Alive Race Subcommittee – Sheri Clewis, John Pagliano, and Steve Pekich

Tracy Austin Tennis Tournament Subcommittee – John Pagliano and Dale Allen

Environmental Advisory Committee – Debra Davis

CA Contract Cities Assoc. Youth Program Subcommittee – Sheri Clewis and Dale Allen

Holiday Party Subcommittee – Sheri Clewis, Debra Davis, and John Pagliano

ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 8:00 P.M.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

NEW FUNDRAISING EVENT PROPOSAL

The Community Services Director reviewed the staff report per written agenda material dated February 5, 2008. CHAIRMAN ALLEN stated it was his opinion that this fundraising social event should not be sponsored by the Pepper Tree Foundation. He added that he would support the event, but that this was not something the City should be involved with.

After some discussion, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO DENY THE NEW FUNDRAISING EVENT (FATHER-DAUGHTER PROM) PROPOSAL.

AYES: Allen, Clewis, Pagliano, Pekich, Persichina, Pierson
ABSENT: Davis

TRACY AUSTIN TENNIS TOURNAMENT SPONSORSHIP MEETING

The Community Services Director stated he received a call from Tracy Austin, who suggested a meeting be held to discuss a revitalization of the sponsors list. He added that MAYOR ZERUNYAN volunteered to find additional new sponsors for this event. It was noted that it would be preferable for any future meeting regarding this event be held on a Wednesday afternoon.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER PIERSON moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO ADJOURN THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING AND RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:05 P.M.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

COMMISSION ITEMS

CHAIRMAN ALLEN informed the COMMISSION that a meeting will be held at the RPV City Hall regarding all trails (hiking, horse, etc.) on February 23.

It was noted that former Councilwoman Barbara Rauch suggested that the Botanic Gardens screen the area where buses are parked on Rolling Hills Road.

ADOPT-A-PARK REPORTS

None.

DIRECTOR'S ITEMS

CPRS Conference, Long Beach – The Community Services Director stated he has five passes to attend the expo exhibits on February 28 if any of the COMMISSION was interested.

The Community Services Director stated the opening day for Little League is March 1. It was noted that CHAIRMAN ALLEN and COMMISSIONER PAGLIANO will attend to throw out and catch the first pitch.

The Community Services Director stated the subcommittee to review the Community Center landscaping has not yet met due to Ms. Heinsheimer's schedule and health reasons. The subcommittee will report back to the COMMISSION as soon as a meeting is held.

CITY COUNCIL ACTIONS, MEETING OF JANUARY 22, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF JANUARY 22, 2008, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MEETING OF JANUARY 14, 2008

THERE BEING NO OBJECTION, CHAIRMAN ALLEN ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF JANUARY 14, 2008, RECEIVED AND FILED.

FUTURE AGENDA ITEMS

COMMUNITY CENTER LANDSCAPING SUBCOMMITTEE REPORT
TEMPORARY SIGNS IN THE RIGHTS-OF-WAY
PROPOSED EQUESTRIAN WARNING SIGNS

ADJOURNMENT

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME BEING 8:17 P.M.

THERE BEING NO OBJECTION, CHAIRMAN ALLEN SO ORDERED.

Respectfully submitted,

Approved

Ellen Shinkai, Minutes Secretary

Douglas R. Prichard, City Clerk