

**MINUTES**  
**PARK AND ACTIVITIES COMMISSION**  
**AUGUST 7, 2007**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:03 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PAGLIANO.

COMMISSIONERS PRESENT: Allen, Davis, Pagliano, Pierson

COMMISSIONERS ABSENT: Clewis, Pekich, Persichina

STAFF PRESENT: Andy Clark, Community Services Director

**PARK AND ACTIVITIES COMMISSION MINUTES, JULY 17, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF JULY 17, 2007,  
APPROVED AS PRESENTED.

**AUDIENCE ITEMS NOT ON AGENDA**

None.

\*\*\*\*\*THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER\*\*\*\*\*

**PHENOMENEX SPORTS FIELD RENTAL REQUEST**

The Community Services Director reviewed the staff report per written agenda material. He stated that Phenomenex holds an annual soccer match between two of its firm's divisions and they expect approximately 75-100 employees and family members to attend the event at one of Highridge Park's soccer fields.

The owner of Phenomenex stated that his company has held this event at several other parks the last 7 years, and he was made aware of Highridge Park's fields after his son attended a soccer camp there. He added that he has approximately 400 employees in his Torrance facility and he allows his employees to leave early to attend and participate. He stated they will be bringing in Subway sandwiches.

The Community Services director stated that Phenomenex will be charged \$25 per hour, will submit general liability insurance coverage, a hold harmless statement, and a \$100 refundable park clean-up deposit. AYSO Soccer has been informed and indicated that this would not be a conflict for their organization.

COMMISSIONER PIERSON moved, seconded by COMMISSIONER ALLEN

TO APPROVE PHENOMENEX'S SPORTS FIELD PERMIT APPLICATION FOR  
A SOCCER MATCH AT HIGHRIDGE PARK ON AUGUST 23, 2007.

AYES: Allen, Davis, Pagliano, Pierson

ABSENT: Clewis, Pekich, Persichina

## **WATER CONSERVATION PROPOSAL**

The Community Services Director reviewed the staff report per written agenda material. He added that this was an unsolicited proposal to implement state-of-the-art irrigation management procedures to reduce water usage and the City's irrigation costs from Turftech Industries.

COMMISSIONER DAVIS inquired whether the approach was hardware oriented or would this involve working with soils and new technology. Brian Barklage addressed the COMMISSION and stated Turftech's philosophy is to help use what the City has in place (irrigation system) and use the system in the most efficient way possible. Turftech would provide its services to save the City money, which could, in turn, be used to upgrade the systems in the future. He added that Turftech would track the water bills, would network the water system data, and this information would then be used to allow the Maintenance Department to be trained to update the City's irrigation systems daily using the software provided. Turftech would do a complete water audit and determine how uniform the system is, would put in certain plant materials, test the capacity of water holding, and during a period of one year would work with landscape personnel to fine-tune the irrigation schedule.

Mr. Barklage felt comfortable that his company could save the City a minimum of \$28,000 the first year, and reiterated his "no save-no pay" guarantee. He stated that the \$11,137 fee could likely be recovered within six months of implementation.

After some discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

TO RECOMMEND CITY COUNCIL ENTER INTO AN AGREEMENT WITH TURFTECH INDUSTRIES, SUBJECT TO REVIEW BY THE CITY ATTORNEY, TO IMPLEMENT THE PROPOSED CITY-WIDE WATER CONSERVATION PROGRAM BACKED BY A "NO SAVE – NO PAY" GUARANTEE.

AYES: Allen, Davis, Pagliano, Pierson  
ABSENT: Clewis, Pekich, Persichina

## **PV YOUTH FOOTBALL AND CHEER PARK USE REQUEST**

The Community Services Director reviewed the staff report per written agenda material. He stated the Park Permit Application is for use of Chandler Park during the fall 2007 to hold after-school cheerleading practices. He added that the applicant would provide general liability insurance, a hold harmless statement, and submit a fee based on the amount of usage. He added that the Equestrian Services Supervisor was not comfortable with this proposed use, as she felt the noise could potentially spook a "green" horse with a young rider.

Ms. Amy A'ambra addressed the COMMISSION and stated that approximately 30 participants between 9 and 11 years old (plus approximately 10 adults), would be holding cheerleading practice between 4 and 6 p.m. on Mondays and Wednesdays. She added that the area between the bench and barbecue is proposed (furthest area away from the horse arena), and that no equipment of any type would be used (no megaphones, no cones, no pompoms) would be used, only the children's voices. She stated she has had difficulty finding a space for the girls to practice, and that this application was only until November 4. Ms. A'ambra added that she is a horse owner, she fully understands the concerns raised, and would definitely make sure that all the participants understand the issues to prevent spooking a horse.

After some discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PERMIT APPLICATION, FEE AND LIABILITY REQUIREMENTS FOR PALOS VERDES YOUTH FOOTBALL AND CHEER TO USE THE END LOCATION OF CHANDLER PARK FOR CHEER PRACTICE, FOR THE FALL PRACTICE SEASON, ENDING ON NOVEMBER 4, 2007.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

### **COMMISSION ITEMS**

COMMISSIONER PIERSON stated the Stables looks the same. The Community Services Director reviewed the tests being done at this site.

COMMISSIONER DAVIS stated she received a request from Ms. Steckel regarding Dapplegray Park, the round pen doors should have a pin installed on one door, and a new locking device should be installed.

### **DIRECTOR'S ITEMS**

The Community Services Director updated the COMMISSION on the Hills Are Alive Race Event (scheduled for August 11).

The Community Services Director updated the COMMISSION on the 50<sup>th</sup> Annual City Celebration. He reminded those COMMISSIONERS on the City Celebration subcommittee that the next meeting will be held on August 23 at the Empty Saddle Club. COMMISSIONER DAVIS reviewed the Gymkhana events scheduled to date.

The Community Services Director stated the City was awarded a grant for \$70,000 for the George F Canyon Habitat Restoration Project, provided the City match 15% of the funds (\$10,000). He stated that the Pepper Tree Foundation could possibly provide this amount.

The Community Services Director stated the next meeting may be canceled unless an urgent matter needs to be heard.

### **CITY COUNCIL ACTIONS, JUNE 12 AND JUNE 26, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

TO RECEIVE AND FILE THE CITY COUNCIL ACTIONS OF JUNE 12 AND JUNE 26, 2007.

### **PLANNING COMMISSION MINUTES, JULY 16, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

TO RECEIVE AND FILE THE PLANNING COMMISSION MINUTES OF JULY 16, 2007.

**HOWLETT PARK QUARTERLY CALENDAR**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

TO RECEIVE AND FILE THE HOWLETT PARK QUARTERLY CALENDAR.

**FUTURE AGENDA ITEMS**

George F Canyon Nature Center RFP  
Peninsula Holiday Parade Agreement  
Concerts in the Park  
Strawberry Lane HOA Entryway Sign

**PEPPER WOOD PARK VISITATION**

The Community Services Director explained that an Eagle Scout Project removed the ivy that was overtaking some of the landscaping and trees, which included a general clean up of the area. He added that the Maintenance Superintendent is looking into having the date palms located closer to Crenshaw Boulevard purchased and removed.

The COMMISSION asked the Community Services Director to look into adding irrigation, grass and a picnic table to the area.

**CHANDLER PARK**

The Community Services Director stated the Maintenance Department will again apply a fungus treatment on the grass that is still showing signs of fungus. The Community Services Director pointed out the area that the PV Youth Football and Cheer will be utilizing for cheerleading practice.

**SILVER SPUR PARK**

The COMMISSION commented on how good this park looks.

**ROCKBLUFF PARK**

The Community Services Director stated the Maintenance Department will spray the two areas that have fungus. The COMMISSION also noted the presence of gophers. The Community Services Director stated the Maintenance Department will be notified.

**ADJOURNMENT**

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:45 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

Respectfully submitted,

Approved

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Ellen Shinkai, Minutes Secretary

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Douglas R. Prichard, City Clerk