

**MINUTES**  
**PARK AND ACTIVITIES COMMISSION**  
**JUNE 19, 2007**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:00 p.m., at Ernie Howlett Park, 25851 Hawthorne Boulevard, by CHAIRMAN PAGLIANO.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Pierson\*

COMMISSIONERS ABSENT: Pekich, Persichina

STAFF PRESENT: Andy Clark, Community Services Director

\*Commissioner Pierson arrived at 6:30 p.m.

**PARK AND ACTIVITIES COMMISSION MINUTES, MAY 15, 2007**

COMMISSIONER DAVIS corrected the minutes, Page 2, first paragraph, as follows: "COMMISSIONER DAVIS stated she personally knows Ms. Steckel and ~~did mention to her~~ would be happy to discuss with her that this project should have been approved by the COMMISSION."

The COMMISSION discussed the Strawberry Lane HOA signage issue. Some members of the COMMISSION stated they would like to re-address this subject at a future meeting, and discuss whether the sign should reflect a "horse" theme, as the other HOA signs do in the surrounding areas. It was also noted that some members of the COMMISSION would like to revisit this issue, as only 9 email responses out of approximately 30 possible responses were submitted by the HOA. This item will be brought back on a future agenda.

It was mentioned that not only did the Strawberry Lane HOA install the current sign without first gaining City approval, but had previously been asked to stop work on their entryway project because they had not gained prior City approval.

There being no further discussion or correction to the minutes, COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE MINUTES OF MAY 15, 2007 AS CORRECTED.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

**AUDIENCE ITEMS NOT ON AGENDA**

None.

**MARINE LEAGUE FEE REDUCTION REQUEST**

The Community Services Director reviewed the staff report per written agenda material. He explained the daily match fee history. COMMISSIONER ALLEN commented that Ms. Laird should have brought this before the COMMISSION at the previous meetings when they discussed her other requests, rather than gain approval of the requests one by one, then go to the COUNCIL and ask for a reduction in daily match fees.

COMMISSIONER DAVIS asked why Ms. Laird is requesting such a radical reduction. Ms. Laird distributed information regarding potential matches and the potential addition of a new team. The COMMISSION questioned whether the daily match fees should be reduced based upon the “potential” addition of a team. Ms. Laird explained, at length, how she figured the potential loss/gain to the City if a new team is added.

COMMISSIONER DAVIS asked Ms. Laird how she determined the fees should be reduced from \$63 to \$50. Ms. Laird answered “I picked the number out of the blue...it was a round number.” She added that teams continually ask her if the fees could be reduced. COMMISSIONER DAVIS stated she would be hesitant to consider a reduction in fees based on those reasons.

The COMMISSION agreed that fees should not be reduced based on the potential addition of a new team.

Ms. Laird stated that the new, potential team just may go elsewhere (i.e., Alta Vista) if the fees are not reduced.

There being no further discussion, COMMISSIONER ALLEN moved, seconded by COMMISSIONER DAVIS

TO DENY THE REQUEST TO LOWER THE MARINE LEAGUE’S DAILY MATCH FEE.

AYES: Allen, Clewis, Davis, Pagliano  
ABSENT: Pekich, Persichina, Pierson

### **COMMISSION ITEMS**

None.

### **DIRECTOR’S ITEMS**

The Community Services Director asked the COMMISSION to volunteer to work at both the Tracy Austin Tennis Tournament (Kitchen Sign Up Sheet) and the Las Amigas National Horse Show (50<sup>th</sup> City Celebration Booth), both on July 14 and 15.

### **FUTURE AGENDA ITEMS**

Strawberry Lane HOA Entryway Sign

### **ERNIE HOWLETT PARK VISITATION**

The COMMISSION made the following observations and follow-up suggestions for the City Maintenance crew as well as the Silver Spur Little League:

1. Men’s Restroom adjacent the Tennis Club Office: Metal panel walls are rusted and in need of maintenance and painting. No changes needed to the Women’s Restroom.
2. Both Men’s and Women’s Restrooms adjacent the basketball courts: These are newly refurbished, and have not been used to date.

3. The Sponsor and League signs on the batting cage and snack shack should be removed by the Silver Spur Little League in July.
4. The "No Soft Toss" sign should be refurbished and maintained by the Silver Spur Little League.
5. The Silver Spur Little League should clean the area around the snack shack, shed and batting cages, and store all the equipment in the shed (plywood, wheel barrow, roller, green tarps, trash, etc.) The BBQ should be stored in the shed or against the snack shack, not left out in the open.
6. The Silver Spur Little League sign "These Are Your Fields" should be hung properly and not stuck on the bleachers in the vicinity of the Minor field.
7. The Silver Spur Little League sign "Just a Little Boy" needs to be replaced, as it is cracked and not hanging properly.
8. The City's Maintenance Department should remove the metal trash can holders in the vicinity behind the Minor fields.
9. The Community Services Director stated a potential Eagle Scout project could be to remove the staples on the barn walls and repaint or refurbish the walls, and also remove the staples on the Horse Show office building.
10. The sign "Equestrian Trainers" needs to be replaced in front of Ring No. 1. It was noted the word "Equestrian" was misspelled.
11. The sprinkler in front of the Judge's booth next to Ring No. 2 needs to be fixed. There is standing water puddled in front of the booth due to the leaking sprinkler.
12. The wooden green table in between Rings Nos. 1 and 2 needs to be refurbished or replaced.
13. The area between Rings Nos. 1 and 2 needs to be leveled.
14. Replace trash cans as needed.
15. Replace the sign "No Horses....Keep on Trails" sign in front of the Dressage Ring.
16. Fill in the hole in the vicinity of the small retaining wall surrounding the Tot Lot area.

### **ADJOURNMENT**

COMMISSIONER PIERSON moved, seconded by COMMISSIONER ALLEN

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:10 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

Respectfully submitted,

Approved

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Ellen Shinkai, Minutes Secretary

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Douglas R. Prichard, City Clerk