

**MINUTES**  
**PARK AND ACTIVITIES COMMISSION**  
**MARCH 20, 2007**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:10 p.m., at the Rolling Hills Estates Community Center, 2500 Palos Verdes Drive North, by VICE CHAIRMAN PAGLIANO.

COMMISSIONERS PRESENT: Allen\*, Davis, Pagliano, Pekich, Pierson

COMMISSIONERS ABSENT: Clewis, Persichina

STAFF PRESENT: Andy Clark, Community Services Director

\*COMMISSIONER ALLEN arrived at 7:15 p.m.

**PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 6, 2007**

THERE BEING NO OBJECTION, VICE CHAIRMAN PAGLIANO ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF FEBRUARY 6, 2007,  
APPROVED AS PRESENTED.

**REORGANIZATION OF PARK AND ACTIVITIES COMMISSION**

The COMMISSION reorganized with VICE CHAIRMAN PAGLIANO appointed as CHAIRMAN, and COMMISSIONER ALLEN appointed as VICE CHAIRMAN. CHAIRMAN PAGLIANO will present the plaque to outgoing CHAIRMAN PERSICHINA at the next meeting.

**AUDIENCE ITEMS NOT ON THE AGENDA**

None.

**STREET TREE REMOVAL APPEAL**

This item will be placed on the next agenda, per the property owner's request.

**NEW RECREATION PROGRAM PROPOSAL**

The Community Services Director reviewed the staff report per written agenda material.

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE MULTI-SPORTS CAMP NEW RECREATION PROGRAM  
PROPOSAL SUBMITTED BY SKYHAWKS SPORTS ACADEMY TO BE OFFERED  
SUMMER 2007.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

**NATURE CENTER AND COMMUNITY CENTER ADA IMPROVEMENTS**

The Community Services Director reviewed the staff report per written agenda material.

After some discussion, COMMISSIONER PIERSON moved, seconded by COMMISSIONER DAVIS

TO RECOMMEND CITY COUNCIL CONTRACT THE SERVICES OF MIG TO DESIGN, PREPARE CONSTRUCTION DOCUMENTS, AND PROVIDE CONTRACT ADMINISTRATION AND INSPECTION SERVICES FOR ADA IMPROVEMENTS TO THE GEORGE F CANYON NATURE CENTER AND THE ROLLING HILLS ESTATES COMMUNITY CENTER.

AYES: Davis, Pagliano, Pekich, Pierson  
ABSENT: Allen, Clewis, Persichina

\*\*\*\*\*THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER\*\*\*\*\*

**CITY COUNCIL ACTIONS, MEETING OF FEBRUARY 13, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF FEBRUARY 13, 2007, RECEIVED AND FILED.

**CITY COUNCIL ACTIONS, MEETING OF FEBRUARY 27, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF FEBRUARY 27, 2007, RECEIVED AND FILED.

**PLANNING COMMISSION MINUTES, MEETING OF FEBRUARY 20, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF FEBRUARY 20, 2007, RECEIVED AND FILED.

**PLANNING COMMISSION MINUTES, MEETING OF MARCH 5, 2007**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF MARCH 5, 2007, RECEIVED AND FILED.

**QUARTERLY CODE ENFORCEMENT REPORT**

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE QUARTERLY CODE ENFORCEMENT REPORT RECEIVED AND FILED.

## **COMMITTEE ASSIGNMENTS**

The Community Services Director reviewed the 2007 Committee Representatives and the Subcommittee assignments.

## **DIRECTOR'S ITEMS**

1. The Community Services Director stated the Howlett Park restrooms project is now complete.
2. The Community Services Director updated the COMMISSION on the City of RPV and the connecting trail to the Stein-Hale Trail. He stated that RPV Officials stated they could not provide maintenance on a "conceptual" trail.
3. The Community Services Director stated he will be attending the Contract Cities Conference all four days, and will be observing the children's camp activities in order to prepare for next year's conference.
4. The Annual Street Fair will be held June 2 and 3, 2007, and a Pepper Tree booth and possibly a 50<sup>th</sup> Anniversary booth. A sign up sheet will be provided at a future meeting.
5. The Community Services Director stated Converse Consultants will be performing soils testing through the DTSE at the Peter Weber Equestrian Center.
6. The Human Resources Analyst reviewed recent requests to use the Community Center. The COMMISSION requested any questionable requests be considered on a case-by-case basis. At present, it was decided that use should be allowed for Non-Profit Youth, Civic and Service Organizations, as stated in the guidelines (certification of non-profit status). Use by individual residents for personal meetings (groups not meeting the definition of homeowners' association, neighborhood meetings, or individuals requesting use of the room for meetings related to their profession, etc., was not allowed).

## **COMMISSION ITEMS**

Taste of RHE – April 14, 2007 – COMMISSIONER DAVIS stated invitations to the Taste of RHE were mailed out. She reviewed the activities planned for this event.

Peninsula Holiday Parade Debriefing Meeting – The Community Services Director stated the meeting has been changed to April 10, 2007, at 6:00 p.m. CHAIRMAN PERSICHINA and COMMISSIONERS PEKICH are members of this subcommittee.

Adopt-A-Park Reports – COMMISSIONER DAVIS stated she has received complaints regarding the monopolization of the Chandler riding ring by some trainers who give lessons throughout the day, sometimes as much as four lessons at a time. It was reiterated that public riding is given the priority; however, the trainers are constantly teaching students which prohibits recreational riders from using the ring.

The Community Services Director stated this item should be brought before the Equestrian Committee.

## **FUTURE AGENDA ITEMS**

Ad-Hoc Peninsula Village Streetscape Committee Representative  
Tennis Club Fees  
Street Tree Removal Appeal

## **COMMUNITY CENTER LANDSCAPE TOUR**

Julie Heinsheimer (Blue Door Gardens) explained the species of plants that were selected for the landscaping throughout the area. The COMMISSION walked the grounds with Ms. Heinsheimer, including the corner of PVDE/PVDN, patio area of the Nature Center, in the front of the Community Center and the Nature Center and in between the buildings.

The COMMISSION felt that perhaps more Mahonia plants could be purchased and planted in front of the area between the Community Center and Nature Center buildings.

## **GFC NATURE PRESERVE RIPARIAN HABITAT RESTORATION PROJECT TOUR**

Mike Yardrick (PVPLC) explained the progress of planting various species in the GFC Nature Preserve area. He added that the Spur Trail was planted with locally collected seed plantings, and that the schedule of planting is 85% complete. He reviewed the Eagle Scout project that will be performed this weekend. Mr. Yardrick stated that an effort is being made to keep the Ivy out of the stream and that mulching is being added to existing plants to help curtail the weeds. Over 12,000 plants have been planted.

## **GEORGE F CANYON NATURE CENTER TOUR**

Loretta Rose (PVPLC) conducted the tour of the George F Canyon Nature Center. She reviewed the animal live animal exhibits, as well as the collection of animals prepared by a Taxidermist. Ms. Rose stated she was very thankful for the outdoor sink installed by the Maintenance Department.

After some discussion, it was suggested that the Community Services Director contact The Acorn Naturalist Consulting Group to request a proposal which would include suggestions for layout of the center and refurbishment for the George F Canyon Nature Center. The Community Services Director will work with Barbara Dye from PVPLC to request this proposal.

This proposal will be brought back at a future meeting.

## **ADJOURNMENT**

COMMISSIONER DAVIS moved, seconded by COMMISSIONER PIERSON

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME BEING 7:28 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO SO ORDERED.

Respectfully submitted,

Ellen Shinkai  
Human Resources Analyst

Approved,

Douglas R. Prichard  
City Clerk