

MINUTES
PARK AND ACTIVITIES COMMISSION
OCTOBER 3, 2006

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Pekich*, Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

*Commissioner Pekich arrived at 6:35 p.m.

PARK AND ACTIVITIES COMMISSION MINUTES, SEPTEMBER 19, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF SEPTEMBER 19, 2006, APPROVED AS PRESENTED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

ACADEMY HILL HOA STREET ENTRYWAY BEAUTIFICATION PROGRAM FUNDING REQUEST

The Community Services Director reviewed the staff report dated October 3, 2006, per written agenda material. The signage request originated on January 17, and consisted of a large sign 8' x 6' which would include seven street names as well as Chadwick School and Academy Hill. The COMMISSION requested the HOA submit a revised proposal showing a smaller-sized sign.

The second submittal (September 5, 2006) requested two signs. Sign No. 1 was proposed to be 36" x 72" with 5" lettering, to be located between the curb on PVDN and the bridle trail fence, just past the horse trail. The COMMISSION was not in favor of the location as proposed. The COMMISSION suggested this sign be located in the triangle area. Sign No. 2 was proposed to be 48" x 72", and located in the triangle area where Chadwick School sign is currently located. The COMMISSION felt this sign was not appropriate in size and information content. The COMMISSION suggested this type of sign be located after the intersection turn rather than in the triangle area.

The COMMISSION left the Council Chambers and walked over to the area where the two "mockup" signs were located. COMMISSIONER DAVIS was not in favor of approving two signs so close in proximity to each other and was not in favor of the location of the sign next to the bridle trail fence and the curb. She suggested the HOA have one sign, in the triangle median, with "ACADEMY HILL and CHADWICK SCHOOL" and not to add street names on this sign, but to enhance the street names which are already listed on the Chadwick Alley sign (entrance to Academy Hill HOA) which is scheduled to be repainted. COMMISSIONER ALLEN agreed with COMMISSIONER DAVIS.

Academy Hill HOA representatives stated that street names need to be located on the sign in the median to let people know they are turning at the right place. COMMISSIONER DAVIS stated when turning at the sign "Academy Hill and Chadwick School" motorists already know they are going in the right direction and there was no need for the street names to be located on this sign, especially since the streets are not even located in the City of Rolling Hills Estates. She felt the sign was too large to be located in the median and it was redundant to have the streets listed when they are already listed on the sign at the entrance to Academy Hill.

Discussion ensued whether Sign No. 1 could be installed in the median on Palos Verdes Drive North. It was noted that by the time motorists see this sign they have already passed the entrance. The COMMISSION agreed that there is not room in the PVDN median to accommodate this sign.

Discussion ensued regarding Sign No. 2. It was agreed that if the three-inch street names were allowed, the green color would need to be darker. It was suggested that CHADWICK SCHOOL be added to this sign in a different font.

After a lengthy discussion, COMMISSIONER PIERSON moved, seconded by COMMISSIONER CLEWIS

TO APPROVE SIGN NO. 2, WITH THE FOLLOWING REVISIONS: 1) TO ADD CHADWICK SCHOOL IN A DIFFERENT FONT TO DIFFERENTIATE IT FROM ACADEMY HILL; 2) TO DARKEN THE INDIVIDUAL ACADEMY HILL STREET NAMES; AND THAT THE SIGN BE POSITIONED EXACTLY AS VIEWED BY THE COMMISSION AND MADE TO THE SAME DIMENSIONS AS THE MOCKUP.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson
NOES: Allen, Davis

COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

TO ELIMINATE SIGN NO. 1 PROPOSED TO BE LOCATED BETWEEN THE CURB ON PALOS VERDES DRIVE NORTH AND THE BRIDLE TRAIL FENCING.

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina
NOES: Pierson

It was noted that the approved proposed sign was estimated at \$900.00 plus tax. The Community Services Director noted there may be a small additional charge to add CHADWICK SCHOOL to this sign. The COMMISSION agreed that this sign can be approved for Entryway Beautification funding after submittal of proper receipts (\$450 plus tax, plus a portion of the small additional charge, if any), and that Staff could approve the final version of the sign when submitted, according to the COMMISSION'S revisions.

*****THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER*****

PENINSULA HOLIDAY PARADE EVENT MANAGEMENT AGREEMENT

The Community Services Director reviewed the staff report per written agenda material. He noted that the agreement is similar to those utilized for the past seven parades with the exception of an increase of \$200 for the contractor's fee due to fuel, professional judging, and car rental costs.

After some discussion, COMMISSIONER CLEWIS moved, seconded by COMMISSIONER PEKICH

TO RECOMMEND CITY COUNCIL ENTER INTO AN AGREEMENT WITH PAGEANTRY PRODUCTIONS TO PROVIDE PARADE MANAGEMENT SERVICES FOR THE PENINSULA HOLIDAY PARADE ON DECEMBER 2, 2006.

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER PAGLIANO

THAT THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:00 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

THE HILLS ARE ALIVE RACE STATISTICS UPDATE

The Community Services Director reviewed the breakdown of the 643 registered race participants (the number paying full fee, a discounted fee, and complimentary). He reviewed the corrected and amended four-year Financial Comparison Report (which included an Insurance Costs line item).

Next year, this same breakdown and additional line item will be included in the report to the ADVISORY BOARD.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

TO RECEIVE AND FILE THE 2006 HILLS ARE ALIVE RACE STATISTICS UPDATE.

THE HILLS ARE ALIVE 2007 EVENT DATE

Mr. Michael Hogue addressed the ADVISORY BOARD. In answer to an inquiry, Mr. Hogue stated the t-shirts cost \$4.50 each this year (in previous years the t-shirts were donated) and this accounted for the increase in t-shirt costs from \$1,596.47 to \$4,150.31.

Mr. Hogue requested the ADVISORY BOARD consider moving the date of the Cross Country Run from the first Saturday to the second Saturday in August. He has checked with most of the groups who regularly run in the race and no one has a conflict to date. He stated he is awaiting word from the PV High School coach. He added that he would ideally like to have (maximum) 800 runners in this race. Advertising of the race is provided through press releases and the City's Newsletter (Greg Grammer), an article in the race magazine through Active.com (one of the largest websites) and commercials.

CHAIRMAN PERSICHINA stated he would like to know, next year, how many regular runners were lost by moving the date (compare the runners from this year to next year's participants).

The ADVISORY BOARD agreed to give Mr. Hogue the leeway to change the 2007 date from August 4 to August 11.

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER ALLEN moved, seconded by ADVISORY BOARD MEMBER DAVIS

THAT THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING BE ADJOURNED, AND TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:17 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED

CITY COUNCIL ACTIONS, MEETING OF SEPTEMBER 26, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF SEPTEMBER 26, 2006, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MEETING OF SEPTEMBER 18, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF SEPTEMBER 18, 2006, RECEIVED AND FILED.

QUARTERLY CODE ENFORCEMENT REPORT

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE QUARTERLY CODE ENFORCEMENT REPORT RECEIVED AND FILED.

DIRECTOR'S ITEMS

The Community Services Director reminded the COMMISSION to fill out their Debriefing Dinner form.

COMMISSION ITEMS

50th Anniversary Planning Committee Update: COMMISSIONER PEKICH stated the theme for the 50th Anniversary Celebration will be kicked off at this year's Holiday Parade.

Parade Subcommittee Update – COMMISSIONER PEKICH stated there will be a pre-parade and after-parade party. He encouraged more officials to ride in the cart this year, and suggested more lights be added to the cart.

Adopt-A-Park Reports – COMMISSIONER DAVIS requested an update of Chandler Park and the grass area. The Community Services Director noted the fungus is dying and the grass is coming back.

COMMISSIONER PIERSON requested an update on whether permission was given to build on solid ground. The Community Services Director stated no decision has been made and the Board of Supervisors is waiting for a report from DTSE.

The Community Services Director stated Purkiss-Rose will be looking at the parking lot and where the barn should be located.

COMMISSIONER PEKICH requested an update on the restriping of the Nature Center parking lot. The Community Services Director stated three bids were received, and all of them were over the estimated budget for this project.

COMMISSIONER CLEWIS stated there is still yard trash up by the parking lot at George F Canyon Nature Center. The Community Services Director stated a dumpster has been placed at that location and trash will be removed. The container is scheduled to be taken away between October 12 and 14.

FUTURE AGENDA ITEMS

Howlett Park ADA Restroom Renovation Project

COMMUNITY CENTER LANDSCAPE PLAN UPDATE

Julie Heinsheimer, Landscape Design, addressed the COMMISSION. She reviewed her original plan for landscaping the Community Center area. The COMMISSION felt the plants suggested by Ms. Heinsheimer were more in keeping with what the COMMISSION had in mind. The Community Services Director stated Ms. Heinsheimer's original drawing did not include the changes in the current driveway aprons. Ms. Heinsheimer stated she was not aware of any change from the original plan, and stated the plant species and number of plants suggested would cost approximately \$7,000.

Discussion centered around the rocks that were placed at the location recently. COMMISSIONER DAVIS felt that bigger boulders should be located in that location in order to keep the horses from accidentally stepping on the landscaped areas. Ms. Heinsheimer agreed to select boulders from what is available through the City and have them strategically placed in the landscaped area. These boulders need to be partially buried and aesthetically shaped. Ms. Heinsheimer did not agree with the current proposed plant palette. She suggested her original recommendation according to the Blue Door Gardens letter (attached) which lists the plants for the median strip, the area between the two buildings, the patio area of the Community Center, and outside the fence in the parking area. She stated more color (blue, yellow, orange, white and purple) needs to be added to the planting areas, while staying within California native plants and Mediterranean plants (not entirely Palos Verdes native plants). She stated it was possible to include her plant palette and stay within the \$7,000 budget.

After some discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE PLANTS SUGGESTED IN JULIE HEINSHEIMER'S ORIGINAL PLAN (WHICH INCORPORATES MORE COLOR PLANTS), WHILE STAYING WITHIN THE \$7,000 BUDGET, WHICH INCORPORATES CALIFORNIA AND PALOS VERDES NATIVE PLANTS AND MEDITERRANEAN VARIETIES.

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

The COMMISSION suggested that in the future, if Julie Heinsheimer's proposal exceeds the \$7,000 budget, that COUNCIL review whether more monies could be added for this project.

ADJOURNMENT

COMMISSIONER ALLEN moved, seconded by COMMISSIONER PAGLIANO

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME
BEING 7:45 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk