

MINUTES
PARK AND ACTIVITIES COMMISSION
MAY 2, 2006

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the Rolling Hills Estates City Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, APRIL 18, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF APRIL 18, 2006,
APPROVED AS PRESENTED.

AUDIENCE ITEMS NOT ON THE AGENDA

The Community Services Director stated he received an email from Cathy Gardner regarding a suggestion for a Pepper Tree Foundation fundraising event, "The Daddy-Daughter Prom." The COMMISSION stated this item could be agendaized for a future PARK AND ACTIVITIES COMMISSION meeting so that representatives from the PV Pony Club could present their suggestion and inform the COMMISSION of the particulars for holding this type of fundraising event.

SILVER SPUR LITTLE LEAGUE BANNERS REQUEST

The Community Services Director reviewed the staff report per written agenda material. He stated that the COMMISSION had previously approved the Silver Spur Little League's requests to display a small league name banner and large sponsor banner during the League's season and to display sponsor banners which are removed daily at Howlett Park's sports fields. He recommended the COMMISSION determine whether to approve the display of three Silver Spur Little League banners during the League's February 1 to July 30 baseball season.

Lindsey Levine, representing the Silver Spur Little League, requested the COMMISSION consider allowing the Little League to hang banners/signs along the batting cages and be allowed to keep them up the entire season. He stated that they could not schedule someone to take the banners down after the end of the last game of the day, and would prefer the COMMISSION allow the Little League to keep the banners up all season.

CHAIRMAN PERSICHINA stated the COMMISSION had previously spent a lot of time discussing this item at length and this sign policy has been in effect for approximately six years. CHAIRMAN PERSICHINA inquired whether Mr. Levine was aware of this rule. Mr. Levine stated he was aware of the rule, but reiterated that the League was not able to schedule someone to take the signs/banners down. CHAIRMAN PERSICHINA was not in favor of allowing the signs to stay up the entire season. He added that it was his understanding that the decision by the COMMISSION was for the Little League to put up the signs and take them down after the last game each day.

Discussion ensued regarding the previous problems with banners/signs being left up and not taken down.

Mr. Levine stated League was not able to put up and take down the banners/signs. Presently, there are signs that have been left up that were not allowed. Staff stated these signs should be taken down after each game. Mr. Levine reiterated his request to be allowed to put up the signs and leave them up the entire season. Again, CHAIRMAN PERSICHINA stated there are rules currently in place that allow the Little League to put up signs/banners as long as they are taken down each day.

After some discussion, it was noted that the sponsors banner would come down after every season.

COMMISSIONER ALLEN stated that the sign/banner rules and guidelines should be adhered to. He added that no matter where the sign/banners are located, they should be put up and taken down each day.

COMMISSIONER ALLEN moved, seconded by COMMISSIONER PEKICH

THAT THE LITTLE LEAGUE BE ALLOWED TO PUT UP BANNERS/SIGNS AT HOWLETT PARK ON THE OUTFIELD FENCES ONLY EVERY GAME DAY AS LONG AS THE BANNERS/SIGNS ARE TAKEN DOWN AFTER THE LAST GAME OF THE DAY, PER THE RULES AND GUIDELINES.

AYES: Allen, Davis, Pagliano, Pekich, Persichina, Pierson
NOES: Clewis

COMMISSIONER CLEWIS inquired whether semi-permanent signs could be located and left up for the season on the snack shack.

CHAIRMAN PERSICHINA noted that the rules/guidelines should have available at this meeting. The Community Services Director stated he would bring the rules and guidelines to the next meeting.

In answer to an inquiry, the Community Services Director stated he was certain the signs/banners were to be located on the outfield fences only.

HOWLETT PARK SPORTS FIELD PERMIT APPLICATION

The Community Services Director reviewed a staff report per written agenda material. He stated PVPRA (Palos Verdes Peninsula Association of Realtors) is requesting the use of two Howlett Park baseball fields to hold an adult slow-pitch softball tournament to raise scholarship funds for Palos Verdes Peninsula college-bound students. The fee would be \$12.50 per hour per field, in addition to the \$100 refundable clean-up deposit. The PVPRA is able to provide the City a general liability insurance coverage certificate and hold harmless statement.

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER DAVIS

TO APPROVE THE PALOS VERDES PENINSULA ASSOCIATION OF REALTORS' SPORTS FIELD PERMIT APPLICATION TO USE TWO BASEBALL FIELDS (TO RAISE FUNDS FOR PALOS VERDES PENINSULA COLLEGE-BOUND STUDENTS), PROVIDED THAT A CERTIFICATE OF INSURANCE NAMING THE CITY AS ADDITIONAL INSURED IS RECEIVED BEFORE THE EVENT (LIMITS APPROVED BY STAFF); THAT THE FEES CHARGED FOR USE OF EACH FIELD WILL BE \$12.50 PER HOUR PER FIELD; AND THAT A \$100 REFUNDABLE CLEAN-UP DEPOSIT BE SUBMITTED BEFORE THE EVENT

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

HILLCREST MANOR HOA STREET ENTRYWAY IMPROVEMENT

The Community Services Director reviewed the staff report per written agenda material. He stated the HOA was notified of the City's street entryway beautification program funding potential for FY 2006-07, but are not considering submitting this project for matching program funds.

Ms. Nicole Mosich addressed the COMMISSION and stated she was asked to attend the meeting tonight, as the architect, Ms. Amber Glusac was ill. She stated the proposed improvements would be similar to that at Hillcrest Meadows (trees, plants, walls, signs).

COMMISSIONER DAVIS noted her concern that the submitted drawing did not depict the plants proposed, the dimensions of the new wall, pilaster and the post lights. Ms. Mosich stated the Post Light will be slightly higher than the wall, and reiterated that what is proposed is the same height as the Hillcrest Meadows entryway.

CHAIRMAN PERSICHINA stated he would like to see a drawing depicting the heights of the walls, pilasters and post lights, and type of light fixture being used, and for the planting materials to be specified. Ms. Mosich stated the height of the extension walls and the materials used will match Hillcrest Meadows.

There being no further discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE HILLCREST MANOR HOA STREET ENTRYWAY IMPROVEMENT PROJECT PROVIDED: 1) THE PROPOSED WALL AND PILASTER HEIGHT NOT EXCEED THE HEIGHT OF THE EXISTING WALL AND PILASTER; 2) THAT A PLAN BE SUBMITTED FOR APPROVAL BY STAFF DEPICTING MATERIALS USED (SIMILAR TO HILLCREST MEADOWS), PROPOSED PLANTINGS, LIGHT FIXTURES, ELEVATIONS AND DIMENSIONS.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

TENNIS CLUB BUDGET AND FEES

The Community Services Director reviewed the staff report per written agenda material. He added that in FY 2005-06, hourly court fees, versus charging individual court user fees, were re-implemented to match the fee collection method that almost all other public tennis court operations charge. While projected revenue is lower than budgeted, projected costs are also lower, which should result in a balanced budget or a positive cash flow for the Tennis Club fund for FY 2005-06 and FY 2006-07.

COMMISSIONER DAVIS moved, seconded by COMMISSIONER PAGLIANO

TO RECOMMEND CITY COUNCIL MAINTAIN THE SAME FEES FOR THE ROLLING HILLS ESTATES TENNIS CLUB'S FY 2006-07 OPERATION.

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

PLANNING COMMISSION MINUTES OF APRIL 17, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF APRIL 17, 2006, RECEIVED AND FILED.

DIRECTOR'S ITEMS

Revised Park Visitation Schedule - The Community Services Director reviewed the revised park visitation schedule.

Palos Verdes Street Fair - June 3-4, 2006 - The COMMISSION signed up to work in the Pepper Tree Foundation Booth at the Palos Verdes Street Fair.

Race Subcommittee Meeting - The meeting will take place after the Howlett Park visitation on May 16, at 7:00 p.m. COMMISSIONERS CLEWIS, PAGLIANO and PEKICH are members of this subcommittee.

Tracy Austin Tennis Tournament Update - The Community Services Director stated everything is going well.

COMMISSION ITEMS

50th Anniversary Subcommittee Meeting - CHAIRMAN PERSICHINA stated the plans for the 50th Anniversary are coming along. Historical photos and unique stories are needed for this event.

Cancellation of Golf Course Project - Discussion ensued regarding receiving permission to relocate barns on native soil at this location. COMMISSIONER PIERSON stated his preference to preserve the trail around this area.

COMMISSIONER ALLEN noted that the Pony Club was searching for a cross-country riding area and that the former landfill would make an excellent site. He related the Equestrian Committee's discussion about the renovation of the City's Stable, which included raising funds for the shortfall in grant funds. He also indicated that the City needs to request an expansion of the Stable's site from the Los Angeles County Parks and Recreation Department now. He noted that the County has site restoration funds available to develop the former landfill and that the City should request Purkiss-Rose, RSI to measure the desired expanded site for presentation to the Stable Design Subcommittee.

COMMISSIONER DAVIS suggested City Council develop their own committee to interface with the County's Parks and Recreation Commission so that the City has a voice as to how the landfill is developed in the future.

Adopt-A-Park - COMMISSIONER PEKICH stated brush piles are left on the trail. The Community Services Director stated the PVPLC would eventually take care of the brush piles. He noted that the stewardship director left the position and they are currently looking for a replacement.

COMMISSIONER PIERSON stated the stables is still putting "bandaids" on the problems at the City's Stable.

CHAIRMAN PERSICHINA stated that Howlett Park is fine. He indicated that the Silver Spur Little League should inform the incoming president of the League of the policy regarding signs not being allowed to be up continuously at the park.

COMMISSIONER DAVIS stated Chandler Park will be renovated soon, as signs are posted to that effect. The Community Services Director stated the renovation might take place later this week.

COMMISSIONER ALLEN inquired whether new footing would be installed at Dapplegray Park. The Community Services Director stated a lot of work is currently being done at Dapplegray Park. COMMISSIONER ALLEN stated he would like to look into covering one of the rings at Dapplegray Park to prevent the footing from getting wet. The COMMISSION suggested COMMISSIONER ALLEN look into the price and durability of a canvas cover.

FUTURE AGENDA ITEMS

Pepper Tree Foundation Fundraiser by Pony Club
New HOA 3-Rail Fence Replacement Program Proposal

ADJOURNMENT

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE
TIME BEING 8:25 P.M.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk