

MINUTES
PARK AND ACTIVITIES COMMISSION
JUNE 20, 2006

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 6:00 p.m., in the Rolling Hills Estates City Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pagliano, Persichina, Pierson

COMMISSIONER ABSENT: Pekich*

STAFF PRESENT: Andy Clark, Community Services Director
Niki Cutler, Senior Planner

*Commissioner Pekich arrived at Highridge Park for that portion of the meeting.

PARK AND ACTIVITIES COMMISSION MINUTES, MAY 2, 2006

COMMISSIONER DAVIS corrected the minutes as follows: Page 2, under Howlett Park Sports Field Permit Application, under the motion made the word DAVID should read DAVIS.

On Page 4, under Commission Items, fourth paragraph should read: "COMMISSIONER DAVIS suggested City Council develop their own committee to interface with the County's Parks and Recreation Commission so that the City has a voice as to how the landfill is developed in the future."

There being no further corrections, COMMISSIONER PIERSON moved, seconded by COMMISSIONER ALLEN

THE PARK AND ACTIVITIES COMMISSION MINUTES OF MAY 2, 2006,
APPROVED AS CORRECTED.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

The Community Services Director stated he received a letter from Casas Verdes, stating that the Homeowners' Association has scaled down their entryway beautification project, and was hopeful that the \$2,000 the COMMISSION had approved for their entryway would still be available for use toward the cost for the scaled down improvement project which cost approximately \$7,900.

FINAL LANDSCAPE FOR ROLLING HILLS VILLAS (PA-15-03)

The Senior Planner reviewed the staff report per written agenda material. She recommended that the COMMISSION approve the final landscape plan for PA-15-03 (Rolling Hills Villas) subject to the conditions of approval requiring that larger planters for the Canary Island Pine trees be installed in the interior courtyard area subject to approval of the Planning Director, and that the landscape contractor maintain landscaping for a minimum 60-day period.

Discussion ensued regarding the possible height the trees could reach. The Community Services Director stated that due to the fact that the trees would be contained in pots, the height of the tree would be limited.

There being no further discussion, COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PIERSON

TO APPROVE THE FINAL LANDSCAPE PLAN FOR PA-15-03 (ROLLING HILLS VILLAS) SUBJECT TO CONDITIONS OF APPROVAL REQUIRING THAT LARGER PLANTERS FOR THE CANARY ISLAND PINE TREES BE INSTALLED IN THE INTERIOR COURTYARD AREA SUBJECT TO APPROVAL OF THE PLANNING DIRECTOR, AND THAT THE LANDSCAPE CONTRACTOR MAINTAIN LANDSCAPING FOR A MINIMUM 60-DAY PERIOD.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

DIRECTOR'S ITEMS

The Community Services Director stated the next City Celebration Subcommittee meeting will be held on June 29 at 6:30 p.m. at the Empty Saddle Club. He noted that COMMISSIONERS ALLEN, DAVIS, and PAGLIANO were members of this Subcommittee.

The COMMISSIONERS signed up to work at the Food Concession for the Tracy Austin Tennis Tournament as follows:

July 15 – Ernie Howlett Park: 9 a.m. to 1 p.m. – PERSICHINA and PIERSON

July 15 – Ernie Howlett Park: 1 p.m. to 5 p.m. – ALLEN

July 16 – Kramer Club: 9 a.m. to 12 noon – PAGLIANO

July 16 – Kramer Club: 12 noon to 3 p.m. – CLEWIS

COMMISSION ITEMS

COMMISSIONER PIERSON stated the Equestrian Committee walked through the Stables and added the City would still desire the property to the south (on native soil). If the City is not able to utilize the property to the south, the Equestrian Services Director suggested moving two fences and demolishing the existing barns by Crenshaw Boulevard and building one wide-span barn (on the area of settlement).

COMMISSIONER DAVIS stated she noticed that the Chandler Ring has new dirt and that the renovation of the park is almost complete. The Community Services Director stated the new drinking fountain, two picnic tables/benches and two barbecues will be installed, hopefully by next week.

The COMMISSION questioned the memorandum addressed to the PARK AND ACTIVITIES COMMISSION from the CITY COUNCIL which stated in part *"...in review of the minutes of your meetings that there are times when important issues are discussed with less than a full complement of Commissioners present to make a decision. We value your input, and the decision making process is best served when all Commissioners are present."*

The COMMISSION requested COUNCIL provide feedback and clarification regarding exactly which meeting minutes and decisions made by the PARK AND ACTIVITIES COMMISSION they are referring to.

Reference was made to the fact that the PARK AND ACTIVITIES COMMISSION also attend COUNCIL meetings and staff the City's events (i.e., Street Fair, City Celebration, Cross Country Run, Tracy Austin Tennis Tournament, etc.)

*Commissioner Pekich arrived at the park for the remainder of the meeting.

HIGHRIDGE PARK VISITATION

The COMMISSION visited Highridge Park and the following was observed:

1. Children are continuing to throw sand in the restroom sinks.
2. There is erosion damage near the water fountain from spring rains. The Community Services Director stated decomposed granite will be added to this area.
3. The COMMISSION noticed the new grass fields are doing well.
4. The COMMISSION noticed the new design of the drinking fountain that prevents the fountain drain from being blocked by sand (the fountain closest to the Tot Lot where there was a continual problem of sand being poured into the fountain).

ADJOURNMENT

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE
TIME BEING 7:10 P.M.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk