

MINUTES
PARK AND ACTIVITIES COMMISSION
MARCH 21, 2006

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the Rolling Hills Estates City Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Allen, Davis, Persichina, Pierson

COMMISSIONER ABSENT: Clewis, Pagliano, Pekich

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 7, 2006

COMMISSIONER PIERSON moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES OF
FEBRUARY 7, 2006, AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

NONE

**ROLLING HILLS COMMUNITY ASSOCIATION STREET ENTRY BEAUTIFICATION
PROJECT MODIFICATIONS**

The Community Services Director reviewed the staff report per written agenda material. He stated the proposal is a modification of the street entryway improvement project. He distributed pictures of the current erosion conditions existing at the southwest and southeast corners of Palos Verdes Drive North and Portuguese Bend Road and reviewed a site plan showing the proposed installation of retaining walls. In order to stop the erosion, the Rolling Hills Community Association proposed installing small retaining walls (drystack stone walls) and re-landscaping the affected areas. The east side of the entry would be constructed not to exceed 35" high and 40' long, and the west side of the entry would be constructed not to exceed 35" high and 17' long.

The COMMISSION approved landscape improvements on the southwest and southeast corners of PVDN and Portuguese Bend Road at their January 17, 2005 meeting, including matching funding up to \$2,000.

COMMISSIONER ALLEN moved, seconded by COMMISSIONER DAVIS

TO APPROVE THE ADDITION OF THE RETAINING WALLS TO THE ROLLING
HILLS COMMUNITY ASSOCIATION'S STREET ENTRYWAY BEAUTIFICATION
PROJECT IN THE CITY'S RIGHT-OF-WAY ON THE SOUTHWEST AND
SOUTHEAST CORNERS OF PALOS VERDES DRIVE NORTH AND
PORTUGUESE BEND ROAD.

AYES: Allen, Davis, Persichina, Pierson

ABSENT: Clewis, Pagliano, Pekich

SURPLUS CITY TREES PROCEDURES

The Community Services Director reviewed the staff report per written agenda material. He stated that non-native tree species (palms) that voluntarily grow in the City's parks, trails, open space, and rights-of-way have value to area nurseries and landscape contractors. In order to proceed with the sale of any surplus City property, City Council must declare the property as surplus and then direct staff to obtain the highest sale quote for each item. Staff is seeking the COMMISSION'S consideration of procedures to follow when a non-native tree(s), which has potential value to a nursery or landscape contractor, is determined necessary to be removed from a park, open space, trail, or public rights-of-way.

COMMISSIONER DAVIS inquired as to what the area would look like in George F Canyon Nature Preserve, after the three Date Palms were removed. The Community Services Director stated at that location there are telephone poles that may be affected, and if the removal would compromise the stability of a slope or the telephone poles, removal may not be an option.

It was the COMMISSION'S consensus that monies received for surplus tree removals be deposited in the Pepper Tree Fund to be used for projects that improve the City's parks and trails.

After discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

1) TO RECOMMEND TO CITY COUNCIL IMPLEMENTATION OF THE FOLLOWING PROCEDURES: A) STAFF SHALL NOTIFY THE PARK AND ACTIVITIES COMMISSION OF THE TREE(S) SPECIES AND PUBLIC PROPERTY LOCATION(S) PROPOSED FOR REMOVAL IN AN AGENDIZED COMMISSION STAFF REPORT; (B) THE COMMISSION SHALL DETERMINE WHETHER A FINDING OF SURPLUS CITY PROPERTY SHOULD BE RECOMMENDED TO CITY COUNCIL. EVEN IF THERE IS A FINDING THAT A TREE(S) IS SURPLUS CITY PROPERTY, THE REMOVAL OF A PUBLIC PROPERTY TREE(S) WOULD NOT BE PERMITTED IF REMOVAL WOULD (1) SIGNIFICANTLY CHANGE THE PUBLIC PROPERTY'S AESTHETIC CHARACTER OR CREATE A NEGATIVE SCENIC VIEW FROM SURROUNDING PROPERTIES; (2) COMPROMISE THE STABILITY OF A SLOPE OR CREATE OTHER HAZARDOUS CONDITIONS; AND/OR (3) CAUSE SIGNIFICANT DAMAGE TO PUBLIC PROPERTY FROM THE CONTRACTOR'S METHOD OF REMOVAL; AND (C) THAT ALL MONIES RECEIVED BE DEPOSITED IN THE PEPPER TREE FOUNDATION FUND TO BE USED FOR IMPROVEMENT PROJECTS IN THE CITY'S PARKS AND TRAILS.

AND

2) TO RECOMMEND THAT CITY COUNCIL: DECLARE THE SIX (6) IDENTIFIED DATE PALM TREES SURPLUS CITY PROPERTY IN THE GEORGE F CANYON NATURE PRESERVE (3 TREES), DAPPLEGRAY PARK, PEPPER WOOD PARK, AND ROLLING HILLS ROAD RIGHT-OF-WAY NEAR THE INTERSECTION OF PALOS VERDES DRIVE NORTH AND DIRECT STAFF TO SELL THE TREES TO THE HIGHEST INTEREST BIDDER(S).

AYES: Allen, Davis, Persichina, Pierson
ABSENT: Clewis, Pagliano, Pekich

ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:45 P.M.

GOLF TOURNAMENT STATUS

ADVISORY BOARD MEMBER ALLEN informed the ADVISORY BOARD that no other interested parties attended the Golf Tournament meeting scheduled for interested participants. It was noted that last year's Chairman resigned, and the sports groups who participated last year, did not wish to participate this year. It was the consensus of the ADVISORY BOARD that this event be canceled.

2006 HILLS ARE ALIVE RACE UPDATE

The Community Services Director stated that the top male and female finishers would receive coupons for a pair of running shoes at The Village Runner. He added that last year's sponsors have all agreed to participate this year, and Runners Image has confirmed their attendance at the race.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING RECONVENED, THE TIME BEING 7:50 P.M.

CITY COUNCIL ACTIONS, MEETINGS OF FEBRUARY 14, FEBRUARY 28, AND MARCH 14, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE CITY COUNCIL ACTIONS, MEETINGS OF FEBRUARY 14, FEBRUARY 28, AND MARCH 14, 2006, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES OF FEBRUARY 6 AND MARCH 6, 2006

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PLANNING COMMISSION MINUTES, MEETINGS OF FEBRUARY 6 AND MARCH 6, 2006, RECEIVED AND FILED.

DIRECTOR'S ITEMS

Mayor's Breakfast Ride - May 6 2006 - COMMISSIONER PIERSON stated he will be out of town in May, and COMMISSIONER ALLEN will take over this year's Mayor's Breakfast Ride. It was noted that a longer ride route would be considered next year.

Palos Verdes Street Fair - June 3-4, 2006 - The Community Services Director stated there would be a sign up sheet for the COMMISSION to work in the Pepper Tree booth at a future meeting.

Contract Cities - May 18, 19 and 20, 2006 - The Community Services Director reminded the COMMISSION to call the Deputy City Clerk if they wished to attend Contract Cities this year.

City Officials Roster - The COMMISSION updated their information to be contained in the City Officials Roster.

COMMISSION ITEMS

COMMISSIONER ALLEN distributed a picture of the new entryway sign for Dapplegray Lanes POA. The proposed tile sign will be the same size as the existing sign, using a different picture (attached), and will have the same white border. The posts will also be replaced. It was noted that the DLPOA would use their own funds for sign replacement.

COMMISSIONER PIERSON asked for an update regarding the proposed golf course.

CHAIRMAN PERSICHINA inquired whether the COMMISSION MEMBERS wished to agendaize park visitations this year. It was the consensus of the COMMISSION that park visitations be included on future agendas.

FUTURE AGENDA ITEMS

George F Canyon Nature Center Promotions
Georgette Canyon HOA Sign Proposal
New HOA 3-Rail Fence Replacement Program Specifications
Park Visitations

ADJOURNMENT

COMMISSIONER DAVIS moved, seconded by COMMISSIONER ALLEN

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE
TIME BEING 8:09 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk