

MINUTES
PARK AND ACTIVITIES COMMISSION
DECEMBER 6, 2005

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., at the Rolling Hills Estates Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PIERSON.

COMMISSIONERS PRESENT: Allen, Davis, Clewis, Pagliano, Pekich, Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, OCTOBER 4, 2005

COMMISSIONER DAVIS corrected the minutes as follows:

Page 6, last paragraph to read: "COMMISSIONER DAVIS requested the Port-A-Potty be moved....and also replace the blue unit with ~~either a green or~~ a brown-colored unit...."

COMMISSIONER DAVIS stated on Page 7, first paragraph, she meant sheep not goats. She corrected the minutes to read: "COMMISSIONER DAVIS reported that....other horses and riders in the ring AND THE TRAILS. Also, the same neighbor allows his ~~goats~~ SHEEP to roam the trails...."

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES OF
OCTOBER 4, 2005 AS CORRECTED.

PARK AND ACTIVITIES COMMISSION MINUTES, NOVEMBER 1, 2005

COMMISSIONER DAVIS corrected the minutes, Page 2, sixth paragraph, to read: "COMMISSIONER DAVIS stated that originally, there were six equestrian demonstrations....three worked well FOR THIS YEAR'S SCHEDULE...."

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES OF
NOVEMBER 1, 2005 AS CORRECTED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

3rd ANNUAL DIAMOND DERBY REQUEST

The Community Services Director reviewed the staff memorandum per written agenda material. He stated that it was his understanding that Rudi Linke, Diamond Club President, was to be in attendance at this meeting to explain about last year and to ask for approval this year in advance of the event.

The Community Services Director, in response to an inquiry, stated that last year the Diamond Club scheduled the event without obtaining the COMMISSION'S approval, but did comply with the insurance coverage and conditions for event participants.

There being no further discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER CLEWIS

TO APPROVE THE PENINSULA HIGH SCHOOL DIAMOND CLUB'S REQUEST TO USE ERNIE HOWLETT PARK TO HOLD A FUNDRAISING EVENT TO BENEFIT THE PENINSULA HIGH SCHOOL BASEBALL PROGRAM ON FEBRUARY 26, 2006, PROVIDED THE ORGANIZATION SUBMIT INSURANCE COVERAGE AND COMPLY WITH THE COMMISSION'S CONDITIONS FOR EVENT PARTICIPANTS, INCLUDING USE OF HIGH SCHOOL-APPROVED, STAMPED-CERTIFIED BASEBALL HELMETS.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

CHANDLER PARK RE-DESIGN PROPOSAL

The Community Services Director reviewed the staff report per written agenda material. He stated the proposal includes a complete renovation of turf (level out and scrape grass). COMMISSIONER ALLEN suggested including the replacement of the tie rack in the re-design proposal.

The Community Services Director stated the COMMISSION should determine whether the funding should come from the Pepper Tree Foundation fund or the 2006-07 General Fund Capital Improvement Project budget. He added that if the COMMISSION decided to propose funding from the General Fund that it would need approval by COUNCIL, and that the project would not be started until after July 2006. In answer to an inquiry, the Community Services Director stated most of the work will be accomplished in-house by the Maintenance Department.

Some members of the COMMISSION stated they would prefer the funding come from the General Fund and save the Pepper Tree funds for other uses. Some members of the COMMISSION felt that funding should come from the Pepper Tree funds, as it would be used to improve the aesthetic environment of a local park/open space. After some discussion, COMMISSIONER PEKICH moved, seconded by COMMISSIONER PERSICHINA

TO ACCEPT THE CHANDLER PARK CONCEPTUAL PLAN AS SUBMITTED AND RECOMMEND THAT THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS APPROVE THE USE OF PEPPER TREE FOUNDATION FUNDS FOR THE PROPOSED PROJECT, ESTIMATED TO COMMENCE IN SPRING 2006.

AYES: Clewis, Davis, Pagliano, Pekich, Persichina, Pierson
NOES: Allen

ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER ALLEN

THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:47 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

MEMORIAL TREE PLANTING APPLICATION

The Community Services Director reviewed the staff report per written agenda material. He stated the applicant requested additional wording; however, the ADVISORY BOARD MEMBERS approved the wording submitted, stating that the additional wording would not conform to the policy set and past approved applications.

There being no further discussion, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER PAGLIANO

TO APPROVE THE MEMORIAL TREE PROGRAM APPLICATION FOR THE INSTALLATION OF AN EVERGREEN PEAR TREE AND A 6"X8" BRONZE PLAQUE WITH THE WORDING "IN MEMORY OF MATTHEW JAMES HAWLEY" IN SILVER SPUR PARK.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

REVISED COMMUNITY CENTER LANDCAPE PROJECT

The Community Services Director reviewed the staff report per written agenda material. He reviewed the revisions requested by the Pepper Tree Foundation Board of Directors, the Pepper Tree Foundation Advisory Board, the City Property Reuse Subcommittee, and the City's Traffic Engineer which included the closure of the parking lot entry from PVDN in order to provide a continuous landscape screen along the north side of the site; front and rear parking lot designs and signage; expanded landscape area in front of the Community Center; and improved trash and recycling bin area.

After some discussion regarding the paving alternatives, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO RECOMMEND THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS APPROVE THE LANDSCAPE PLAN FOR THE ROLLING HILLS ESTATES COMMUNITY CENTER AND GEORGE F CANYON NATURE CENTER SITE.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

NATURE CENTER FUNDING REQUEST

The Community Services Director reviewed the staff report per written agenda material. ADVISORY BOARD MEMBER PERSICHINA inquired as to the specific materials the exhibits were made out of and the name of the company providing these exhibits. The Naturalist staff member addressed the ADVISORY BOARD and stated the display cases are made of wood and glass and match the other display boxes at the Nature Center. She added the boxes are museum-quality display boxes and the company, Museum Products, provides these boxes. She added that the display cases are rotated every three months and are stored in the downstairs room.

In answer to an inquiry, the Naturalist stated the PVPLC, in an effort to make the Nature Center a profit-making enterprise, decided to expand the number of items and the area used for the gift shop portion of the room, and added that the gifts will be displayed using the back wall and the remaining three walls will be used for nature/educational displays.

ADVISORY BOARD MEMBER DAVIS moved, seconded by ADVISORY BOARD MEMBER PAGLIANO

TO RECOMMEND THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS APPROVE THE PURCHASE OF LEAF AND PLANT KINGDOM EXHIBITS AT A COST OF \$373.84.

AYES: Allen, Clewis, Davis, Pagliano, Pekich, Persichina, Pierson

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER CLEWIS moved, seconded by ADVISORY BOARD MEMBER DAVIS

TO ADJOURN THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, AND TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:10 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

PVP LAND CONSERVANCY SIGNAGE REQUEST

The Community Services Director stated Barbara Dye, PVPLC Executive Director could not attend this meeting and requested this item be included in a future agenda.

CITY COUNCIL ACTIONS, MEETING OF OCTOBER 25, 2005

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF OCTOBER 25, 2005 RECEIVED AND FILED.

CITY COUNCIL ACTIONS, MEETING OF NOVEMBER 15, 2005

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF NOVEMBER 15, 2005 RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MEETINGS OF OCTOBER 17, NOVEMBER 1, AND NOVEMBER 14, 2005

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE PLANNING COMMISSION MINUTES, MEETINGS OF OCTOBER 17, NOVEMBER 1, AND NOVEMBER 14, 2005, RECEIVED AND FILED.

QUARTERLY CODE ENFORCEMENT REPORT

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE QUARTERLY CODE ENFORCEMENT REPORT RECEIVED AND FILED.

COMMISSIONER CLEWIS requested an update on the Zillacus property.

HOWLETT PARK QUARTERLY CALENDAR

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE QUARTERLY CODE ENFORCEMENT REPORT RECEIVED AND FILED.

DIRECTOR'S ITEMS

PENINSULA HOLIDAY PARADE - The community Services Director reviewed the success of the first evening parade. He asked that comments/suggestions be turned in to him for inclusion into the parade debriefing report. COX will broadcast the parade on December 13. The Sheriff's Department estimated 3,000 people were in attendance.

HOLIDAY PARTY - The Community Services Director reminded the COMMISSION to bring their raffle basket either to City Hall or directly to the Holiday Party that evening.

The Community Services Director stated the CITY COUNCIL approved the COMMISSION'S recommendation to allow the San Pedro & Peninsula YMCA to coordinate the operation of the Summer Swim Program at Palos Verdes Peninsula High School for 2006.

COMMISSION ITEMS

There will be a Parade Subcommittee meeting on January 17, 2006 at 6:00 p.m.

FUTURE AGENDA ITEMS

Proposed HOA Fencing Program
2006 Committee and Subcommittee Assignments

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:23 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

Respectfully submitted,

Approved,

Ellen Shinkai
Human Resources Analyst

Douglas R. Prichard
City Clerk