

**MINUTES****PARK AND ACTIVITIES COMMISSION****JUNE 7, 2005**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:34 p.m., at the Rolling Hills Estates Community Center, 2500 Palos Verdes Drive North, by ACTING CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Allen, Clewis, Pagliano, Pekich

COMMISSIONER ABSENT: Davis, Persichina, Pierson

STAFF PRESENT: Andy Clark, Community Services Director

OTHERS PRESENT: Bob Krueger, RHE Tennis Pro

**PARK AND ACTIVITIES COMMISSION MINUTES, MAY 17, 2005**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF MAY 17, 2005, APPROVED AS PRESENTED.

**AUDIENCE ITEMS NOT ON THE AGENDA**

NONE

**AGREEMENT WITH PALOS VERDES PENINSULA LAND CONSERVANCY****TO RESTORE GEORGE F CANYON NATURE CENTER PRESERVE HABITAT**

The Community Services Director reviewed the staff report per written agenda material. He added that the City received a Proposition 40 grant in the amount of \$258,500 for the habitat restoration project and has until October 2010 to expend these funds. He recommended the COMMISSION recommend to COUNCIL to enter into an agreement with the PVPLC to manage the George F Canyon Nature Preserve habitat restoration project.

Barbara Dye, PVPLC representative, stated the grant is nowhere near enough money to remove all non-native plants, which will take place this fall. Native plants would be planted in the spring. After weeding for two or three years, the native plants would be established enough to curb the weeds from coming back. All the steps to be taken to restore the habitat are spelled out in the grant application. In answer to an inquiry, Ms. Dye stated that the PVPLC Director would oversee all expenditures, and that the PVPLC has a very detailed accounting system. One person would be invoicing and keeping track of this grant and currently, the PVPLC is working with the Rancho Palos Verdes and the City of Los Angeles doing similar work. The PVPLC works with the cities to make sure all invoicing requirements are met in order to be reimbursed. A report would be included with every invoice to show the progress of the project.

COMMISSIONER ALLEN moved, seconded by COMMISSIONER PAGLIANO

TO RECOMMEND CITY COUNCIL ENTER INTO THE AGREEMENT WITH THE PALOS VERDES PENINSULA LAND CONSERVANCY TO MANAGE THE GEORGE F CANYON NATURE PRESERVE HABITAT RESTORATION PROJECT.

AYES: Allen, Clewis, Pagliano, Pekich

ABSENT: Davis, Persichina, Pierson

## **TENNIS CLUB REVENUE ANALYSIS**

The Community Services Director reviewed the staff report per written agenda material. He stated a significant change in the Tennis Club fees and charges was implemented in FY 2004-05, resulting in a slight increase in membership but a significant decrease in hourly court usage.

Discussion ensued regarding the history of the Tennis Club, and the recommendation by the COMMISSION to the COUNCIL, and the final decision made by COUNCIL. It was stated that not having a Tennis Clerk present between the hours of 12 noon and 3 p.m. allows park patrons to interrupt tennis lessons that are being given and has impacted Tennis Pro Bob Krueger. It was also mentioned that the hours of 12 noon to 3 p.m. used to be idle; however, due to this "free" time, the courts are now crowded. Tennis Pro Bob Krueger mentioned that the Men's Doubles team is playing now during the free hours. He recommended the COMMISSION consider reverting back to charging the afternoon hourly rate.

It was noted that the COMMISSION recommended an increase in membership fees and in court rental fees; however, the COMMISSION did not recommend the admission per person fees that were implemented in FY 2004-05.

In answer to an inquiry, Tennis Pro Bob Krueger suggested scheduling "workouts" (contracting an instructor to work out with young players for 1 to 1-1/2 hours every day), pro-rating memberships, and investigating whether area schools could rent the courts for their tennis teams, in order to bring in additional revenue.

COMMISSIONER ALLEN questioned the Tennis Clerk's salary only being charged to the Tennis Club. He added that the Tennis Clerk answers phones regarding park reservations, recreation classes, and handling other duties due to park users' needs.

COMMISSIONER CLEWIS inquired as to what happens during the 12 noon to 3 p.m. "no attendant on duty" time period if someone is injured or is there to register for a class, or if the restrooms have plumbing problems. Tennis Pro Bob Krueger stated that he is usually interrupted during a lesson to handle those types of problems.

COMMISSIONER ALLEN suggested staff look into pro-rating memberships, offer workouts for young players, and look into whether any area schools are interested in renting the courts. He also suggested staff look into whether the Tennis Clerk's salary could be charged to other funds (recreation classes/park use/answer phones and tennis club questions). He suggested keeping the current membership rates the same.

The Community Services Director suggested that the COMMISSION again consider whether this operation should remain an Enterprise Fund versus changing this operation to a general fund operation.

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER ALLEN

TO RECOMMEND CITY COUNCIL CONSIDER THE FOLLOWING SUGGESTIONS FOR IMPLEMENTATION AT THE TENNIS CLUB: 1) OFFER A JUNIOR WORKOUT PROGRAM AND CONTRACT A JUNIOR PRO FOR THIS NEW PROGRAM; 2) KEEP THE MEMBERSHIP FEES THE SAME; 3) RESCIND THE PER PERSON ADMISSION FEES; 4) RE-IMPLEMENT THE HOURLY WEEKDAY COURT RATES AS FOLLOWS: RHE RESIDENT MEMBER WEEKDAY RATE - \$6, NON-RESIDENT MEMBER RATE - \$7, NON-MEMBERS RATE - \$8, YOUTH/SENIOR MEMBERS (1-4 PM) RATE - \$3, AND YOUTH/SENIOR NON-MEMBERS RATE - \$4.00; 5) INCREASE THE HOURLY WEEKEND COURT RATES BY \$1.00 ACROSS THE BOARD; AND 6) RETAIN A TENNIS STARTER DURING THE HOURS OF 12 NOON TO 3 PM, AND CHARGE THE WAGES OF THE TENNIS CLERK'S "NON-TENNIS CLUB" TASKS TO ANOTHER ACCOUNT.

AYES: Allen, Clewis, Pagliano, Pekich

ABSENT: Davis, Persichina, Pierson

\*\*\*\*\*

### **ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 8:20 P.M.

### **PROPOSED CHANDLER PARK ARENA**

Human Resources Analyst Ellen Shinkai updated the ADVISORY BOARD on the preliminary survey results for the proposed second dressage-size riding ring at Chandler Park.

### **THE HILLS ARE ALIVE RACE UPDATE (VERBAL REPORT)**

The Community Services Director stated the race forms were available at the Pepper Tree booth at the Street Fair. He added that Malaga Bank is a new sponsor this year.

### **TRACY AUSTIN TENNIS TOURNAMENT UPDATE (VERBAL REPORT)**

The Community Services Director stated the entry form has been mailed to all past participants and also to all area tennis clubs.

### **GOLF TOURNAMENT UPDATE (VERBAL REPORT)**

The Community Services Director stated he attended the Jamie Frantz Memorial Golf Tournament on Monday. He added that there will be a Golf Tournament subcommittee meeting at 6:30 p.m. at City Hall on June 21, and all representatives from the sports groups will be attending.

### **PEPPER TREE FOUNDATION FINANCIAL REPORT**

This report was received and filed.

### **RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING ADJOURNED, AND TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:31 P.M.

\*\*\*\*\*

### **CITY COUNCIL ACTIONS, MEETING OF MAY 24, 2005**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF MAY 24, 2005, RECEIVED AND FILED.

*\*\*IT WAS THE CONSENSUS OF THE COMMISSION THAT TO DEMOLISH THE BUILDING AT 2518 PALOS VERDES DRIVE NORTH, WAS NOT IN THE BEST INTEREST OF THE CITY. IT WAS NOTED THAT THE CITY COULD HAVE RECEIVED \$36,000 IN POTENTIAL REVENUE OVER THREE YEARS, PLUS HAVING THE RENTER (MR. FITZPATRICK) RE-ROOF THE BUILDING, ASPHALT THE PARKING LOT, AND ADD LANDSCAPING TO THE AREA.\*\**

*THE COMMUNITY SERVICES DIRECTOR, IN ANSWER TO AN INQUIRY, STATED THE CITY COUNCIL WILL HOLD THE BUDGET STUDY SESSION AT 5:00 P.M. ON TUESDAY, JUNE 14. COMMISSIONER PAGLIANO VOLUNTEERED TO LEAVE HIS PRACTICE EARLY TO ATTEND THIS*

*MEETING AND RELAY THE COMMISSION'S CONCERNS REGARDING THIS SUBJECT.*

**PLANNING COMMISSION MINUTES, MAY 16, 2005**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF MAY 16, 2005, RECEIVED AND FILED.

**DIRECTOR'S ITEMS**

The Community Services Director stated the next Golf Tournament subcommittee meeting will be held June 21 at 6:30 p.m.

The next City Celebration subcommittee meeting will be held on June 15, at 6:30 p.m., at the Empty Saddle Club.

**COMMISSION ITEMS**

COMMISSIONER CLEWIS stated the lettering on the bird-shaped signs needs to be replaced.

**FUTURE AGENDA ITEMS**

Rolling Hills community Association Entryway Improvements

Academy Hill Property Owners Association Sign

Silver Spur Little League Agreement

**ADJOURNMENT**

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER ALLEN

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:45 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Human Resources Analyst City Clerk