

**MINUTES**

**PARK AND ACTIVITIES COMMISSION**

**AUGUST 2, 2005**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., at the Rolling Hills Estates Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PIERSON.

COMMISSIONERS PRESENT: Allen, Clewis, Davis, Pierson

COMMISSIONER ABSENT: Pagliano, Pekich, Persichina

STAFF PRESENT: Andy Clark, Community Services Director

**PARK AND ACTIVITIES COMMISSION MINUTES, JULY 19, 2005**

COMMISSIONER CLEWIS amended the minutes, Page 5, under COMMISSION ITEMS, second paragraph, to read: "COMMISSIONER PEKICH stated the sign at the entry of the trail head TO *GEORGE F CANYON* needs to be...."

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES OF JULY 19, 2005, APPROVED AS AMENDED.

**AUDIENCE ITEMS NOT ON THE AGENDA**

NONE

**YMCA SUMMER SWIM PROGRAM SURVEY**

The Community Services Director stated the YMCA coordinated the Summer Swim Program, and seemed to be well received. After reviewing the Swim Survey submitted, the COMMISSION unanimously approved the survey.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE YMCA'S 2005 SUMMER SWIM PROGRAM SURVEY APPROVED AS SUBMITTED.

The Community Services Director stated he would report back at a future meeting when the surveys are returned to the YMCA and results are tallied.

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**ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING**

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER ALLEN

THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:36 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

### **PARK BENCH DONATION REQUEST**

The Community Services Director reviewed the memorandum per written agenda material. In answer to an inquiry, the Community Services Director stated the bench (a curved back, teak wood bench) has already been purchased, and the engraved nameplate (IN LOVING MEMORY OF MY FATHER KI-YUN CHO) will be attached to this bench. The Community Services Director stated he is requesting the ADVISORY BOARD approve the location in the shade, on the PVDN side, which is in the shade and has an open view of the entire park.

In answer to an inquiry, it was noted that requests such as these differ in that some people pick out and buy the bench (or tree) of their choice, and some come to the City and choose a bench out of a catalog or allow the City to choose the tree. With respect to the inscription on the nameplate, the Community Services Director stated the wording is consistent with other requests.

There being no further discussion, ADVISORY BOARD MEMBER ALLEN moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO ACCEPT THE DONATED TEAKWOOD BENCH FOR INSTALLATION IN CHANDLER PARK WITH A NAMEPLATE INDICATING "IN LOVING MEMORY OF MY FATHER KI-YUN CHO".

AYES: Allen, Clewis, Davis, Pierson

ABSENT: Pagliano, Pekich, Persichina

### **POTENTIAL EQUESTRIAN PROJECTS**

CHAIRMAN PIERSON stated that since a second ring at Chandler was not favorable, the consensus is that a drinking fountain and portable restroom is a viable potential equestrian related project for this park.

ADVISORY BOARD MEMBER ALLEN stated he would be in favor of adding a few benches and keeping the grass area a rural, rolling design, and filling in the holes rather than redesigning the grass area and leveling it out.

The Community Services Director stated that Purkiss-Rose would be interested in designing the grass area, but the minimum cost would be \$2,000. He added that Maintenance Superintendent Terry McConn suggested "in-house" renovation by adding benches, installing a drinking fountain, locating a portable restroom, and filling in and smoothing out the ruts in the rolling turf.

ADVISORY BOARD MEMBER DAVIS inquired as to where the portable restroom would be located. It was noted that any portable restroom would have to be located where there was access for maintenance (and be located closest to the trail).

There being no further discussion, ADVISORY BOARD MEMBER ALLEN moved, seconded by ADVISORY BOARD MEMBER DAVIS

TO RECOMMEND TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS PURCHASE AND INSTALLATION OF A DRINKING FOUNTAIN AND RENTING OF A PORTABLE RESTROOM; AND THAT THE MAINTENANCE DEPARTMENT AND STAFF INCORPORATE A DESIGN INCLUDING THE INSTALLATION OF PARK BENCHES AND FILLING IN AND SMOOTHING OUT THE RUTS IN THE ROLLING TURF.

AYES: Allen, Clewis, Davis, Pierson

ABSENT: Pagliano, Pekich, Persichina

### **THE HILLS ARE ALIVE RACE UPDATE (VERBAL REPORT)**

The Community Services Director stated sponsorship is up to \$14,000, and at present, there are over 300

runners already registered. This year's shirts are being donated by PUMA.

### **GOLF TOURNAMENT SUBCOMMITTEE MEETING UPDATE (VERBAL REPORT)**

The Golf Tournament planning is proceeding well. The Community Services Director stated the next meeting would be held August 16<sup>th</sup> at 6:30 p.m., not on August 8<sup>th</sup>.

### **PUBLIC ADDRESS SYSTEM REPLACEMENT**

The Community Services Director reviewed the memorandum per written agenda material. The ADVISORY BOARD MEMBERS agreed that a new public address system was needed.

After some discussion regarding the various packages (including wireless microphone and rechargeable batteries), the Community Services Director stated he will bring the Fender Passport 150 Portable PA System and the Fender Passport Deluxe PD-250 Package to the next meeting, and the ADVISORY BOARD MEMBERS can make a decision as to which system was the better buy at that time.

### **RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING**

ADVISORY BOARD MEMBER ALLEN moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO ADJOURN THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, AND TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:07 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

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### **CITY COUNCIL ACTIONS, MEETING OF JULY 26, 2005**

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE CITY COUNCIL ACTIONS, MEETING OF JULY 26, 2005, RECEIVED AND FILED.

### **PLANNING COMMISSION MINUTES, JULY 18, 2005**

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF JULY 18, 2005, RECEIVED AND FILED.

### **QUARTERLY CODE ENFORCEMENT REPORT**

THERE BEING NO OBJECTION, CHAIRMAN PIERSON ORDERED

THE QUARTERLY CODE ENFORCEMENT RECEIVED AND FILED.

### **DIRECTOR'S ITEMS**

Peter Weber Equestrian Center Maintenance Assessment Subcommittee Meeting, August 8 at 5:00 P.M.  
 - The Community Services Director stated COMMISSIONERS ALLEN, DAVIS AND PIERSON are on this subcommittee, as well as Equestrian Committee Members Shinn and Regur. He added that Purkiss-Rose would be happy to be involved with this project, as it may include taking down structures, and Purkiss-Rose stated they would like to make sure new barriers are installed, etc.

COMMISSIONER DAVIS questioned the current barn's stability, stating that she would prefer investigating whether money could be spent for a new barn. CHAIRMAN PIERSON stated that if the barn is solid, and the materials are not deteriorating, or rusting, etc., he would not concur that money should be used to build a new barn.

Chandler Park Design - The Community Services Director stated a first draft concept design which will include placement of picnic tables, a portable restroom and drinking fountain will be forthcoming, and that at this time, it is proposed that the Maintenance staff will try to complete this project "in-house".

### **COMMISSION ITEMS**

The next City Celebration Subcommittee will be held at 6:30 p.m. on August 10, not August 17 as listed on the agenda.

COMMISSIONER DAVIS stated the rail is still down on the park side of the fence at Chandler Park.

CHAIRMAN PIERSON stated he has spent some time at the Equestrian Center lately, and he has concerns about the hot walker. He added that the hot walker should either be removed or fixed (needs for disconnectors). He stated that if the County land situated next to the stable parking lot is available, the City should consider purchasing that part, as it is on solid land, or at least requesting the County allow the Equestrian Center to use this part of the land until a decision is made regarding the potential golf course and relocation of the stables. The Community Services Director will look into this matter.

The American Cancer Society Relay For Life Event Update will be placed on a future agenda to permit COMMISSIONER PEKICH to report on this item.

COMMISSIONER DAVIS stated that it is very hard to ride on the trail behind the Trutanich property (Hawthorne Boulevard going up Ernie Howlett Park).

*The COMMISSION would like the CITY COUNCIL to consider some form of permanent "recognition" of Maintenance Superintendent Terry McConn's 34 years of service to the City.*

### **FUTURE AGENDA ITEMS**

American Cancer Society Relay For Life Event Update

Academy Hill Property Owners Association Sign Request

Silver Spur Little League Agreement

CEQA Initial Study - George F Canyon Nature Preserve Habitat Restoration Project

Public Address System Purchase

### **ADJOURNMENT**

COMMISSIONER ALLEN moved, seconded by COMMISSIONER CLEWIS

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:31 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Human Resources Analyst City Clerk