

MINUTES

PARK AND ACTIVITIES COMMISSION

MARCH 1, 2005

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PIERSON.

COMMISSIONERS PRESENT: Davis, Pagliano, Pekich, Persichina, Pierson

COMMISSIONERS ABSENT: Allen, Clewis

STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 1, 2005

COMMISSIONER DAVIS corrected the minutes, Page 3, under COMMISSION ITEMS, third paragraph to read: "COMMISSIONER DAVIS statedlines fell in her backyard, and also ON THE TRAIL, AND ONE ended up in....."

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES OF FEBRUARY 1, 2005, AS CORRECTED.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

MWD CITY MAKEOVER PROGRAM - SMALL PARKS AND GARDENS GRANT

The Community Services Director reviewed the memorandum dated March 1, 2005, per written agenda material. He recommended submitting an application to MWD for landscape improvements at the Community Center, which meets the grant specifications of the project being in a highly visible area, with frequent public access. He noted that the Community Center renovation project costs have totaled almost \$8,500 of the \$10,000 budget designated by the City Council, without the landscaping improvements. After some discussion regarding other monies and other locations, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER DAVIS

TO RECOMMEND CITY COUNCIL DIRECT STAFF TO SUBMIT A COMPETITIVE GRANT APPLICATION FOR THE METROPOLITAN WATER DISTRICT'S CITY MAKEOVER PROGRAM'S SMALL PARKS AND GARDENS CATEGORY, FOR THE COMMUNITY CENTER'S LANDSCAPE IMPROVEMENTS.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

NATURE CENTER SUBCOMMITTEE REPRESENTATIVE

The Community Services Director stated City Council would like to revise the Ad-Hoc Nature Center Subcommittee to include one representative from the Planning Commission, from the Park and Activities Commission, and from the City Council. It was concluded that COMMISSIONER CLEWIS represent the PARK AND ACTIVITIES COMMISSION on this subcommittee.

PENINSULA HIGH SCHOOL - DIAMOND DERBY EVENT

The Community Services Director stated that last week (Thursday) he received a call from Rudy Linke, informing him that Peninsula High School was holding the Diamond Derby event at Ernie Howlett Park. The Community Services Director stated that the PVPHS Diamond Club did not adhere to the approval

process, i.e., no permit was approved to hold the event at a City park, the event did not come before the COMMISSION for approval, no proof of insurance was on file, etc.

Last year, the COMMISSION waived fees for this event, noting that if this event was to become an annual event, there may be fees charged. The Community Services Director informed Mr. Linke that this event was not previously approved for this year. Mr. Linke stated he was not aware approval was needed and the event was already scheduled for Sunday, and that the event was publicized and many youths from the community were scheduled to participate. It was administratively decided that insurance for this group to hold the event must be received; that a park permit be submitted by this group; that this event be allowed without prior approval so that the youths of the community could participate this year; and that this item would come before the COMMISSION to discuss fees and requirements for any future event held by this group.

No representative was present from the school or the Diamond Derby Club. COMMISSIONER PERSICHINA asked what the COMMISSION could do to prevent this from occurring again. It was noted that in After some discussion, COMMISSIONER DAVIS moved, seconded by COMMISSIONER PERSICHINA

THAT THE CITY SEND A LETTER TO PVPHS, ATTENTION DIAMOND DERBY CLUB, AND TO THE PRINCIPAL AND BASEBALL BOOSTER CLUB INFORMING THEM OF THE INSURANCE REQUIREMENTS, FEES, STIPULATIONS REGARDING BATS AND HELMETS USED, AND APPROVAL PROCESS THAT MUST BE ADHERED TO IN THE FUTURE, ALONG WITH AN INVOICE FOR FEES IMPOSED FOR THIS YEAR'S EVENT FOR PARK USE.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:45 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

MEMORIAL BENCH DONATIONS

The Community Services Director reviewed the staff report per written agenda material. He stated a request has been received to donate two (2) park benches with engraved nameplates in memory of an individual who lived next to Rockbluff Park. Discussion ensued regarding where a nameplate would be located on the benches. After some discussion, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER DAVIS

TO RECOMMEND THAT THE DONATION OF TWO (2) REPLACEMENT PARK BENCHES AT ROCKBLUFF PARK, WITH NAMEPLATES INDICATING "IN MEMORY OF MANUEL V. LOPEZ" BE ACCEPTED.

AYES: Davis, Pagliano, Pekich, Persichina, Pierson

ABSENT: Allen, Clewis

GOLF TOURNAMENT SUBCOMMITTEE MEETING

The Community Services Director noted the next Golf Tournament Subcommittee will be held on March 15, at 6:30 p.m. Advisory Board Members Allen, Davis and Persichina are the representatives on this subcommittee.

HILLS ARE ALIVE RACE EVENT

The Community Services Director noted that \$5,500 has again been donated by the Power Group for this year's race.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER PAGLIANO

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:50 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

CITY COUNCIL ACTIONS, FEBRUARY 8, 2005 AND FEBRUARY 22, 2005

COMMISSIONER PEKICH moved, seconded by COMMISSIONER PERSICHINA

THE CITY COUNCIL ACTIONS OF FEBRUARY 8 AND FEBRUARY 22, 2005, BE RECEIVED AND FILED.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

PLANNING COMMISSION MINUTES, FEBRUARY 14, 2005

COMMISSIONER PEKICH moved, seconded by COMMISSIONER PERSICHINA

THE PLANNING COMMISSION MINUTES OF FEBRUARY 14, 2005, BE RECEIVED AND FILED.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

DIRECTOR'S ITEMS

Nature Center Rugs Cleaned - The Community Services Director stated the Nature Center rugs were cleaned, at a cost of \$100. He noted the rugs look like new after the cleaning, and do not need to be replaced.

The Community Services Director noted that COUNCIL concurred with the COMMISSION recommendation to enter into a one-year agreement with the YMCA to administer the City's Summer Swim Program.

The Community Services Director stated that CHAIRMAN PIERSON would throw the first pitch at Saturday's Opening Ceremonies of the Little League.

COMMISSION ITEMS

COMMISSIONER DAVIS noted that a board is falling in the Chandler Ring. She also stated there is a tree limb that needs to be cut that is hanging over the trail behind Chandler Park.

COMMISSIONER DAVIS stated that it was Seahorse Riding Club's policy to drag the rings just before and the day after a rain and suggested that staff look into that policy for the City's riding rings, noting, however, that it may be too much of a strain on the Maintenance staff's time to accomplish this at every riding ring.

CHAIRMAN PIERSON stated that the Maintenance Superintendent should prioritize the maintenance issues for all the City's trails and rings. He suggested that the maintenance of all the trails and rings should

be accomplished by prioritizing the safety issues/maintenance issues, and not on a notification basis.

COMMISSIONER DAVIS noted that massive amounts of the rubberized footing from Chandler washed down to Seahorse. She mentioned that if the Chandler Ring was graded and dragged before and after the rains, it would have minimized the amount of rubberized footing being washed out of the ring.

COMMISSIONER PERSICHINA inquired about the Pony-Colt League baseball field base pegs. The Community Services Director reported that they have been inspected by the City's Maintenance staff.

FUTURE AGENDA ITEMS

The Community Services Director stated public and private vegetation guideline revisions would be on the next agenda.

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:01 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PIERSON SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Human Resources Analyst City Clerk