

MINUTES

PARK AND ACTIVITIES COMMISSION

MAY 4, 2004

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Clewis, Pekich, Persichina, Pierson

COMMISSIONERS ABSENT: Allen, Pagliano

PARK AND ACTIVITIES COMMISSION MINUTES, APRIL 20, 2004

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER CLEWIS

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF APRIL 20, 2004, AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

4609 PALOS VERDES DRIVE NORTH

LANDSCAPE PLAN CONDITIONS OF APPROVAL

Planning Director David Wahba reviewed the staff report per written agenda material. COMMISSIONER CLEWIS asked why the COMMISSION was asked to approve landscaping in the backyard. Planning Director Wahba stated CITY COUNCIL felt that there was concern from neighbors regarding privacy issues, and therefore, reviewing the landscaping and planting was appropriate.

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

TO APPROVE THE LANDSCAPE PLAN AND LANDSCAPE MAINTENANCE AGREEMENT FOR PA 01-98, APPLICANT FRANCISCO LINARES, 4609 PALOS VERDES DRIVE NORTH

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

PROPOSED TENNIS CLUB FEE CHANGES

Community Services Director Andy Clark reviewed the memorandum per written agenda material. After a lengthy discussion regarding several different fee category increases, COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

TO RAISE MEMBERSHIPS BY \$10 ACROSS THE BOARD, KEEPING THE HOURLY RATES THE SAME FOR MEMBERS ONLY; AND INCREASE ALL NON-MEMBER HOURLY RATES \$1.00.

AYES: Clewis, Pekich, Persichina, Pierson

ABSENT: Allen, Pagliano

In response to Community Services Director Clark's comment regarding his conversation with the Finance Director, the COMMISSION agreed that CITY COUNCIL should consider changing the Tennis

Club operation from an enterprise fund to a general fund operation.

*****THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER*****

ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:56 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

THE HILLS ARE ALIVE RACE UPDATE

Michael Hogue addressed the ADVISORY BOARD MEMBERS and reiterated the sponsors for this event. He requested the ADVISORY BOARD MEMBERS consider starting the race at 8:30 a.m. rather than 8:00 a.m., due to volunteers arriving late. He also requested the ADVISORY BOARD MEMBERS consider appointing a "Volunteer Coordinator" for the race, who will be in charge of all volunteers. The ADVISORY BOARD MEMBERS had no objection to starting the race at 8:30 a.m., and had no objection to having a Volunteer Coordinator appointed for the race.

Mr. Hogue requested the ADVISORY BOARD MEMBERS consider one entry fee rather than a discount for early registration. After some discussion, ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO RECOMMEND THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS APPROVE THE RACE ENTRY FEE OF \$25 WITH NO ADDITIONAL CHARGE FOR LATE REGISTRATION.

AYES: Clewis, Pekich, Persichina, Pierson

ABSENT: Allen, Pagliano

It was noted that this year's t-shirt would be black rather than white.

PROPOSED GOLF TOURNAMENT

ADVISORY BOARD MEMBER PERSICHINA updated the BOARD MEMBERS on the golf tournament subcommittee meeting. The question of what percentage of the profits would go directly to the Pepper Tree Foundation arose. BOARD MEMBER PIERSON felt that the Pepper Tree Foundation should receive 50% of the profit, and the remaining 50% should be divided among the sports organizations that volunteer and participate in this tournament. BOARD MEMBER PIERSON questioned how the remaining 50% would be divided, if, for instance, one sports organization participates more or brings in more golf foursomes.

After some discussion, BOARD MEMBER PERSICHINA requested the Community Services Director bring back information regarding proposed expenses; i.e., charge per golfer (or foursome); charges for using golf course and any meals provided; "goodie bag" expenses; difference in expenses using Rolling Hills Country Club vs. Los Verdes Country Club, tournament prizes, etc. This report should not take into consideration any anticipated sponsors at this time.

It was noted that Rolling Hills Country Club could accommodate this proposed tournament in 2005; however, they could not allow tournament play in 2006.

The Community Services Director stated that five sports organizations have committed to participating in this golf tournament.

ADVISORY BOARD MEMBER CLEWIS moved, seconded by ADVISORY BOARD MEMBER PERSICHINA

TO RECOMMEND THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS APPROVE MOVING FORWARD WITH FORMAL PLANNING OF THE GOLF TOURNAMENT, AND THAT THIS EVENT BE APPROVED AS A PEPPER TREE FOUNDATION FUNDRAISING EVENT ALONG WITH THE HILLS ARE ALIVE 5K AND 10K AND THE TRACY AUSTIN DOUBLES TENNIS TOURNAMENT.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

TRACY AUSTIN TENNIS TOURNAMENT SUBCOMMITTEE MEETING (5-6-04)

The Community Services Director stated the meeting will be held May 6 at 7:30 p.m. and that Tracy Austin will be attending this subcommittee meeting. It was noted that BOARD MEMBERS ALLEN, PAGLIANO and PIERSON are on this subcommittee.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER CLEWIS

THAT THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING BE ADJOURNED TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:30 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

SPORTSFIELD RENTAL RATES AND POLICIES

The Community Services Director reviewed the memorandum per written agenda material. He noted the subcommittee met and determined the following hourly rental rates and policies be considered by the COMMISSION.

1. Utilize the Park Permit Application's definition of Peninsula resident groups and non-resident groups. There will not be fees differentiating non-profit and for profit groups.
2. Hourly rates for soccer and baseball fields will be the same.
3. \$12.50 per hour sportsfield rental fee shall be charged for Peninsula resident groups and \$25.00 per hour sportsfield rental fee shall be charged for non-Peninsula groups.
4. \$100 refundable clean-up and damage deposit fee for all groups shall be implemented.
5. Groups shall be limited to 100 participants on-site at any time during the sportsfield rental.
6. General Liability Insurance coverage, naming the City as additionally insured, in an amount determined by the CJPIA, shall be required for any group renting any sportsfield. Also, any group renting any sportsfield must complete the City's Hold Harmless Agreement.
7. Staff will determine whether the requested sportsfield rental date(s) and sportsfield(s) are available based on avoiding dates annually permitted to local youth sports organizations, City-wide special events, horse show permits, and park maintenance projects.
8. All sportsfield rental requests will be submitted to the Park and Activities Commission for approval on a form similar to the Park Permit Application. In addition, the following items will be considered:
 - Any event signage must be pre-approved by the COMMISSION.
 - Group must acknowledge receipt and agree to comply with the City's Municipal Codes relating to park usage and the City's Park Rules and Regulations.
 - Sportsfield rental fees must be paid in advance. Requests for refunds must be made at least 72 hours

in advance of the rental date. Rental fees will be refunded after 72 hours in advance of the rental date only due to inclement weather.

After some discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO RECOMMEND CITY COUNCIL IMPLEMENT THE SPORTSFIELD RENTAL RATES AND POLICIES (NOS. 1 THROUGH 8 ABOVE) AS PRESENTED IN THE MEMORANDUM DATED MAY 4, 2004.

AYES: Clewis, Pekich, Persichina, Pierson

ABSENT: Allen, Pagliano

CITY COUNCIL ACTIONS, APRIL 27, 2004

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE CITY COUNCIL ACTIONS OF APRIL 27, 2004, BE RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, APRIL 19, 2004

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE PLANNING COMMISSION MINUTES OF APRIL 19, 2004, BE RECEIVED AND FILED.

DIRECTOR'S ITEMS (VERBAL REPORTS)

City Property Re-Use Subcommittee Meeting – The Community Services Director stated the meeting will be held May 5, on site, at 7:00 p.m.

Cancellation of June Meeting – The Community Services Director stated the June 1, 2004 meeting will be cancelled due to the City Council Budget Study Session meeting scheduled for that date.

COMMISSION ITEMS (VERBAL REPORTS)

New Commissioner Selection – A new Commissioner will be appointed at the next City Council meeting.

Mayor's Breakfast Ride – The Community Services Director stated COMMISSIONER ALLEN led the ride, and 29 riders participated. He added that the Boy Scouts Pancake Breakfast was very successful.

Stable Relocation – COMMISSIONER PIERSON stated that Mr. Katherman addressed the PVP Horsemen's Association. It was his opinion that the City's Equestrian Stables will remain on Crenshaw Boulevard and not be relocated to the Hawthorne Boulevard side.

Adopt-A-Park Reports – None.

FUTURE AGENDA ITEMS

Lacrosse Camp

PVP Land Conservancy Agreement

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:44 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk