

## MINUTES

### PARK AND ACTIVITIES COMMISSION

APRIL 6, 2004

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by VICE CHAIRMAN PIERSON.

COMMISSIONERS PRESENT: Allen, Clewis, Pagliano, Pierson

COMMISSIONER ABSENT: Pekich, Persichina

### PARK AND ACTIVITIES COMMISSION MINUTES, MARCH 2, 2004

The COMMISSION agreed to the following modification to the minutes as suggested by

the Community Services Director: Page 3, under SPORTSFIELDS USAGE FEE REVISIONS, add the sentence "The COMMISSIONERS were in agreement that, for the purposes of fee calculations, Ernie Howlett Park Soccer fields shall be considered as one field."

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF MARCH 2, 2004, AS MODIFIED.

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON SO ORDERED.

### AUDIENCE ITEMS NOT ON THE AGENDA

None.

### ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER ALLEN

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:38 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON SO ORDERED.

### PEPPER TREE FOUNDATION STATEMENT OF FUND BALANCE

After review of the Statement of Fund Balance, ADVISORY BOARD MEMBER ALLEN inquired where the Nature Center donations come from. It was stated that those funds listed under Nature Center Donations come from the donation box located at the Nature Center and from the PVPHA donation of a portion of the proceeds from their annual Poker Ride.

Finance Director Jud Norrell reviewed the Statement of Fund Balance for the Pepper Tree Foundation.

### **THE HILLS ARE ALIVE RACE UPDATE**

The Community Services Director stated the new presenting sponsor for The Hills Are Alive Race will be Jaguar, who will donate \$5,500 to this event and have committed this sponsorship for two years. The race will be held on July 31, 2004.

### **TRACY AUSTIN TENNIS TOURNAMENT**

The Community Services Director stated promotions have begun for the tournament.

### **PROPOSED GOLF TOURNAMENT**

The Community Services Director stated a subcommittee meeting was held with ADVISORY BOARD MEMBERS ALLEN and PERSICHINA, City staff, and Golf Pro Chartrand. In discussions at the meeting, it was noted that items to consider were: 1) the minimum amount of golfers needed for the tournament; 2) donations; 3) price per golfer; 4) "goodie" bags for participants; 5) where proceeds would ultimately be distributed; and 6) whether to serve lunch/dinner or both.

ADVISORY BOARD MEMBER ALLEN stated that ADVISORY BOARD MEMBER PERSICHINA suggested that after a percentage of the profit was donated to the Pepper Tree Foundation, that the youth sports groups on the Hill be the recipients of proceeds. It was stated that if those youth sports groups would help with different aspects of the tournament, the youth sport group would get a share of any profit.

ADVISORY BOARD MEMBER ALLEN stated he has a few potential sponsors for this tournament, if the ADVISORY BOARD wished to go ahead with preliminary planning for a golf tournament. It was the consensus that the subcommittee continue preliminary discussions for the proposed tournament with the assumption of holding this tournament, and report back to the ADVISORY BOARD. It was noted that if held, the tournament would be scheduled for 2005.

ADVISORY BOARD MEMBER ALLEN stated the subcommittee will canvas all the sports organizations with the intent to sign up a representative to help with the organization and planning of this tournament.

The ADVISORY BOARD requested MEMBER ALLEN to report back with a list of potential groups who would benefit from the proceeds of this type of fundraiser, and a list of representatives who would volunteer their time with the planning of this tournament.

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### **RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING**

ADVISORY BOARD MEMBER PAGLIANO moved, seconded by ADVISORY BOARD MEMBER CLEWIS

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:03 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON SO ORDERED.

### **PALOS VERDES GIRLS SOFTBALL LEAGUE STORAGE CONTAINER**

The Community Services Director reviewed the memorandum per written agenda material. He stated the Rubbermaid container surface could not hold paint, and therefore, painting it an earth color was not possible. It was the consensus of the COMMISSION that the gray and dark green color was acceptable.

COMMISSIONER CLEWIS stated her concern regarding more containers being requested and allowed at the City parks. The Community Services Director stated no more requests for additional containers is anticipated.

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### **PROPOSED RHE TENNIS FEE CHANGES**

The Community Services Director reviewed the memorandum per written agenda material. The Finance Director stated this was the first year there was a \$10,000 cash deficit for this fund. He added that in terms of the way the Tennis Club is operated, the fees are supposed to meet operating expenses except for depreciation.

The Community Services Director asked for suggestions to develop a marketing strategy for increasing the memberships to the Tennis Club.

In answer to the inquiry, it was the consensus of the COMMISSION that the Community Services Director meet with the RHE Club Tennis Pro Bob Krueger and Lead Tennis Clerk to get their input regarding increased memberships.

Discussion ensued regarding a raise in fees, but also having a cost differential between resident and non-resident. It was the consensus of the COMMISSION to raise fees by \$5, and also distinguish resident rate vs. non-resident rate by \$5.

The Community Services Director explained that renewal fees are less than first-time membership fees to encourage present members to continue their memberships.

There being no further discussion, COMMISSIONER ALLEN moved, seconded by COMMISSIONER PAGLIANO

TO RECOMMEND TO CITY COUNCIL THE FOLLOWING FEE INCREASES FOR THE RHE TENNIS CLUB FOR FISCAL YEAR 2004-05, AS FOLLOWS:

SINGLE RESIDENT MEMBERSHIP - \$45.00

SINGLE NON-RESIDENT MEMBERSHIP - \$50.00

FAMILY RESIDENT MEMBERSHIP - \$85.00

FAMILY NON-RESIDENT MEMBERSHIP - \$95.00

SINGLE RESIDENT RENEWAL - \$35.00

SINGLE NON-RESIDENT RENEWAL - \$40.00

FAMILY RESIDENT RENEWAL - \$75.00

FAMILY NON-RESIDENT RENEWAL - \$80.00

AYES: Allen, Clewis, Pagliano, Pierson

ABSENT: Pekich, Persichina

### **CITY COUNCIL ACTIONS, MARCH 23, 2004**

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON ORDERED

THE CITY COUNCIL ACTIONS OF MARCH 23, 2004 RECEIVED AND FILED.

Discussion ensued regarding the proposal from Ms. Steckel to construct new tie posts and enclosures for Dapplegray Park. It was the consensus of the COMMISSION that allowing enclosures and more tie posts denote a "commercial" type use of the rings, and encourages monopolization of the rings. They felt that enclosures would also encourage using it as a holding pen while the horse owner leaves the area. The COMMISSION felt that the structures presently at the parks were adequate. It was noted that staff and the Maintenance Superintendent were not in favor of having enclosures at the park.

### **PLANNING COMMISSION MINUTES, MARCH 1, 2004**

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF MARCH 1, 2004, RECEIVED AND FILED.

### **PLANNING COMMISSION MINUTES, MARCH 15, 2004**

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF MARCH 15, 2004, RECEIVED AND FILED.

### **DIRECTOR'S ITEMS (VERBAL REPORTS)**

Mayor's Breakfast Ride – May 1, 2004 – VICE CHAIRMAN PIERSON will be leading this year's ride. VICE CHAIRMAN PIERSON will meet with the Maintenance Superintendent to review the planned route and that the route would include a ride

around the landfill.

City Property Re-Use Subcommittee Meeting, April 21, 2004 – The Community Services Director stated this property involves the two buildings next to the Nature Center.

Dapplegray Park Improvement Appealed – The Community Services Director updated the COMMISSION and stated this item will be heard by the CITY COUNCIL at the April 13, 2004 meeting. He added that he would reiterate the COMMISSION'S decision to deny this request and the reasons for denial.

Equestrian Committee Vacancies – The Community Services Director reviewed the vacancies on the Equestrian Committee.

Chandler Preserve Steering Committee – April 19, 2004 – COMMISSIONER ALLEN updated the COMMISSION on whether the trails (City/Land Conservancy) could be formally dedicated trails.

### **COMMISSION ITEMS (VERBAL REPORTS)**

The Community Services Director stated that at least two PARK AND ACTIVITIES COMMISSION applications have been received and informed the COMMISSION that if they have anyone in mind, to encourage them to fill out an application.

There were no adopt-a-park reports for this meeting.

### **FUTURE AGENDA ITEMS**

Proposed Golf Tournament

Chandler Preserve Steering Committee Update

Tennis Membership Marketing Methods

### **ADJOURNMENT**

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER CLEWIS

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 9:00 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PIERSON SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk