

**MINUTES**

**PARK AND ACTIVITIES COMMISSION**

**APRIL 20, 2004**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Allen, Clewis, Pagliano, Pekich, Persichina

COMMISSIONER ABSENT: Pierson

**PARK AND ACTIVITIES COMMISSION MINUTES, APRIL 6, 2004**

COMMISSIONER ALLEN corrected the minutes as follows: Page 1, second sentence, under PEPPER TREE FOUNDATION STATEMENT OF FUND BALANCE, to read "It was stated that those funds listed under Nature Center Donations come from the donation box located at the Nature Center and from the ~~annual Poker Ride~~ PVPHA DONATION OF A PORTION OF THE PROCEEDS FROM THEIR ANNUAL POKER RIDE."

There being no further corrections, COMMISSIONER CLEWIS moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF APRIL 6, 2004, AS CORRECTED.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

**AUDIENCE ITEMS NOT ON THE AGENDA**

None.

**PEPPER TREE LANE HOA STREET ENTRYWAY IMPROVEMENTS**

The Community Services Director reviewed the staff report per written agenda material. He added that the Planning Director has reviewed the proposed entryway changes for the basic concept. COMMISSIONER ALLEN asked for clarification as to where the lettering would be located on the entryway and what materials will be used. It was noted that the proposed lettering and materials for "Pepper Tree Lane" have not been finalized, and the PTL HOA will be coming back to the COMMISSION at a future meeting for that approval.

Mr. Richard Perica, Pepper Tree Lane representative, addressed the COMMISSION and noted that the proposed signage will be similar to that used at Vantage Pointe.

COMMISSIONER CLEWIS inquired whether the wrought iron, decorative fence was a gate or was permanently wedged between the stone fencing. It was noted that the wrought iron fence was not a gate, but was added to "open up" a view spacing for the office situated at the entry to the Pepper Tree Lane subdivision.

The Community Services Director stated the Maintenance Superintendent reviewed and approved the use of Evergreen Pear Trees proposed to be planted behind the wall, and added that these trees are on the approved tree list for the City.

After some discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE THE PEPPER TREE LANE PROPOSED STREET ENTRYWAY IMPROVEMENTS, LOCATED AT THE INTERSECTION OF HAWTHORNE BOULEVARD AND PEPPER TREE LANE, AT NO COST TO THE CITY, WITH THE UNDERSTANDING THAT THE HOA WILL COME BACK TO THE COMMISSION FOR REVIEW AND APPROVAL OF THE SIGNAGE LETTERING AND MATERIALS PROPOSED TO BE INSTALLED ON THE ENTRYWAY WALL.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

#### **SPORTS FIELD RENTAL RATES AND POLICIES**

The Community Services Director reviewed the staff report per written agenda material. The COMMISSION discussed the rental rates and policies and attached survey at length. COMMISSIONER ALLEN stated he was not comfortable making a recommendation without specific numbers (i.e., days and hours fields are available for rent, etc.) It was also recommended that staff come back with what AYSO and Little League are charged, broken down to an hourly rate, for the use of the fields.

CHAIRMAN PEKICH and COMMISSIONER PAGLIANO volunteered to be on a subcommittee to review the information (type of user categories; hourly rental rates, consider non-profit vs. profit, youth vs. adult use, insurance coverage, and time periods available) and bring back a recommendation to the COMMISSION at a future meeting.

#### **PROPOSED TENNIS CLUB FEE CHANGES**

The Community Services Director reviewed the staff report per written agenda material. It was noted that CITY COUNCIL requested the COMMISSION to reconsider fee changes in order to project a balanced budget for the Tennis Club fund.

After a very lengthy discussion regarding non-member and member fees, resident and non-resident fees, resident and non-resident membership renewal, weekday and weekend rates for various groups, etc. the COMMISSION requested the Community Services Director to come back with larger membership rate increases, and a minimum hourly rate increase, to cover the deficit in this fund over a two year period. The COMMISSION requested that the proposed fee increases be as simple as possible and not have 20+ categories.

#### **HAZARD MITIGATION PLAN SUBCOMMITTEE**

The Community Services Director reviewed the staff report from Administrative Analyst Greg Grammer, and explained that CITY COUNCIL has requested two members from the PARK AND ACTIVITIES COMMISSION be appointed to serve on a Hazard Mitigation Plan Committee along with members of COUNCIL and the PLANNING COMMISSION. It was the consensus of the COMMISSION that the new PARK AND ACTIVITIES COMMISSIONER (to be appointed on May 11) be asked to serve on that committee, and asked the Community Services Director to encourage COMMISSIONER PIERSON to also serve on this committee.

#### **ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 8:41 P.M.

#### **PROPOSED GOLF TOURNAMENT**

ADVISORY BOARD MEMBER ALLEN updated the ADVISORY BOARD on a meeting he attended with Lee Frantz, Steve Shinn, Community Services Director Clark, and Mr. Chartrand. BOARD MEMBER ALLEN stated the Little Leagues and the Girls Softball League have agreed to help with this tournament, and AYSO declined. After some discussion, the BOARD MEMBERS asked staff and BOARD MEMBER ALLEN and BOARD MEMBER PERSICHINA to go forward with the planning of this tournament and to

consider alternate locations to hold this tournament. It was noted that the tournament date would be no earlier than in either April or September 2005. Discussion centered on devising a formula incentive for sports leagues to help and participate in, in order to receive a share of the profit from this proposed golf tournament. A portion of the profit will also benefit the Pepper Tree Foundation in addition to any sports leagues that bring in sponsors/foursomes and volunteer their time for this tournament.

It was noted that the Girls Softball League has cancelled their golf tournament, but offered their committee to help with this tournament.

### **THE HILLS ARE ALIVE RACE UPDATE**

The Community Services Director stated the planning continues for The Hills Are Alive Race. He added that Administrative Analyst Greg Grammer is in charge of publicizing this event.

### **TRACY AUSTIN TENNIS TOURNAMENT**

The Community Services Director stated promotions have begun for the tournament. He added that BFI, JCC Homes and Clark Davis are sponsors of this event to date.

### **RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING**

ADVISORY BOARD MEMBER PERSICHINA moved, seconded by ADVISORY BOARD MEMBER ALLEN

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 9:08 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

### **QUARTERLY CODE ENFORCEMENT REPORT**

COMMISSIONER ALLEN moved, seconded by COMMISSIONER PERSICHINA

TO RECEIVE AND FILE THE QUARTERLY CODE ENFORCEMENT REPORT

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

### **DIRECTOR'S ITEMS (VERBAL REPORTS)**

Mayor's Breakfast Ride – May 1, 2004 – It was noted that VICE CHAIRMAN PIERSON will be unavailable to lead this year's ride. COMMISSIONER ALLEN will be leading the Mayor's Ride.

City Property Re-Use Subcommittee Meeting – The Community Services Director stated the meeting has been changed to May 5, and everyone should meet at the site at 7:00 p.m.

### **COMMISSION ITEMS (VERBAL REPORTS)**

Dapplegray Park Hitching Posts – COMMISSIONER ALLEN updated the COMMISSION on CITY COUNCIL'S decision to allow tie posts at Dapplegray Park. The COMMISSION expressed their surprise that COUNCIL decided to overturn their decision to deny the installation of tie posts. It was noted that Ms. Steckel's horse is pregnant. The members of the COMMISSION expressed their disappointment that Ms. Steckel was only paying for the materials for the tie posts, and not the entire cost (which would include labor to install the tie posts).

Chandler Preserve Steering Committee Meeting, April 19, 2004 – COMMISSIONER ALLEN stated Barbara Dye reviewed what the Chandler Preserve had accomplished, and reviewed the habitat re-vegetation status as well as the release of the Blue Butterfly.

Park and Activities Commission Applications – It was noted that interviews for the vacancy in the COMMISSION would be held on May 11. CHAIRMAN PEKICH will be attending this interview meeting.

Adopt-A-Park Reports – CHAIRMAN PEKICH noted that after Marker 12, on the Stein-Hale Nature Trail, the brush is overgrown and the trail needs to be cleared and maintained. He added that ticks are abundant at that location, and requested the Community Services Director to ask the proper authority to clear the upper portion of the trail.

**FUTURE AGENDA ITEMS**

Lacrosse Camp

PVP Land Conservancy Agreement

Tennis Membership Increases

4609 PVDN Landscape Plan Conditions of Approval

Sports Field Use Fee Increase

**ADJOURNMENT**

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER ALLEN

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 9:23 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk