

## MINUTES

### PARK AND ACTIVITIES COMMISSION

FEBRUARY 17, 2004

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Allen, Clewis, Pekich, Persichina, Pierson, Vanden Bos

COMMISSIONER ABSENT: Pagliano

#### PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 3, 2004

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF FEBRUARY 3, 2004, AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

#### AUDIENCE ITEMS NOT ON THE AGENDA

The Community Services Director distributed a letter from Laura Schenasi, Co-President of the PVP Girls Softball League, requesting permission to hang a banner on the backstop of the softball field at Highridge Park. The COMMISSION inquired as to what the guidelines are for the Little League at Howlett Park, as the attached proposed banner drawing indicates a 10' x 10' banner. The COMMISSION stated the same guidelines should be followed for this banner request as for the Silver Spur Little League (size, wording, materials used, time limits, etc). It was requested that the Community Services Director ensure this banner request complies with all the guidelines already in place for the Silver Spur Little League at Howlett Park before bringing this item back for COMMISSION consideration.

#### ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 7:35 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

#### NEW GOLF TOURNAMENT FUNDRAISING EVENT PROPOSAL

The Community Services Director reviewed the staff memorandum per written agenda material. He recommended that the Pepper Tree Foundation Advisory Board determine whether to recommend to the Board of Directors the implementation of a new golf tournament fundraising event. He added that Mr. Chartrand has offered his expertise at no charge to organize an annual golf tournament for the Pepper Tree Foundation, but that he was not interested in obtaining sponsors for the event.

In answer to a question, Mr. Chartrand stated the tournament would be held at the Rolling Hills Country Club on a Monday, per Club policy, and that the date should be any time between April and October.

Discussion ensued regarding the cost for an individual to play in such a tournament. ADVISORY BOARD MEMBER VANDEN BOS stated that if the ADVISORY BOARD decided this was a fundraising effort to pursue, that it be fairly certain this could be a money-making event with no negative cost impact to the Pepper Tree Foundation.

Mr. Chartrand stated that the ADVISORY BOARD should first decide what financial goal it would like the tournament to make, and work backwards from there.

It was the consensus of the ADVISORY BOARD that if the City were to hold a golf tournament, it would not be before spring of 2005. It was requested that the Community Services Director bring this item to the City Council at the upcoming Policy Development Session, to see if the City Council had any input.

A subcommittee comprised of ADVISORY BOARD MEMBERS ALLEN AND PERSICHINA would meet, together with Mr. Chartrand and the Community Services Director at a future date.

#### **THE HILLS ARE ALIVE RACE CONSULTANT UPDATE**

The Community Services Director stated Mr. Hogue is "on board" and that the outcome for the City under the terms of the new agreement should be better, financially, starting this year. ADVISORY BOARD MEMBER CLEWIS requested the t-shirt have new colors this year. It was noted that Volvo would not be a sponsor in 2004.

#### **RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING**

ADVISORY BOARD MEMBER VANDEN BOS moved, seconded by ADVISORY BOARD MEMBER PERSICHINA

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:58 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

#### **REQUEST TO MAKE IMPROVEMENTS TO CITY PARK EQUESTRIAN FACILITIES**

The Community Services Director reviewed the staff report per written agenda material regarding a proposal to add vertical poles and enclosed hitching areas to City parks with equestrian facilities. After a verbal report from Linda Fitton, Equestrian Services Supervisor, discussion ensued regarding whether the proposed tie posts would enhance the parks or make them materially better. It was the opinion of COMMISSIONERS ALLEN and PIERSON and the Equestrian Services Supervisor that the suggested improvements would not make parks materially better. Discussion ensued regarding equestrians bringing more than one horse at a time, and having a horse in a small enclosure that was constructed in close proximity to the riding ring. In answer to an inquiry, it was stated that there has not been a problem of horses getting loose; however, Ms. Steckle did just report an incident few days ago.

There being no further discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

THAT THE REQUEST TO CONSTRUCT VERTICAL POLES AND ENCLOSED HITCHING AREAS TO CITY PARKS WITH EQUESTRIAN FACILITIES BE DENIED

THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.

#### **STREET ENTRYWAY BEAUTIFICATION PROGRAM GUIDELINE REVISIONS**

The Community Services Director stated COMMISSIONER ALLEN and he met recently to discuss program guideline revisions. Some of the changes discussed were: 1) the need for three bids to be submitted; 2) restrictions on signs proposed; and 3) request deadlines.

The Community Services Director stated COMMISSIONERS ALLEN, PERSICHINA and PEKICH would meet in the near future to finalize proposed changes before this item is agendized for the COMMISSION.

#### **AYSO SOCCER STORAGE AT HIGHRIDGE PARK**

The Community Services Director reviewed the memorandum per written agenda material. He stated that this item has been solved to the satisfaction of staff and the resident adjacent Highridge Park.

**SPORTSFIELDS ORGANIZATION FEE REVISIONS**

COMMISSIONER PERSICHINA stated that the subcommittee met, and the Community Services Director was requested to call each of the sports leagues that utilize the City's sportsfields (at Highridge and Howlett) regarding the proposed changes on a per field basis, as follows:

Pony-Colt League would be charged \$1,750 (1 field)

Girls Softball (1 field) = \$1,250

AYSO Soccer (3 fields) = \$3,750

Little League (2 fields) = \$2,500

Fees for special events that utilize a sportsfield(s) will be considered at a future date. The Community Services Director was requested to bring back information regarding how much a horse show is charged for using the arenas for comparison.

**CITY COUNCIL ACTIONS, FEBRUARY 10, 2004**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE CITY COUNCIL ACTIONS OF FEBRUARY 10, 2004 RECEIVED AND FILED.

**PLANNING COMMISSION MINUTES, FEBRUARY 2, 2004**

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PLANNING COMMISSION MINUTES, MEETING OF FEBRUARY 2, 2004 RECEIVED AND FILED.

**DIRECTOR'S ITEMS (VERBAL REPORTS)**

New Covenant Church Volunteer Program – The Community Services Director stated the Rolling Hills Covenant Church has a new volunteer program which encourages church members to do volunteer service and had inquired whether the City had any projects that could use volunteer help. The Community Services Director suggested having the volunteers paint some sections of 3-rail fences in the City or having volunteers remove and replace plants at the Nature Center and Preserve. He added that on March 20, approximately 100 volunteers will be painting the three-rail fencing along Crenshaw Boulevard as a special multi-church project.

**COMMISSION ITEMS (VERBAL REPORTS)**

COMMISSIONER VANDEN BOS Appointed to Planning Commission – CHAIRMAN PEKICH presented COMMISSIONER VANDEN BOS with a certificate commending him for his service as a PARK AND ACTIVITIES COMMISSIONER. COMMISSIONER VANDEN BOS stated he enjoyed his time on the COMMISSION and has enjoyed the friendships he has made. COMMISSIONER PIERSON thanked COMMISSIONER VANDEN BOS for his contributions and sharing his knowledge with the COMMISSION.

Adopt-A-Park Reports – No maintenance to the parks was noted.

**FUTURE AGENDA ITEMS**

Golf Tournament Fundraising Event Proposal

Entryway Beautification Guidelines Subcommittee Update

Sportsfields Organization Fee Revision Subcommittee Update

Banner Request from PV Girls Softball League

**ADJOURNMENT**

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:31 P.M.

**THERE BEING NO OBJECTION, CHAIRMAN PEKICH SO ORDERED.**

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk