

MINUTES

PARK AND ACTIVITIES COMMISSION

OCTOBER 7, 2003

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by VICE CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Allen, Pagliano, Pekich, Persichina, Vanden Bos

COMMISSIONERS ABSENT: Clewis, Pierson

PARK AND ACTIVITIES COMMISSION MINUTES, SEPTEMBER 16, 2003

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER ALLEN

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF SEPTEMBER 16, 2003, AS PRESENTED.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

Bridget Stamos, 48 Ranchview Road, addressed the COMMISSION proposing a playground area designed for children under six years old at Chandler Park. She stated the play equipment could possibly have three swings and a jungle gym, and a picnic table. She stated that she would like to have a park that was within walking distance, and thought that those people who would potentially bring their children to Chandler Park would walk there; thus, the play equipment would be specifically designed for younger children; there would not be a parking problem; and the children would be supervised by adults. She stated she sent flyers to all residents in the Los Verdes HOA, as well as those on Roanwood and Academy Hill, and the majority of those who responded were in favor of this project. Discussion ensued regarding the potential of spooking horses, noise, and ADA issues involved in adding any new equipment at any park and the costs to do so. Ms. Stamos stated she might be able to raise the funds to purchase the equipment from private individuals. The COMMISSION advised Ms. Stamos to get together with staff, as a first step, to estimate the cost of the equipment and any ADA requirements (foam padding, ramps, etc.) It was explained to Ms. Stamos that funds for this type of project have not been designated in the City's long-range Capital Improvements Project program.

Jake Larson, 7 Latigo Lane, and Rod Paulsen, 66 Silver Saddle Lane, addressed the COMMISSION regarding the possibility of installing skateboard park equipment at Chandler Park. Mr. Larson stated there are no public skate areas/parks in Rolling Hills Estates. Mr. Larson and Mr. Paulsen displayed the potential designs and a petition with over 200 signatures. They added that the proposed skate park equipment would cost approximately \$50,000. Mr. Larson suggested posting signs of consent or having participants sign a waiver to mitigate the liability/insurance issues. COMMISSIONER VANDEN BOS stated that a study was made that revealed smaller skate parks do not fare well, and advised them to propose a medium sized skate park at a location where there is more space. They advised Mr. Larson and Mr. Paulsen to contact RPV's consultant, who is currently considering various proposals for the open space they have adjacent their city hall. The COMMISSION thanked them for their presentation and encouraged them to continue their mission for a skate park on the Peninsula.

Ms. Brooke Cooper, 18 Ranchview Road, stated she uses Chandler Park and most riders she questioned were not in favor of play equipment being installed. She added that the potential of a horse spooking due to children's fast movements and noise was a serious safety concern for riders. She stated the ring is heavily used by trainers giving lessons, as well as private individuals (children and adults). She stated the equestrians are also definitely interested in adding another ring and raising funds for this suggestion. VICE CHAIRMAN PEKICH stated children make noise and the City needs places for children

and not horses. He added that there are several equestrian related facilities already in the City.

COMMISSIONER VANDEN BOS stated the potential golf course site is another area that could be considered in the future.

PENINSULA HOLIDAY PARADE SERVICES AGREEMENT

The Community Services Director reviewed the staff report per written agenda material. In answer to an inquiry, the Community Services Director stated this agreement is exactly the same as last year's agreement and all the figures are also the same. There being no further discussion, COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO RECOMMEND CITY COUNCIL ENTER INTO AN AGREEMENT WITH PAGEANTRY PRODUCTIONS TO PROVIDE PARADE MANAGEMENT SERVICES FOR THE 2003 PENINSULA HOLIDAY PARADE.

AYES: Allen, Pagliano, Pekich, Persichina, Vanden Bos

ABSENT: Clewis, Pierson

RESOLUTION APPROVING THE APPLICATION FOR

PROPOSITION 40 PER CAPITA GRANT PROGRAM FUNDS

The Community Services Director reviewed the staff report per written agenda material. COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO RECOMMEND CITY COUNCIL ADOPT RESOLUTION NO. 2034 WHICH APPROVES THE CITY'S APPLICATION FOR PER CAPITAL GRANT PROGRAM FUNDS UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS AND COASTAL PROTECTION BOND ACT OF 2002.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

NEW RECREATION PROGRAM PROPOSAL

The Community Services Director reviewed the staff report per written agenda material. He stated the proposed program would be an 8-week class to introduce children ages 4 to 7 (Pintsize Sports) and another program for ages 2-1/2 to 3-1/2 (Pintsize Sports – Parent & Me) to soccer, T-ball, basketball and floor hockey. Both programs are proposed to be held in Ernie Howlett Park in the grassy area (floor hockey will utilize the basketball area). He added that the contract instructor had excellent references, carries the required insurance coverage, and is also certified in CPR and fitness instruction.

COMMISSIONER PERSICHINA inquired whether all of the program instructors would be "livescanned" (fingerprint process). The Community Services Director stated that any and all City program instructors must complete the Livescan process before being allowed to provide instruction services for the City.

There being no further discussion, COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO APPROVE THE ADDITION OF "PINTSIZE SPORTS" AND "PINTSIZE SPORTS – PARENT & ME" TO THE CITY'S RECREATION PROGRAM OFFERINGS; AND THAT ALL INSTRUCTORS FOR THIS PROGRAM AND ANY OTHER RECREATION PROGRAM OFFERED BY THE CITY COMPLETE THE LIVESCAN PROCESS.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

PROPOSED STREET ENTRYWAY BEAUTIFICATION PROGRAM REVISIONS

The Community Services Director reviewed the staff report per written agenda material. He added that he and CHAIRWOMAN CLEWIS discussed having a subcommittee to review and suggest changes to the Entryway Beautification Program guidelines. COMMISSIONER VANDEN BOS stated that in the future, the program guidelines should be applied consistently. COMMISSIONERS PAGLIANO, PERSICHINA AND VANDEN BOS volunteered to serve on this subcommittee. The COMMISSION will be updated with the progress and revisions suggested by the subcommittee at future meetings.

LOS ANGELES COUNTY NOTICE OF AVAILABILITY OF DRAFT ENVIRONMENTAL IMPACT REPORT FOR NEW SOUTH COAST COUNTY GOLF COURSE PROJECT

The Community Services Director reviewed the Notice per agenda material. COMMISSIONER ALLEN moved, seconded by COMMISSIONER VANDEN BOS

TO RECEIVE AND FILE THE LOS ANGELES COUNTY NOTICE OF AVAILABILITY OF DRAFT ENVIRONMENTAL IMPACT REPORT FOR NEW SOUTH COAST COUNTY GOLF COURSE PROJECT

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

NEW CONSERVATION COMMITTEE REPRESENTATIVES SELECTION

The Community Services Director stated CITY COUNCIL has appointed two members to this committee and asked for two members from the COMMISSION to serve on this committee which will study the funding shortfall and other conservation issues. He added that COMMISSIONER PIERSON and CHAIRWOMAN CLEWIS both indicated interest in serving on this committee. The COMMISSION agreed that COMMISSIONER PIERSON and CHAIRWOMAN CLEWIS be appointed to this committee.

ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER VANDEN BOS

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 8:39 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

TRACY AUSTIN DOUBLES TENNIS TOURNAMENT FINANCIAL COMPARISON

The Community Services Director reviewed the Financial Comparison Report. In answer to an inquiry regarding the actual net balance (\$704.01) the Community Services Director stated that Tracy Austin felt uncomfortable with Mr. Hogue receiving funds upfront. It was noted that there were no new sponsors, and the sponsorships were those that were already in place before Mr. Hogue managed this event.

ADVISORY BOARD MEMBER VANDEN BOS moved, seconded by ADVISORY BOARD MEMBER PERSICHINA

TO RECEIVE AND FILE THE TRACY AUSTIN DOUBLES TENNIS TOURNAMENT FINANCIAL COMPARISON

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

THE HILLS ARE ALIVE RACE FINANCIAL COMPARISON REPORT

The Community Services Director reviewed the Financial Comparison Report. In answer to an inquiry, the Community Services Director stated the race made \$1,180.29. It was mentioned that the race is growing and the City should be receiving more from this event, and still requires a lot of work for a profit of a little over \$1,000. The Community Services Director was requested to bring a breakdown of runners by age.

It was noted that the two events together made approximately \$16,000; however, the City's share was only \$1,880.00

It was suggested that the subcommittee for the race and the tennis tournament review this matter, and the suggestion that the sponsors acquired by the City not be included in the fee for Mr. Hogue.

ADVISORY BOARD MEMBER VANDEN BOS moved, seconded by ADVISORY BOARD MEMBER PERSICHINA

TO RECEIVE AND FILE THE HILLS ARE ALIVE RACE FINANCIAL COMPARISON REPORT

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

ADVISORY BOARD MEMBER PAGLIANO moved, seconded by ADVISORY BOARD MEMBER PERSICHINA

TO ADJOURN THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING AND RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:46 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

CITY COUNCIL ACTIONS, SEPTEMBER 23, 2003

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO RECEIVE AND FILE THE CITY COUNCIL ACTIONS OF SEPTEMBER 23, 2003

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED

DIRECTOR'S ITEMS (VERBAL)

Proposed Rollingwood HOA Entryway Sign – The Community Services Director stated that a letter from the homeowner approving the installation of the Rollingwood HOA entryway sign was received. Mr. Andrew Rein distributed a rendering of a revised sign for COMMISSION approval. The previously approved entryway sign read "Welcome to Rollingwood" and the revised sign reads "Rollingwood - Willow Wood Road". COMMISSIONER ALLEN moved, seconded by COMMISSIONER VANDEN BOS

TO APPROVE THE ROLLINGWOOD ENTRYWAY SIGN AS MODIFIED

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED.

Proposed Rollingwood HOA Request for Tree Removal on Bluemound Road – The Community Services Director stated he received a single request from a resident on Bluemound Road to remove a Ficus tree at the resident's cost. After staff reviewed any potential impact, it was concluded that the removal would not impact the overall character of the street. Staff subsequently received five more requests to remove Ficus trees along Bluemound Road. The Community Services Director stated that letters were sent to residents on Bluemound inquiring whether there were any objections to the removal of the Ficus trees. The Ficus trees were installed by the developer when the tract was first constructed, and the City maintains these trees. It was explained that any resident could request consideration of the removal of any City-maintained tree (at the resident's cost) on their property.

COMMISSIONER ALLEN inquired whether there could be some type of understanding or scheduling of tree trimming between the City and the utility companies in order to have a more uniform trimming of the trees. He explained that his tree has been cut two or three times this year by different utility companies.

Tracy Austin Confirmation – Las Amigas Horse Show – The Community Services Director stated he received a call from Tracy Austin. She has no problem with the City allowing the Las Amigas Horse Show event being held on the same day as the tennis tournament as long as there is separate parking available for the tennis event.

Request for Qualifications – ADA Projects Consultant – The Community Services Director stated that City Council requested an RFP for ADA Projects Consultant to encompass a larger scope of ADA projects. He added that the RFP has been sent out and he will update the COMMISSION as to the results of the RFP.

Draft Proposal for Fundraising to Benefit the Diamond Club (Peninsula High School) – The Community Services Director stated Loren DeRoy delivered a draft proposal for the first annual Diamond Derby which is a fundraiser for the Peninsula High School Baseball team. It is proposed to be held at Ernie Howlett Park. COMMISSIONER PERSICHINA questioned where the proposed fencing will come from, and informed the Community Services Director that if the City allows this event to be held, that certified, stamped high school approved helmets are worn by every participant. The Community Services Director noted the helmet restriction and will report back to the COMMISSION regarding the fencing. The Community Services Director stated that the Little League and Pony League were supportive of this event, in general.

COMMISSION ITEMS

COMMISSIONER ALLEN questioned whether the Community Services Director understood Mrs. Steckel's fencing request to create a small turn out area at Dapplegray Park where the tie post was to be located. The Community Services Director stated the only request he was aware of was for a tie post and pole at Dapplegray Park.

COMMISSIONER VANDEN BOS stated there are dead spots in the field at Highridge Park that may require new sprinkler heads. He added that AYSO was asked to put up some funds for this purpose and asked whether the City could buy the sprinkler heads. The Community Services Director stated that the size of this proposed irrigation project was not budgeted within the irrigation maintenance account.

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER ALLEN

TO ADJOURN THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 9:10 P.M.

THERE BEING NO OBJECTION, VICE CHAIRMAN PEKICH SO ORDERED

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk