

MINUTES

PARK AND ACTIVITIES COMMISSION

NOVEMBER 19, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRWOMAN CLEWIS.

COMMISSIONERS PRESENT: Clewis, Pagliano, Pekich, Persichina, Pierson,

Vanden Bos*

CITY STAFF PRESENT: Andy Clark, Community Services Director

*Commissioner Vanden Bos arrived at 7:35 p.m.

PARK AND ACTIVITIES COMMISSION MINUTES, OCTOBER 15, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS ORDERED

THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF OCTOBER 1, 2002, APPROVED AS PRESENTED.

REGULARLY ADJOURNED CITY COUNCIL MEETING/REGULAR PARK AND ACTIVITIES COMMISSION MEETING OF NOVEMBER 5, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS ORDERED

THE REGULARLY ADJOURNED CITY COUNCIL MEETING/REGULAR PARK AND ACTIVITIES COMMISSION MEETING OF NOVEMBER 5, 2002, APPROVED AS PRESENTED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

ADJOURN TO PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING 7:32 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS SO ORDERED.

EDUCATIONAL SPONSORSHIP PARTNERS AGREEMENT

The Community Services Director distributed a new staff report, stating that the wording under No. 4 FEES had been changed in the agreement. He also distributed the 2001 agreement and two fee examples. He further explained that this wording remains an issue with Mr. Hogue. The Community Services Director suggested the BOARD MEMBERS approve, in concept, the

agreement, and allow staff and the subcommittee to change the wording that would be agreeable to both Mr. Hogue and COUNCILMAN ZUCKERMAN, and recommend to the Members of the Corporation approve the amended agreement per the subcommittee's changes in the wording under No. 4 FEES.

BOARD MEMBER PAGLIANO stated that Mr. Hogue had contacted him regarding the changes made to the agreement. He inquired as to why the wording was "tweaked" after the subcommittee meeting, and why the subcommittee was not apprised of the changes, and now it is being presented to the BOARD as a recommendation of the subcommittee. He added that, as a member of the subcommittee, he was annoyed that the wording was changed after the subcommittee meeting and is being presented as a subcommittee recommendation. The Community Services Director responded that the Agreement's language was initially changed to reflect the new consultant fee payments, and then edited once more after Mr. Hogue's indication that he was not happy with the revised Agreement's language.

After a lengthy discussion, BOARD MEMBER VANDEN BOS moved, seconded by BOARD MEMBER PEKICH

TO HAVE THE SUBCOMMITTEE MEET AGAIN TO AGREE UPON PRECISE WORDING UNDER NO. 4 FEES OF THE AGREEMENT, AND TO RECOMMEND APPROVAL OF THE AGREEMENT WITH EDUCATIONAL SPONSORSHIP PARTNERS (TO PROVIDE FUNDRAISING AND PROMOTIONAL SERVICES FOR THE HILLS ARE ALIVE 10K/5K RUN AND 5K WALK EVENT SCHEDULED FOR AUGUST 2, 2003) TO THE PEPPER TREE MEMBERS OF THE CORPORATION.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson, Vanden Bos

Board Member Persichina excused himself, the time being 7:57 p.m.

REVISED HIGHRIDGE PARK SOFTBALL FIELD IMPROVEMENTS REQUEST

The Community Services Director reviewed the staff report per written agenda material. He recommended the BOARD request supplemental funding from the PVP Girls Softball League for the proposed softball field improvements benefiting their organization and recommended the expenditure of Pepper Tree Foundation funds for the balance of the cost of the project, not to exceed \$6,325, which could be completed by Spring 2003.

CHAIRWOMAN CLEWIS stated she would propose the League pay for No. 8, installation of a cement pad under the League's storage box.

Mr. Mike Tom, representing the PVP Girls Softball League, addressed the BOARD. He stated that the League's Board met this month and is proposing to buy a new marine container to be placed on the new cement pad to be installed under the League's storage box. In answer to an inquiry, Mr. Tom noted that the present container measures approximately 4'x4'x5', and the proposed new container would measure approximately 8'x8'x10', as the League would need a larger container to store an All-Terrain Vehicle.

Discussion ensued regarding the physical location of the proposed cement pad (aesthetics and interference with drainage patterns), and the size and aesthetic features of the proposed container.

BOARD MEMBER VANDEN BOS stated that the container approved at Ernie Howlett Park was discussed over several meetings, and that the improvements were sketched out, showing

materials used and the measurements. He added that the generator should be discussed as a separate issue.

CHAIRWOMAN CLEWIS stated she would be in favor of approving all but No. 8, the cement pad, and requested Mr. Tom to come back with a sketch showing the exact location of the pad, and materials and size of the proposed container.

BOARD MEMBER PIERSON moved, seconded by BOARD MEMBER VANDEN BOS

TO REQUEST SUPPLEMENTAL FUNDING FROM THE PVP GIRLS SOFTBALL LEAGUE FOR THE CONCRETE PAD UNDER THE LEAGUE'S STORAGE BOX; AND TO RECOMMEND TO THE MEMBERS OF THE CORPORATION THE EXPENDITURE OF PEPPER TREE FOUNDATION FUNDS FOR THE BALANCE OF THE COST OF THE PROJECT, NOT TO EXCEED \$6,175.

AYES: Clewis, Pagliano, Pekich, Pierson, Vanden Bos

ABSENT: Persichina

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER VANDEN BOS moved, seconded by BOARD MEMBER PAGLIANO

TO RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:14 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS SO ORDERED.

U.S. YOUTH VOLLEYBALL LEAGUE REQUEST

The Community Services Director reviewed the staff report per written agenda material. He recommended that the COMMISSION approve the temporary use of Highridge Park's softball outfield during the dates that would not conflict with the PVP Softball League's use in 2003 and direct staff to obtain the appropriate insurance coverage and develop an appropriate Agreement or Permit for their use.

Ms. Veronica Sanchez, representing the U.S. Youth Volleyball League, addressed the COMMISSION. She stated that this league is structured similar to AYSO, and hires a volleyball instructor for each game to oversee that the children are learning the correct way to play volleyball. She added that this program uses positive coaching techniques and their main focus is that all children have a chance to learn and play volleyball in a fun, safe, supervised environment.

Ms. Sanchez stated that they are requesting use of Highridge Park for one evening during the week (usually between 5:30 and 7:30 p.m.) and on Saturday morning for a two-hour time slot. The total time requirement is two hours for practices and games, which includes set-up and take-down time. She added that the volleyball equipment would not damage the fields as only eight small stakes would be inserted into the field for each volleyball set, and no storage is required, as the parents store the equipment at their respective homes.

COMMISSIONER VANDEN BOS stated he agrees that this would be a great addition to the Peninsula, but added that the PVP Girls Softball League's plans to use the fields did not leave a time slot open one day during the week or on Saturday mornings.

Mr. Tom, PVP Girls Softball League, suggested Ms. Sanchez talk to the School District to use Ridgecrest School's field. COMMISSIONER VANDEN BOS suggested Ms. Sanchez also talk to Rancho Palos Verdes to use Ryan Park or Hesse Park.

After a lengthy discussion on the merits of the volleyball league and proposed alternate locations, COMMISSIONER VANDEN BOS suggested Ms. Sanchez consider starting this league in the fall, when more open time is available for Highridge Park, and suggested this item be tabled to a future agenda.

CITY COUNCIL ACTIONS OF OCTOBER 22 AND NOVEMBER 12, 2002

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PAGLIANO

TO RECEIVE AND FILE THE CITY COUNCIL ACTIONS OF OCTOBER 22 AND NOVEMBER 12, 2002.

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS SO ORDERED.

PLANNING COMMISSION MINUTES OF NOVEMBER 4, 2002

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PAGLIANO

TO RECEIVE AND FILE THE PLANNING COMMISSION MINUTES OF NOVEMBER 4, 2002.

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS SO ORDERED.

DIRECTOR'S ITEMS

Pepper Tree Foundation Articles of Incorporation and Bylaws – The Community Services Director distributed copies of a letter from the City Attorney, and suggested amendments. This item will be included in a future agenda.

COMMISSION ITEMS

ADA Subcommittee Update – COMMISSIONER VANDEN BOS updated the COMMISSION regarding the ADA Subcommittee meeting. He reviewed funding available and a proposed time schedule for completing the ADA required improvements. He added that V2C would be coming back to the Subcommittee with a draft plan to complete the Transition Plan document.

Peninsula Holiday Parade Subcommittee Update – COMMISSIONER PEKICH stated everything is proceeding as planned. The Community Services Director stated that this year's pre-parade buffet will be by invitation only and attendance will be monitored.

Holiday Party Subcommittee Update – CHAIRWOMAN CLEWIS stated party favors are being ordered, and it was suggested that every COMMISSIONER bring one gift basket to be raffled off.

Nature Center Subcommittee Update – COMMISSIONER PIERSON stated the City was awarded a grant for improvements to the Nature Center and Trail. He added that tables were purchased for the Nature Center with Pepper Tree Foundation funds. It was added that the Nature Center would appreciate new terrariums as a "wish list" item.

Adopt-A-Park Reports – COMMISSIONER PEKICH stated that at the George F Canyon Trail, asphalt shavings were needed on the trail, especially in the areas where the shade of the trees prevented the trail from drying out. The Community Services Director stated that the Nature Center building would be treated for termites.

COMMISSIONER VANDEN BOS stated that both Highridge and Howlett Parks were in good shape.

FUTURE AGENDA ITEMS

Pepper Tree Foundation Articles of Incorporation and Bylaws Revisions

Pepper Tree Foundation Annual Financial Report

ADJOURNMENT

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER VANDEN BOS

THAT THE MEETING BE ADJOURNED, THE TIME BEING 9:12 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN CLEWIS SO ORDERED

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk