

MINUTES
PARK AND ACTIVITIES COMMISSION
OCTOBER 1, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by VICE CHAIRWOMAN CLEWIS.

COMMISSIONERS PRESENT:Clewis, Pagliano, Persichina, Pierson, Vanden Bos

COMMISSIONER ABSENT:Pekich

CITY STAFF PRESENT:Andy Clark, Community Services Director

PRESENTATION TO ROSEMARY VULLO

Vice Chairwoman Clewis presented a plaque to Rosemary Vullo, and thanked her for her service on the Park and Activities Commission.

Ms. Vullo addressed the COMMISSION and thanked them for all their support, and thanked the Community Services Director for his help during the time she served on the COMMISSION. She added that she would still serve on the Nature Center Subcommittee and the Holiday Parade Committee.

PARK AND ACTIVITIES COMMISSION MINUTES, AUGUST 6, 2002

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF AUGUST 6, 2002, AS PRESENTED.

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

Mr. Jerry Gliksman, President of Dapplegray Lane Property Owners Association, reviewed the letter submitted at the meeting. He stated that previously the COMMISSION denied his request for Pepper Tree Foundation funds to maintain a section of the Association's trail. He asked that the COMMISSION reconsider funding, on a one-time basis, all or part of the project. He added that the trail section is an important link that begins at the City trail at the Corps of Engineer" bridge near the Rolling Hills Country Club golf course, and that removal of the cattail growth that has obstructed efficient water flow to the bridge has been removed. The project cost the Association \$4,500. He stated that the Association would be paying for the cost to maintain this section of the trail. He added that both the City and the HOA has benefited from this project.

Discussion ensued regarding whether it would be appropriate to use Pepper Tree funds for a project on a private trail. The Community Services Director stated there was also a Trail Maintenance account within the General fund budget where this type of project, if approved by COUNCIL, could be funded. He also indicated that the Pepper Tree Foundation Articles of Incorporation and Bylaws are currently being reviewed by an attorney that specializes in foundations.

It was the consensus of the COMMISSION that this item be brought back at a future meeting, with a staff report containing a recommendation as to whether Pepper Tree funds could be used for this project, and the reasons for approving or denying such funding. The COMMISSION had a concern about potential, future requests from other homeowners' associations to use Pepper Tree funds for other private trails.

COUNTRY CLUB ESTATES HOA REQUEST FOR

STREET ENTRYWAY BEAUTIFICATION PROGRAM FUNDING

The Community Services Director reviewed the staff report per written material. After some discussion, COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER VANDEN BOS

TO RECOMMEND APPROVAL OF UP TO 50% OF THE COUNTRY CLUB ESTATES HOMEOWNERS ASSOCIATION'S REQUEST FOR STREET ENTRYWAY BEAUTIFICATION PROGRAM FUNDS TO IMPROVE THE SIGNAGE, LIGHTING AND LANDSCAPING AT THE INTERSECTION OF PALOS VERDES DRIVE EAST AND CLUB VIEW LAND, AT A COST NOT TO EXCEED \$1,591.83.

AYES:Clewis, Pagliano, Persichina, Pierson, Vanden Bos

ABSENT:Pekich

ADJOURN TO PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PIERSON

TO ADJOURN TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING 7:52 P.M.

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS SO ORDERED.

NATURE CENTER AND SPECIAL EVENT TABLES REPLACEMENT

The Community Services Director reviewed the staff report per written material. The Community Services Director noted that the price quoted in the staff report includes tax and delivery. Staff was directed to check Costco, Home Depot or other similar stores for prices for equivalent polyethylene tables.

BOARD MEMBER PIERSON moved, seconded by BOARD MEMBER PAGLIANO

TO RECOMMEND THAT THE MEMBERS OF THE CORPORATION DECLARE 18 WOOD TABLES AS SURPLUS PROPERTY AND DIRECT STAFF TO SOLICIT BIDS FOR THEIR SALE; AND TO PURCHASE FIVE 6' AND TWELVE 8' POLYETHYLENE TOP TABLES FOR THE GEORGE F CANYON NATURE CENTER AND FOUNDATION/CITY SPECIAL EVENTS, RESPECTIVELY, FROM THE PEPPER TREE FOUNDATION FUND AT A COST NOT TO EXCEED \$1,287.23.

AYES:Clewis, Pagliano, Persichina, Pierson, Vanden Bos

ABSENT:Pekich

HIGHRIDGE PARK SOFTBALL FIELD IMPROVEMENTS

The Community Services Director reviewed the staff report per written material. The BOARD questioned whether the estimated projects should be considered under Pepper Tree funds or be considered for inclusion in the Capital Improvement fund or Park Maintenance fund. One of the items of concern was the installation of automatic sprinklers to water the infield at a cost of \$5,000. It was noted that a manual system would cost \$1,000. A suggestion was made for staff and the PVPGSL to trim down the list, noting what they believe are necessary improvements and "wish list" improvements. It was also suggested that

the PVPGSL be approached to share in the cost of these improvements, similar to what other sports leagues currently do (i.e., the City pay for the cost to install manual sprinklers--\$1,000, and if the PVPGSL wishes to have automatic sprinklers, that they pay the difference in the costs.)

The BOARD was concerned that no one from the PVP Girls Softball League was present to address them. It was the consensus of the BOARD to defer this item to a future meeting when a representative was present to answer questions, and a revised staff report was prepared per the BOARD'S request.

THE HILLS ARE ALIVE RACE PRELIMINARY DEBRIEFING

The Community Services Director reviewed the staff report per written material. The BOARD commended Mr. Clark and Mr. Michael Hogue for a job well done. It was recommended to procure the services of the finish line contractor. The BOARD approved of the comments and suggestions listed in the staff report. The BOARD reviewed the preliminary Cross Country Run Financial Comparison Report.

TRACY AUSTIN DOUBLES TENNIS TOURNAMENT PRELIMINARY DEBRIEFING

The Community Services Director stated the concession's revenue was down and participation was down due to the West End Tennis Club's tournament held on the same date. The BOARD reviewed the Tennis Tournament Financial Report and questioned the high cost for photographer services and increase in award costs. It was noted that David Fairchild was used this year, and that perhaps staff will look into having a member of staff take the photographs as was done in 2001, to cut the cost of this item.

It was noted that the sponsors' dinner was well received, however, there was a concern regarding City officials' low attendance at this dinner.

Mr. Michael Hogue addressed the BOARD and mentioned the article in PV People Magazine did not mention that Volvo was sponsoring this event. He added that he would suggest Tracy Austin speaking at the sponsor dinner.

The BOARD had no other suggestions or comments to improve the 2002 Tracy Austin Doubles Tennis Tournament.

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER PIERSON moved, seconded by BOARD MEMBER PAGLIANO

TO RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:44 P.M.

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS SO ORDERED.

CITY COUNCIL ACTIONS OF AUGUST 13, SEPTEMBER 10 AND 24, 2002

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS ORDERED

THE CITY COUNCIL ACTIONS OF AUGUST 13, SEPTEMBER 10 AND 24, 2002, RECEIVED AND FILED.

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PLANNING COMMISSION MINUTES OF AUGUST 5,

AUGUST 19, SEPTEMBER 3 AND SEPTEMBER 16, 2002

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS ORDERED

THE PLANNING COMMISSION MINUTES OF AUGUST 5, AUGUST 19, SEPTEMBER 3, AND SEPTEMBER 16, 2002, RECEIVED AND FILED.

DIRECTOR'S ITEMS

Holiday Party Update (December 5, 2002) – Discussion ensued regarding the menu and table decorations.

Dapplegray Park Portable Restroom – The Community Services Director stated no vandalism has been reported. It was noted that during the summer the restroom was serviced once a week. A suggestion was made to cut the service to once every two weeks.

City Celebration Debriefing Dinner (November 5, 2002) – The Community Services Director stated the dinner would again be held at Giorgios Restaurant.

Peninsula Holiday Parade Subcommittee Meeting (Oct. 22 – 6 pm) – The Community Services Director stated Sheriff Lee Baca will be the Grand Marshall for this year's parade.

ADA Subcommittee Vacancy – COMMISSIONER VANDEN BOS volunteered to serve on this subcommittee to replace Rosemary Vullo.

Howlett Park Court Surfaces Update – The Community Services Director stated that skate park consulting firm, Purkiss-Rose RSI, made a brief tour of Howlett Park's tennis, basketball and volleyball courts last month. They believe the basketball/volleyball court area is too small to construct a traditional skateboarding park or an in-line skating hockey rink and noted the close proximity of homes and the equestrian trail. However, a flat surface could be installed to accommodate a portable skateboard ramping system next to a basketball court. The rarely used tennis warm-up area behind tennis courts 5 and 6 was felt to have some challenges if any other use than a racquet sport was considered. This firm is developing potential ideas for this area that will be presented at a future Commission meeting.

COMMISSION ITEMS

Adopt-A-Park Reports – VICE CHAIRWOMAN CLEWIS reported on the GFC Nature Trail. She stated the drinking fountain is clogged (near the kiosk). She inquired as to whether a new doggiebag dispenser was going to be installed. The Community Services Director stated both doggiebag dispensers were stolen, and another one is on order. VICE CHAIRWOMAN CLEWIS added that the fence post (4th post from the west end) needs to be replaced. She suggested that staining the redwood fence would be a good Eagle Scout project. She added she would like to permanently take on the Nature Center as her Adopt-A-Park report.

COMMISSIONER VANDEN BOS stated Howlett Park soccer field is in fairly good shape. He stated soccer ends two weeks before Thanksgiving and starts up in September. He added that baseball is played on the fields starting in February. At Highridge Park, a broken water line needs to be repaired, and the area in front of the goals is devoid of grass (near the parking lot where there is little sun). He added that Highridge is constantly used, and the efforts of the City are greatly appreciated.

COMMISSIONER PERSICHINA stated Dapplegray Park is status quo.

COMMISSIONER PIERSON stated that until the issue of the golf course is resolved, improvements at the stables cannot move forward. He added that he would permanently take on the Stables as part of his Adopt-A-Park report.

FUTURE AGENDA ITEMS

Highridge Park Improvements

Adopt-A-Park List

ADJOURNMENT

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PAGLIANO

THAT THE MEETING BE ADJOURNED, THE TIME BEING 9:17 P.M.

THERE BEING NO OBJECTION, VICE CHAIRWOMAN CLEWIS SO ORDERED

Respectfully submitted,
Ellen Shinkai
Minutes Secretary

Approved,
Douglas R. Prichard
City Clerk