

MINUTES

PARK AND ACTIVITIES COMMISSION

JULY 2, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRWOMAN VULLO.

COMMISSIONERS PRESENT: Clewis, Pekich*, Persichina Pierson, Vanden Bos, Vullo

COMMISSIONER ABSENT: Pagliano

CITY STAFF PRESENT: Andy Clark, Community Services Director

*COMMISSIONER PEKICH arrived at 7:33 p.m.

PARK AND ACTIVITIES COMMISSION MINUTES, MAY 7, 2002

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PIERSON

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES,
MEETING OF MAY 7, 2002, AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

JOINT CITY COUNCIL/PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF MAY 21, 2002

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER CLEWIS

TO APPROVE THE JOINT CITY COUNCIL/PARK AND ACTIVITIES
COMMISSION MINUTES, MEETING OF MAY 21, 2002.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

ADJOURN TO PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER PERSICHINA

TO ADJOURN TO THE PEPPER TREE FOUNDATION BOARD OF
DIRECTORS MEETING, THE TIME BEING 7:35 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

MEMORIAL TREE PLANTING APPLICATION

The Community Services Director reviewed the staff report per written agenda material. In reply to an inquiry, the Community Services Director stated the application has a space for "Alternate

Request” for wording on the plaque, and that the City Manager and Commissioner Clewis have previously reviewed the wording proposed.

There being no further discussion, BOARD MEMBER PERSICHINA moved, seconded by BOARD MEMBER VANDEN BOS

TO APPROVE THE MEMORIAL TREE PROGRAM APPLICATION FOR THE
INSTALLATION OF A SYCAMORE TREE AND BRONZE PLAQUE IN ERNIE
HOWLETT PARK

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

THE HILLS ARE ALIVE EVENT TIMING EQUIPMENT (AUGUST 3, 2002)

The Community Services Director reviewed the staff report per written agenda material. It was noted that purchasing timing equipment could be very costly versus renting the timing equipment at approximately \$100 for the day. In the past, the timing equipment was donated for the race; however, this year, this donation was not available.

The Community Services Director stated that the group involved in the finish line results was not available this year. Discussion ensued regarding the time and volunteer manpower needed for the finish line. The Community Services Director stated that if the Board Members wished, he could seek out companies that provide timing result services for this year’s race.

BOARD MEMBER PERSICHINA moved, seconded by BOARD MEMBER VANDEN BOS

TO RENT THE TIMING EQUIPMENT FOR THE HILLS ARE ALIVE EVENT
ON AUGUST 3, 2002.

AYES: Clewis, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Pagliano

After some discussion, BOARD MEMBER PERSICHINA moved, seconded by BOARD MEMBER VANDEN BOS

TO REQUEST THE COMMUNITY SERVICES DIRECTOR TO HIRE A
COMPANY TO HANDLE THE TIMING RESULTS FOR THE HILLS ARE
ALIVE EVENT ON AUGUST 3, 2002.

AYES: Clewis, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Pagliano

TRACY AUSTIN DOUBLES TENNIS TOURNAMENT UPDATE (JULY 19-21,2002)

The Community Services Director stated the tournament planning is progressing well. Due to the Kramer Club’s renovation of the tennis area, all matches will be held at Ernie Howlett Park, with overflow at the Kramer Club and Las Conchas. He added that on Saturday, July 20, the celebrity tennis matches and the sponsors dinner will be held at the Kramer Club.

The Board Members signed up to work the food concession.

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

TO RECONVENE THE PARK AND ACTIVITIES COMMISSION MEETING,
THE TIME BEING 8:12 P.M.

PORTABLE RESTROOMS

The Community Services Director reviewed the staff report per written agenda material. Discussion ensued regarding the location of the portable restroom at Dapplegray Park. It was noted that it would be located on the PVDE side of the park, and if any complaints were received, landscaping could be quickly added to screen the portable restroom for the trial period. It was stated that the restroom would not be too visible at the location proposed. A-1 Coast Rentals was the low bidder to provide the portable restroom, green in color, and will provide once a week service.

Discussion ensued regarding the Silver Spur Little League's portable restroom installation. It was stated no complaints have been received regarding aesthetics, vandalism or inappropriate uses during the trial summer period.

After some discussion, and with the assurance that the portable restroom was ADA compliant, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE INSTALLATION OF AN ADA COMPLIANT, PORTABLE RESTROOM AT THE LOCATION PROPOSED NEAR PALOS VERDES DRIVE EAST, AT DAPPLEGRAY PARK FOR A TWO-MONTH TRIAL BASIS; AND TO ALLOW THE PORTABLE RESTROOM UNIT CURRENTLY INSTALLED AT HOWLETT PARK THROUGH THE END OF NOVEMBER.

AYES: Clewis, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Pagliano

In answer to an inquiry, the Community Services Director stated that the Silver Spur Little League will pay the costs for the portable restroom through August, 2002, and that AYSO will pay for the months of September, October and November.

APPOINTMENTS TO ADA COMPLIANCE SUBCOMMITTEE

CHAIRWOMAN VULLO and COMMISSIONER PERSICHINA volunteered to serve on this subcommittee.

CITY COUNCIL ACTIONS, MAY 14 AND 28, AND JUNE 25, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE CITY COUNCIL ACTIONS OF MAY 14 AND 28, AND JUNE 25, 2002,
RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MAY 20 AND JUNE 3, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE PLANNING COMMISSION MINUTES OF MAY 20 AND JUNE 3, 2002,
RECEIVED AND FILED.

HOWLETT PARK QUARTERLY CALENDAR

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE HOWLETT PARK QUARTERLY CALENDAR RECEIVED AND FILED.

QUARTERLY CODE ENFORCEMENT REPORT

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE QUARTERLY CODE ENFORCEMENT REPORT RECEIVED AND FILED.

DIRECTOR'S ITEMS

The Community Services Director reviewed the press coverage received on the Nature Center's night hike.

COMMISSION ITEMS

Adopt-A-Park Reports– CHAIRWOMAN VULLO reported on her review of Howlett Park. She questioned whether the area behind the tennis area could be used for a mini skateboard park or be used for some other purpose. It was noted that the area is relatively small to conduct any type of recreation sport. CHAIRWOMAN VULLO stated one of the Tennis Club employees had requested another window be installed in front of the desk in the office, as some tennis players are trying to walk by the office without paying fees, and the additional window will provide a better view of tennis club patrons entering the area.

CHAIRWOMAN VULLO stated the area around the bleachers at the tennis courts needs to be cleaned on an ongoing basis.

COMMISSIONER PIERSON reported that the Stables is in need of maintenance, but is reluctant to suggest any improvements due to the impending stables relocation.

COMMISSIONER PERSICHINA did not report any potential concerns at Dapplegray Park.

COMMISSIONER VANDEN BOS reported that the grass is coming in nicely at Highridge Park. He reported that where the goals are located, the grass is slow and will need some maintenance. Rocks have been coming up in the fields, particularly in the west field where big rocks are exposed in the center of the field.

COMMISSIONER VANDEN BOS stated that at Silver Spur Park, he would suggest an opening be made in the fence along Silver Spur Road up at the top of the park.

COMMISSIONER CLEWIS did not report any potential concerns at the Nature Center. The Community Services Director reported that the City is one of 9 finalists for a grant. A decision will be made within the next two months.

Mayor's Breakfast Ride – May 4, 2002–COMMISSIONER PIERSON stated there were 27 riders in this year's Breakfast Ride, and the pancake breakfast was again popular.

City Celebration Subcommittee Update– The Community Services Director stated the City Celebration is progressing on schedule and the next subcommittee meeting is scheduled for Tuesday, July 16 at 6:00 p.m. (Ernie Howlett Park).

Holiday Party (December 5, 2002)– The event will be held at the Rolling Hills Country Club.
Members of the subcommittee: Vullo, Pekich, Vanden Bos.

FUTURE AGENDA ITEMS

Park Schedule – Howlett park from 6:30-7:30 p.m. 7/16/02
Marloma HOA Entryway Beautification Funding Request
Nature Center Tables Replacement

ADJOURNMENT

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE MEETING ADJOURNED, THE TIME BEING 9:00P.M.

Respectfully submitted,
Ellen Shinkai
Minutes Secretary

Approved,
Douglas R.Prichard
City Clerk