

MINUTES

JOINT ADJOURNED

CITY COUNCIL MEETING

*

REGULAR MEETING

PARK AND ACTIVITIES COMMISSION

MAY 21, 2002

The regularly scheduled meeting of the Park and Activities Commission and the regular adjourned meeting of the City Council of the City of Rolling Hills Estates was called to order at 6:10 p.m. at City Council Chambers, 4045 Palos Verdes Drive North, by MAYOR SEAMANS.

COUNCIL MEMBERS PRESENT: Addleman, Mitchell, Seamans, Zuckerman*

*COUNCILMAN ZUCKERMAN left at 7:55 p.m.

COUNCIL MEMBER ABSENT: Rauch

COMMISSIONERS PRESENT: Clewis, Pagliano*, Pekich, Persichina**, Vanden Bos

*COMMISSIONER PAGLIANO arrived at 6:15 p.m.

**COMMISSIONER PERSICHINA arrived at 6:22 p.m.

COMMISSIONERS ABSENT: Pierson, Vullo

CITY STAFF PRESENT: Doug Prichard, City Manager

Andy Clark, Community Services Director

AUDIENCE ITEMS NOT ON THE AGENDA

A. Linda Arroyo, President, Las Amigas de Las Lomas, requested the Pepper Tree Foundation waive or donate fees for use of Ernie Howlett Park for their 45th Annual Charity Horseshow. Discussion was deferred.

BUSINESS ITEMS

A. JOINT MEETING ISSUES

1) Silver Spur Parkway Projects – Community Services Director Clark provided an overview of the staff report (as per agenda material).

City Manager Prichard noted that the "Little Silver Spur Road" Parkway Improvement Project and the Phase II of the Silver Spur Road Parkway Landscape Improvement Project have been incorporated into the next fiscal

year budget.

Commissioner Clewis commented that the Commission had little information in regards to the amount of funding for consideration of these projects.

MAYOR SEAMANS noted that priorities were created for projects at the Policy Development Session and that the COUNCIL decided not to identify funding for these items.

Commissioner Vanden Bos stated that the Commission could provide both low and high cost project alternatives for consideration.

Anthony Mendoza, V2C Group, provided a detailed review of the "Little Silver Spur Road" Project and Phase II of the Silver Spur Landscape Project.

David and Marilyn Breeding, President, Rollingwood Homeowners' Association noted they had worked with Community Services Director Clark and Anthony Mendoza and had reached a mutually satisfactory design.

COUNCILMAN ZUCKERMAN thanked Mr. and Mrs. Breeding for their input and time.

After brief discussion, it was the consensus of the COUNCIL and Commission to move forward with reduced scope projects, and combine them for bid purposes, keeping the bid schedules separate for alternative selections if needed.

2. ADA Transition Plan – Community Services Director provided an overview of the ADA Plan.

Anthony Mendoza, V2C Group, provided information on steps that need to be undertaken by the City. He noted that an annual contingency for ADA projects should be created in order to respond to unforeseen ADA projects beyond those identified.

Discussion ensued regarding formulating a strategy for long term funding of these projects.

City Manager Prichard noted that funding will be incorporated into the budget for consideration of the COUNCIL at the Budget Study Session. Additionally, he stated that the City is routinely incorporating ADA improvements in various larger projects as they occur and responding to ADA concerns identified by the public.

It was the consensus of the COUNCIL to have the Commission prioritize without budget consideration which facilities should be upgraded and refer this recommendation to the COUNCIL. Additionally, it was the consensus of the COUNCIL and Commission that City Hall be the first priority and that those items that need to be improved be identified for funding.

3. Level of Funding for Proposed Capital Improvement Projects – Previously discussed.

4. Communication of City Council Concerns on Commission Issues –

Community Services Director Clark noted that the Commission suggested that staff reports reflect more detailed recommendations.

MAYOR SEAMANS suggested that when a Park and Activities or Planning

Commission representative is at a COUNCIL meeting, they could report on their last meeting. She also suggested providing staff reports from both Commissions' packets to the COUNCIL. Additionally, she noted that if there is a need for clarification, the Commission should address the COUNCIL.

5. Pepper Tree Foundation – The COUNCIL and Commission received a copy of the Pepper Tree Foundation Bylaws and Articles of Incorporation.

It was the consensus of the COUNCIL and Commission to have the City Attorney review these documents, particularly, donation of monies to the Foundation.

6. Formal Orientation for New Commission and Standing Committee Members – Community Services Director Clark noted that Commissioner Vullo suggested providing a packet for a new Commissioner, and she will provide a draft for review.

-

-

-

7. City Celebration Event Management Consultant – Community Services Director Clark provided a staff report (as per agenda material). He suggested considering a contract with Conte Productions for \$15,000 per year over three years.

It was the consensus of the COUNCIL and Commission to consider entering into an agreement with Conte Productions for the above amount and timeframe with a 30-day termination clause. It was noted this will be reflected in the budget for the Budget Study Session.

Referring to previous discussion regarding the Las Amigas de Las Lomas request, it was the consensus of the COUNCIL and Commission to be consistent with past practice and not waive park fees, thus, denying this request.

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:32 p.m. to Tuesday, May 28, 2002.

Respectfully submitted, Approved,

Hope J. Nolan Douglas R. Prichard

Deputy City Clerk City Clerk