

MINUTES
PARK AND ACTIVITIES COMMISSION
JANUARY 15, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PAGLIANO.

COMMISSIONERS PRESENT: Clewis, Pagliano, Pekich, Persichina Pierson, Vullo

COMMISSIONER ABSENT: Vanden Bos

CITY STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, DECEMBER 4, 2001

THERE BEING NO OBJECTION, CHAIRMAN PAGLIANO ORDERED

THE MINUTES OF THE MEETING OF DECEMBER 4, 2001, BE APPROVED AS PRESENTED.

REORGANIZATION OF PARK AND ACTIVITIES COMMISSION

VICE CHAIRWOMAN VULLO presented a plaque to CHAIRMAN PAGLIANO and thanked him for his service as CHAIRMAN. CHAIRMAN PAGLIANO thanked the COMMISSION for their support during the past year.

CHAIRWOMAN VULLO then stated that COMMISSIONER CLEWIS was appointed Vice Chair.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

SILVER SPUR LITTLE LEAGUE AND PENINSULA PONY-COLT LEAGUE

REQUEST FOR HOWLETT PARK BASEBALL FIELDS IMPROVEMENTS

The COMMUNITY SERVICES DIRECTOR stated the Little League and Pony-Colt League were present to review improvements for the Howlett Park baseball fields. A meeting was held with the MAINTENANCE SUPERINTENDENT, COMMUNITY SERVICES DIRECTOR, COMMISSIONER PERSICHINA, Mr. Draffen, Mr. Cooper, Ms. Greer (Little League and Pony League representatives), and two CJPIA representatives.

Mr. Tom Draffen, Silver Spur Little League Representative, addressed the COMMISSION and submitted one copy of a sketch showing the locations proposed for the warm up locations (attached). It was noted that only locations #1 and #2 were to be considered, and that #3 was not to be considered. It was noted that the CJPIA representative suggested the proposed warm up areas be fully enclosed (top and sides).

Mr. Draffen then submitted one copy of a sketch of Field A (home side 3rd base) (attached) and Field A (visitor side 1st base) (attached) showing proposed enclosure dimensions. It was noted that the enclosure material will be chain link fencing.

Mr. Draffen submitted one copy of a sketch showing the dimensions and location of the new shed 8'w x 3'd that will be attached to the existing snack shack, and a 13'w x 7'd of a new shed to be located on a new cement slab on the back of the existing snack shack, and a new ramp (no dimensions). He stated the siding will match the snack shack color. He asked the COMMISSION to consider allowing a different type

of roof material for the addition (which would be up to code, however the color and materials will not be the same), as it would save the Little League \$1,000. The COMMISSION agreed that if the addition on the back of the snack shack could not be seen, and as long as it was up to code, that the roof material could be accepted. Mr. Draffen stated that the new shed that was to be added to the side of the snack shack was a prefab shed similar to that you could purchase at Home Depot. He stated he could bring in the dimensions and a picture for the COMMISSION to consider.

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE: 1) THE TWO FULLY ENCLOSED WARM UP AREA LOCATIONS (#1 AND #2 ON ATTACHED SKETCH); 2) THE SHED PROPOSED TO BE LOCATED ON THE BACK OF THE SNACK SHACK (THE COLOR WILL MATCH EXISTING SNACK SHACK)*; 3) THE LOCATION OF THE PORT-A-POTTY. ALL IMPROVEMENTS NOTED ARE AT THE SOLE COST OF THE SILVER SPUR LITTLE LEAGUE.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

**It was noted that the roof color and roof material was not approved. A sample of the roof color and material will be submitted for review and approval by the COMMISSION at a future meeting.*

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

THAT THE LITTLE LEAGUE BRING BACK A PICTURE OF THE PROPOSED SHED (8' X 3') FOR REVIEW AND APPROVAL, DEPICTING THE COLORS AND MATERIALS OF THE PORTABLE SHED TO BE LOCATED ON THE SIDE OF THE EXISTING SNACK SHACK.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

Ms. Olympia Greer addressed the COMMISSION and submitted a sketch depicting the dimensions and locations proposed for the warm-up/batting cage combination enclosure for the Pony/Colt field. COMMISSIONER PERSICHINA suggested the League check with the MAINTENANCE SUPERINTENDENT as to whether there was space available for a larger enclosure. This item will be reviewed at a future meeting, provided that a final sketch showing dimensions and location of the proposed enclosure is submitted and included in the agenda packet.

MARLOMA HOA REQUEST FOR STREET ENTRYWAY IMPROVEMENT FUNDING

The COMMUNITY SERVICES DIRECTOR stated the Maintenance Superintendent informed the Marloma HOA that no water sources was available at that location, and that the HOA would need to get estimates from California Water to install a meter at the HOA's cost. If the HOA intends to install a water source, this item will then be put on a future agenda for consideration.

L.A. COUNTY PARK AND OPEN SPACE DISTRICT GRANT

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. In answer to an inquiry, the COMMUNITY SERVICES DIRECTOR stated it was not clear at this time what the deadline was to use the monies. After some discussion, COMMISSIONER CLEWIS moved, seconded by COMMISSIONER PAGLIANO

TO RECOMMEND CITY COUNCIL APPLY THE \$80,000 DESIGNATION OF SAFE NEIGHBORHOOD PARKS PROPOSITION FUNDS FROM THE LOS ANGELES COUNTY BOARD OF SUPERVISORS TO THE FOLLOWING PROJECTS: ERNIE HOWLETT PARK (BRING PARK INTO ADA COMPLIANCE) AT AN ESTIMATED COST OF \$55,000; AND TO ROCKBLUFF PARK (BRING PARK INTO ADA COMPLIANCE) AT AN ESTIMATED COST OF \$25,000.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson, Vullo
ABSENT: Vanden Bos

RIPARIAN AND RIVERINE HABITAT GRANT PROGRAM APPLICATION

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. He noted that the City has eight (8) years to spend any monies funded through this program. After some discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO RECOMMEND CITY COUNCIL ADOPT A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE RIPARIAN AND RIVERINE HABITAT PROGRAM UNDER THE SAFE NEIGHBORHOOD PARKS, CLEAN WATER, CLEAN AIR AND COASTAL PROTECTION BOND ACT OF 2000.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson, Vullo
ABSENT: Vanden Bos

PROPOSITION 40 – 2002 PARK BOND ACT

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. After some discussion, COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PERSICHINA

TO RECOMMEND CITY COUNCIL SUPPORT PROPOSITION 40 – CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS AND COASTAL PROTECTION BOND ACT OF 2002, BY ANY MEANS THE COUNCIL DEEMS APPROPRIATE.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

ADJOURN TO THE PEPPER TREE FOUNDATION

BOARD OF DIRECTORS MEETING

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PERSICHINA

THAT THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING 8:24 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

*****THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER*****

THE HILLS ARE ALIVE EVENT CONSULTANT PROPOSAL

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. CHAIRWOMAN VULLO stated that in her opinion Mr. Hogue has proven himself, and exceeded expectations. Mr. Hogue addressed the BOARD and stated he is awaiting word from Volvo as to whether they will commit to a two (2) year agreement to sponsor the Cross Country Run (\$7,500 each year for a total of \$15,000). He has a verbal commitment, but is awaiting written confirmation. BOARD MEMBER CLEWIS suggested Mr. Hogue consider changing the colors used for the Logo of the run for this year.

BOARD MEMBER PEKICH moved, seconded by BOARD MEMBER CLEWIS

TO RECOMMEND CITY COUNCIL NEGOTIATE A TWO-YEAR AGREEMENT WITH EDUCATIONAL SPONSORSHIP PARTNERS TO ASSIST THE FOUNDATION IN PROMOTING AND OBTAINING EVENT SPONSORSHIPS FOR THE HILLS ARE ALIVE EVENT.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson, Vullo

ABSENT: Vanden Bos

MEMORIAL TREE APPLICATION

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. Discussion ensued regarding whether the memorial tree requests were for City-wide parks or just Howlett Park. The COMMUNITY SERVICES DIRECTOR stated that the approval by the BOARD was for a case-by-case basis for any City park.

Discussion ensued on the wording allowed for the plaque. The BOARD felt the wording proposed was not appropriate, and that wording should be kept to a minimum. It was the consensus of the BOARD that all requests be consistent with the wording and the size of the plaque. The COMMUNITY SERVICES DIRECTOR stated that the applicant may also request to install a bench near the tree in the future at their cost. It was noted that perhaps the wording requested by the applicant could possibly be approved for a small plaque attached to the bench , if requested.

After some discussion, BOARD MEMBER PAGLIANO moved, seconded by BOARD MEMBER PIERSON

TO APPROVE PURCHASE OF AN EVERGREEN PEAR TREE AND A 6" X 8" BRONZE PLAQUE (AT APPLICANT'S COST), SAID PLAQUE TO BE LAID FLAT IN CONCRETE WITH THE WORDING "IN MEMORY OF ALLYSON SONG". PLANTING OF THE TREE AND INSTALLATION OF THE PLAQUE WILL BE WITH CITY ASSISTANCE.

AYES: Clewis, Pagliano, Pekich, Persichina, Pierson, Vullo
ABSENT: Vanden Bos

It was noted that all future applicants for memorial tree/bronze plaque requests be informed that the wording shall be consistent, i.e., "In Memory of _____" or "In Honor Of _____", and that the plaque size be consistent (6" x 8" bronze). No deviations to this shall be considered.

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER PERSICHINA moved, seconded by BOARD MEMBER CLEWIS

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:49 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

CITY COUNCIL ACTIONS, DECEMBER 11, 2001

COMMISSIONER PIERSON stated that Item No. 13 (1) (a) regarding equestrian fee increases, has been reviewed by the Equestrian Committee and staff, and that the fees were deemed appropriate, and one fee was actually raised another \$50. This subject will be heard at the next Equestrian Committee meeting of January 28.

THERE BEING NO FURTHER DISCUSSION AND NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE CITY COUNCIL ACTIONS OF DECEMBER 11, 2001, BE RECEIVED AND FILED.

CITY COUNCIL ACTIONS, JANUARY 8, 2002

CHAIRWOMAN VULLO stated she was concerned regarding the Butcher property and the potential habitat at that site.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE CITY COUNCIL ACTIONS OF JANUARY 8, 2002, BE RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, DECEMBER 17, 2001

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE PLANNING COMMISSION DRAFT MINUTES OF DECEMBER 17, 2001, BE RECEIVED AND FILED.

DIRECTOR'S ITEMS (VERBAL)

A. COMMISSION members were appointed as follows:

1. Equestrian Committee Representative – Pierson
2. Traffic and Safety Committee Representative – Vanden Bos

B. COMMISSIONERS volunteered for the following:

1. Holiday Party Subcommittee – Pekich, Vullo
2. Holiday Parade Subcommittee – Persichina, Pierson, Vullo
3. Cross Country Run Subcommittee – Clewis, Pagliano, Pekich
4. Tracy Austin Tournament Subcommittee – Clewis, Pagliano, Persichina
5. Nature Center Subcommittee – Clewis, Pierson, Vullo

C. SILVER SPUR PARK PROJECT UPDATE – The COMMUNITY SERVICES DIRECTOR stated all irrigation is in, and the Maintenance Superintendent stated Bermuda grass is growing well at the site. This project should come in under budget. Two Brazilian Pepper trees were planted to screen the adjacent neighbor's property.

D. SILVER SPUR ROAD PARKWAY PROJECT UPDATE – The punchlist is being reviewed with the Contractor, and this project is almost completed.

E. HOWLETT PARK QUARTERLY CALENDAR – The calendar was received and filed.

COMMISSION ITEMS

The Peninsula Holiday Parade Debriefing meeting will be held in the Council Chambers on January 22, 2002, at 6:00 p.m. COMMISSIONERS VULLO, PERSICHINA AND PEKICH will attend.

COMMISSIONER CLEWIS will be out of town from February 26 through March 21. CHAIRWOMAN VULLO will not be attending the February 5, 2002 meeting.

FUTURE AGENDA ITEMS

ADA TRANSITION PLAN (FEBRUARY 19 MEETING)

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER CLEWIS

TO ADJOURN THE MEETING, THE TIME BEING 9:08 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

Respectfully submitted,

Ellen Shinkai
Minutes Secretary

Approved,
Douglas R. Prichard
City Clerk