

MINUTES
PARK AND ACTIVITIES COMMISSION
MARCH 5, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRWOMAN VULLO.

COMMISSIONERS PRESENT: Pagliano, Pekich, Persichina Pierson, Vanden Bos, Vullo

COMMISSIONER ABSENT: Clewis

CITY STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 5, 2002

COMMISSIONER PERSICHINA corrected the minutes as follows:

Page 1, under REQUESTS FOR HOWLETT PARK BASEBALL FIELD IMPROVEMENTS, fourth paragraph, second sentence to read: "He suggested ~~reducing~~ increasing the footage as....."

Page 2, second paragraph under motion should read: "TO APPROVE.....DUGOUT ON THE SECOND FIRST BASE SIDE IN ERNIE HOWLETT PARK."

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE MINUTES OF THE MEETING OF MARCH 5, 2002, BE APPROVED AS CORRECTED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

ADJOURN TO THE PEPPER TREE FOUNDATION

BOARD OF DIRECTORS MEETING

COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

THAT THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED TO THE
PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING
7:33 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

TRACY AUSTIN DOUBLES TENNIS TOURNAMENT SUBCOMMITTEE ACTION

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. He stated that BOARD MEMBERS CLEWIS, PAGLIANO AND PERSICHINA met with Tennis Pro Bob Krueger, Michael Hogue, and the COMMUNITY SERVICES DIRECTOR to discuss the possibilities for the next Tracy Austin Tournament. It was noted that Mr. Hogue suggested holding the finals at the Kramer Club this year. After some discussion, BOARD MEMBER VANDEN BOS moved, seconded by BOARD MEMBER PERSICHINA

TO RECOMMEND TO THE PEPPER TREE FOUNDATION MEMBERS OF THE
CORPORATION TO NEGOTIATE A CONTRACT WITH EDUCATIONAL SPONSORSHIP
PARTNERS TO PROVIDE FUNDRAISING AND PROMOTIONAL SERVICES FOR THE
2002 TRACY AUSTIN DOUBLES TENNIS TOURNAMENT TO BE HELD JULY 19-21, 2002.

AYES: Pagliano, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Clewis

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER PERSICHINA moved, seconded by BOARD MEMBER PIERSON

TO RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 7:40 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

WESTFIELD POA REQUEST FOR STREET ENTRYWAY

BEAUTIFICATION PROGRAM IMPROVEMENT FUNDS

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. He stated a balance of \$2,986.94 currently remains in the beautification program account through June 30, 2002, and it is likely that as of July 1, 2002, approximately \$9,000 will be budgeted to fund projects through June 30, 2003.

Discussion ensued regarding previous funding for requests where the street entryway was within the City, but a majority of the residents lived in Rancho Palos Verdes. The COMMUNITY SERVICES DIRECTOR stated that Westfield POA is in the unincorporated area (no RHE residents live in Westfield), but the POA maintains the entryway site in the City's right-of-way.

Mr. John Alvin, representing the Westfield Property Owners Association, addressed the COMMISSION. He stated that out of the three bids, the POA was probably going to accept the Natural View Landscaping bid (\$10,460.50); however, the POA was not going to install all that was listed on the bid. At this time, Mr. Alvin did not know which items in the bid the POA would decide not to install. Mr. Alvin noted that in the future, the Westfield POA may come back and ask for City assistance in paying for other costs they incur, including the water bill.

Discussion ensued on whether to approve monies at this time, since the COMMISSION did not have assurance that the amount they were approving was not more than 50% of the cost, since the POA was going to eliminate some of the items on the bid.

The COMMUNITY SERVICES DIRECTOR stated he will review the itemized bill when it is received to make sure the funds are within the parameters of the City's Beautification Program guidelines.

COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PIERSON

TO APPROVE UP TO \$2,986.94 OF THE WESTFIELD PROPERTY OWNERS ASSOCIATION'S REQUEST FOR ENTRYWAY IMPROVEMENT FUNDS TO IMPROVE THE CITY'S RIGHT-OF-WAY LANDSCAPING AT THE INTERSECTION OF EASTVALE ROAD AND PALOS VERDES DRIVE NORTH, SUBJECT TO REVIEW BY THE COMMUNITY SERVICES DIRECTOR.

AYES: Pagliano, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Clewis

REQUEST TO MODIFY APPROVED HOWLETT PARK BASEBALL FACILITIES

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. Mr. Tom Draffen, Little League Representative, addressed the COMMISSION and stated that the Little League would like to change the plans previously approved for the pitching and batting warm-up facilities. He then

sketched the changes he would like to have approved (attached)

The COMMISSION discussed the drawing (attached) submitted at the meeting regarding changes to the Pony-Colt League's request to only construct the previously approved pitching warm-up facilities (not batting cage portion). COMMISSIONER VANDEN BOS questioned whether the Pony-Colt League should be given prior approval for batting cages that cannot be constructed due to budget and construction costs. He also had concern regarding the batting cage appearance. He suggested the COMMISSION only approve the first base and third base pitching warm-up cages, and have the Pony-Colt League come back for approval of a batting cage if they wished to construct one at a later date.

After some discussion, COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER VANDEN BOS

TO ACCEPT THE LITTLE LEAGUE'S MODIFICATIONS TO THE PITCHING AREAS ALONG FIRST AND THIRD BASES AS SHOWN ON THE ROUGH SKETCH (ATTACHED); AND TO ACCEPT THE PONY-COLT LEAGUE MODIFICATIONS FOR THE PITCHING AREAS ALONG FIRST AND THIRD BASES IN LIEU OF A BATTING CAGE ON EITHER SIDE OF THE FIELD PER THE DRAWING ATTACHED.

AYES: Pagliano, Pekich, Persichina, Pierson, Vanden Bos, Vullo

ABSENT: Clewis

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. He stated that the COMMISSION should review the ADA transition plan summary and develop a priority of mitigation projects.

Mr. Anthony Mendoza, V2C Group, Inc., addressed the COMMISSION and stated that the final draft of the transition plan summary will be available at a later date, and the costs associated with this plan are currently being approximated.

COMMISSIONER PERSICHINA asked how the sportsfields at Howlett not be in compliance if the compliance rules were in effect for years? He added that after spending \$300,000 to renovate the fields, the summary mentions grading, drinking fountains, observation areas, and moving bleachers, among other things, as tasks that need to be done in order for the fields to be in compliance. The COMMUNITY SERVICES DIRECTOR stated that Katzmaier, Inc. should have made the required ADA conformance modifications.

Mr. Mendoza stated that the specifications should always mention accessibility requirements in the contract in order for ADA standards to be addressed.

COMMISSIONER VANDEN BOS suggested this item be tabled until more information regarding the sites and the financial responsibility for each item comes back to the COMMISSION in order to make a decision on prioritizing mitigation projects for the City.

Mr. Mendoza stated he will bring information back for the COUNCIL as well as the COMMISSION regarding what facilities are affected, listing items that need to be in compliance, alternative measures to achieve compliance, and the cost to do each item. He added that an architect would need to be hired to do drawings and Building and Safety approval must be approved for many of the tasks, and then the projects will be bid out. He stated that approximated costs will include design and review fees, inspection and administration costs.

CHAIRWOMAN VULLO thanked Mr. Mendoza for his summary plan. CHAIRWOMAN VULLO stated the summary will be received and filed, and this item will be on appropriate agendas in the future.

The COMMUNITY SERVICES DIRECTOR stated that COUNCIL will receive this summary at the Policy Development Session on Saturday, March 9.

CITY COUNCIL ACTIONS, FEBRUARY 12 AND 26, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THE CITY COUNCIL ACTIONS OF FEBRUARY 12 AND 26, 2002, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, FEBRUARY 19, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE PLANNING COMMISSION DRAFT MINUTES OF FEBRUARY 19, 2002, BE RECEIVED AND FILED.

DIRECTOR'S ITEMS

A. Deane Dana Friendship Park Dedication – March 14, 2002 – The COMMISSION received and filed this information.

B. Proposed Golf Course Notice of Preparation and Initial Study – The COMMISSION received and filed this notice. The COMMUNITY SERVICES DIRECTOR stated that the March 12 review date will most likely be extended.

C. The COMMUNITY SERVICES DIRECTOR reviewed an email regarding CPRS District X Awards Program.

D. State Park and Recreation Society Seminar to be held April 3-6, in Los Angeles. The COMMUNITY SERVICES DIRECTOR requested any COMMISSION members that wished to attend should inform him.

COMMISSION ITEMS

COMMISSIONER VANDEN BOS thanked the City for the use of Highridge Park for the Girls Softball Opening Day. He stated over 400 girls are members of the softball league. He also thanked the City for allowing the use of Highridge Park to accommodate the Soccer Spring League which is comprised of select teams of youths from the South Bay.

COMMISSIONER PAGLIANO asked for an update of the Deep Valley Drive Streetscape Project. Mr. Mendoza stated that he is currently looking at the whole area, and specifically with regard to the location of the benches and entries into some of the shops that have entries below street level.

CHAIRWOMAN VULLO asked the COMMUNITY SERVICES DIRECTOR to look into cutting back the bushes along Rolling Hills Road (Botanic Garden side) near the Torrance boundary, as they are overgrown and make it difficult to walk there.

CHAIRWOMAN VULLO stated she attended the Livable Cities seminar in Torrance.

FUTURE AGENDA ITEMS

ADA TRANSITION PLAN

TENNIS CLUB FEES

PVDN CALIFORNIA PEPPER TREE STUDY

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PIERSON

TO ADJOURN THE MEETING, THE TIME BEING 9:33 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

Respectfully submitted,

Ellen Shinkai
Minutes Secretary

Approved,
Douglas R. Prichard
City Clerk