

MINUTES
PARK AND ACTIVITIES COMMISSION
APRIL 2, 2002

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRWOMAN VULLO.

COMMISSIONERS PRESENT:Clewis, Pagliano, Pekich, Persichina Pierson, Vanden Bos, Vullo

CITY STAFF PRESENT:Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, MARCH 5, 2002

Discussion ensued regarding Page 4 of the minutes, and the fact that the Howlett Park fields were renovated without complying with ADA rules that were already in effect. COMMISSIONER PIERSON requested the COMMUNITY SERVICES DIRECTOR to inquire the reason why Mr. Katzmeier did not comply with ADA requirements, as after spending \$300,000 to renovate the fields, the fields did not comply with ADA requirements for grading, drinking fountains, observation areas, and the location of bleachers among other things, and whether the City had any recourse in this matter.

The COMMUNITY SERVICES DIRECTOR stated he will find out the reason and report back to the COMMISSION.

COMMISSIONER PIERSON moved, seconded by COMMISSIONER PEKICH

TO APPROVE THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF
MARCH 5, 2002, AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

SILVER SPUR ROAD PARKWAY PROJECTS

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written agenda material. Anthony Mendoza, V2C Representative, addressed the COMMISSION and proposed irrigation and ground cover for the slope area, and a hedge along Little Silver Spur Road. He explained that the hedge would help prevent someone from accidentally slipping down the slope (while exiting or entering their parked car). The groundcover should prevent pedestrians from walking on the slope. He proposed removing 11 Pine trees and replacing them with Jacaranda trees. He added that this design was a simple parkway treatment, and that Jacaranda trees are currently located in the right-of-way, thus would tie this area in with the Silver Spur Road area.

Mr. Jeff Mangarpan, owner of Pigeon Cove Outfitters, 656 Silver Spur Road, addressed the COMMISSION and inquired whether the Jacaranda trees would stay small or grow large, as he was concerned with view issues. Mr. Mendoza stated that the plan was remove 11 Pines and replace them with Jacarandas. Jacaranda trees will grow to a height and width of 35', and will be pruned with a 6' clearance (as all the trees have the same clearance height), and that it would take approximately 10-15 years to reach maturity.

COMMISSIONER VANDEN BOS inquired whether it was the intent to keep this strip lush or keep it consistent with the area. He would prefer keeping the area open so that businesses on Little Silver Spur were visible.

Discussion ensued regarding the addition of staircases leading up to Little Silver Spur from Silver Spur Road. It was noted that the hedge and groundcover was suggested to encourage people to use the existing stairs rather than walk on the landscaping. COMMISSIONER PERSICHINA inquired whether adding stairs would require ADA restrictions or additions to the project. Mr. Mendoza stated that rails would certainly be required, and the challenge would be incorporating a walking area along the curb. He stated that striping would have to be added to the project if additional staircases were incorporated.

CHAIRWOMAN VULLO stated she would discourage the use of Jacaranda trees because of the flowers. Mr. Mendoza proposed to keep the design objective, and suggested removing approximately 11 Pine trees and introduce only two or three Jacarandas at either end of the project area. This proposal would open up the view, yet keep the design objective of introducing Jacarandas to the project area. He added that on Silver Spur Road, a 12" concrete walkpath could be added (bottom of the slope area) to encourage pedestrians to use the stairwells and not walk on the landscaping, and appropriate curb design for any erosion concerns.

Discussion ensued regarding the addition of more stairwells, the view issues, the proposed hedge, and tree removal/replacement. COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PEKICH

TO REQUEST V2C GROUP TO BRING BACK A DRAFT PLAN DEPICTING THE CURRENT LOCATION OF THE PINE TREES AND WHICH 11 PINE TREES ARE PROPOSED FOR REMOVAL; THE LOCATION OF THE JACARANDA TREES TO BE PLANTED (APPROXIMATELY 5); THE LOCATION OF THE PROPOSED HEDGE; THE PROPOSED 12" CONCRETE PATH WITH 6" CURB; AND ONE STAIRCASE AT A LOCATION DEEMED APPROPRIATE BY V2C (AND ANY ADA REQUIREMENTS), AND THE COST OF EACH OF THE ITEMS PROPOSED.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

Mr. Mendoza reviewed the proposal for the Silver Spur Road Parkway Project, Phase II, between Kingspine and Willow Wood Roads. It was stated that COUNCIL requested the HOA to work with staff and V2C to scale down the project from the \$106,000 estimate, with the intent of moving forward to complete the project.

Mr. Andy Rein, representing the Rollingwood HOA, stated he met with staff and V2C to come to a compromise on reducing the scope of the original project estimated at \$106,000. The reduced scope is projected to cost approximately 60% of the original estimate. Mr. Rein stated the HOA is in favor of the reduced scope of the project, which included minimal landscaping and minimal irrigation. He added that many of the Rollingwood residents walk this area, and this reduced scope improves the appearance of the project from the pedestrians point of view. Mr. Mendoza stated V2C will generate new drawings depicting the reduced scope of the project (i.e., irrigation, location of trees in clusters, shrubs, etc.)

COMMISSIONER VANDEN BOS inquired what scope does COUNCIL want in terms of dollars for this project.

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER PAGLIANO

TO REQUEST V2C GROUP TO GENERATE NEW DRAWINGS FOR THE SILVER SPUR ROAD PARKWAY PROJECT, PHASE II, BETWEEN KINGSPINE AND WILLOW WOOD ROADS, INCORPORATING STAFF AND THE HOA'S IDEAS AND CONCERNS WITH REGARD TO REDUCED IRRIGATION AND LANDSCAPING SUGGESTIONS, AND IDENTIFY ALTERNATIVE BID ITEMS

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

After some discussion COMMISSIONER PAGLIANO moved, seconded by COMMISSIONER PEKICH

TO RECOMMEND CITY COUNCIL CONTRACT THE SERVICES OF V2C GROUP, INC., TO PROVIDE CONSTRUCTION DRAWINGS, BIDDING ASSISTANCE AND CONSTRUCTION ADMINISTRATION FOR

THE "LITTLE" SILVER SPUR ROAD PARKWAY IMPROVEMENT PROJECT AND PHASE II OF THE SILVER SPUR ROAD PARKWAY PROJECT BETWEEN KINGSPINE AND WILLOW WOOD ROADS FOR A TOTAL COST OF \$16,400.00.

AYES:Clewis, Pagliano, Pekich, Persichina, Pierson, Vanden Bos, Vullo

PROPOSED RHE TENNIS CLUB FEE CHANGES

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written agenda material. COMMISSIONER PIERSON inquired whether these rates were competitive. The COMMUNITY SERVICES DIRECTOR stated these rates are lower than the rates private clubs are requiring, and added that he will investigate other clubs in surrounding areas (i.e., Las Conchas).

CHAIRWOMAN VULLO requested staff annually bring back fees and charges for items that the COMMISSION would normally review.

COMMISSIONER VANDEN BOS requested that the budget items be clarified as to where the extra money would be spent. The COMMUNITY SERVICES DIRECTOR stated the extra money would go toward capital improvement projects in future years.

There being no further discussion, COMMISSIONER VANDEN BOS moved, seconded by COMMISSIONER PERSICHINA

TO RECOMMEND TO CITY COUNCIL THE APPROVAL OF THE PROPOSED TENNIS CLUB MEMBERSHIP RATES AND COURT FEE CHANGES FOR FY 2002-03, IN ORDER TO FUND FUTURE CAPITAL IMPROVEMENT PROJECTS.

AYES:Clewis, Pagliano, Pekich, Persichina, Pierson, Vanden Bos, Vullo

CITY COUNCIL ACTIONS, MARCH 12 AND MARCH 26, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT CITY COUNCIL ACTIONS OF MARCH 12 AND MARCH 26, 2002, BE RECEIVED AND FILED.

The COMMISSION stated they were concerned regarding COUNCIL's decision to overturn the decision to use grant monies for park upgrades; and the concern regarding funding Westfield POA's entryway request; and the issue of retaining Michael Hogue to assist with the Tracy Austin Tennis Tournament.

It was noted that the COMMISSION could discuss their concerns at the future Joint Council/Commission meeting.

PLANNING COMMISSION MINUTES, MARCH 4, 2002

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE PLANNING COMMISSION DRAFT MINUTES OF MARCH 4, 2002, BE RECEIVED AND FILED.

HOWLETT PARK QUARTERLY CALENDAR

This item will be placed on the next agenda.

QUARTERLY CODE ENFORCEMENT REPORT

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO ORDERED

THAT THE QUARTERLY CODE ENFORCEMENT REPORT BE RECEIVED AND FILED.

DIRECTOR'S ITEMS

CPRS CONFERENCE, APRIL 3-6, 2002 – CHAIRWOMAN VULLO and the COMMUNITY SERVICES DIRECTOR will be attending this conference.

PVDN CALIFORNIA PEPPER TREES PROJECT – COMMISSIONER PERSICHINA updated the COMMISSION on the walk-through and the subsequent decisions on which trees would be removed and replaced.

GOLF COURSE NOP RESPONSE PERIOD EXTENSION – The COMMUNITY SERVICES DIRECTOR stated that if the COMMISSION had any other concerns, the deadline for responses is April 11.

NEW LAW: TABACCO RESTRICTED IN PLAYGROUNDS – The COMMISSION reviewed the memorandum from the Department of Health Services regarding the new law.

Joint City Council/Commission Meeting, April 16, 2002 – The COMMUNITY SERVICES DIRECTOR stated that at least two COUNCIL MEMBERS will not be able to attend this meeting. Another date will be set for this joint meeting, and the COMMISSION will be advised.

CITY CELEBRATION RFP REVIEW – The COMMUNITY SERVICES DIRECTOR stated a bid is being resubmitted from a vendor, and a meeting will be held at 6:30 p.m. on April 16, to review the bids received. CHAIRWOMAN VULLO and COMMISSIONER PERSICHINA will attend the subcommittee meeting.

The COMMISSION requested staff to have the vendors review the video of past City Celebrations.

COMMISSION ITEMS

Mayor's Breakfast Ride, May 4, 2002 – COMMISSIONER PIERSON stated he will not be able to lead this year's Mayor's Breakfast Ride. He added that Dale Allen will be leading this year's ride.

Tracy Austin Tennis Tournament Update, July 19-21, 2002 - A subcommittee meeting is scheduled for Friday, April 5, at 7:30 a.m.

COMMISSIONER VANDEN BOS requested staff look into the condition of the Highridge Park restrooms. He added that the restrooms are not being maintained.

ADJOURNMENT

COMMISSIONER PERSICHINA moved, seconded by COMMISSIONER PAGLIANO

TO ADJOURN THE MEETING, THE TIME BEING 9:38 P.M.

THERE BEING NO OBJECTION, CHAIRWOMAN VULLO SO ORDERED.

Respectfully submitted,

Ellen Shinkai
Minutes Secretary

Approved,

Douglas R. Prichard
City Clerk