

MINUTES**PARK AND ACTIVITIES COMMISSION****JANUARY 16, 2001**

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Conference Room, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Clewis, Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo*

CITY STAFF PRESENT: Andy Clark, Community Services Director

Commissioner Vullo arrived at 7:34 p.m.

PARK AND ACTIVITIES COMMISSION MINUTES, OCTOBER 17, 2000

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 17, 2000, AS PRESENTED

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED.

PARK AND ACTIVITIES COMMISSION MINUTES, NOVEMBER 7, 2000

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE THE MINUTES OF THE MEETING OF NOVEMBER 7, 2000, AS PRESENTED

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

*****THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER*****

MONTECILLO HOA RQUEST – STREET ENTRYWAY BEAUTIFICATION

COMMISSIONER CLEWIS inquired how many times has this HOA requested funds, and the amount received. She added that she did not feel the cost for trimming hedges and trees, and entryway cleanup should not be included in this request as those items should be taken care of by the HOA. Mr. Bill Pomeranz, Montecillo HOA representative, stated the request is for repainting and repair of the signs, and planting of geraniums. He added that in the past, the City paid \$1,500 towards their entryway beautification approximately four years ago.

COMMISSIONER FRANTZ agreed with COMMISSIONER CLEWIS regarding the costs for trimming and entryway cleanup not be included in the cost, and commended the HOA for continuing the beautification of their entryway.

COMMISSIONER PIERSON stated he was in favor of approving this request, as this is an entryway into the City.

It was the consensus of the COMMISSION that they were in favor of approving the request for repair and repainting of the signs, and repair and installation of Ivy Geraniums at the entry and on the bullnoses.

After some discussion, COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PIERSON

TO APPROVE THE MONTECILLO HOA'S REQUEST FOR STREET ENTRYWAY BEAUTIFICATION FUNDS TO IMPROVE LANDSCAPING AND SIGNAGE, NOT TO EXCEED \$580.

AYES: Clewis, Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

COMMISSIONER CLEWIS requested the Street Entry Beautification Rules be agendized for review, and if necessary, modification.

2000 PONY CAMP UPDATE

EQUESTRIAN SERVICES SUPERVISOR LINDA FITTON addressed the COMMISSION. She stated that the first Pony Camp was held last summer and it was extremely successful. She reported the attendance for this camp was exceeded only by Wendell Yoshida's Basketball Camp. Ms. Fitton added that plans are underway for the 2001 Pony Camp and a larger turn out is expected. She distributed Pony Camp t-shirts to the COMMISSION.

The COMMISSION applauded the Pony Camp under the direction of Ms. Fitton.

NATURE CENTER FINANCIAL AND ACTIVITY SUMMARY

Ms. Mary Mitchell, Nature Center Naturalist, reviewed the Financial Report and Activity Summary per written material. She reviewed staffing at the Nature Center, the programs available, the overall site, and the equipment purchased last fiscal year.

ADJOURN TO PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING

COMMISSIONER CLEWIS moved, seconded by COMMISSIONER VULLO

TO ADJOURN TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING 7:50 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

REQUEST FOR TREE MEMORIAL PLANTING

The COMMUNITY SERVICES DIRECTOR reviewed the memorandum dated January

16, 2001, per written material. The BOARD inquired whether the wording on the plaque should read "In Memory Of" rather than "In Honor Of". THE COMMUNITY SERVICES DIRECTOR stated the applicant preferred "In Honor Of".

After some discussion, BOARD MEMBER FRANTZ moved, seconded by BOARD MEMBER CLEWIS

TO APPROVE THE INSTALLATION OF A MEMORIAL TREE (PURPLE LEAF PLUM TREE) AND PLAQUE IN HONOR OF PAST ROLLING HILLS ESTATES TENNIS CLUB MEMBER BOB ROMERO, IN ERNIE HOWLETT PARK.

AYES: Clewis, Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

NATURE CENTER REQUEST FOR FUNDING

The COMMUNITY SERVICES DIRECTOR reviewed the Memorandum dated January 16, 2001, per written material. He stated the Ad-Hoc Nature Center Subcommittee requested funding for facility security improvements in the amount of \$346.62; for vegetative mapping and restoration plan services in the amount of \$4,000; the purchase of a fax machine, scanner, telephone answering machine in the amount of \$250; the purchase of a refrigerator in the amount of \$500; and computer hardware and software to update an SCE donated computer in the amount of \$3,000, totaling an amount not to exceed \$8,500.

BOARD MEMBER PIERSON inquired as to the time frame used to determine whether a species of plant was labeled indigenous or not. Naturalist Mary Mitchell stated the determination of whether plants are deemed indigenous to an area rests on the authority of botanists putting together a native plant species list. She added that the Judson Manual is used by all botanists to ascertain whether a certain plant is exotic or native species. The \$4,000 covers mapping the entire George F Canyon Nature Preserve for native or non-native species of plants, and includes a restoration plan for the area. She added that the purpose of this request is mainly to preserve and assure regrowth of native plant species, and to preserve the wildlife species that depend on these native plant species.

BOARD MEMBER PIERSON stated it was his opinion that Don Gales' book can be used for reference of indigenous plants rather than spending \$4,000 for a vegetative mapping and restoration plan.

It was stated that the biologist that would do the mapping and restoration plan is the same person who the PVPLC has hired for their mapping and restoration plans of other areas on the Peninsula.

BOARD MEMBER VULLO stated additional costs for maintenance would not be known until the mapping and restoration plan is completed for this area, and the BOARD MEMBERS could review all the information before any additional monies are requested.

The COMMUNITY SERVICES DIRECTOR stated grant monies are available for this type of project, which could help offset future maintenance costs.

BOARD MEMBER FRANTZ stated the suggested \$3,000 to update a donated

computer and purchase additional software seemed high. He inquired whether purchasing a new computer would be more prudent.

After extensive discussion, BOARD MEMBER PAGLIANO moved, seconded by BOARD MEMBER FRANTZ

TO RECOMMEND THAT CITY COUNCIL APPROVE PEPPER TREE FOUNDATION FUNDING FOR FACILITY SECURITY IMPROVEMENTS, A PHONE AND MESSAGING SYSTEM, AND A REFRIGERATOR FOR THE GEORGE F CANYON NATURE CENTER, NOT TO EXCEED \$1,350.

AYES: Clewis, Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

The BOARD MEMBERS requested the COMMUNITY SERVICES DIRECTOR to report back as to what time frame is used to determine a plant being called indigenous to the area, and report back with three bids on the purchase of a computer and needed software to include scanning equipment, so that the BOARD MEMBERS may discuss the funding of those items.

RECONVENE TO PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER VULLO moved, seconded by BOARD MEMBER PIERSON

TO ADJOURN THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING AND RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:20 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

EQUESTRIAN AND TRAFFIC & SAFETY COMMITTEE REPRESENTATIVES

CHAIRMAN PERSICHINA volunteered for the Traffic and Safety Committee, and COMMISSIONER PIERSON volunteered for the Equestrian Committee.

CITY COUNCIL ACTIONS, MEETINGS OF OCTOBER 24,

NOVEMBER 14, NOVEMBER 28, AND DECEMBER 12, 2000

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE CITY COUNCIL ACTIONS, MEETINGS OF OCTOBER 24, NOVEMBER 14, NOVEMBER 28, AND DECEMBER 12, 2000, RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MEETINGS OF OCTOBER 16,

NOVEMBER 6, NOVEMBER 20, AND DECEMBER 4, 2000

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PLANNING COMMISSION MINUTES, MEETINGS OF OCTOBER 16, NOVEMBER 6, NOVEMBER 20, AND DECEMBER 4, 2000, RECEIVED AND FILED.

DIRECTOR'S ITEMS

A. Silver Spur Garden Club Award – The COMMUNITY SERVICES DIRECTOR stated the Silver Spur medians were given an award from the Silver Spur Garden Club.

B. SBCCOG Law Enforcement Seminar, January 25, 2001 – The COMMUNITY SERVICES DIRECTOR requested any COMMISSIONER who wished to attend this seminar inform him.

C. CPRS Conference Application, March 14-17, 2001 (Sacramento) – The COMMUNITY SERVICES DIRECTOR requested any COMMISSIONER who wished to attend this conference to inform him.

D. AYSO Soccer Agreement – CHAIRMAN PERSICHINA asked for this agreement to be agendized for a future meeting, as the Agreement has never been updated since 1977.

E. Torrance Baseball Association Picnic Permit Request – The COMMUNITY SERVICES DIRECTOR asked whether the COMMISSIONER wished to consider approving a permit that exceeded the maximum 100 people. The COMMISSIONER stated they do not wish to consider this request for approval due to them exceeding the size requirements.

F. Quarterly Howlett Park Activity Calendars – The COMMISSIONER received and filed the Quarterly Howlett Park Activity Calendars.

The COMMUNITY SERVICES DIRECTOR updated the COMMISSIONER regarding the Ernie Howlett Park sportsfields vandalism. He stated it is estimated to cost \$3,000 to replace the fields to their former appearance, and that no play can take place on the fields for 30 days. He added that the Little League has offered to help pay for the restoration of the fields.

The COMMUNITY SERVICES DIRECTOR stated the Parade Subcommittee will meet soon. He stated that any thoughts regarding the parade should be submitted to him or the any Subcommittee member (Pekich, Pierson, Vullo).

The COMMUNITY SERVICES DIRECTOR stated he was approached by the Little League as to whether the City would allow carnival-type booths and games to be held at Ernie Howlett on March 3. COMMISSIONER FRANTZ stated that every year the Little League has had booths set up.

COMMISSION ITEMS

COMMISSIONER PAGLIANO asked whether the COMMISSIONER would consider changing the date of the Cross Country Run to a day in August. He added he was approached by a cross country coach who expected that approximately 500 runners would participate if it were held in August. The COMMISSIONER was reluctant to change the date this year, but will consider this for next year.

COMMISSIONER CLEWIS inquired whether any aerial photography was being conducted by the City, as she has seen hovering helicopters with the initials MPA.

COMMISSIONER PIERSON asked for an update from the COMMUNITY SERVICES

DIRECTOR regarding the trail encroachment on Dobbin Lane.

COMMISSIONER VULLO inquired whether the Quarterly Code Enforcement Report could be given to the PARK AND ACTIVITIES COMMISSION for their perusal. The COMMUNITY SERVICES DIRECTOR stated he will distribute this report to the COMMISSION.

COMMISSIONER VULLO stated that during heavy rains, mud accumulates on PVDE in front of the Nature Center, and this area needs to be cleaned as the mud has hardened and makes it difficult to drive in this area.

COMMISSIONER FRANTZ stated that mud from the Empty Saddle Club is again accumulating on Rolling Hills Road, and would like this area cleaned.

FUTURE AGENDA ITEMS

Entryway Guidelines

Nature Center Funding Requests

Cross Country Run Date for 2002

AYSO Soccer Agreement

ADJOURNMENT

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PIERSON

THAT THE MEETING BE ADJOURNED, THE TIME BEING 8:45 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk