

MINUTES

PARK AND ACTIVITIES COMMISSION

MARCH 7, 2000

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PERSICHINA.

COMMISSIONERS PRESENT: Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

COMMISSIONER ABSENT: Clewis

CITY STAFF PRESENT: Andy Clark, Community Services Director

PARK AND ACTIVITIES COMMISSION MINUTES, FEBRUARY 15, 2000

COMMISSIONER PIERSON moved, seconded by COMMISSIONER VULLO

THAT THE PARK AND ACTIVITIES COMMISSION MINUTES, MEETING OF FEBRUARY 15, 2000, BE APPROVED AS PRESENTED.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

MESA PALOS VERDES HOA ENTRYWAY FUNDING REQUEST

The COMMUNITY SERVICES DIRECTOR reviewed the staff report per written material. Ms. Linda Hollenbeck, President of Mesa Palos Verdes HOA, requested the COMMISSION approve funding for this project. Mr. Ray Mathys, Vice President of Mesa Palos Verdes HOA, reiterated that homeowners are assessed \$10 a year for the HOA account, and would appreciate the COMMISSION'S consideration of funding the entryway wall at \$1,700.

COMMISSIONER PIERSON reiterated the COMMISSION'S position that even though the COMMISSION is in favor of any HOA improving their entryway, that the COMMISSION had elected not to fund this project.

COMMISSIONER VULLO stated that any improvement is a plus, but since only 8% of the homes are located in Rolling Hills Estates, she suggested funding 8-10% of the project.

COMMISSIONER PAGLIANO stated many residents and non-residents alike travel this area and suggested funding this project at \$1,500.

COMMISSIONER FRANTZ stated that even though he can see COMMISSIONER VULLO'S point of view, this project is still an entryway into the City, and many people

pass through this area. He added that since there is \$11,000 in this fund, by approving \$1,500, there would still be money left over to consider other requests. He inquired as to the City's budget, and asked whether the money is replenished every year.

THE COMMUNITY SERVICES DIRECTOR stated that currently there is \$11,250 in the budget for Entryway Beautification fund. He added that last year, \$9,000 was available for Entryway Beautification projects, and money for this fund is set aside every fiscal year by the COUNCIL. He added that the Masongate HOA has submitted a late bill for \$750 that was deducted in this fiscal year.

THE COMMUNITY SERVICES DIRECTOR stated that currently two additional requests have been received for Entryway Beautification funding (Bridlewood HOA and Ranchview HOA).

COMMISSIONER VULLO inquired whether the money left over stays in this category. The COMMUNITY SERVICES DIRECTOR stated that the money in this category goes back into the General Fund and on July 1, a new amount is designated for this fund.

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PAGLIANO

THAT FUNDING IN THE AMOUNT OF \$1,500 BE APPROVED FOR THE MESA PALOS VERDES HOA ENTRYWAY IMPROVEMENTS.

AYES: Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

ABSENT: Clewis

PARK DRINKING FOUNTAINS INSTALLATION UPDATE

The COMMUNITY SERVICES DIRECTOR stated that the drinking fountains being considered are high quality, sandproof fountains, and cost approximately \$1,500 each. The fountains will replace those at the Ernie Howlett Park Tot Lot and the Highridge Park Tot Lot areas, and one will be located near the Crenshaw Tunnel (the specific location to be determined by staff and COMMISSIONER PAGLIANO).

TENNIS CLUB LOCKER ROOM RENOVATION UPDATE

The COMMUNITY SERVICES DIRECTOR stated that the quotes have been received for tiling the floor, painting, and electrical work needed for the Tennis Club locker room renovation. The restrooms will be closed during the renovation. The restrooms near the basketball courts will be open during this renovation.

PROPOSED LUNGING ARENA IN ERNIE HOWLETT PARK

The COMMUNITY SERVICES DIRECTOR reviewed the staff report and addendum per written material. The initial consideration of a turnout/lunging ring (60-foot diameter) would cost approximately \$10,000. He added that after some review, staff recommends the COMMISSION consider approval of a multi-purpose small arena (60' x 160') be added to the Howlett Park Equestrian Center at a cost of \$11,000, rather than constructing a 60-foot turnout/lunging ring.

In answer to a question, the COMMUNITY SERVICES DIRECTOR stated that the EQUESTRIAN SERVICES SUPERVISOR had suggested consideration of this multi-purpose small arena. He added that both the EQUESTRIAN SERVICES SUPERVISOR and the MAINTENANCE SUPERINTENDENT agreed this suggestion would effectively utilize the space, would accommodate more horses, and would allow for more use of the ring.

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PIERSON

TO RECOMMEND CITY COUNCIL APPROVE A MULTI-PURPOSE SMALL ARENA (60' X 160') TO BE ADDED TO THE ERNIE HOWLETT PARK EQUESTRIAN CENTER IN THE FY 2000-2001 CAPITAL IMPROVEMENT BUDGET.

AYES: Frantz, Pagliano, Pekich, Persichina, Pierson, Vullo

ABSENT: Clewis

ADJOURN TO PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PIERSON

TO ADJOURN TO THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING, THE TIME BEING 7:50 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

5K AND 10K CROSS COUNTRY RUN - APRIL 29, 2000

CHAIRMAN PERSICHINA stated that the run course may be altered this year as there would be a problem going through the Little League area. Alternatives are being considered to hopefully not interfere with cars coming in and out at the Dapplegray fields. The COMMUNITY SERVICES DIRECTOR will be reviewing possible changes and report back to the BOARD. The BOARD discussed the possibility of changing the race date back to October. This item will be on future agendas for discussion and review.

BOARD MEMBER VULLO distributed three race t-shirt drawing suggestions. The BOARD agreed that Picture B be used, adding the runners in Picture A. BOARD MEMBER VULLO will update the BOARD on the colors chosen at a future meeting.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

BOARD MEMBER FRANTZ moved, seconded by BOARD MEMBER PAGLIANO

TO ADJOURN THE PEPPER TREE FOUNDATION BOARD OF DIRECTORS MEETING AND RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:03 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

CITY COUNCIL ACTIONS, FEBRUARY 8 AND 22, 2000

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE CITY COUNCIL ACTIONS, MEETINGS OF FEBRUARY 8 AND 22, 2000, BE RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MEETING OF FEBRUARY 14, 2000

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA ORDERED

THE PLANNING COMMISSION MINUTES OF FEBRUARY 14, 2000, BE RECEIVED AND FILED.

DIRECTOR'S ITEMS

Park Permit Request - New Horizons Child Development Center - June 4, 2000 - The COMMUNITY SERVICES DIRECTOR stated that there have not been any problems with the New Horizons Child Development Center using the Park. He stated the school is anticipating approximately 200 people. He stated that unless the COMMISSION has any concerns, he intends to approve this permit.

ERNIE HOWLETT PARK SPORTSFIELD PROJECT UPDATE - The COMMUNITY SERVICES DIRECTOR stated that a subcommittee consisting of MAYOR ADDLEMAN, COUNCILWOMAN MITCHELL, COMMISSIONERS PERSICHINA AND FRANTZ, and staff has reviewed the condition of the fields. The consensus was that BMC will be providing all turf maintenance for the fields and that the City will pay for this service for the 2000 season. He added that Rick Katzmeier and the architect will be present for a walk through of the fields on Thursday, March 9, at 10:00 a.m. Much of the work will take place in the summer. Repairs and problems on the field will be done during Spring break, and the majority of the corrective measures will be done during the summer months.

CHAIRMAN PERSICHINA stated that the MAINTENANCE SUPERINTENDENT and the City crews have been constantly working on the fields and have made a great difference. The major Little League field cannot be played on at this time, and three games in a row have been cancelled because of the field condition.

AD-HOC NATURE CENTER SUBCOMMITTEE MEETING, FEBRUARY 17, 2000 - The COMMUNITY SERVICES DIRECTOR updated the COMMISSION regarding the hiring of the new Naturalist and Assistant Naturalist. He stated the next meeting will be held on March 9, and this meeting will focus on promotions for the Nature Center.

EQUESTRIAN SHOW FEES SUBCOMMITTEE - The COMMUNITY SERVICES DIRECTOR stated that for the last two months, the Equestrian Committee has been considering horse show fees. A subcommittee is planned and two COMMISSIONERS are needed to serve on this subcommittee. The Equestrian Committee Members serving on this subcommittee are Pam Schachter and Deborah Davis. COMMISSIONERS PIERSON and PERSICHINA volunteered to serve on this subcommittee.

COMMISSION ITEMS

COMMISSIONER PIERSON noted the Mayor's Ride will be held on May 6th. He encouraged all COMMISSION MEMBERS to ride in the event and attend the pancake breakfast held at Ernie Howlett Park.

The COMMUNITY SERVICES DIRECTOR stated that the City will provide horses for all COUNCIL and COMMISSION MEMBERS.

COMMISSIONER FRANTZ inquired as to whether, if another addendum item needs to be delivered to the COMMISSION, the addendum could be faxed rather than delivered, to save staff time. The COMMUNITY SERVICES DIRECTOR will pass this suggestion on to the CITY MANAGER.

COMMISSIONER VULLO stated the trees on Palos Verdes Drive North (Houske) still have not been removed. The COMMUNITY SERVICES DIRECTOR stated he had contacted Mr. Houske after the last COMMISSION meeting, and due to a family illness, Mr. Houske did not remove them by the February 18th date. However, Mr. Houske informed the COMMUNITY SERVICES DIRECTOR that the trees would be removed by March 5 (last weekend).

It was the consensus of the COMMISSION to have some type of protocol to follow through with the COMMISSION'S decisions. The COMMISSION requested the COMMUNITY SERVICES DIRECTOR to write a letter to Mr. Houske to remove the trees within 10 days, or the City will remove them at Mr. Houske's expense.

COMMISSIONER VULLO questioned whether the COMMUNITY SERVICES DIRECTOR alone makes the "staff recommendation" or which staff members were included under "staff recommendation" in the staff report. The COMMUNITY SERVICES DIRECTOR stated that "staff recommendation" is always a collective decision between himself and another member of staff; i.e., regarding the proposed arena at Howlett Park considered tonight, the EQUESTRIAN SERVICES SUPERVISOR and MAINTENANCE SUPERINTENDENT opinions were included in the staff recommendation. In the Mesa Palos Verdes HOA Entryway request considered tonight, the COMMUNITY SERVICES DIRECTOR had conferred with the CITY MANAGER.

COMMISSIONER VULLO asked what measures could be taken for dogs off leashes. She stated there is also a problem with dog feces left on the Nature Center Trail (even though doggie bags and trash containers are provided). The COMMUNITY SERVICES DIRECTOR stated he was aware of one problem, specifically with unleashed dogs spooking horses along the trail, and a "stake-out" was conducted to confront those with unleashed dogs by the County's Animal Control Department. He added that after gathering more information, a similar "stake-out" could be conducted.

FUTURE AGENDA ITEMS

5K and 10K Cross Country Run

Fax and E-mail List for COMMISSIONERS

City Celebration

Tracy Austin Tennis Tournament

ADJOURNMENT

COMMISSIONER FRANTZ moved, seconded by COMMISSIONER PIERSON

THAT THE PARK AND ACTIVITIES COMMISSION MEETING BE ADJOURNED THE
TIME BEING 8:28 P.M.

THERE BEING NO OBJECTION, CHAIRMAN PERSICHINA SO ORDERED.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk